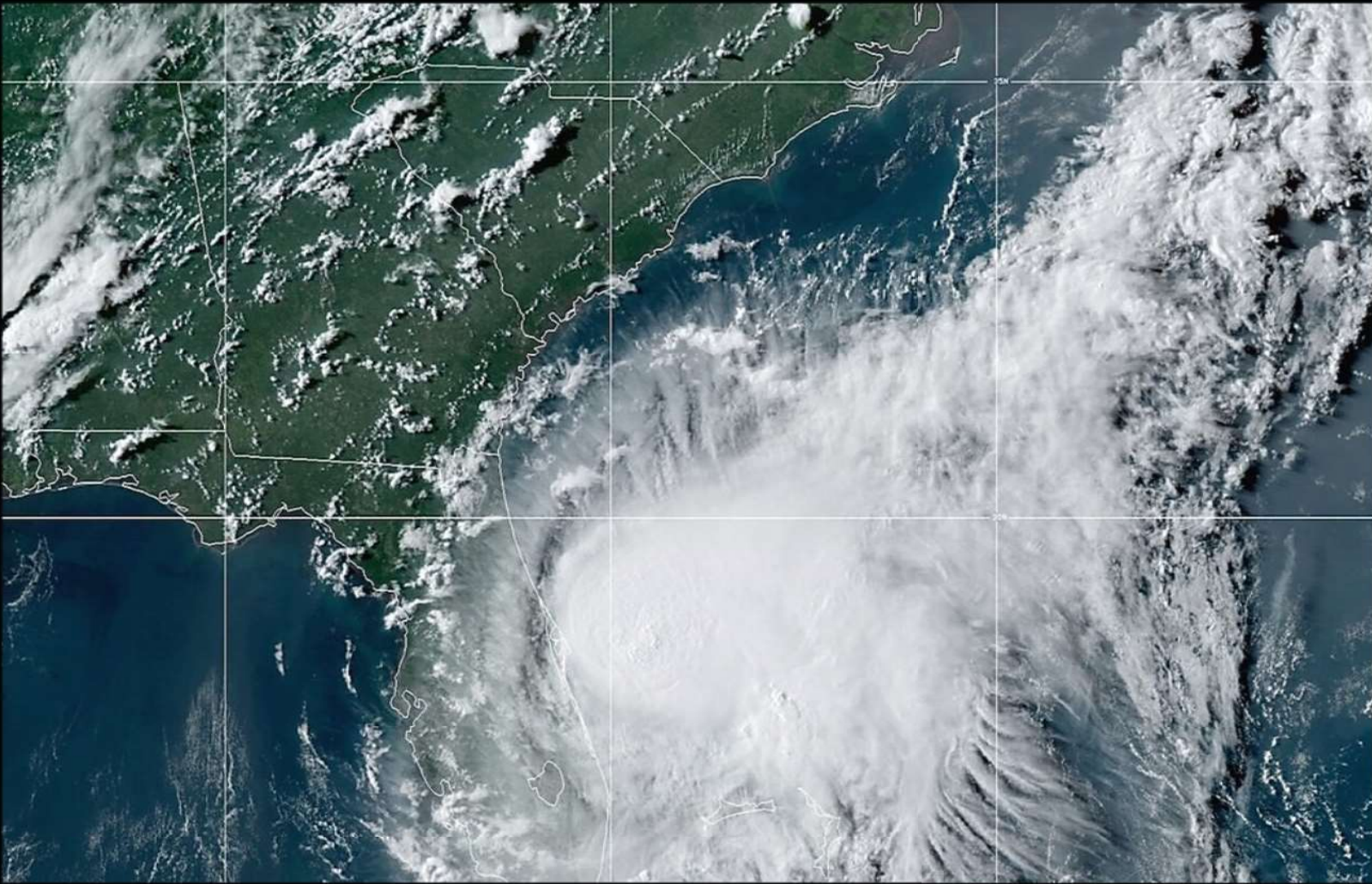


PORT HEAVY WEATHER PLAN

for

NORTHEAST & EASTERN CENTRAL FLORIDA



**Developed for the Ports of
Northeast & Eastern Central Florida**

2025 - 2027



SECJAXINST 16600.1L
1 June 2025

SECTOR JACKSONVILLE INSTRUCTION 16600.1L

Subj: SECTOR JACKSONVILLE HEAVY WEATHER CONTINGENCY PLAN

Ref: (a) CCGLANTAREAINST 16601, Atlantic Area Port Operations Severe Weather Policy
(b) CCGDSEVEN OPLAN 9770-09, Appendix 21, Seventh District Hurricane Plan
(c) DCMS Contingency Support Plan 9930-17

1. PURPOSE. This document provides guidance to personnel assigned to Sector Jacksonville in the event that heavy weather preparations are required. The objective of this plan is to maintain or regain the unit's ability to perform assigned missions. The Sector Commander will determine how this objective can best be accomplished and adjust the priority of response efforts accordingly.
2. ACTION. This plan is effective upon receipt. The Sector Jacksonville Chief of Emergency Management and Force Readiness is responsible for maintaining this plan in accordance with references (a) and (b), Seventh District directives, and any other local directives. **Internet release is authorized.**
3. DIRECTIVES AFFECTED. SECJAXINST 16600.1K and all previous editions are hereby cancelled.
4. DISCUSSION. This document is divided into four chapters.
 - a. Introduction. Chapter 1 includes general information outlining Coast Guard responsibilities in a natural disaster, which may present a threat to life or property. Key terms and definitions are included to assist in understanding the terminology and acronyms included in the plan.
 - b. Sector Jacksonville Unit Preparedness. Chapter 2 provides instructions to be followed by Sector Jacksonville personnel. It is designed to ensure duties and responsibilities are clear to all unit personnel for maintaining the security and integrity of Coast Guard people and assets. Unit personnel are to confirm protection and preparation strategies in the ports, which is also addressed here.
 - c. Unit Post Storm Operations. Chapter 3 provides guidance for returning the unit and port to operational status. Mission priorities are identified, as well as coordination with other agencies. Included is a section identifying critical Aids to Navigation (ATON). This section sets priorities for surveying the most important ATON with respect to re-opening the port(s). Surveying critical ATON is one of many tools used by the COTP to determine a threshold for safe waterway use, both commercially and recreationally.
 - d. Port Preparedness and Post Storm Actions. Chapter 4 provides the Jacksonville,

Fernandina, and Canaveral Area Maritime Communities (and the Coast Guard) with steps that should or will be taken before, during, and after a hurricane. Consider Chapter 4, along with selected annexes, as a tool for industry planning purposes.

5. DISCLAIMER. This guidance is not a substitute for applicable legal requirements, nor is it itself a rule. It is intended to provide operational guidance for Coast Guard personnel and is not intended to, nor does it impose, legally-binding requirements on any party outside the Coast Guard.
6. MAJOR CHANGES. Major changes in this update include: revision to Annex E, Port Essential Elements of Information, ensuring naming was up to date and consistent with CART/MISLE and MTSRP Plan; revision to Annex M, Incident Action Plans, updated ICS-202 and ICS-204 forms; revision to Annex O, Critical and Vital ATON Identification Procedures in CART, included zones as identified in ATON Field Assessment Guides, clearly identifying the difference between a class 1-S aid and a CAT 1 aid; addition of MSIB templates in Annex N, Information Templates, which updated the template used for Port Conditions.
7. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS.
 - a. The development of this directive and the general policies contained within it have been thoroughly reviewed by the originating office in conjunction with the Office of Environmental Management, and are categorically excluded (CE) under current USCG CE # 33 from further environmental analysis, in accordance with Section 2.B.2. and Figure 2-1 of the National Environmental Policy Act Implementing Procedures and Policy for Considering Environmental Impacts, COMDTINST M16475.1 (series). Categorical Exclusion #33 is appropriate because this directive contains guidance on, and provisions for, compliance with applicable environmental mandates.
 - b. This directive will not have any of the following: significant cumulative impacts on the human environment; substantial controversy or substantial change to existing environmental conditions; or inconsistencies with any Federal, State, or local laws or administrative determinations relating to the environment. All future specific actions resulting from the general policies in this Manual must be individually evaluated for compliance with the National Environmental Policy Act (NEPA), DHS and Coast Guard NEPA policy, and compliance with all other environmental mandates. Due to the administrative and procedural nature of this directive and the environmental guidance provided within it for compliance with all applicable environmental laws prior to promulgating any directive, all applicable environmental considerations are addressed appropriately in this directive.
8. DISTRIBUTION. Paper distribution will be made to Sector Jacksonville and its subordinate units. An electronic version will be located on the Sector Jacksonville Sharepoint page (<https://uscg.sharepoint-mil.us/sites/SectorJacksonvilleIndoc>) and on the Sector Jacksonville public website (<https://www.atlanticarea.uscg.mil/Our-Organization/District-7/Units/Sector-Jacksonville-Home/>).
9. PROCEDURE. For purposes of this instruction, the primary role of Operational Commanders is oversight and management of the operational readiness of their units and

crews. The Sector Commander, unit Commanding Officers, and unit Officers in Charge at all Sector Jacksonville units shall employ the procedures detailed within this instruction to maintain and evaluate operational readiness.

10. RECORDS MANAGEMENT CONSIDERATIONS. This Instruction has been thoroughly reviewed during the directives clearance process and it has been determined there are no further records scheduling requirements, in accordance with Federal Records Act, 44 U.S.C. 3101 et seq., NARA requirements, and Information and Life Cycle Management Manual, COMDTINST M5212.12 (series). This policy does not have any significant or substantial change to existing records management requirements.

11. FORMS/REPORTS. None.

12. REQUEST FOR CHANGES. This plan shall be reviewed and updated annually. Recommendations for improving this plan may be submitted to:
Commander, USCG Sector Jacksonville
10426 Alta Drive
Jacksonville, FL 32226
ATTN: Emergency Management and Force Readiness



J. D. ESPINO-YOUNG
Commander, U. S. Coast Guard
Sector Jacksonville

Enclosure: (1) 2025-2027 Port Heavy Weather Plan for Northeast and Eastern Central Florida

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RECORD OF CHANGES			
CHANGE NUMBER	DATE OF CHANGE	DATE ENTERED	BY WHOM ENTERED

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CHAPTER 1

INTRODUCTION

- A. **PURPOSE.** This plan is designed to provide instructions to Coast Guard units and port stakeholders in preparing for heavy weather and responding to resultant damage within the Sector Jacksonville Area of Responsibility (AOR). The plan meets requirements set forth in Appendix 21 of OPLAN 9770-09 (District Seven Severe Weather Plan). Heavy weather conditions include occurrences of high winds, which may or may not be accompanied by excessive rains or storm surge. Generally included in this category are gale force winds, hurricanes, tropical storms, and severe-frontal systems. While this plan presents specific guidance, it may be adapted to other situations. There are two conditions associated with the approach of heavy weather – **Unit Hurricane Condition** and **Port Condition**. The Unit Hurricane Condition dictates actions to be taken by Coast Guard personnel in preparation for approaching heavy weather as described in Chapter 2 – Unit Preparedness. Chapter 3 – Unit Post Storm Operations outlines Sector Jacksonville’s procedure for returning both Coast Guard units and the ports to normal operational status. The Port Condition describes the relative threat of severe weather impacting the ports of Jacksonville, Fernandina, and Canaveral and the actions to be taken in the port at various stages as described in Chapter 4 – Port Preparedness and Post Storm Actions. Chapter 4 is also used as a stand-alone plan to guide and assist maritime interests during heavy weather situations. Since not every contingency may be anticipated, adaptability, creativity, and the implementation of the Incident Command System (ICS) are the keys to success.
- B. **GENERAL.** Natural disasters, primarily floods, tornadoes, and hurricanes, have the potential to present a serious threat to life and property within the Captain of the Port (COTP) Jacksonville AOR. This plan is especially cognizant of the hazards to vessels and marine facilities that may lie in the path of a hurricane. Proper liaising and planning among maritime interests can help to lessen the threats presented by impending heavy weather.
- C. **AUTHORITY.** This plan is derived from the authority contained in 14 USC 521, 14 USC 701, and 46 USC 70002, Coast Guard Regulations, and other directives. It supports the policies of the Commandant; Commander, Atlantic Area; and Commander, Seventh Coast Guard District. In the execution of this plan, Sector Jacksonville will perform any and all acts necessary to rescue and aid persons and protect and save property.
- D. **KEY TERMS AND DEFINITIONS.**

Area of Responsibility (AOR): The AOR for Coast Guard Sector Jacksonville extends from the Georgia coast at 30°50’N latitude southward to 28°00’N (south of Melbourne, FL).

Winds: Winds are categorized as follows in Table 1.1

Table 1.1

Terminology	Wind Speed
Gale Force Winds	Non-cyclonic winds 39 mph to 55 mph (34 kts to 47 kts)
Tropical Storm Force Winds	Cyclonic winds 39 mph to 73 mph (34 kts to 63 kts)
Hurricane Force Winds	Above 74 mph (66 kts)

Storm Surge: An abnormal rise in sea level accompanying a hurricane or other intense storm, and whose height is the difference between the observed level of the sea surface and the level that would have occurred in the absence of the cyclone.

SLOSH (Sea Lake and Overland Surges from Hurricanes): a National Weather Service (NWS) computer program that predicts areas of flooding from hurricane surges, based on hurricane category.

Storm Terminology: The NWS provides advance warning of tropical storms and hurricanes. When atmospheric conditions develop to the point of rotary circulation with sustained wind speeds above 39 mph (34 kts), the National Hurricane Center officially identifies and tracks the storm as it approaches land. Please note that a storm need not be considered a hurricane for the provisions of this plan to be enforced by COTP Jacksonville.

Invest: A weather system for which a tropical cyclone forecast center is interested in collecting specialized data sets and/or running model guidance.

Tropical Cyclone: A low pressure system (not associated with a front) that develops over tropical and sometimes sub-tropical waters and has organized deep convection with a closed wind circulation about a well-defined center.

Tropical Depression: A tropical cyclone that has maximum sustained surface winds of 38 mph (33 kts) or less.

Tropical Storm: A tropical cyclone that has maximum sustained surface winds ranging from 39-73 mph (34-63 kts).

Hurricane: A tropical cyclone that has maximum sustained surface winds of 74 mph or greater (64 kts or greater).

Hurricane Categories: The strength of a hurricane is measured by its maximum sustained wind speeds. Hurricanes are categorized as follows in Table 1.2.

Table 1.2

Hurricane Category	Sustained Wind Speed
Category 1	74 -95 mph / 64-82 kts (Very dangerous winds will produce some damage)
Category 2	96-110 mph / 83-95 kts (Extremely dangerous winds will cause extensive damage)
Category 3	111-129 mph / 96-112 kts (Devastating damage will occur)
Category 4	130-156 mph / 113-136 kts (Catastrophic damage will occur)
Category 5	≥ 157 mph / ≥ 137 kts (Catastrophic damage will occur)

NOTE: Category 3, 4, and 5 Hurricanes are MAJOR HURRICANES.

Watches and Warnings: The NWS will issue storm watches and warnings as storms intensify and move closer to our area. Please note that hurricane and tropical storm watches and warnings for winds on land as well as storm surge watches and warnings can be issued for storms that the NWS believes will become tropical cyclones but have not yet attained all of the characteristics of a tropical cyclone (i.e., a closed low-level circulation, sustained thunderstorm activity, etc.). In these cases, the forecast conditions on land warrant alerting the public. These storms are referred to as “potential tropical cyclones” by the NWS. Table 1.3 is a summary of NWS alert conditions.

Table 1.3

NWS Alert	When Issued
Storm Warning	Issued when sustained non-cyclonic surface winds of 55 mph or greater are either predicted or occurring.
Tropical Storm Watch	Issued when Tropical Storm conditions (sustained winds of 39 to 73 mph) are possible within the specified area within 48 hours.
Tropical Storm Warning	Issued when Tropical Storm conditions (sustained winds of 39 to 73 mph) are expected within the specified area within 36 hours.
Storm Surge Watch	Issued when there is a possibility of life-threatening inundation from rising water moving inland from the shoreline somewhere within the specified area, generally within 48 hours.
Storm Surge Warning	Issued when there is a danger of life-threatening inundation from rising water moving inland from the shoreline somewhere within the specified area, generally within 36 hours. If the area is under a storm surge warning, check for evacuation orders from local officials.
Hurricane Watch	Issued when Hurricane conditions (sustained winds of 74 mph or greater) are possible within your area. Because it may not be safe to prepare for a hurricane once winds reach tropical storm force, the NHC issues Hurricane Watches 48 hours before it anticipates tropical storm force winds.
Hurricane Warning	Issued when Hurricane conditions (sustained winds of 74 mph or greater) are expected somewhere within the specified area. The NHC issues a Hurricane Warning 36 hours in advance of tropical storm force winds to give time to complete all preparations.
Extreme Wind Warning	Extreme sustained winds of a major hurricane (115 mph or greater), usually associated with the eyewall, are expected to begin within an hour. Take immediate shelter in the interior portion of a well-built structure.

Unit Hurricane Condition (HURCON): The Sector Commander is responsible for setting Unit Hurricane Conditions. For the purpose of setting Unit Hurricane Conditions, threatening winds are defined as sustained Tropical Storm Force Winds (39-73 mph/34-63 kts) that are expected to arrive in any area of the AOR. Unit Hurricane Conditions will be changed as the threat of severe weather affecting the AOR increases. Table 1.4 is a summary of the Unit Hurricane Conditions.

Table 1.4

Unit Hurricane Condition	When Set
Condition V	01 Dec to 31 May; Stand down from Hurricane Season
Condition IV	01 Jun to 30 Nov; Seasonal Condition for all units
Condition III	48 hours prior to the arrival of sustained Tropical Storm Force Winds (39 mph/34 kts).
Condition II	24 hours prior to the arrival of sustained Tropical Storm Force Winds (39 mph/34 kts).
Condition I	12 hours prior to the arrival of sustained Tropical Storm Force Winds (39 mph/34 kts).
All Clear	The storm has passed and is no longer a threat to the area. Set HURCON IV.

NOTE: These readiness conditions can be used by the COTP Jacksonville, as applicable, to address non-cyclonic storms with potential Gale Force Winds.

Port Condition: Port Conditions are set by the COTP and are used to describe, generally, how prepared the port areas should be for severe weather. Port Conditions will be changed as the threat of severe weather increases or as storms approach the Sector Jacksonville AOR. Table 1.5 is a summary of the Port Conditions.

Table 1.5

Port Condition	When Set	Port Status
Condition 5	General. 01 Dec – 31 May.	Port status: OPEN
Condition 4	Hurricane Seasonal Alert. 01 June – 30 Nov (return to this condition after passage of storm during season).	Port status: OPEN
Condition Whiskey	Sustained Tropical Storm Force Winds are predicted within 72 hours.	Port status: OPEN
Condition X-Ray	Sustained Tropical Storm Force Winds are predicted within 48 hours.	Port status: OPEN
Condition Yankee	Sustained Tropical Storm Force Winds are predicted within 24 hours.	Port status: RESTRICTED, vessel/facility control measures in effect.
Condition Zulu	Sustained Tropical Storm Force Winds are predicted within 12 hours.	Port status: CLOSED to all vessel traffic and waterside operations except for activities approved by COTP Jacksonville.

NOTE: Storm movements impacting the time between Port Conditions may be less than listed.

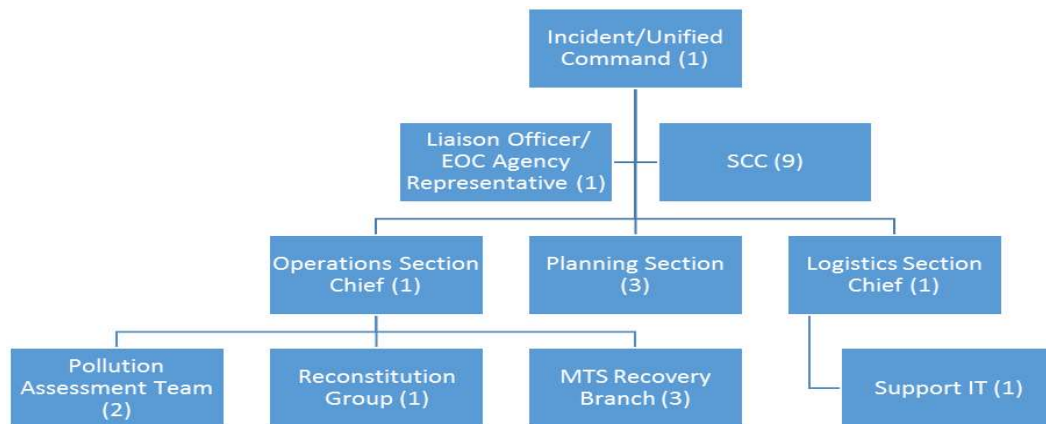
Personnel: All Sector Jacksonville personnel are critical to the unit's incident response. The Watch, Quarter, and Station Bill (WQSB) outlines specific assignments for pre-storm and post-storm response. All members not identified in the WQSB should stand by for tasking and have local (greater Jacksonville area) evacuation plans. **Dependents should be prepared to evacuate without the Active Duty member.**

Crisis Action Team (CAT): Advanced forecasting generally results in awareness of a storm before the need to staff an IMT but will require initial meetings with key Sector personnel to make initial decisions. These meetings should be held as soon as practical when the path of the storm is forecasted to affect the Sector's AOR. This CAT team will generally consist of the following personnel:

- a) Sector Commander (IC)
- b) Deputy Sector Commander (IC)
- c) Command Master Chief
- d) Response Department Head (OPS)
- e) Prevention Department Head (OPS)
- f) EMFR Division Head (PSC)
- g) Logistics Department Head (LSC)
- h) Sector Waterways/Marine Transportation System Recovery Unit Leader (MTSRU)
- i) Sector Heavy Weather Officer
- j) Command Center Chief
- k) Intel Chief

Remain Overnight (RON) Personnel: Personnel required to remain at the unit during the storm. RON personnel may also be responsible or required for pre-storm and post-storm response. RON personnel reflect a skeleton crew totaling 22 (13 IMT/9 SCC) personnel at the unit and 01 personnel at local EOCs. Figure 1.1 outlines the breakdown of RON personnel. See the WQSB for RON assignments as these assignments may differ from primary WQSB assignments. In the event there is any confusion regarding RON assignments, Department Heads and Division/Branch Chiefs can clarify requirements as they will usually assign personnel to fill these roles. These details should be addressed prior to any supervisor changes and coordinated early within a member's department. **RON personnel on leave or TDY during Hurricane Season must coordinate an alternate through their Department Head.**

Figure 1.1



CHAPTER 2

UNIT PREPAREDNESS

- A. PURPOSE.** This chapter addresses the preparation and response by the Sector Command Staff and Department Heads to a natural disaster that directly affects Sector Jacksonville's operational resources and facilities in accordance with Appendix 21 of reference (a). Since the most probable natural disaster affecting the Greater Jacksonville Area is a hurricane/tropical storm, this plan focuses on preparation for and response to a hurricane or tropical storm. However, the policies and procedures set forth herein will be adapted as appropriate to any other natural disaster impacting the functioning of Sector Jacksonville.
- B. GENERAL.** From 1 December until 31 May, Tropical Storm development is unlikely. During this period, it is essential that the previous years' lessons learned be evaluated and incorporated into Heavy Weather Plans for both Coast Guard Units and maritime interests. Hurricane season spans from 01 June through 30 November. During this time, all Coast Guard units must assume a more alert posture (Hurricane Condition IV) regarding the possibility of severe weather impacting the AOR. Coast Guard Seventh District policy requires each unit located within its boundaries to maintain current heavy weather plans. These plans should be reviewed at the unit level on an annual basis.

Specific preparatory tasks are executed at different stages as heavy weather approaches. For the purpose of setting readiness conditions, threatening winds are defined as sustained Tropical Storm Force Winds (39-73 mph/34-63 kts) that are expected to arrive in any area of the AOR. Unit Hurricane Conditions are determined by the Sector Commander and Port Conditions are set by the Captain of the Port (COTP). In most cases, Unit Hurricane Conditions and Port Conditions parallel each other very closely. However, in those instances where the conditions do not align, Department Heads/Section Chiefs, under direction of the Sector Commander, will determine the appropriate actions to take at the unit and in the port. The following table illustrates the alignment of Unit Hurricane Conditions and Port Conditions.

Table 2.1

Unit Hurricane Condition	Port Condition	When Condition Usually Set
Condition V	Condition 5	General. 01 Dec to 31 May.
Condition IV	Condition 4	Seasonally. 01 Jun to 30 Nov.
Condition IV	Condition Whiskey	Sustained Tropical Storm Force Winds are predicted within 72 hours.
Condition III	Condition X-Ray	Sustained Tropical Storm Force Winds are predicted within 48 hours.
Condition II	Condition Yankee	Sustained Tropical Storm Force Winds are predicted within 24 hours.
Condition I	Condition Zulu	Sustained Tropical Storm Force Winds are predicted within 12 hours.

NOTE: Unit Hurricane Conditions and Port Conditions do not have to occur simultaneously.

C. CONCEPT OF OPERATIONS. In general, an Incident Command Structure (ICS) will be used to accomplish hurricane preparatory and response missions. ICS will typically be implemented during Unit Hurricane Conditions III, II, and I; and/or, during the corresponding Port Conditions Whiskey, X-Ray, Yankee, and Zulu. At these conditions, the basic organizational structure transitions from a Sector construct to that of a traditional ICS structure (see Annex B). Primary hurricane operations have a two-fold focus: (1) ensuring the port(s) are prepared for heavy weather, and (2) facilitating continuity of operations, unit shut-down, and personnel evacuation through the use of practiced teams.

1. Vulnerability Assessment.

The Sector Proper building (10426 Alta Drive) is rated for a Category 3 Hurricane and can withstand winds up to 129 mph. The location is in an impacted flood area and is designated as Evacuation Zone A; according to data from the National Hurricane Center Storm Surge Risk Maps, the immediate area at Sector Proper will incur a 0-3ft storm surge above ground level for a Category 1 or 2 storm. However, the surrounding area, including roads for access to the Sector Proper building, will incur a 0-6ft storm surge above ground level during a Category 1 storm, and 3-9ft storm surge above ground level during a Category 2 storm. For Category 3 or greater storms that are predicted to make landfall in the Jacksonville area, evacuation of the Alta Drive facility will be determined based on updated storm surge prediction (SLOSH model) and anticipated location of landfall.

Regarding the additional Sector Jacksonville property (Sector Annex), the low, flat terrain of the area makes this location vulnerable to high tides and storm surge. Evacuation of the Mayport facility should be made prior to the flooding of Mayport Road (A1A). The Storm Surge Atlas for Northeast Florida indicates that the Sector Annex grounds will be flooded by the surge created with a Category 2 storm and greater. However, history has shown that evacuation from this site should be considered before such an event. Any prolonged heavy rain can flood A1A during high tide making the road impassible. The buildings at Mayport are of a conventional design, without additional horizontal load capabilities; they should withstand sustained winds to 100 mph. For Category 2 or greater storms that are predicted to make landfall in the Jacksonville area, evacuation of the Mayport facility will be determined based on updated storm surge prediction (SLOSH model) and anticipated location of landfall. It is important to note that access roads to Mayport flood much earlier and an evacuation through Naval Station (NAVSTA) Mayport may be required.

For both properties, access to the locations are by bridge. The Jacksonville Sheriff's Office may close the bridges in severe wind conditions, making access to the facilities hazardous or impossible during a storm. Should an evacuation of the base be required, all continuity of operations activities shall be in accordance with Sector Jacksonville's Continuity of Operations Plan (COOP).

The following table provides unit storm vulnerabilities and provides further evacuation considerations for all units in Sector Jacksonville's AOR. Sector Jacksonville requires every unit to maintain a physical presence at the unit for SAR, AT/FP, and safety purposes. **After consulting the evacuation considerations in Table 2.2 and conducting a risk assessment, COs/OICs may seek Sector Commander approval to evacuate their unit.**

Table 2.2

UNIT	HURRICANE RATING	STORM SURGE HAZARD	EVACUATION ZONE	EVACUATION CONSIDERATIONS
Sector Jacksonville (Alta)	CAT 3	CAT 1 – minimal CAT 2 – less than 3ft CAT 3 – greater than 3ft CAT 4 – greater than 6ft CAT 5 – greater than 9ft (Alta Drive starts to become blocked at a CAT 2 and is impassable in both directions at a CAT 3)	Zone A	Staff with Remain Overnight IMT; consider evacuation when Evacuation Zone A evacuation is mandated and/or CAT 2-3 storm surge is expected to make Alta impassable or arrival of a CAT 4 storm is forecasted within 12 hours.
Sector Jacksonville (Annex)	CAT 1	CAT 1 – greater than 3ft CAT 2 – greater than 6ft CAT 3+ – greater than 9ft (The approach to Ocean Drive can become impassable even before a CAT 1)	Zone A	Evaluate need to staff with minimal duty crew based on risk assessment; consider evacuation when Evacuation Zone A evacuation is mandated, storm surge is expected to make Ocean Drive impassable, or arrival of a CAT 2 storm is forecasted within 12 hours.
STA Mayport	CAT 1	CAT 1 – greater than 3ft CAT 2 – greater than 6ft CAT 3+ – greater than 9ft (The approach to Ocean Drive can become impassable even before a CAT 1)	Zone A	Evaluate need to staff with minimal duty crew based on risk assessment; consider evacuation when Evacuation Zone A evacuation is mandated, storm surge is expected to make Ocean Drive impassable, or arrival of a CAT 2 storm is forecasted within 12 hours.
STA Ponce de Leon Inlet	CAT 1	CAT 1 – less than 3ft CAT 2 – greater than 3ft CAT 3+ – greater than 9ft (North Peninsula Ave starts to become blocked at a CAT 2 and is impassable at a CAT 3)	Zone A	Evaluate need to staff with minimal duty crew based on risk assessment; consider evacuation when Evacuation Zone A evacuation is mandated, CAT 2-3 storm surge is expected to make North Peninsula Ave impassable, or arrival of a CAT 2 storm is forecasted within 12 hours.
STA Port Canaveral	CAT 3	CAT 1 – less than 3ft CAT 2 – greater than 3ft CAT 3 – greater than 3ft CAT 4 – greater than 6ft CAT 5 – greater than 9ft (A1A starts to become blocked at a CAT 1-2 and is impassable at a CAT 2-3)	Zone A	Evaluate need to staff with minimal duty crew based on risk assessment; consider evacuation when Evacuation Zone A evacuation is mandated, CAT 2-3 storm surge is expected to make A1A impassable, or arrival of a CAT 2 storm is forecasted within 12 hours.
ANT Jacksonville Beach	CAT 1	CAT 1 – minimal CAT 2 – minimal CAT 3 – less than 3ft CAT 4 – greater than 3ft CAT 5 – greater than 6ft (Beach Blvd starts to become blocked at a CAT 1 and is impassable at a CAT 2-3)	Zone B	Consider evacuation when storm surge is expected to make Beach Blvd impassable or arrival of a CAT 2 storm is forecasted within 12 hours.
ANT Ponce de Leon Inlet	CAT 1	CAT 1 – less than 3ft CAT 2 – greater than 3ft CAT 3+ – greater than 9ft (North Peninsula Ave starts to become blocked at a CAT 2 and is impassable at a CAT 3)	Zone A	Consider evacuation when Evacuation Zone A evacuation is mandated, CAT 2-3 storm surge is expected to make North Peninsula Ave impassable, or arrival of a CAT 2 storm is forecasted within 12 hours.

MSU Port Canaveral	CAT 3	CAT 1 – less than 3ft CAT 2 – greater than 3ft CAT 3 – greater than 3ft CAT 4 – greater than 6ft CAT 5 – greater than 9ft (A1A starts to become blocked at a CAT 1-2 and is impassable at a CAT 2-3)	Zone A	Evaluate need to staff with minimal duty crew based on risk assessment; consider evacuation when Evacuation Zone A evacuation is mandated, CAT 2-3 storm surge is expected to make A1A impassable, or arrival of a CAT 2 storm is forecasted within 12 hours. Members assigned to Brevard EOC, Rockledge will evacuate post at CO discretion or when ordered by the State.
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2. Command Staff – The COTP (or alternate) will serve as Incident Commander (IC) and be responsible for setting the Port Condition. See Annex B for Command Staff construct and Annex A for specific tasks and responsibilities.
3. Operations Section – Responsibilities include ensuring the ports and commercial facilities and vessels are prepared for the heavy weather in accordance with Chapter 3, pre- and post-storm assessment surveys of Aids to Navigation, shoreside and waterside operations (including security, Law Enforcement, and Search and Rescue), track and report the status of Marine Transportation System (MTS) Recovery, and report Essential Elements of Information (EEI) and Recovery Operations status via Common Assessment and Reporting Tool (CART). The makeup of each section's subordinate branches will be determined by the severity of each storm and its impact upon the ports and the unit. See Annex B for Operations Section construct and Annex A for specific tasks and responsibilities.
4. Planning Section – Responsibilities include the maintenance of the ICS Planning Cycle and unit Heavy Weather Battle Rhythm, maintaining logs of unit activity and Incident Action Plans (IAPs), tracking Port Conditions and vessel statuses and displaying that information in the Incident Command Post (ICP). See Annex B for Planning Section construct and Annex A for specific tasks and responsibilities.
5. Logistics Section – Responsible for acquiring the necessary supplies to support the unit in the recovery stages of the operation. The Logistics Section is also responsible for tracking Active Duty and Reserve personnel during evacuation and recall. If additional support is needed, the Logistics Section Chief shall request assistance from Deputy Commandant for Mission Support (DCMS), as per reference (c). The Support and Service Branches shall report to the Logistics Section Chief. See Annex B for Logistics Section construct and Annex A for specific tasks and responsibilities.
6. Finance Section – Responsible for fiscally managing the incident, including claims processing, contracting, and administrative functions. The Finance Section provides overall administrative and finance services that include accounting, filing, invoices, and preparation of service contracts, as well as financial and cost analysis. This section will work closely with all sections to ensure that all costs are documented. See Annex B for Finance Section construct and Annex A for specific tasks and responsibilities.

7. Sortie Parameters and Hurricane Moorings for Sector Jacksonville's Floating Assets.

- a. Sector Jacksonville will monitor the paths of tropical weather systems that are forecasted to approach the Sector's AOR and, based on the forecasted storm severity and direction of the storm's approach and prevailing winds, the Sector Commander will determine if Sector Jacksonville's floating units – WLM, WLIC, BUSL, three CPBs, and Station RB-Ms – are to be moved to a hurricane mooring location. This will be performed to keep all floating units in close proximity, provide inter-unit support, and minimize impact in the event of substantial hurricane or tropical storm conditions. This determination may be made at any time as the storm approaches; cutters may not follow the pre-storm procedures section of the heavy weather plan if the storm path becomes less predictable. Weather Parameters for assets to sortie are provided in Table 2.3. Additional close considerations will be given prior to the relocation of any Sector Jacksonville units to a designated heavy weather/hurricane mooring. A thorough risk assessment will be conducted to incorporate the most probable track of forecasted weather in determining the relocation of units to pre-designated moorings. **As of 2025, the Mayport Annex moorings are subject to significant erosion-related weight restrictions, which have also reduced their certified storm load capacity. Accordingly, the Mayport Annex is not a viable option for heavy weather mooring of any asset until structural repairs are completed or a new engineering analysis certifies the facility's suitability.**
- b. Based on the scope and strength of heavy weather, consideration will be given in advance to evaluate the best mooring for Sector Jacksonville's resources. Table 2.3 reflects Sector Jacksonville's resources and their predetermined Safe Havens.
- c. Sector Jacksonville will liaison with MFPU Kings Bay to determine intentions of all sortieing assets, to include the Blocking Vessels, CPBs, and 64' SPC-SVs.

Table 2.3 (Cutters)

Sector Jacksonville's afloat resources, sortie parameters, and predetermined safe havens, if necessary

Unit	Sortie Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
		TS/CAT I	CAT II+	CAT II+
USCGC COHO 87' CPB	<u>Mayport Pier:</u> - Sustained 39-73 mph winds (Tropical Storm) - Pier Surge Limit 8ft - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion Talleyrand Marine Terminal	Cape Canaveral (WMEC Pier) Base Miami Beach (BMB)	Base Charleston Joint Base Charleston (Wharf A)
USCGC DIAMONDBACK 87' CPB	<u>Mayport Pier:</u> - Sustained 39-73 mph winds (Tropical Storm) - Pier Surge Limit 8ft - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion Talleyrand Marine Terminal	Cape Canaveral (WMEC Pier) Base Miami Beach (BMB)	Base Charleston Joint Base Charleston (Wharf A)

NOTE: Southeast or Eastern approaching storms should be evaluated for potential sortie for storm evasion for alternate safe havens due to greater impacts i.e. Bahamas, SAG with MFPU assets, etc.

Table 2.3 (Cutters – cont.)

Sector Jacksonville's afloat resources, sortie parameters, and predetermined safe havens, if necessary

Unit	Sortie Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
		TS/CAT I	CAT II+	CAT II+
USCGC SKIPJACK 87' CPB	<u>Canaveral Pier:</u> - Sustained 75 mph winds (CAT 1 Hurricane) - Pier Surge Limit 5ft - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion Base Miami Beach (BMB)	SECJAX – Annex Talleyrand Marine Terminal	Base Charleston Joint Base Charleston (Wharf A)
USCG MFPU Kings Bay USCGC SEA FOX 87' CPB	<u>NSB KB Site VI Piers:</u> - Sustained 75 mph winds (CAT 1 Hurricane) - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion Talleyrand Marine Terminal	Cape Canaveral (WMEC Pier)	Base Charleston Joint Base Charleston (Wharf A)
USCG MFPU Kings Bay USCGC SEA DEVIL 87' CPB	<u>NSB KB Site VI Piers:</u> - Sustained 75 mph winds (CAT 1 Hurricane) - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion Talleyrand Marine Terminal	Cape Canaveral (WMEC Pier)	Base Charleston Joint Base Charleston (Wharf A)
USCGC HAMMER 75' WLIC	<u>Mayport Pier:</u> - Sustained 39-73 mph winds (Tropical Storm) - Pier Surge Limit 8ft - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion Talleyrand Marine Terminal	Cross-Florida Barge Canal (Buckman Locks)	Cross-Florida Barge Canal (Buckman Locks)
USCGC MARIA BRAY 175' WLM	<u>Mayport Pier:</u> - Sustained 39-73 mph winds (Tropical Storm) - Pier Surge Limit 8ft - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion St. Johns River: Anchorage Alpha or Bravo or Talleyrand Marine Terminal	Talleyrand Marine Terminal	Joint Base Charleston (Wharf A)

NOTE: Due to legalities regarding Talleyrand Marine Terminal insurance policies, USCG Sector Jacksonville does not currently have a MOA with the facility for cutter evasion availability. When seeking additional dockside availability at Talleyrand Marine Terminal, reach out to Terminal Operations at 904-357-3205.

Table 2.3 (Stations)

Sector Jacksonville's ashore resources, pier parameters, and predetermined safe havens, if necessary

Unit	Pier Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
		Tropical Storm, less than 74mph winds, & less than 4ft storm surge	CAT I, less than 96mph winds, & less than 8ft storm surge	CAT II+, greater than 96mph winds, & greater than 8ft storm surge
USCG Station Mayport	STA Pier Surge Limit 6-8ft	RB-Ss will be trailered at the Station once the operational limit is met: 6ft seas, 25kt winds RB-Ms will be moored at the Station	RB-Ss will be trailered at HITRON (Cecil Field) (01) RB-S will be trailered at ALTA for SAR standby RB-Ms will transit to Cross-Florida Barge Canal (Buckman Locks)	RB-Ss will be trailered at HITRON (Cecil Field) (01) RB-S will be trailered at ALTA for SAR standby RB-Ms will transit to Cross-Florida Barge Canal (Buckman Locks)
USCG Station Ponce de Leon Inlet	STA Pier Surge Limit 5ft	SPC-SWs will be trailered at the Station once the operational limit is met: 4ft seas, 25kt winds RB-Ms will be moored at the Station	(01) SPC-SW will be trailered at the Station (01) SPC-SW will be trailered at the Daytona International Motor Speedway RB-Ms will transit to Halifax Harbor Marina (Daytona Beach)	Both SPC-SWs will be trailered at the Daytona International Motor Speedway RB-Ms will transit to Cross-Florida Barge Canal (Buckman Locks)
USCG Station Port Canaveral	STA Pier Surge Limit 8ft	(03) 29' RBS-IIs will be moved to Cape Canaveral Space Force Hanger Hangar once conditions exceed 6ft seas, 25kt winds (01) 29' RBS-II will be stored in the station boat bay with a truck. 45-RBM will be moved to Brunswick boat group located in the Barge Canal.	45-RBM will be moved to Brunswick boat group located in the Barge Canal.	RB-Ss will be trailered at the Gaylord Palms Convention Center (Orlando) RB-Ms will transit to Cross-Florida Barge Canal (Buckman Locks)

Table 2.3 (Aids to Navigation Teams)

Sector Jacksonville's ashore resources, pier parameters, and predetermined safe havens, if necessary

Unit	Pier Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
		Tropical Storm, less than 74mph winds, & less than 4ft storm surge	CAT I, less than 96mph winds, & less than 8ft storm surge	CAT II+, greater than 96mph winds, & greater than 8ft storm surge
USCG ANT Jacksonville Beach	N/A	Trailerable boats will be trailered at the ANT 49' BUSL will transit towards Cross- Florida Barge Canal (Buckman Locks)	Trailerable boats will be trailered at HITRON (Cecil Field) 49' BUSL will transit towards Cross-Florida Barge Canal (Buckman Locks)	Trailerable boats will be trailered at HITRON (Cecil Field) 49' BUSL will transit towards Cross- Florida Barge Canal (Buckman Locks)
USCG ANT Ponce de Leon Inlet	N/A	Trailerable boats will be trailered at the ANT	Trailerable boats will be trailered at the Daytona International Motor Speedway	Trailerable boats will be trailered at the Volusia County EOC

Table 2.3 (Other Units)

Unit	Sortie Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
USCG MSU Port Canaveral	N/A	N/A	N/A	N/A
USCG MSST Kings Bay *NOT under TACON of Sector Jacksonville	N/A	Prime movers, vans, RB-Ss, and trailers will be taken HITRON in Jacksonville, FL for storage	Atlanta or Orlando	Atlanta or Orlando

Table 2.3 (Other Units – cont.)

Unit	Sortie Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
USCG MFPU Kings Bay	N/A	(3) 64' SPC-SVs will be hauled out at St. Johns Boat Co. (3) 64' SPC-SVs will remain at wet slip at St. Johns Boat CO. 33' SPC-SVs will be towed to Building 6013 for stowage	64' SPC-SVs will relocate to Cross-Florida Barge Canal (Buckman Locks) supported by JAXPORT	

NOTE: As noted in Table 2.3, USCG HITRON, located at Cecil Field, is a Safe Haven for our local Coast Guard assets and equipment. In the event that the HITRON hangar is not available due to their aircraft remaining at Cecil Field, Sector Jacksonville will contact the FL Army National Guard at Cecil Field. The FL Army National Guard has two hangars that may have space available upon request and are available on a case by case basis depending on how many of their aircraft are located at Cecil Field for the period of time requested.

8. Communications.

a. If primary electrical power is lost at Sector Jacksonville, the emergency generator will activate to provide power to critical operational areas, including the Sector Command Center (SCC). The generator can operate for approximately 76 hours with a full tank of fuel. Backup generators are also located at the Rescue 21 RFF sites: Brunswick, Jacksonville, Espanola, Deltona, and St. Cloud. An additional backup generator is located at the RadSta (ANT Jacksonville Beach) HF site.

b. As soon as it can be predicted that the SCC will be ordered to evacuate and shut down operations, the Sector Commander will direct the SCC Advance Setup Team to immediately establish a temporary Command Center at the Coast Guard Helicopter Interdiction Squadron (HITRON) Operations Building at Cecil Airport, Jacksonville. The SCC will remain in operation as long as possible until the Advance Setup Team verifies the HITRON facility is ready for immediate operational takeover. The Communication watch standers will either relocate to another Sector (primary) or to OSC Martinsburg (secondary) to resume Rescue 21 capabilities. (Note: HITRON Command Center does not have access to Sector Jacksonville Rescue 21 RFF sites; only local VHF-FM capabilities).

c. The temporary Command Center will remain in operation until, at the earliest, a post-storm survey of Sector Jacksonville is completed and the SCC is returned to normal operation. If the post-storm survey determines that the Sector's communications capabilities have seriously deteriorated, a request for emergency contingency communications support from Atlantic Area's Transportable Communications Central (TCC) will be made through District Seven, as per Appendix 6 to reference (c).

d. If any of Sector Jacksonville's Rescue 21 RFF sites or NavSta and RadSta (ANT Jacksonville Beach) HF sites are rendered inactive by severe weather, the Sector will send an immediate message to D7 (drmc) noting the site outage and loss of coverage. At which time, the SCC will direct the Station closest to the outage to maintain local coverage until such time the SCC resumes full-communication capabilities or until such time that the Station may be ordered to evacuate.

e. In instances of **loss of primary and secondary communications with Sector Jacksonville**, cutters should establish communications with the SCC in the following order of availability: cellular phone, INMARSAT, and Iridium satellite phone. In addition, cutters may not be able to send HURCON attainment messages if they have limited or no connectivity.

9. Aids to Navigation (ATON) Units. Sector Jacksonville will direct ATON units – ANT Jacksonville Beach, ANT Ponce de Leon Inlet, USCGC MARIA BRAY, and USCGC HAMMER – to conduct thorough surveys of all Critical ATON near the path of a major storm after its passing. Each ATON unit will survey aids in its AOR unless directed to assist other ATON units' surveys. Closed waterways will remain closed until all ATON have been inspected and deemed effective to serve the needs of major traffic. Sector Jacksonville will contact the District Seven (D7) Incident Management Team (IMT) immediately if coordination is needed with other Sectors within D7.

a. In the event that a hurricane or major tropical storm is threatening the Coast Guard Seventh District, Sector Jacksonville ATON units shall respond as directed by the Sector Commander or D7 (dpw).

b. There are two scenarios that determine the actions taken by the Prevention Department:

- i. Sector Jacksonville will be in the path of the hurricane or storm.
- ii. Sector Jacksonville ATON units are deployed to support post-storm areas as requested.

c. Sector Jacksonville is divided into zones for purposes of pre-storm and post-storm assessments. The zones are divided by ANT Jacksonville Beach and ANT Ponce de Leon Inlet AOR boundaries:

- i. ANT Jacksonville Beach. ANT Jacksonville Beach has two sets of AOR's for their many platforms. Their TANB/ABS AOR is responsible for minor lights and day beacons from Sapelo Sound LT 136 (Sector Charleston's AOR) south through the ICW to Matanzas River LT 83 and the St Johns River down to Georgetown Light 73. They also cover Keaton Beach and Steinhatchee River on the West Coast of FL (Sector St Petersburg AOR). ANT Jacksonville's BUSL AOR includes buoys 5x11 and smaller from Ossabaw Sound (Sector Charleston's AOR) south to Ponce De Leon Inlet.
- ii. ANT Ponce de Leon Inlet. Ponce de Leon Inlet, Cape Canaveral Entrance (including Cape Canaveral Lighthouse), and St Johns River from Lake George

through Lake Monroe to include all of Banana River; Matanzas 83A to Indian River South Section Day Beacon (DBN) 17 on the Intracoastal Waterway (ICW).

- d.** As the Sector Commander's direct representative, it is the responsibility of the Prevention Department to advise and keep the Sector Commander informed of the status of all ATON assets and personnel assigned to Sector Jacksonville. Once the IMT is established, the Operations Section Chief (OSC)/Situation Unit Leader (SITL) will be responsible for keeping the IC informed.
- e.** During hurricane season, all ANTs shall ensure that:
 - i. Boats and trailers are equipped with adequate tie-down equipment if stored in an open environment.
 - ii. Extra cans of gasoline to fuel boats are readily available.
 - iii. Unit vehicles are equipped with necessary equipment to brush and clear routes to the nearest boat ramp.
 - iv. A rental truck is available that can carry day boards, lighting equipment, discrepancy buoys, sinkers, necessary tools, and all other equipment for the repair of affected aids to navigation.
 - v. In the event that the ANT is called upon to support another unit outside of their AOR, the rental of a motorhome may be considered to support personnel.
- f.** CART shall be used to report the status of all critical and priority ATON status. The vital and critical ATON can be found in ANNEX O.
- g.** After a hurricane or tropical storm has cleared Sector Jacksonville's AOR, the SCC shall issue a Broadcast Notice to Mariners (BNM) (drafted by the Marine Transportation System Recovery Unit (MTSRU)) stating that Aids to Navigation within the affected area are not reliable and that mariners should neither rely on these aids nor transit any waterways in the area until they are opened by the COTP.
- h.** After a hurricane or tropical storm has passed through Sector Jacksonville's AOR and it is safe for Coast Guard assets to transit the waterways, the ANTs are to deploy and provide a post-storm survey within 24 hours. The most critical waterways affecting commerce are of major concern and shall be the first to be surveyed by the ANT. These waterways include:
 - i. Port of Brunswick (if requested by Sector Charleston)
 - ii. Port of Fernandina/St. Marys River
 - iii. Port of Jacksonville/St Johns River/Blount Island
 - iv. Port Canaveral
- i.** Tributaries and the Intracoastal Waterway can be surveyed using both Station and Auxiliary resources with all reports being sent to the IMT.
- j.** ANT Jacksonville Beach and ANT Ponce de Leon Inlet shall work for the Waterways Group within the MTS Branch of Sector Jacksonville's IMT. Tasking will come from the Incident Action Plan (IAP) (template found in Annex M).

k. As a part of post-storm recovery operations, Aids to Navigation Teams Jacksonville Beach and Ponce de Leon Inlet will be expected to conduct extensive ATON verifications and surveys requiring these units to trailer assets to various locations throughout their respective AORs. These units conduct trailer operations on a daily basis, and sometime in inclement weather. It is their standard procedure to reduce speed by 30% of the posted speed limit while trailering a boat during times inclement weather. However, there is often debris and damaged highways following heavy weather which adds an additional degree of risk and uncertainty to trailering evolutions. To help mitigate this inherent risk, both ANT Jacksonville Beach and ANT Ponce de Leon Inlet shall seek approval through the Prevention Department Head or Operations Section Chief prior to embarking on any trailering operations exceeding two hours one way and notify the IMT/SCC upon departure and arrival to the launching area (same for the return trip).

l. COTP will determine whether to keep the waterway closed or open it to traffic based on post-storm surveys and assessments.

m. When all post-storm surveys are completed, the Operations Section shall determine the level of support and assistance necessary to repair, rebuild or move aids to navigation, and report this information to the IC.

n. The IC will work with D7 as necessary to coordinate ATON support. Upon arrival of any units to assist within Sector Jacksonville's AOR, they shall be under the control of the Operations Section. All necessary accommodations, personnel, and supply issues shall be directed to the Logistics Section to ensure that Temporary Assigned Duty (TAD) personnel are taken care of and are ready to support the ATON mission.

o. As aids are repaired and waterways are surveyed, BNTMs shall be issued stating the status of the aids and waterways that have been attended to by the ATON units.

D. TRAINING AND EXERCISES. Training and exercises have been shown to be the most effective means of mitigating the damage from heavy weather. Preparation for the hurricane season will be conducted in three key areas: **unit training, port training, and exercises.**

1. **Unit Training** – Department Heads shall ensure that all of their personnel are familiar with this plan. Unit training should include all Active Duty members, Dependents, Reservists, Civilians, and Auxiliarists. Training should include the following:

a. The Coast Guard's role within the National Response Plan and partnerships with other federal, state, and local agencies.

b. Roles and responsibilities of Active Duty members, including WQSB and Remain Overnight (RON) assignments.

c. Local preparedness resources and forecasts (NWS/City & County resources).

d. Review of Coast Guard policies (travel claims, evacuations, and legal).

e. Personal/family preparations, self-help, and survival.

f. Distribute hurricane preparation information to all members.

g. The Deputy Sector Commander and Department Heads shall ensure dependents are aware that Active Duty members may be required to stand watch during and post hurricane.

2. Port Training - Port training will consist of a meeting with local Maritime Industry personnel to discuss port-related issues and concerns. The Coast Guard will be the lead agency for this meeting, and should actively support and encourage the participation of all key port and industry members.
3. Exercises - Participation in the annual Coast Guard Seventh District Hurricane Exercise (HUREX) is mandatory. Participation in State or local exercises is encouraged.

E. PERSONNEL PROCESS/ADMINISTRATIVE PROCEDURES.

References:

(a) Personnel and Pay Procedures Manual, PPCINST M1000.2B, Chapter 2.B.25

(b) The Joint Travel Regulations (JTR), Chapter 6

(<http://www.defensetravel.dod.mil/Docs/perdiem/JTR.pdf>)

(c) U. S. Coast Guard Pay and Personnel Center, Travel, Evacuation Claims(<https://www.uscg.mil/ppc/travel/evac.asp>)

1. **Evacuation Authorization and Approval for Travel Reimbursement:** No one can be given evacuation orders until ordered to do so by the Seventh District Commander (Admiral) or higher authority (LANTAREA or CG Headquarters). Local commands **do not** have discretion on this policy. For example, if a member's home address is not in an evacuation zone (check your evacuation zone at [Know Your Zone, Know Your Home | Florida Disaster](#)) then the command cannot authorize them travel just because they live close enough to a zone that is being evacuated. Only zones listed on the message from the Seventh District Commander (Admiral) or higher authority will be reimbursed for hurricane evacuation travel. The decision of local civil officials to evacuate an area is not sufficient. The written order (generally a message) must stipulate: a safe haven or min/max mileage distances, the Personnel Support Team's phone number and location information, an effective date to begin entitlements, the expected duration, and must be terminated when no longer required.

Note: The authority for CONUS evacuations for civilian employees and dependents is Office of Personnel Management (OPM) regulations 5 CFR, Part 550, subpart D. The allowances differ from evacuation allowances from foreign locations which are prescribed by State Department in DSSR, Chapter 600, subparts 611-639. Those civilians who are designated as Essential Personnel but are in a listed evacuation zone will not be compensated and may evacuate; Sector Jacksonville may request up the chain for approval of civilians classified as Essential Personnel to stay in the IMT but is not guaranteed prior to the storm.

- 2. Personnel Support Teams (PST) and Their Purpose:** Personnel Support Teams (PST) will be set up as the storm dictates the need. Those teams will pre-deploy prior to the hurricane and are responsible for assisting members with travel orders that have not been prepared prior to the evacuation (give your Admin staffs the first opportunity to complete travel orders – if there is time to do so), hotel reservations, travel advances, emergent Coast Guard Mutual Assistance (CGMA) loans, and travel claims. If evacuating, you are expected to check-in with the PST. In the event you are not able to reach the PST, CWTSATO is another valuable resource to assist with identifying a hotel that has room availability: 1-800-753-7286. This is a great phone number to have stored in your phones. FAST (Family Assessment Support Tool) is another tool to help family members with creating travel authorizations and vouchering their claims.

Note: Member and/or their families can choose their respective safe haven or choose an alternate location, but the reimbursement is limited to the cost/per diem of their assigned location as specified by the D7 evacuation message. The final location MUST be listed in ETS when completing authorization or the member/dependents will not be fully reimbursed. If dependents travel to a location other than or outside the designated evacuation area, transportation costs are limited to the authorized distance and the standard CONUS per diem rate applies at that location unless the alternate location is later approved by the authorizing/ordering official (JTR 0601).

- 3. Local Evacuation Plans:** If an Active-Duty member lives in a zone that has been evacuated, their family may evacuate to a designated location, but the Active-Duty member should establish a local evacuation plan to lodge in the local area. If lodging is not available at a hotel or with a shipmate, then the unit will need to make arrangements for lodging and meals (e.g., cots and Meals Ready to Eat (MREs)) at the unit.
- 4. Prepared Evacuation Plans Roster for Members and Dependents:** The best practice for local units is for every member to have a general evacuation plan in place prior to 01 May of the current hurricane year and provide details to the Executive Officer (XO)/Executive Petty Officer (XPO) for inclusion on the unit's Evacuation Plans Roster. Having this roster prepared will allow the XOs/XPOs to verify evacuation zone information for a member's private residence as well as provide tentative evacuation plans to the Sector Commander prior to and during a hurricane. For Sector Proper personnel, ADMIN will ensure evacuation plan information is properly updated for all members on the unit evacuation roster.
- a. Unit Evacuation Plans Roster shall include:**
- i. Member's name, number of dependents, member's anticipated evacuation location, dependents' anticipated evacuation location, county and evacuation zone of personal residence.
 - ii. Tentative Evacuation Location should include details such as: shelter in place or planning to go to an alternate location such as staying with friends/family.

- b. Upon return from evacuation, the member will need to provide Admin evacuation information. The entitlements for an Active-Duty Member and their Dependents are different.

i. Information needed for **Member**:

- Name
- Rate/Rank
- EMPLID
- Home Address
- What Hurricane Evacuation County and zone is personal residence in
- Specific Evacuation Location (hotel, friend's home, campground, etc.)

ii. Information needed for **Dependents**:

- Names
- Dates of birth for children – only if evacuating
- Date of marriage for spouse – only if evacuating
- Sponsor Info/EMPLID
- Home Address
- What Hurricane Evacuation County and zone is personal residence in
- Specific Evacuation Location (hotel, friend's home, campground, etc)

- iii. If a member is a geographical bachelor and dependents didn't move from a home that the member was previously stationed at, dependents are authorized evacuation orders if they live in an evacuation zone (e.g. Member PCSs but dependents remain in Jacksonville, FL).

2. Government Travel Charge Cards (GTCC) can be used for **members ONLY**! Members are not authorized to put dependent travel expenses on their GTCC. Further, one person cannot claim another person's entitlement. Meaning, if a member (who is on TDY orders) evacuates with their dependents (who are on evacuation orders), they will be filing two travel claims - one for the TDY trip and one for the dependents. The member is not allowed to claim the entire night of lodging (and should not put the lodging on their GTCC).

3. **Travel Claims:** Two separate travel claims will need to be completed. One for the member, if they evacuated, and one for the dependents, if they evacuated. The entitlements for each claim will be different. When a member evacuates, they do so in a TDY capacity. When dependents evacuated, they do so in an evacuation order capacity. The travel claims for dependents (along lodging receipts, copy of the evacuation message, and any receipt for authorized travel expenses over \$75.00) will need to be uploaded into ETS.

5. **Travel Claim Reimbursement to Dependents:** Payment is for eligible dependents, however, payment will go into the Active-Duty member account, because it is completed in ETS.
6. **This Guide is Not All-Inclusive:** See the PPC Travel Website (<https://www.uscg.mil/ppc/travel/evac.asp>), Personnel and Pay Procedures Manual, and the Joint Federal Travel Regulations (JTR) Website (<http://www.defensetravel.dod.mil/Docs/perdiem/JTR.pdf>) for further information and questions.
7. **Additional Considerations:** Return of dependents. The orderly return of dependents shall be conducted in accordance with federal, state, and local authorities. After the storm passes, dependents should:
 - Listen to emergency radio broadcasts and follow the instructions of Emergency Services officials.
 - Heed the instructions of county and law enforcement officials regarding areas that have been closed, and those which residents may re-enter.
 - Be patient. Access to homes will be controlled; security operations will require identification before entry into evacuated neighborhoods is authorized (i.e. driver's license, recent utility bill)
 - Don't go sightseeing. You may be seen as a looter.
 - Avoid driving. Keep the roads open for emergency and response vehicles.
 - Postpone attempting to contact Sector personnel as long as possible. When local communications services are available, dependents may attempt to make telephone contact, realizing that phone lines may be extremely busy.

Table 2.4
CONUS Evacuation Entitlement Guide

Entitlement	Rate	Member	Dependents 12 Years Old and Older	Dependents Under Age 12
Hotel (if used)	Ordered Locality Rate – Not to Exceed Designated Safe Haven	X	100% of Actual Expense, Not to Exceed Designated Safe Haven or Actual Locality* See notes 1-4 below	50% of Actual Expense, Not to Exceed Designated Safe Haven or Actual Locality* See notes 1-4 below
Per Diem	Locality Rate – Not to Exceed Designated Safe Haven	Treated like normal TDY, 75% for the two travel days and 100% for every other day.	100% of the Locality Rate, Not to Exceed Designated Safe Haven* See notes 1-4 below	50% of the Locality Rate, Not to Exceed Designated Safe Haven* See notes 1-4 below
TDY Mileage Rate	As directed by http://www.defensetravel.dod.mil/site/otherrates/Mile.cfm	X		
PCS Mileage Rate	As directed by http://www.defensetravel.dod.mil/site/otherrates/Mile.cfm		X	
Pet Fees	Are <u>NOT</u> reimbursable in CONUS			

*Note: Reimbursement for Lodging is not authorized if staying with friends or relatives (JTR, par. 6095-G2).

*Note 2: 1-30 days: Dependents age 12 or older receive up to 100% of locality rate.
Dependents under age 12 receive up to 50% of the locality rate.

*Note 3: 31-180 days: Dependents age 12 or older receive up to 60% of locality rate.
Dependents under age 12 receive up to 30% of the locality rate.

* Note 4: See computation examples on pages – 6A2c-6 through 6A2c-9 of the JTR
(<http://www.defensetravel.dod.mil/Docs/perdiem/JTR.pdf>).

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CHAPTER 3

UNIT POST-STORM OPERATIONS

A. PURPOSE. The focus of post-storm operations is to:

- Return the unit and ports to operational status.
- Ensure all Sector members (Active Duty, Reserve, and dependents) have adequate safe shelter, food, and water.
- Coordinate efforts with other local Coast Guard units to save lives and prevent further damage to property.
- Upon request, render assistance to local authorities to save lives and prevent further damage to property.

Annex A contains a detailed checklist of assignment-specific post-storm tasks.

Annex M contains a post-storm IAP.

B. GENERAL. Post-storm response efforts focus on port, unit, and dependent restoration, with the primary focus on re-opening the port expeditiously to facilitate commerce. After the passage of a storm, Sector Jacksonville/other CG units shall resume Unit Hurricane Condition IV. A message to D7 (drmc) will be sent if transmission capabilities permit. A sample message is contained in Annex N.

For long-range restoration, recovery efforts will be coordinated with State and local agencies. In the event of major damage to the region, these efforts will be activated through the National Response Framework (NRF). An evaluation of the necessity of outside assistance should be made and communicated to D7 (drmc) as soon as possible.

C. CONCEPT OF OPERATIONS. Post-storm disaster response and restoration operations should be conducted in accordance with the following priority list as per CGDSEVEN SOP:

- **Priority 1:** Continue essential assigned missions and assure internal security of the unit, including safety of dependents.
- **Priority 2:** Provide other military commands assistance, as required, to allow them to execute their assigned missions.
- **Priority 3:** Provide non-military federal agencies whatever off-station assistance is required to protect the interests and property of the United States Government.
- **Priority 4:** Provide aid to civil authorities in the event the established civilian agencies are overwhelmed.
- **Priority 5:** In cases of a domestic disturbance, take action in accordance with the Coast Guard Civil Disturbance Support Plan (COGARD-Garden Plot), COMDTINST M3010.14.

During post-storm damage assessments and operations, Sector Jacksonville will use the ICS structure in Annex B and the post-storm IAP in Annex M. This system will expand if the post-storm operation swells as additional personnel are inserted into the response. If a major environmental cleanup effort is required, the command structure can be converted into the spill response WQSB as described in the Sector Jacksonville Area Contingency Plan.

D. NATIONAL INTEREST AREAS AND PRIORITIZED OPERATIONAL PERIOD OBJECTIVES.

Pre-identified objectives for reopening the ports in Northeast and Eastern Central Florida have been developed to meet each of the six national interest areas identified in the Best Response concept developed by COMDT (CG-OEM-2): Safety of Life/Human Health; Protection of the Natural Environment; Restoration of Waterway Services for National Defense/Commerce; Communications with Citizens; Stakeholder Support; and Response Organization. The following table prioritizes response objectives for national interest areas:

Priorities for re-opening the waterways in Northeast and Eastern Central Florida

Objectives: National Interest Areas (not prioritized)			
Operational Period-Specific Objectives (prioritized) /Current Operational Period (✓)			
1) Safety of Life / Human Health – Provide for the safety and welfare of citizens and personnel			
	Objective	Priority	Description
	Support Sector Jacksonville SAR posture.	High	SAR is highest overall priority assess and repair CG facilities and Rescue 21 throughout the AOR
	Ensure bridges were not damaged during the storm.	High	Coordinate reopening to vehicular traffic.
	Minimize small boat SAR risk.	High	Coordinate reopening waterway to small boats.
2) Protection of the Natural Environment – Respond aggressively to report of pollution			
	Objective	Priority	Description
	Identify ongoing pollution incidents in Jacksonville & Fernandina.	High	Not limited to commercial shipping routes.
	Identify ongoing pollution incidents in Port Canaveral & Ponce.	High	Not limited to commercial shipping routes.
	Identify ongoing pollution incidents in refuge areas & St. Augustine.	Medium	Green Cove Springs, Palatka, ICW.
3) Restoration of Waterway Services for Commerce and National Defense – Consider our mission complete when all affected ports & waterways are operational			
	Objective	Priority	Description
	Obtain complete waterway surveys	High	St. Marys River, St. Johns River, Port of Canaveral – coordinate with ACOE
	Reopen ocean access to NS Mayport, USMC Base Blount Island, and Jacksonville Northside Generating Plant docks.	High	St. Johns River Sea Buoy entrance to Blount Island.
	Restore ocean access to the Jacksonville oil terminal docks and dry cargo docks.	High	St. Johns River from Blount Island to Mathews Bridge.
	Reopen ocean access to the Naval Ordnance Testing Unit and tankship docks in Port Canaveral.	High	Canaveral Inlet to Middle Basin and South Bank Oil Docks.
	Restore ocean access to Port Canaveral Cruise Ship docks and dry cargo docks.	High	Canaveral middle basin to Cruise Ship basin.
	Reopen ocean access to King’s Bay Naval Sub Base.	High	St. Marys River Sea Buoy entrance to King's Bay.
	Restore ocean access to Fernandina commercial docks.	Medium	St. Marys River to Nassau Terminal.
	Restore ocean access to Ponce Inlet passenger vessels.	Medium	Sea Buoy, Ponce Inlet Channel, and ICW to the gaming vessel docks.
	Restore exit route for commercial vessels that took refuge from the storm on the St. Johns River.	Low	Mathews Bridge to Green Cove Springs.

	Restore exit route for commercial vessels that took refuge from the storm on the Banana and Indian Rivers.	Low	Canaveral Barge Canal & ICW in the immediate vicinity of the barge canal.
	Restore inshore access from Jacksonville to Fernandina.	Low	ICW St. Johns River to St. Marys River.
	Restore access to the port of Sanford.	Low	Green Cove Springs to Sanford.
	Restore inshore access from Jacksonville to Port Canaveral.	Low	ICW St. Johns River to Port Canaveral.
4) Communication with Citizens			
	Objective	Priority	Description
	Manage expectations about port reopening timeframes & CG response.	High	Utilize Port Coordination Team and Marine Safety Information Bulletins
	Manage citizen awareness of SAR posture and recreational boating closures.	High	Utilize Broadcast Notice to Mariners
5) Stakeholder Support – Continue to coordinate multi-agency resources			
	Objective	Priority	Description
	Assure County and State Emergency managers understand port reopening timeframes and require steps to accomplish.	High	Utilize Agency Representatives assigned to Emergency Operation Centers to pass/collect information
	Provide near-real time reconnaissance/ photos/ transportation to cooperating agencies and stakeholder high officials.	Medium	
6) Response Organization – Safely reconstitute our forces			
	Objective	Priority	Description
	Establish reconstitution point and verify status of CG personnel / dependents.	High	
	Relieve MSU Port Canaveral Operations.	High	

E. POST-STORM SURVEYS AND OPERATIONS. Following the passage of a storm for which Port Condition Zulu was set, the Ports of Jacksonville, Fernandina, and Canaveral will remain closed and a COTP Safety Zone will remain in effect until specifically lifted by the COTP. After a direct hit or near miss by a hurricane, it is likely that the port will remain closed while damage surveys are conducted and channels are cleared. It is also likely that some waterways will remain closed until the proper operation of bridges can be assured. If shoaling or other blockage is suspected, deep draft channels will be surveyed before they are re-opened. In addition, normal port operations cannot be restored until communications and power systems are fully operational.

As soon as possible after the passage of a storm, the Coast Guard may deploy pre-staged personnel to team with other federal, state, and local agencies, including industry, the U.S. Navy, and local Pilots Associations to determine the extent of damage to the port infrastructure and critical aids to navigation (ATON). Maritime interests can assist the COTP in re-opening the port as quickly and safely as possible. Although critical ATON may be in place following the departure of severe heavy weather, extenuating circumstances may prevent the COTP from re-opening the port to vessel movement.

1. **Critical ATON:** The ATON in the Sector Jacksonville AOR have been prioritized for assessment and corrective actions, when required, prior to considering opening the ports for vessel traffic. **Annex O** to this plan contains a complete list of the **Critical ATON** in each port that will receive priority tasking for assessment and correction prior to considering vessel movements.

The term “**Critical**” in reference to ATON is a combination of the ATON identified by port stakeholders as ATON that are “**Essential**” for assessment and correction prior to initiating vessel movements in the ports, and the ATON that the Coast Guard considers to be “**Vital**” for safe navigation.

Navigation aids may become damaged during periods of severe heavy weather. Even upon re-opening a waterway, port pilots may not bring vessels into port if critical navigation ranges/buoys are damaged or destroyed. Pilots and other expert mariners have often reported that the extinguishment or damage of fixed navigational ranges is the primary ATON discrepancy that would inhibit safe vessel operation. Buoys and day boards outside the port are not as critical to opening the port as are navigation ranges. While floating ATON generally provide assistance to mariners when navigating the channels, they are not to be relied upon for their designated position, especially after sustained heavy weather.

2. **Bottom Surveys:** During heavy weather shoaling may occur in port channels, making passage of deeper draft vessels dangerous, if not impossible. The USCG has no organic capability to perform bottom surveys other than with depth sounders which are, in general, insufficient to guarantee channel integrity.
 - a. **PRIORITY** – U.S. Army Corps of Engineers (USACE) has the capability to perform an immediate 3-line crosshatch bottom survey after passage of storms. This process must take place prior to USACE emergency dredging operations.
 - b. **PRIORITY** – NOAA maintains two Navigation Response Teams (NRTs) in the southeast that are available to respond to emergency navigation issues, particularly channel shoaling. The NOAA NRTs are located in Jacksonville, FL, Panama City, FL, and Galveston, TX. Each NRT consists of:
 - 28ft Sea Ark, with two or three person survey team
 - Single beam sonar
 - Side scan sonar
 - Multi-beam sonar on some units
 - Differential GPS positioning
 - In-house survey planning/design, data collection, and post-processing capability
 - Need access to logistical support (Fuel Gasoline, Boat Ramp, Lodging, and Electricity).

The teams can be made available, free of charge, upon request by the COTP. NRT's shall be requested through the Area Command at District 7 at a minimum of 24 hours prior to landfall of the storm. Twelve hours prior to the storm, the Sector Jacksonville SITL shall determine the status and location of all local NRT's; this info shall be tracked within the ICP.

- c. **PRIORITY** – In the event of a storm like Hurricane Sandy or Hurricane Katrina, NOAA's larger ships may be available at the request of the COTP.

NOAA Ship THOMAS JEFFERSON - Norfolk, VA
NOAA Ship NANCY FOSTER - Charleston, SC
NOAA Ship FERDINAND HASSLER - New Castle, NH
<http://www.oma.noaa.gov/learn/marine-operations/>

Each of these ships has a two week endurance and is a fully capable self-sustained survey platform. The THOMAS JEFFERSON has two additional survey launches.

- d. The Canaveral Port Authority has a contract with local survey company, Land & Sea Surveying Concepts. COTP has approved Survey Reports from Land & Sea Surveying Concepts.
3. **Emergency Dredging** – The USACE has the authority to conduct emergency dredging operations after the passage of damaging heavy weather, where emergency dredging is defined as the need to rectify severe shoaling that blocks entry or exit of ships in port. The main criterion to initiate emergency dredging operations is a site bottom survey.

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CHAPTER 4

PORT PREPAREDNESS & POST-STORM ACTIONS

- A. **PURPOSE.** Chapter 4 of the Sector Jacksonville Heavy Weather Plan provides guidance to the Port of Jacksonville, Port of Fernandina, and Port Canaveral area maritime community on steps that should be taken and critical risk factors to consider before severe heavy weather affects the area. Post-storm considerations for re-opening the ports, along with survey and reporting requirements, are also addressed in this chapter. Maritime interests should use this plan to prepare similar plans for individual terminals, facilities, fleets, vessels, or marine operations.
- B. **GENERAL.** The Atlantic Hurricane Season runs annually from June 1 to November 30. During this time, the entire Jacksonville COTP Zone is at significant risk from tropical-cyclone activity including: tropical depressions, tropical storms, and hurricanes.

This plan is developed to ensure that the Port of Jacksonville, Port of Fernandina, and Port Canaveral have taken all practical precautions for severe weather, including the worst-case scenario; a direct hit by a major hurricane. Most of the preventive provisions and requirements of this Port Plan are intended to be enacted prior to the onset of sustained Tropical Storm Force Winds. When Gale Force Winds are expected, but cyclonic conditions are not predicted to follow, the Captain of the Port (COTP) may elect not to implement all of the requirements outlined in this plan. In any case, due to the unpredictable nature of tropical cyclone activity, marine interests should plan for the worst case scenario.

- C. **USING THIS PLAN.** This chapter has the following key parts:
1. **Planning Factors** – these elements should be used by the maritime community when developing heavy weather plans, ensuring full understanding of local-risk factors and policies that may impact operations and preparations before, during, and after heavy weather. Refer to Planning Factors for information on local policies regarding: vessel, sorties, bridge openings, and safe moorings.
 2. **Pre-Storm Procedures** – lists specific operational restrictions and requirements imposed upon the maritime community by the COTP. Those affected include: terminals, facilities, marinas, owners, operators, agents, and Masters of vessels. The “action items” checklists should be referred to whenever the COTP changes the Port Condition.
 3. **Communications Plan** – describes how the COTP will communicate with the maritime community and how marine interests should contact the Coast Guard before, during, and after severe weather. The radio frequencies and other communication mechanisms outlined in this section should be incorporated into individual heavy weather plans.
 4. **Post-Storm Procedures** – describes facility and vessel requirements to ensure safe and secure operation once severe weather has passed. Post-storm survey and reporting requirements are listed for each segment of the commercial maritime community.

5. **Lessons Learned** – several key lessons learned from previous Hurricane Seasons were incorporated into the current plan revision.

D. PLANNING FACTORS.

1. **Tidal Surge and SLOSH Tables** – Most often, more damage is caused by Tidal Surge than by wind during Tropical Storms and Hurricanes. For this reason, storm surge is regarded as the greatest threat to marine interests, during severe weather. Storms approaching from the Southeast are particularly dangerous to the ports of Jacksonville, Fernandina, and Canaveral. The NWS Sea Lake and Overland Surges from Hurricanes (SLOSH) models indicate that a storm surge in excess of 20 feet is possible in downtown Jacksonville if a Category 5 storm were to make landfall just south of the entrance of the St. Johns River.

Although many factors impact the storm surge that accompanies tropical storms and hurricanes, including height of tide and stage of the moon, the following table provides useful information for planning purposes.

Table 4.1

Storm Category	Port of Jacksonville Entrance	Port of Fernandina Entrance	Port Canaveral Entrance
Category 1	7.7 FT	4.6 FT	5.0 FT
Category 2	11.2 FT	8.1 FT	6.5 FT
Category 3	14.5 FT	11.4 FT	9.7 FT
Category 4	18.3 FT	14.4 FT	13.0 FT
Category 5	21.8 FT	17.6 FT	14.5 FT

NOTE: Based on 1998 SLOSH Model Data

2. **Geographic Considerations within the COTP Jacksonville Zone:**

Due to the low topography of the area, the Port of Jacksonville and the Naval Station Mayport Basin are not suitable refuge for hurricanes or other tropical cyclones. The NWS SLOSH model indicates that water surges of over 21 feet can be expected in the St. Johns River near Port of Jacksonville Entrance and Naval Station Mayport Basin if a Category 5 hurricane were to strike the area.

The Port of Fernandina is approximately 40 miles north of Jacksonville, Florida. The NWS SLOSH model indicates that water surges of over 17 feet can be expected in the St. Marys and Amelia Rivers near the downtown area of Fernandina Beach, if a Category 5 hurricane were to strike the area. **The Port of Fernandina is not a suitable refuge for either hurricanes or tropical storms.**

Port Canaveral is located on the east coast of Brevard County, Florida, approximately 145 miles south of Jacksonville. **Port Canaveral is not a suitable refuge for either hurricanes or tropical storms.** In addition, Port Canaveral is a port of significant national interest, and every effort must be taken to minimize the damage caused by severe weather. In most cases this means that vessels or barges greater than 500 GT ITC will not be permitted to remain anywhere within Port Canaveral.

3. **Vessel Sortie Policy** – Effective June 1, the COTP will release a Marine Safety Information Bulletin (MSIB) setting Hurricane Condition IV in the ports of Northeast and East Central Florida. Additionally, the MSIB will address the actions required by all vessels greater than 500 GT ITC operating within the COTP Jacksonville Zone. For the purposes of this plan, Gross Tonnage (GT) is based on measurements under the International Convention on Tonnage (ITC) Measurements of Ships as referenced by 46 USC 14302. If vessel does not have an assigned ITC measurement, the Gross Registered Tonnage (GRT) as referenced by 46 USC 14502 shall be applied.

The COTP Jacksonville Zone should not be considered a safe hurricane haven during hurricane conditions (forecast winds 64 kts or greater). Accordingly, all oceangoing vessels greater than 500 gross tons, including oceangoing tugs and barges greater than 500 gross tons, within the COTP Jacksonville Zone must follow the requirements at each Hurricane Port Condition for the port in which they are currently moored, operating within, or intending to moor. **All ocean-going vessels and ocean-going tug/barge combinations over 500 GT ITC should plan to depart the port during the approach of a tropical cyclone.**

All vessels over 500 GT ITC, regardless of flag, in lay-up status, should submit a Heavy Weather Shelter Plan in accordance with Sector Jacksonville COTP Policy Letter 1-19 Ch. 1. Additionally, all U.S. flag vessels 500 GT ITC whose base of operations are within the COTP Jacksonville zone, shall submit a Heavy Weather Shelter Plan.

In addition, vessels over 500 GT ITC unable to get underway in sufficient time or desiring to remain in port during a heavy weather event, must request permission by completing a **Remain in Port Request (Annex H)** per timeline required by Table 4.2 Vessel Sortie Requirements.

All vessels, regardless of size or service, in the Port of Canaveral during Port Condition WHISKEY shall begin making preparations and safely depart the Canaveral Locks before the setting of Hurricane Port Condition X-RAY. Once Port Condition X-RAY has been set all vessels will NOT be allowed to anchor or moor within the Port Canaveral Barge Canal without approval from the COTP. Additionally, once the COTP sets Port Condition YANKEE, no vessel will be allowed to transit through the Canaveral Locks.

Once the COTP sets Port Condition ZULU, no vessel, regardless of size or service, will be allowed to enter, transit, or conduct cargo operations in the COTP Jacksonville Zone without permission from the COTP. No vessels will be allowed

to remain at facilities or anchorages which are within one-half mile of any bridge without special consideration by the COTP.

Table 4.2 Vessel Sortie Requirements

Port Condition	Action Required by Commercial, Oceangoing Vessels and Barges Over 500 Gross Tons ITC
Condition WHISKEY (Alert – 72 hours)	Make preparations to get underway in sufficient time to ensure the safety of the vessel and its crew. Set navigation and radio watch. Vessels and barges unable to depart must request written permission from the COTP to remain in port (refer to Annex H). Written requests should be submitted within 12 hours of setting Port Condition WHISKEY.
Condition X-RAY (Readiness – 48 hours)	All vessels, including tugs and barges on domestic voyages are required to give COTP advanced notice of arrival. All vessels should prepare to complete cargo operations and depart port in sufficient time to ensure safety of the vessel and its crew. Vessels and barges unable to depart must request written permission from the COTP (refer to Annex H).
Condition YANKEE (Warning – 24 hours)	Port is closed to incoming traffic without specific written approval by the COTP. All ship-to-shore cargo operations must stop 6 hours prior to setting Port Condition ZULU. All vessels must put to sea unless in receipt of specific written approval from the COTP to remain in port.
Condition ZULU (Max Prep – 12 hours)	Port is closed to vessel movement. No ship-to-shore movement of cargo is permitted. Vessel owners and operators with a pre-approved COTP mooring and anchoring plan must still notify the COTP if the vessel intends to remain in port during Port Condition ZULU.

NOTE: Maritime interests should anticipate that storm movement may accelerate and periods between Port Conditions may be less than the 24 or 12 hours indicated above.

4. **Berthing Arrangements** – Most deep-draft berths in the ports of Jacksonville, Fernandina, and Canaveral are owned or controlled by Port Authorities or private terminal operators. Many have strict policies against berthing vessels during severe weather and will direct vessels to depart when Port Condition YANKEE is set. Terminal and facility owner/operators are encouraged to discuss heavy-weather berthing arrangements with vessel agents and operators. Facility operators in particular need to recognize that one of the natural consequences of their decision to engage in commerce during the hurricane season, especially with tug and barge units, is that a vessel may need to remain moored at their facility before, during, and after a hurricane. **Due to the limited space available, as well as the proximity to the terminal channel and downtown bridges, the anchorage areas A and B listed in NOAA Chart 11492 shall not be used for anchoring during heavy weather.** Ultimate responsibility for the safety of a vessel and its crew rests with the vessel's master and unless a thorough assessment of the situation indicates a greater level of risk to the safety of life in the port, the COTP will strongly consider a master's decision to remain in port or to seek entry into port.
5. **Vessel Evacuations** – The following factors should be considered when planning vessel evacuations:

- a. **Bridges** - When civilian evacuation of coastal areas is ordered by local emergency management authorities, the operation of bridges in the escape routes will be impacted. Typically, mandatory civilian evacuation is ordered about 18 hours prior to the arrival of sustained Tropical Storm Force Winds. At that time, the COTP will permit all bridges to switch from “on- demand” openings to scheduled openings, once per hour. In the Jacksonville area, the schedule will stagger bridge openings to accommodate the transit of vessels up the St. Johns River (toward Green Cove Springs).

About eight hours prior to the predicted arrival of sustained Tropical Storm Force Winds, most bridges will be locked down and will not open until after the severe weather has passed. **It is critical that vessels intending to evacuate the Ports of Jacksonville, Fernandina, or Canaveral via the St. Johns River or the Atlantic Intracoastal Waterway depart early to avoid being blocked by bridges.** In the **Port of Canaveral**, once the SR 401 Bridge has been locked down it is not possible to evacuate the port.

- b. **Harbor Tugs** – Masters and agents of deep draft vessels and tug/barges that require assistance during docking and transit should keep in mind that there is very limited availability of harbor tugs, particularly in the Ports of Fernandina and Canaveral. Vessels that postpone departure until the final hours of Port Condition YANKEE may find it difficult to schedule harbor tugs, and may experience delays that make it difficult to evade the storm at sea. **Plan to depart the port early, and anticipate some scheduling conflicts caused by the simultaneous departure of many deep-draft vessels.**

Table 4.3

Port	Number Of Tugs Regularly Available
Jacksonville	15
Fernandina	1
Canaveral	6

- c. **Pilots** – Pilots generally stop working when conditions at the sea buoy prevent safe transfer from ship to pilot boat, or at the on-set of sustained Tropical Storm Force Winds.
6. **Lay-Up Vessels** – No vessel will be permitted to enter or remain in lay-up status during the hurricane season, except as provided below. Vessels in lay-up during the off-season (1 Dec – 31 May) must depart port **no later than May 31**. Laid-up vessels unable to depart before June 1 each year must obtain written permission from the COTP to remain in port. Such requests, at a minimum, shall include a lay-up plan containing specific provisions for **all categories of hurricanes**. Protocols and criteria for the lay-up plan are outlined in COTP Policy Letter 1-19 Ch.1.
- E. **PRE-STORM PROCEDURES.** This section outlines the actions to be taken by maritime interests and the operational restrictions imposed by the COTP for each Port Condition. The operational restrictions and required actions listed here are intended for the worst

case; when sustained Tropical Storm Force Winds or Hurricane Force Winds are predicted. In cases when less severe weather is expected, the COTP may choose lesser requirements and operational restrictions. These will be communicated to the maritime community in accordance with the Communications Plan provided in this Chapter.

Table 4.4

CONDITION: Port Condition 5		SET: Seasonally, 1 Dec – 31 May	
Description: “Stand-down” – review and update plans. Incorporate lessons learned from previous hurricane season.			
Action Items			
Who	What	When	Notes
All Maritime Interests	1. Review and update hurricane plans 2. Make recommendation to COTP for changes to this plan.	By 1 May	1. In Jacksonville, the Port Heavy Weather Meeting will typically be held in conjunction with the regularly scheduled Harbor Safety Committee meeting.
Vessel and Barge Operators or Agents	1. Submit Heavy Weather Shelter Plans and Lay-up Plans for vessels and barge fleets that will be unable to depart the port when severe weather threatens.	By 1 May	1. See Planning Factors and COTP Policy Letter 1-19 Ch.1.

Table 4.5

CONDITION: Port Condition 4		SET: Seasonally, 1 Jun – 30 Nov	
Description: “Alert” – Ensure all preparations are complete to implement Heavy Weather Plans			
Action Items			
Who	What	When	Notes
All Maritime Interests	1. Attend Port Heavy Weather Meeting to review COTP Policy and requirements, and discuss any other topics of concern.	As scheduled by COTP, prior to 15 June	1. In Jacksonville, the Port Heavy Weather Meeting will typically be held in conjunction with the regularly scheduled Harbor Safety Committee meeting.
Terminal Owner/Operator	1. Ensure all required equipment is on hand and operational. 2. Confirm contracts and agreements. 3. Conduct tests of emergency systems, including communications and power systems. 4. Provide COTP with updated list of all vessels and barges over 500 GT ITC moored at the facility for more than 30 days.	By 15 June	
Vessel and Barge Operators	1. Review Vessel Sortie Policy. 2. Confirm contracts and agreements. 3. Ensure storm moorings are in place or on hand for vessels or fleets with COTP permission to remain in port during severe weather. 4. Provide COTP with updated list of the number and size of barges and vessels over 500 GT ITC that have been granted permission to remain in port.	By 15 June	1.Plans for barge fleets and lay-up vessels that are unable to depart the port must be submitted to the COTP for approval prior to setting Port Condition 4. 2. See Planning Factors and COTP Policy Letter 1-19 Ch.1.
Navigational Support: Pilots, Tugs, ACOE	1. Review plans 2. Attend seasonal meeting		
Harbor Safety Committee	1. Review plans 2. Host seasonal meeting 3. Update contacts for Hurricane Advisory Information		

Table 4.6

CONDITION: Port Condition WHISKEY		SET: Sustained Tropical Storm Force Winds are predicted within 72 hours.	
Description: “Alert” – Prepare to implement the Heavy Weather Plan			
Action Items			
Who	What	When	Notes
All Maritime Interests	<div>1. Attend Port Heavy Weather Meeting to review COTP Policy and requirements, and discuss any other topics of concern specific to this storm.</div> <div>2. Review the requirements for Port Condition X-RAY.</div>	As scheduled by COTP	<div>1. Harbor Safety Committee meeting (face-to-face or via conference call) will be held for Jacksonville/Fernandina and one for Port Canaveral.</div>
Terminal Owner	<div>1. Ensure the open areas of docks, wharves and piers are cleared of all missile hazards.</div> <div>2. Notify the COTP of any labeled dangerous cargo which must remain in open areas.</div> <div>3. Ensure drums are banded on pallets not more than two tiers high, or laid horizontally with secure dunnage.</div> <div>4. Notify COTP of any vessels or barges (over 500 GT ITC) at the facility that may not be able to get underway within 48 Hours (request COTP issue orders to vessels suspected of not taking appropriate action).</div> <div>5. Coordinate approval of Cargo Operations Plan for vessels expecting to conduct cargo operations during Condition YANKEE.</div>	Within 12 hours of setting Port Condition WHISKEY	<div>1. Hazardous materials should be removed from areas prone to flooding.</div> <div>2. Cargo Operations Plan details completion of cargo operations within Port Condition YANKEE, at least six hours prior to anticipated setting of Port Condition ZULU.</div>
Terminal Tenant	<div>1. Notify the COTP of any labeled dangerous cargo that must remain in open areas.</div> <div>2. Notify COTP of any vessels or barges (over 500 GT ITC) at the facility that may not be able to get underway within 48 hours.</div>	Within 12 hours of setting Port Condition WHISKEY	

Table 4.6 (continued)

CONDITION: Port Condition WHISKEY (continued)		SET: Sustained Tropical Storm Force Winds are predicted within 72 hours.	
Description: “Alert” – Prepare to implement the Heavy Weather Plan			
Action Items			
Who	What	When	Notes
Vessel and Barge Operators, Agents, or Masters (Over 500 GT ITC)	<ol style="list-style-type: none">1. Make preparations to get underway, including setting navigational watch & maintaining listening watch on channel 16 VHF FM.2. Ships and barges over 500 GT ITC unable to get underway in sufficient time to ensure the safety of the vessel and its crew or desiring to remain in port during the storm must request permission, in writing, from the COTP.3. Ships and barges that have prior COTP approval to lay-up must update their status with the COTP and implement their Hurricane Plans.4. Review scheduled arrivals and departures to identify potential needs for assistance or possible deviations from COTP Policy.5. Tugs and barges must have an established plan.6. Submit Cargo Operations Plan for vessels expecting to conduct cargo operations during Port Condition YANKEE to Terminal Owner for approval.	Within 12 hours of setting Port Condition WHISKEY	<ol style="list-style-type: none">1. See Annex H for guidance on requesting permission to remain in port.2. All practicable and reasonable measures must be taken to ensure vessel stability (ballasting, shifting of cargo, securing hatches)3. Once Port Condition X-RAY is set ALL Ships and Barges over 500 GT ITC will be required to make notice of arrival to the COTP.4. Cargo Operations Plan indicates amount of cargo to be handled, time to complete operation, and certification from vessel that proposed completion time is adequate for securing the vessel, getting underway and taking adequate storm evasion actions.
Navigational Support: Pilots, Tugs, ACOE Dredge Operators	<ol style="list-style-type: none">1. Confirm contracts and agreements.2. Notify Sector Command Center (SCC) of current position and intentions via CH. 16 or (904) 714- 7557.	Prior to setting Port Condition X-RAY	<ol style="list-style-type: none">1. Dredges will be required to clear the channel and seek refuge once Port Condition X-RAY is set.
Small Craft & Recreational Boaters	<ol style="list-style-type: none">1. Take early action to evacuate to port. Vessels that can be, should be hauled and trailered.	Prior to setting Port Condition X-RAY	<ol style="list-style-type: none">1. The St. Johns River and the ICW are not safe havens for small craft.2. Evacuation of small craft will become more difficult as the storm approaches. Early action is best. See Planning Factors for Bridges.

Table 4.7

CONDITION: Port Condition X-RAY		SET: Sustained Tropical Storm Force Winds are predicted within 48 hours.	
Description: “Readiness” – Implement the Heavy Weather Plan			
Action Items			
Who	What	When	Notes
All Maritime Interests	<div>1. Prepare to terminate all ship-to-shore operations within 24 hours.</div> <div>2. Anticipate that the storm may accelerate, and that Port Condition YANKEE may be set in less than 24 hours.</div> <div>3. Review the requirements for Port Condition YANKEE.</div>		<div>1. See Planning Factors for Vessel Evacuations.</div>
Terminal & Facility Owner/Operators	<div>1. Finalize authorizations for remaining at dock.</div> <div>2. Ensure COTP Orders are issued to recalcitrant owners/operators.</div> <div>3. Make preparations to complete cargo operations during Port Condition YANKEE, 6 hours ahead of Port Condition ZULU.</div> <div>4. Secure missile hazards and hazardous cargo or supplies. Reduce container and pallet stacks to one high where possible.</div> <div>5. Lay-up vessels must be singled-up.</div> <div>6. Report any unusual or unsafe conditions to SCC at (904) 714- 7557.</div>	Prior to setting Port Condition YANKEE	

Table 4.7 (continued)

CONDITION: Port Condition X-RAY (Continued)		SET: Sustained Tropical Storm Force Winds are predicted within 48 hours.	
Description: “Readiness” – Implement the Heavy Weather Plan			
Action Items			
Who	What	When	Notes
Vessel and Barge Operators, Agents, or Masters (Over 500 GT ITC)	<div>1. Make preparations to get underway. Ensure all required stores are aboard. Begin vessel evacuation as required for slow moving vessels.</div> <div>2. Anticipate bridge openings will switch from “on-demand” to scheduled openings approximately 18 hours in advance of sustained Gale Force Winds.</div> <div>3. Finalize remain in port agreement with facility and COTP. Ships and barges with permission to remain in port must secure for heavy weather in accordance with the heavy weather shelter plan approved by the COTP. Notify SCC at (904) 714-7557 when complete.</div> <div>4. Make preparations to complete cargo operations during Port Condition YANKEE, 6 hours ahead of Port Condition ZULU.</div>	Prior to setting Port Condition YANKEE	<div>1. All tank barges granted permission to remain in port will be required to empty all cargo tanks and ballast down.</div> <div>2. Lay-up vessels and ships granted permission to remain in port must be manned with sufficient crew to adjust lines.</div>
Operators of Inland Vessels and Vessels (Less Than 500 GT ITC)	<div>1. Make preparations to evacuate to sheltered water. Notify SCC of intentions at (904) 714-7557.</div>	Prior to setting Port Condition YANKEE	<div>1. See Planning Factors for Vessel Evacuations.</div>

Table 4.7 (continued)

CONDITION: Port Condition X-RAY (continued)		SET: Sustained Tropical Storm Force Winds are predicted within 48 hours.	
Description: “Readiness” – Implement the Heavy Weather Plan			
Action Items			
Who	What	When	Notes
Barges and Barge Fleets	<ol style="list-style-type: none">1. Barge fleets moored at facilities should be reduced as much as possible and singled-up.2. Fleets must be secured in accordance with the heavy weather shelter plan approved by the COTP. Notify ICC when complete at (904) 714-7557 or via VHF 16.3. Barge fleets not moored at facilities must be relocated away from the highest risk areas.4. All barges remaining in port must be emptied of all cargo. Tank barges are required to report to the COTP when cargo operations are complete.5. All barges should consider ballasting down for maximum stability.	Prior to setting Port Condition YANKEE	<ol style="list-style-type: none">1. Barges will not be permitted to remain at any facility in Port Canaveral.2. In Jacksonville, barges should be relocated at least one mile upstream of the Buckman Bridge on the St. Johns River. In Fernandina, barges should be secured no closer than ½ mile from any bridge. In Port Canaveral, barges should be secured in the Indian River. See Planning Factors for Vessel Evacuations.
Agents, Ship & Tug Operators	<ol style="list-style-type: none">1. Make notice of arrival to the COTP for <u>all</u> ships, tugs & barges over 500 GT ITC.2. Divert inbound vessels that may not be able to depart port and evade the storm within 24 hrs.3. Anticipate that the port will be closed to incoming vessels within 24 hours.	<p>At least 24 hours prior to arrival.</p> <p>Prior to setting Port Condition YANKEE</p>	<ol style="list-style-type: none">1. See Planning Factors for Vessel Evacuations.
Dredge Operators	<ol style="list-style-type: none">1. Remove all equipment from the waterway and seek sheltered moorings. Notify COTP when Complete.	Prior to setting Port Condition YANKEE	<ol style="list-style-type: none">1. Dredge equipment may be moored no closer than ½ mile from any bridge. See Planning Factors for Vessel Evacuations.

Table 4.8

CONDITION: Port Condition YANKEE		SET: Sustained Tropical Storm Force Winds are predicted within 24 hours.	
Description: “Warning” – Commerce stops, all operations are to prepare the port for severe weather.			
Action Items			
Who	What	When	Notes
All Maritime Interests	1. “Normal” port operations are terminated. All effort is directed toward preparing the port for severe weather.	Upon the setting of Port Condition YANKEE	1. The requirements for Port Condition YANKEE may be modified in cases where gale forces winds are predicted but hurricane conditions are not expected to follow.
	2. Anticipate that the COTP will enact a safety zone prohibiting all vessel and ship-to-shore facility operation within 12 hours.		
	3. Anticipate bridge openings will switch from “on-demand” to scheduled openings approximately 18 hours in advance of sustained Tropical Storm Force Winds.		
	4. Anticipate that the storm may accelerate, and that Port Condition ZULU may be set in less than 12 hours.		
	5. Review the requirements for Port Condition ZULU.		
Terminal & Facility Owner/Operators	1. No new arrivals or new starts for cargo operations.	Upon the setting of Port Condition YANKEE Prior to setting Port Condition ZULU	1. Shore-side storage tanks at bulk liquid facilities should be loaded to withstand maximum winds and storm surge. 2. The report to the COTP should contain a list of all vessels and barges (of any size) moored at the facility and a phone number or frequency for a point of contact during and after the storm.
	2. Complete all ship-to-shore cargo operations 6 hours prior to setting Port Condition ZULU. Secure all cargo handling equipment.		
	3. Minimize cargo on the facility.		
	4. Bulk liquid terminals will ensure that all transfer hoses and loading arms are drained, flanged, & secured. Valves on transfer piping leading to pier and waterfront areas must be secured in the closed position.		
	5. Make final survey of the facility to ensure all missile hazards and hazardous materials are secured. Report to SCC at (904) 714- 7557 when complete.		

Table 4.8 (continued)

CONDITION: Port Condition YANKEE (continued)		SET: Sustained Tropical Storm Force Winds are predicted within 24 hours.	
Description: “Warning” – Commerce stops, all operations are to prepare the port for severe weather.			
Action Items			
Who	What	When	Notes
Vessel and Barge Operators, Agents, or Masters (Over 500 GT ITC)	1. Complete/secure all ship-to-shore cargo operations 6 hours prior to setting ZULU. 2. Vessels without specific written approval from the COTP to remain in port must put to sea. 3. Ships and barges with COTP approval to remain in port must ensure all provisions of the approved mooring arrangement are in place. Report to SCC when complete at (904) 714-7557 or via VHF 16.	Upon the setting of Port Condition YANKEE	1. Report to SCC should include verification that measures outlined in the approved mooring plan have been enacted, and a phone number or radio frequency for a point of contact.
Operators of Inland Vessels and Vessels (Less Than 500 GT ITC)	1. Evacuate to sheltered water. Notify SCC when complete at (904) 714-7557.	Upon the setting of Port Condition YANKEE	1. See Planning Factors for Vessel Evacuations.
Barges and Barge Fleets	1. Report barge and fleet status to SCC at (904) 714-7557.	Prior to setting Port Condition ZULU	1. Report to COTP should include a phone number or radio frequency for a point of contact during and after the storm.
Agents, Ship & Tug Operators	1. Report any delays in implementing SCC requirements or anticipated problems at (904) 714-7557.	Prior to setting Port Condition ZULU	1. Report to COTP should include a phone number or radio frequency for a point of contact during and after the storm.
Dredge Operators	1. Report status and location of all dredge equipment to SCC at (904) 714-7557.	Prior to setting Port Condition ZULU	1. Report to COTP should include a phone number or radio frequency for a point of contact during and after the storm.

Table 4.9

CONDITION: Port Condition ZULU		Set: Sustained Tropical Storm Force Winds are predicted within 12 hours.	
Description: “Maximum Preparedness” – Final preparation and verification that all requirements are met.			
Action Items			
Who	What	When	Notes
All Maritime Interests	1. Make final preparations for severe weather. Ensure all operations and equipment are secure.	Upon the setting of Port Condition ZULU	1. The COTP will establish a safety zone for the ports of Jacksonville, Fernandina, and Canaveral that prohibits any commercial vessel transits or port facility operations without specific written approval of the COTP. This safety zone will remain in effect until specifically lifted by the COTP.
	2. Anticipate that the storm may accelerate or slow down and that Port Condition ZULU will be in effect until cancelled by the COTP after passage of the storm.		
	3. Review the requirements for Post-Storm Procedures.		
Terminal & Facility Owner/Operators	1. All departing vessels gone.	Upon the setting of Port Condition ZULU	
	2. Complete docking pre-arranged vessels and secure		
	3. Finalize security of cargo and evacuate facility.		
	4. Curtail/complete shoreside operations as safety dictates.		
Operators of all vessels and barges remaining in port	1. Vessel operations without express permission of COTP are prohibited.	Upon the setting of Port Condition ZULU	
	2. Ensure that mooring arrangements are secured and checked/adjusted as necessary. Report any unusual condition or damage to the SCC as soon as possible at (904) 714-7557 or VHF 16.		
Navigational Support: Pilots, Tugs, ACOE Dredge Operators	1. Complete final in port vessel shifts.	Upon the setting of Port Condition ZULU	
	2. Report intended storm lay-up to COTP.		
	3. Secure.		

F. COMMUNICATIONS PLAN.

Table 4.10

Method	How Transmitted	When Used	Notes
Marine Safety Information Bulletin (MSIB)	Telefax, E-mail, Internet, Navigation Center Advance Warning System (AWS)	When Port Conditions change, as needed, to update status and announce meetings.	
Broadcast Notice To Mariners (BNM)	VHF FM CH 22	When Port Conditions change; when safety zones are enforced.	
Landline SCC MSU PORT CANAVERAL USCG STATION PORT CANAVERAL	(904) 714-7557, 7561 (321) 403-9894 (321) 868-4200	To make requests, reports, or inquires to the Coast Guard.	
Telefax SCC MSU PORT CANAVERAL USCG STATION PORT CANAVERAL	(904) 564-7519 (321) 784-6794 (321) 868-4209	To make requests, reports, or inquires to the Coast Guard.	
E-Mail	CGJAX@uscg.mil	To make requests, reports, or inquires to the Coast Guard.	
VHF FM	CH 16 SMIB	To make requests, reports, or inquires to the Coast Guard.	

- NOTE:** (1) To be added to the e-mail distribution list, send an e-mail to CGJAX@uscg.mil with the e-mail address and point of contact. Please ensure only one e-mail address and POC per company or agency.
- (2) VHF FM Channel 16 is monitored by Coast Guard Sector Jacksonville. Broadcasts are made by Coast Guard Sector Jacksonville on VHF FM Channel 22.
- (3) If Port Condition X-RAY is set, the COTP will issue a detailed Communications Plan with landline and cellular phone number for the Coast Guard Command Post. This Communications plan will be issued as a MSIB.
- (4) If Port Condition ZULU is set, the Coast Guard Incident Command Post will likely relocate to Helicopter Interdiction Tactical Squadron (HITRON) Jacksonville. A listing of phone numbers and frequencies will be issued via MSIB at that time.
- (5) E-mail may not be available once Port Condition ZULU is set.

G. POST-STORM PROCEDURES. Re-opening port facilities, particularly Coast Guard regulated Maritime Transportation Security Act (MTSA) facilities and Designated Waterfront Facilities (DWF) have certain implications and requirements to ensure safe and secure operation once severe weather has passed.

- 1. MTSA Facilities** – After passage of heavy weather, MTSA facilities must 1) *re-establish security* in accordance with their facility security plan and 2) if security cannot be re-established, make a *report to the USCG*. Re-establishing security must include the restoration of power as well as on-site re-introduction of security measures. It should be incumbent on the Facility Security Officer (FSO) to report security shortfalls to the USCG Sector Command Center (SCC) at (904) 714-7557. USCG will acknowledge this notification and monitor the situation as the facility takes measures to re-establish security in accordance with their plan. Upon re-establishment of security and reduction below Tropical Storm Force or Gale Force Winds, facility operators may pursue shoreside operations to include assessment, recovery, and cargo staging without waiting for full waterway restoration and opening.
- 2. Re-opening Terminals and Berth Shifts** – The USCG will permit on a case-by-case basis facilities/terminals to partially open to allow dock-side operation as well as internal berth shifts before the port is fully opened. Terminal operators should contact the USCG SCC.
- 3. Marine Transportation System (MTS) Recovery** – Should a major disruption to the MTS occur, Coast Guard Sector Jacksonville will conduct and lead the local port community in MTS Recovery operations using existing Captain of the Port (COTP), Federal Maritime Security Coordinator (FMSC), and Federal On Scene Coordinator (FOSC) authorities. Any response to an incident affecting the MTS will be conducted in accordance with Sector Jacksonville’s MTS Recovery Plan, (SECJAXINST 16601.4 series), and will include the establishment of a Marine Transportation System Branch within the Incident Command/Unified Command incident response structure.
- 4. Post-Storm Reporting Requirements** – Table 4.11 lays out the required post-storm reporting criteria.

Table 4.11

POST-STORM REPORTING REQUIREMENTS	
Who	What
Terminal and Facility Owner/Operators	<ol style="list-style-type: none"> 1. Survey facilities listed in Annex E and report any damage, pollution, or unsafe conditions. Secure damaged areas. 2. MTSA Posture: Assess and re-establish security operations. Report Security vulnerabilities and make recommendations to COTP to bring facility back into operation. 3. If shoaling is suspected, ensure soundings are taken and report results. 4. Account for all vessels and barges moored at the facility prior to the storm. Report status to COTP. 5. OPA 90 Posture: Assess and re-establish facility operations. Report Operation and Response vulnerabilities and make recommendations to COTP necessary to bring facility back into operation. 6. Use the form in Annex D to report.
Barge and Barge Fleet Managers	<ol style="list-style-type: none"> 1. Survey the barges or barge fleets. Account of all barges moored prior to the storm. Use the form in Annex D to report the status of your barges, including any damage, pollution or unsafe conditions.
Dredge Operators	<ol style="list-style-type: none"> 1. Survey all dredge equipment. Use the form in Annex D to report status to the COTP. Assess availability of emergency dredge equipment.
Pilots	<ol style="list-style-type: none"> 1. Make a recommendation to COTP regarding the status of the main channels, the need for extensive surveys, and the timeline for re-opening the port. 2. Re-stage assets for support of post storm assessment.
Harbor Tug Companies	<ol style="list-style-type: none"> 1. Survey all tugs and facilities. Use the form in Annex D to report and damage, pollution, or unsafe conditions. Make a recommendation to the COTP regarding the availability of tugs. 2. Re-stage assets for support of post storm assessment.
Masters, Agents, Operators of All Commercial Vessels Remaining In Port	<ol style="list-style-type: none"> 1. Survey vessels and mooring facilities. Use the form in Annex D to report any damage, pollution or unsafe condition. 2. Make a specific recommendation to the COTP regarding the operational status of each vessel. 3. Make any requests for shifting berths, deadship movements, or vessel departures as soon as possible. 4. Plan for resumption of operations.
COTP Jacksonville	<ol style="list-style-type: none"> 1. Collect and analyze facility and vessel status reports. Distill and formulate recommendations. 2. Cancel ZULU and set necessary restrictions.

H. LESSONS LEARNED. Following each Hurricane Season, a debrief (hot wash) with key IMT personnel will be conducted to gather lessons learned for the following year's Heavy Weather Plan. These lessons learned will be presented to the Sector Jacksonville Command who will determine if changes are necessary within the plan.

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

- Completed **prior to 1 June**.
- If a Tropical Storm or Hurricane appears to be approaching the Jacksonville AOR prior to 1 June, Command Cadre will hold a meeting to discuss when to recommend setting Condition IV (guideline per D7 OPLAN is when 39 mph winds are 72 hours from landfall in the SECJAX AOR).
- IMT positions listed for task completion are per the WQSB.

**** Note: To be completed only upon an approaching storm ****

Unit Hurricane Condition =
Port Condition =

COTP	Meet with NAVSTA Mayport, Naval Submarine Base Kings Bay, Jacksonville EOC, and Brevard EOC to discuss upcoming hurricane season expectations; consider having Response and/or Prevention Department Head also in attendance.		
Deputy	**Convene Crisis Action Team & determine if an IMT will be activated or unit/port will remain in Condition 4. Notify unit if an IMT will be stood up; determine who is required and notify (reference Annex B for ICS structure). If ICS Structure will be stood up, inform SCC to activate IMT Advance Team to setup as per Annex F.		
	**Direct SCC to send AWS message to activate Sector's IMT (as applicable).		
	Conduct All Hands to relay season/storm expectations.		
	Specify leave and liberty policy for all conditions.		
Department Heads (DH)	Develop a list of high-value gear at Sector Jacksonville ALTA and ANNEX that should be removed in the event of evacuation and gear that should be moved to higher ground in the event of flooding. Give to Logistics Officer.		
	Review WQSB with Division/Branch Chiefs; inform WQSB Coordinator / Emergency Management of any changes.		
	**Evaluate and inform personnel (per WQSB) for approaching storm.		
	** Identify personnel needs; allow time for members to prepare families and homes.		
Logistics DH	Hold All Hands training and distribute map of evacuation routes.		
	Direct YNs to submit a current recall list (address, phone numbers, & email) of all Sector Jacksonville personnel, including Civilians and Reservists.		
	CG Personnel Accountability & Assessment System (CGPAAS) Contact/List Manager - remind all Sector Jacksonville personnel to update their contact information in CGPAAS. Send AWS notification of attainment of HURCON IV, request members to acknowledge.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

Unit Hurricane Condition =

Port Condition =

Logistics DH (cont.)	ADMIN shall ensure accuracy of unit Evacuation Plans roster (detailing member and dependents anticipated plans for evacuation location, as well as their residence county and evacuation zone if required.)		
	Ensure all eligible personnel have Government Travel Charge Cards (GTCC).		
	Ensure the Captain's Letter to Coast Guard personnel/families is routed and ensure Annex L is accurate.		
	Supply - Identify timeline to activate additional cell phones.		
	Confirm Active Duty and dependent evacuation procedures with D7.		
	Designate Logistics Rep (FACL) to assist Advance Team for IMT Setup.		
	Verify with Station Mayport that fuel supply at the ANNEX (two fuel tanks – 1 diesel, 1 gasoline) is maintained at 70 percent capacity or greater. (FACL)		
	Inventory and ensure adequate supply of provisions (30 cases of MREs, 24 cots, and 30 cases of bottled water). All provisions (MREs, cots, and cases of bottled water) are stored in the Sector Command Center. Inventory and ensure MREs for watch standers and required IMT members staying onboard. (12 members for 1 week = 20 cases) (SPUL)		
	Contact property management firm (Weaver Realty Group: (904) 733-0039) to ensure generator is fueled to capacity and all building preps are completed. Note: Building is rated for CAT 3 Hurricane Winds.		
	**Coordinate evacuation site with unit housing officers and small boat units when a storm track is identified. (GSUL)		
	Develop/Confirm Vehicle Check-Out Plan and convoy routes (including WEPs relocation) are ready for upcoming hurricane season (GSUL & SUBD).		
	Inspect buildings and surrounding areas for potential sources of danger. (SUBD)		
	Establish list of three Secure ANNEX Teams (SATs) members based on WQSB and assign most senior people as team leaders. Ensure they are trained in their responsibilities. (SUBD)		
	Inventory storm panels, fasteners, etc. Fabricate as necessary to ensure maximum protection of all critical spaces. Conduct training on the location and proper deployment of protective supplies. (SUBD)		
	Check condition and operation of emergency generators at the ANNEX weekly. Fuel generators to capacity. (SUBD)		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

Unit Hurricane Condition =

Port Condition =

Logistics DH (cont.)	Provide instructions with regard to the proper method of venting enclosed buildings and structures through the use of windows, storm shutters, and similar means. (SUBD)		
	Identify potential flooding areas; have sandbags and a source of sand available. Procure as necessary to ensure adequate sandbags are available. (SUBD)		
	Determine storage plan for base equipment. (CRANE & FORKLIFTS) (SUBD)		
	Inspect the condition of all government vehicles and trailers. Ensure all vehicles are fueled to capacity after being used and fluids are topped off. At a minimum, ensure the proper working condition of windshield wipers, tires, jacks, lug wrenches, and spare tires are installed. Ensure trailers have spare tires, jacks, and lug wrenches installed and all tires are in good working condition. Also, ensure all trailer lighting is in working condition. (SUBD)		
	Maintain supply of flashlights, batteries, chemical lights, and line for tie-downs. Procure items as necessary. (SUBD)		
	Check inventory of material necessary for emergency repairs/emergency response. Procure items as necessary. (SUBD)		
	Inventory ENGSUPDIV Hurricane Response Trailer. Procure items as necessary. (SUBD)		
	Create/Validate off-ANNEX Parking and Shuttle Plan for tenant Cutters/Station vehicles in the event of an evacuation. (SUBD)		
	Ensure all ordnance and weapons paperwork is current and filed in armory hurricane folder. (WEPS/Armory Sup)		
	Coordinate with ESD to ensure they have adequate inventory of material necessary for emergency repairs. (SUBD)		
	Review plans to secure tanks, fuel farm, and hazardous materials. (SUBD)		
	Plan and procure materials for boarding up and reinforcing structures. (SUBD)		
	Ensure there are adequate paper towels, trash bags, & hand sanitizer. (SUBD)		
	Sector Armory Supervisor contacts ALTA/HITRON via email to confirm space availability in the event of an evacuation of weapons and ordnance. (WEPS)		
	Sector Armory Supervisor/WEPS verifies personnel qualified to carry weapons.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

Unit Hurricane Condition =
Port Condition =

Logistics DH (cont.)	Create/Validate hand-held radio distribution plan (ensure there is an adequate number of hand-held radios to use during GV convoys and for field responders). Test all radios for operability. (COML)		
	Check readiness of emergency power and back-up communications equipment for the Command Center.		
	Identify vehicles needed for hurricane response. Vehicles selected will be returned full of fuel and serviced / maintained for operations.		
SCC	Conduct training for all Operations, Communications, and Situation Controllers on the Heavy Weather Plan and actions required of them in the event of implementation.		
	Command Center Supervisor - validate Sector to Sector handoff process.		
	Ensure HURREVAC is installed on all SCC computers. **Monitor HURREVAC. Commence passing significant weather updates to Sector units and gather on scene reports from all Stations & underway units. Send email with weather updates and projected storm path to SCC-Command/General distribution lists. This template can be found in the SCC SOP.		
	Conduct an Emergency Action Plan (EAP) drill to prepare for going from Unit Hurricane Condition V to IV.		
	**Contact Duty ESD (IT) to inform possibility or confirmation of IMT being stood up.		
	**Send AWS message to activate Sector's Advance Team and IMT as instructed by either Deputy or IMD (if applicable).		
	**Email storm updates from NWS to the Command.		
Prevention DH	WWM – draft & release Port Condition 4 MSIB (Annex N).		
	WWM – Confirm available resources for Channel Assessments and provide to MTS Recovery Branch.		
	Lay-Up Officer attains plans for barges and lay-up vessels greater than 500 GT ITC intending to stay in port. Draft and issue COTP Order requiring approved plans prior to 1 June (as needed).		
	Conduct Conference Call with COs/OICs to discuss and validate predetermined/prescribed Unit Evasion Plans, Safe Havens, and Heavy Weather Moorings.		
	Schedule a site visit to Safe Haven and Heavy Weather Moorings prior to May 1 st to confirm resource evacuation sites.		
	Verify Safe Haven and Heavy Weather Mooring agreements prior to May 15 th .		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

Unit Hurricane Condition =

Port Condition =

Prevention DH (cont.)	Conduct HARPATS to identify lay-up vessels, dredge locations, barge fleet mooring, area fam, etc. Report to Lay-up Officer any vessels that may require a lay-up plan.		
	Ensure floating units maintain fuel and provisions of at least 70% capacity while import.		
	Lay-up Officer ensures seized vessels in U. S. Marshals or Customs holds are secure.		
	Facilities Branch conduct annual validation of Essential Elements of Information in CART with PSS-Recovery.		
	WWM – review critical ATON list.		
Emergency Management Chief	Ensure all key IMT members (especially SITLs, RESLs, COST, PROC) have updated access to the Homeland Security Information Network (HSIN) and the D7 Portal.		
	Execute meeting with all Department Heads to ensure WQSB is up-to-date with personnel in required positions (complete prior to scheduled Hurricane Exercise).		
	Evaluate National Weather Service forecast and provide relevant information to assist COTP in making determinations for setting Port Conditions for approaching storm and provide to CDO for morning brief (as needed). (SITL)		
	Ensure All Hands Heavy Weather Plan Training is conducted to ensure Sector members are aware of unit policies and procedures.		
	Conduct Advance Team Training for setting up IMT and COOP; relay roles and responsibilities. Send Advance Team to visit designated evacuation locations (ANNEX and HITRON) for area familiarization.		
	Ensure Sector subordinate commands have been directed to assume Unit Hurricane Condition IV at the start of hurricane season (prior to 1 June).		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition IV (Annex N).		
	Ensure EContingency is updated for Sector and sub-units to reflect shift to Hurricane Condition IV.		
	Ensure assigned LOFR (as per WQSB) verifies all EOC Agency Representatives; relay expectations/reporting procedures.		
	Confirm accuracy of Port Coordination Team (PCT) membership (members, phone numbers, and email). This is typically done on a quarterly basis throughout the year.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

Unit Hurricane Condition =
Port Condition =

Emergency Management Chief (cont.)	Ensure Advance Team Leader validates inventory of supplies at HITRON and Sector ALTA locations (work with FACL). **EON digital phones for HITRON setup are located in the HITRON IT shop.		
	Ensure Advance Team Leader verifies Advance Team members, Level 1/Level 2 Profile Transfer Priority List, and Phone Assignment list for each DEPT.		
	Brief the Harbor Safety Committee (Jacksonville) to review changes to the Heavy Weather Plan (submit agenda item to Prevention). (prior to June 1 st)		
	Validate Heavy Weather Officers at other AOR units (MFPU, MSST, HITRON, ATO, RUITOFF)		
	** Make Unit Hurricane Condition notifications to all units in the Sector Jacksonville AOR.		
	Verify IMT Distribution List in AWS is accurate with IMT members.		
Response DH	Ensure floating units maintain fuel and provisions of at least 70% capacity while in port.		
	Establish liaison with local civil relief & law enforcement organizations. Include points of contact, radio frequencies for control nets, shelters and storage locations, bridge closure, and evacuation policies.		
	Conduct Conference Call with COs/OICs to discuss and validate predetermined/prescribed Unit Evasion Plans, Safe Havens, and Heavy Weather Moorings.		
	Schedule a site visit to Safe Havens and Heavy Weather Moorings prior to May 1 st to confirm resource evacuation sites.		
	Verify Safe Haven and Heavy Weather Mooring agreements prior to May 15 th .		
	Verify the Master Marina List in Annex P is updated.		
PIO	**Ensure unit Sharepoint page and Sector's external Website (https://www.atlanticarea.uscg.mil/Our-Organization/District-7/Units/Sector-Jacksonville-Home/) have updated hurricane information.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Port Condition WHISKEY (w/ additional measures for Unit Hurricane Condition IV)

Unit Hurricane Condition =

Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 72 hours**.

COTP / IC	Consider conducting a port-wide teleconference for industry, Naval Station Mayport, and Kings Bay Submarine Base to relay the COTP's plans/actions for the upcoming storm.		
	Consider sending an email to the D7 Chief of Staff to request compensation for Civilian personnel serving on an IMT (if considered Essential Personnel - as applicable).		
Deputy / Deputy IC	Establish liaison with EOCs.		
	Contact NAVSTA Mayport and Naval Submarine Base Kings Bay to discuss hurricane approach.		
	Hold All-Hands meeting with IMT and/or crew to relay expectations and plans for the storm.		
	Determine if IMT is to be activated, if applicable. Notify Department Heads if unit will stand up IMT. Reference Annex B for ICS structure. If IMT will be stood up, inform SCC to activate Advance Team IMT setup as per Annex F.		
All Section Chiefs / Department Heads	Notify all section/departamental personnel and place in a recall status. Advise personnel to begin preparations for possible evacuation of dependents. At Section Chief's/Department Head's discretion, authorize liberty for personnel to take care of personal needs.		
	Evaluate and inform IMT personnel (per WQSB) of approaching storm; notify Deputy IC of any changes. Consider implementing Pre-Storm IAPs.		
Operations Section / Response or Prevention DH	Draft & release MSIB for setting Port Condition WHISKEY (Annex N). Post MSIB on the NAVCEN website (Port Status Navigation Center) by contacting the 24 hour NIS watch at tis-pf-nisws@uscg.mil or (703) 313-5900 and Alert Warning System (AWS). Also update Sector's external website (https://www.atlanticarea.uscg.mil/Our-Organization/District-7/Units/Sector-Jacksonville-Home/). Consider updating NAVCEN and sending AWS message stating there are no changes if conditions do not change within 24 hours.		
	Discuss naval vessel sorties and dead ship tows planned for the upcoming storm with Naval Station Mayport		
	Activate Port Coordination Team via AWS to discuss Port Condition WHISKEY and future plans (if needed).		
	Draft and release Port Condition WHISKEY BNM (Annex N) (work with COMMS Unit to release).		

ANNEX A

SECTOR JACKSONVILLE

UNIT HURRICANE & PORT CONDITION CHECKLIST

Port Condition WHISKEY (w/ additional measures for Unit Hurricane Condition IV)

Unit Hurricane Condition =
Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 72 hours**.

	Activate Auxiliary Support Plan (Annex P) - Incident Management Branch to initiate if in an ICS Structure.		
	Conduct Conference Call with Sector Commander, COs/OICs to discuss and validate predetermined/prescribed Unit Evasion Plans, Safe Havens, and Heavy Weather Moorings.		
	Conduct call with D7 (dre) to discuss cutter evasion plans (if applicable).		
Logistics Section / Logistics DH	Conduct full personnel accountability call-outs (Logistics Lead) to include Active Duty, Civilians, Reserve, and Auxiliary; this may be accomplished via AWS.		
	Government Travel Charge Card Coordinator ensures limits are raised for boat crews "deploying" ahead of storm. (Ex: all crews trailering boats inland, all crews u/w to move assets up river.)		
	If additional vehicle rentals, cranes, generator, trailers, and other equipment are needed. Source GSA Short Term Rental.		
Planning Section / Emergency Management Chief	Evaluate National Weather Service forecast and provide relevant information to assist COTP in making determination for setting Port Conditions for approaching storm and provide to CDO for morning brief (as needed).(SITL)		
	Call a meeting as soon as Port Condition WHISKEY has been set and get weather brief from SITL. Discuss when to recommend setting Unit Hurricane Condition III (guideline per D7 OPLAN is 39 mph winds are 48 hours from making landfall in SecJax AOR).		
	SITL contact Jacksonville and Melbourne NOAA offices for forecast and NOAA led weather briefing for PCT meetings and SLOSH (storm surge) models.		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition IV (Annex N).		
SCC	Monitor HURREVAC. Commence passing significant weather updates to Sector units and gather on scene reports from all Stations & underway units. Send email with weather updates and projected storm path (including prediction time for tropical storm force winds to impact Ports) to SCC-Command/General distribution lists. This template can be found in the SCC SOP. If IMT is stood up, IMT will execute.		
	Release Port Condition WHISKEY BNM (Annex N) (work with COMMS Unit for radio calls).		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Port Condition WHISKEY (w/ additional measures for Unit Hurricane Condition IV)

Unit Hurricane Condition =

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Port Condition =

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Sustained Tropical Storm Force Winds are **predicted within 72 hours.**

SCC (cont.)	SCC Supervisor shall create Emergency Watch Teams to reflect both continuing the watch at Sector location or COOP to another location. SCC positions to be divided among leadership within SCC: SCC Liaisons, Advance Team (if applicable), and CDOs.		
	Add IMT email distribution list (D07-DG-SECJAX-IMT) to all case pages.		
	Brief Command of Naval Station Mayport USNS vessels (SIPR) status.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Unit Hurricane Condition III & Port Condition X-RAY

Unit Hurricane Condition = 

Port Condition = 

Sustained Tropical Storm Force Winds are **predicted within 48 hours**.

IC	Consider conducting a Port Coordination Team (PCT) teleconference for industry, Naval Station Mayport, and Kings Bay Submarine Base (Navy Rep) to relay the COTP's plans/actions for the upcoming storm.		
	Order the evacuation of all personnel if necessary and authorized by D7.		
Deputy IC	Ensure that all actions required by Unit Hurricane Condition IV and Port Condition WHISKEY have been completed.		
	Place personnel in a two-hour recall status. Authorize Section Chiefs to grant liberty to all non-IMT personnel and personnel not considered Remain Overnight.		
	Conduct pre-storm over-flight of AOR with Operations Section Chief.		
	Instruct LOFR to set up meetings with EOC at command discretion.		
Section Chiefs	Re-evaluate IMT Personnel (per WQSB) for approaching storm; notify Deputy IC of any changes.		
Planning Section	Evaluate National Weather Service forecast and provide relevant information to assist COTP in making a determination for setting Port Conditions for approaching storm and provide to CDO for morning brief (as needed).(SITL)		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition III (Annex N).		
	Ensure EContingency is updated for Sector and sub-units to reflect shift to Hurricane Condition III.		
	SITL contact Jacksonville and Melbourne NOAA offices for forecast and SLOSH (storm surge) models.		
	SITL obtain bridge status from Operations and LOFR.		
	SITL monitor National Weather Service & NAVLANTMETOC advisories.		
	Distribute, maintain, and collect log of unit actions (update DOCL with 214s).		
	Call a meeting as soon as Port Condition X-RAY has been set and get weather brief from SITL. Discuss when to recommend setting Unit Hurricane Condition II (guideline per D7 OPLAN is 39 mph winds are 24 hours from making landfall in SecJax AOR).		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Unit Hurricane Condition III & Port Condition X-RAY

Unit Hurricane Condition = 

Port Condition = 

Sustained Tropical Storm Force Winds are **predicted within 48 hours**.

Logistics Section	Communications Unit - Develop emergency communications plan (ICS-205 form) with contact #s for each evacuated vessel/evac team and the Iridium phone #s issued out.		
	CG Personnel Accountability and Assessment System (CGPAAS) Contact/List Manager - Ensure all SecJax personnel have updated their contact information in CGPAAS.		
	CGPAAS Personnel Accountability Officer – track personnel during event (include Active Duty, Civilians, Reserve, and Auxiliary). Pass update information to RESL and SITL (update T-cards).		
	Engage Personnel Support Team (PST).		
	Issue orders to personnel if authorized evacuation order has been given by D7.		
	Re-check readiness of emergency power and communications equipment for the Command Center (previously completed in Unit Hurricane Condition IV) and ANNEX. (FACL)		
	Establish communications with D7 Command Center/IMT, civil officials and/or DOD installation commanders for evacuation orders. NS Mayport Port Operations can be contacted at (904) 270-5266.		
	Arrange lodging for evacuating small boat crews – coordinate w/Response.		
	Housing Officer finalizes evacuation process with District Housing.		
	Determine/confirm changes to evacuation sites with D7 housing representative. Inform all Sector unit representatives of changes.		
	Ensure adequate supply of water has been containerized. Purchase additional provisions as necessary.		
	CGPAAS CORS continues to monitor personnel accountability and report to D7 (if applicable).		
	Activate and issue government cell phones.		
	Send email to ANNEX personnel instructing them to place computer/ workstations on desks and place in garbage bags for protection. (sle)		
	Sector Government Travel Charge Card Coordinator validate that Government Travel Charge Cards have been auto set to \$2500 at the start of hurricane season. Increase cash advance limit for small boat coxswains / boat crews to \$200.		
	Sector GMs relocate all small arms and necessary munitions in GV with attached range trailer to designated storage location. Evacuate necessary small arms and munitions no less than 24 hours prior to setting Unit Hurricane Condition II.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Unit Hurricane Condition III & Port Condition X-RAY

Unit Hurricane Condition = 

Port Condition = 

Sustained Tropical Storm Force Winds are **predicted within 48 hours**.

SCC	Continue to monitor HURREVAC. Continue to pass significant weather updates to Sector units and gather on scene reports from all Stations & underway units. Send email with weather updates and projected storm path (including prediction time for gale force winds to impact Ports) to SCC-Command/General distribution lists until IMT is fully operational.		
	Contact Duty ESD (IT) to inform confirmation of IMT being stood up.		
	Continue to add IMT email distribution list (D07-DG-SECJAX-IMT) to all case pages.		
	Prepare all contingency supplies to bunker in CC (i.e. cots, MREs, water).		
	Report HURCON status attainment of all Sector sub-units to SITL.		
	Notify Emergency Watch Teams to reflect both continuing the watch at Sector location or COOP to another location. Notify leadership of CC of activation of IMT and standing up of assigned position.		
	Page conference call/meeting time or changes to these times via AWS to participating IMT members as directed by PSC.		
	Release Port Condition X-RAY BNM (Annex N) (work with COMMS Unit for radio calls).		
Operations Section	Notify SITL, RESL, and WMECs if Station boats and Sector cutters will sortie (update T-cards).		
	Discuss Safe Haven and Heavy Weather Moorings for all cutters and 45' RB-Ms. Notify SITL and RESL of their movements (fill out 204s and update T-cards).		
	Implement Pre-Storm IAPS.		
	Evaluate cutter sustainability (i.e., days before sewage, water, and food become issues).		
	Consider assigning at least one vehicle to "SOPA" for evacuated cutters to enable them to conduct logistics runs.		
	Discuss Heavy Weather Evacuation Plans with MFPU and MSST Kings Bay for coordination purposes. Notify SITL and RESL of their movements (update T-cards).		
	Discuss navy vessel sorties and dead ship tows planned for the upcoming storm with Naval Station Mayport (if applicable or not discussed at PCT Meeting).		
	Arrange lodging for evacuating small boat crews – coordinate w/Logistics. Notify SITL and RESL of their movements (update T-cards).		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Unit Hurricane Condition III & Port Condition X-RAY

Unit Hurricane Condition = 

Port Condition = 

Sustained Tropical Storm Force Winds are **predicted within 48 hours**.

Operations Section (cont.)	Draft & release MSIB for setting Port Condition X-RAY (Annex N). Post MSIB on NAVCEN website (Port Status Navigation Center) by contacting the 24 hour NIS watch at tis-pf-nisws@uscg.mil or (703) 313-5900 and Alert Warning System (AWS). Also update Sector's external website (https://www.atlanticarea.uscg.mil/Our-Organization/District-7/Units/Sector-Jacksonville-Home/). Consider updating NAVCEN and sending AWS message stating there are no changes if conditions do not change within 24 hours.		
	Draft and release Port Condition X-RAY BNM (Annex N) (work with COMMS Unit to release).		
	Check VMS and CG1V to identify any vessels operating offshore. Consider use of CBP asset to identify offshore assets. Notify SITL and RESL of vessel movements and Drone utilization (fill out 204s and update T-cards).		
	Work with SITL and compare weather forecasts for cutter sortie plans with Fleet Weather Center (METOC) techs in Norfolk, VA (757) 444-7750.		
	Operation Section Chief conduct pre-storm over-flight of AOR with Deputy Incident Commander.		
	Move all buoys/ATON hardware to buoy yard. Prepare for tie down.		
	Direct ATON units to complete a full I-Atonis import on all of their positioning computers (fill out 204s and T-cards).		
	Contact D7(dpb) and request control of all movable bridges and collect D7(dpb) most updated "Bridge project list" – See D7 Memo 10MAY11		
	Maintain Vessel and Facility status in CART.		
	Review all vessel arrivals to ensure operations can be complete prior to Port Condition YANKEE.		
	Review all Remain in Port Checklists and make recommendations to COTP (Annex H). Draft COTP Orders as necessary (Annex G).		
	Commence shuttle/off base parking ops from ANNEX to designated area (ALTA or HITRON).		
PIO	Draft a news release outlining beach hazards associated with big swells for surfers, note limited ability of SAR assets to launch during a storm. In addition, include recommendations for commercial vessels to avoid going offshore. Review, route, and send Port Condition change news release and post updates to social media.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Unit Hurricane Condition II & Port Condition YANKEE

Unit Hurricane Condition =

Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 24 hours.**

IC	Evaluate when to set Unit Hurricane Condition I (guideline per D7 OPLAN is 39 mph winds are 12 hours from making landfall in SecJax AOR).		
	Order the evacuation of all personnel if necessary and authorized by D7 (if applicable).		
Deputy IC	Ensure that all actions required by Unit Hurricane Condition III have been completed.		
	Recall personnel and/or release personnel (as required - RESL update T-Cards). Released personnel will be tracked and report to designated Logistics Representative.		
	Monitor mandatory evacuation orders by D7CC/IMT, civil officials, and DOD installation commanders. When order is given to evacuate, contact D7CC/IMT via e-mail or message explaining our actions/intentions concerning evacuation.		
	Ensure Naval Station Mayport and Kings Bay Submarine Base (Navy Rep) are included on any conference calls with port partners.		
SCC	Finalize any remaining preparations needed to COOP or bunker down in the SCC.		
	Continue to add IMT email distribution list (D07-DG-SECJAX-IMT) to all case pages.		
	Update Emergency Watch Teams of intention to evacuate or bunker down at SCC.		
	Continue to report HURCON status attainment of all Sector sub-units to SITL.		
	Page conference call/meeting time or changes to these times via AWS to participating IMT members as directed by PSC.		
	Release Port Condition YANKEE BNM (Annex N) (work with COMMS Unit for radio calls).		
Section Chiefs	Complete all preparations for evacuation. Standby for order to evacuate.		
	Re-evaluate IMT personnel (per WQSB) for approaching storm; notify Deputy IC of any changes.		
	Report changes in plans to Deputy IC with justification.		
	Institute watch schedule until Unit Hurricane Condition I is attained.		
Liaison Officer	Establish communications with CG EOC Agency Representatives as appropriate (update COML, SITL, and RESL w/ 205 and T-card).		
	Obtain bridge status and evacuation updates.		
Operations Section	Direct floating units to assume B-0 status. Direct units to proceed to pre-selected sheltered moorings. Time of departure shall be at the discretion of the CO/OIC with Sector Commander approval.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Unit Hurricane Condition II & Port Condition YANKEE

Unit Hurricane Condition =

Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 24 hours.**

Operations Section (cont.)	Alert Coast Guard Auxiliary (Aops) and Reserve (Senior Reserve Yeoman) that their assistance may be needed after the storm passage and relay check-in procedures (Provide updated 213-RRs, 204s, and T-cards to SITL and RESL).		
	Issue and track COTP Orders for Vessels and Facility operators not in compliance with Federal Regulations (e.g. OPA 90/MTSA: Facility Response Plan, Operations Manual & Facility Security Plans as necessary).		
	Discuss naval vessel sorties and dead ship tows planned for the upcoming storm with Naval Station Mayport (if applicable or not discussed at PCT Meeting).		
	Inform SITL which vessels are to remain in port and which ones are to depart (see Annex H). Draft COTP orders as necessary (see Annex G).		
	Verify vessels to remain in port are properly moored and secured (see Annex C).		
	Check VMS and CG1V to identify any vessels operating offshore. Consider use of CBP Drone to identify offshore assets (update SITL and RESL w/ 204 and T-card).		
	SARPAT consider launching CG aircraft to broadcast an SMIB offshore for fisherman and other impacted mariners (update SITL and RESL w/ 204 and T-card).		
	Draft & release MSIB for setting Port Condition Yankee (Annex N). Post MSIB on NAVCEN website (Port Status Navigation Center) by contacting the 24 hour NIS watch at tis-pf-nisws@uscg.mil or (703) 313-5900 and Alert Warning System (AWS) (update SITL). Also update Sector's external website (https://www.atlanticarea.uscg.mil/Our-Organization/District-7/Units/Sector-Jacksonville-Home/). Consider updating NAVCEN and sending AWS message stating there are no changes if conditions do not change within 24 hours.		
	Draft and release Port Condition YANKEE BNM (Annex N) (work with COMMS Unit to release).		
	Activate Safety Zone regulation for AOR. Issue MSIB to announce Safety Zone (May include any special operational conditions for vessel movements in the case of Port Condition YANKEE-Modified) (update SITL and MTS Recovery Branch).		
	Develop resources and assignments with USACE, NOAA, Port Pilots, OPS-Kings Bay, OPS-Mayport, and Port Stakeholders to conduct surveys of waterways and ATON (update SITL and MTS Recovery Branch).		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Unit Hurricane Condition II & Port Condition YANKEE

Unit Hurricane Condition =

Port Condition =


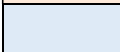
Sustained Tropical Storm Force Winds are **predicted within 24 hours.**

	Prepare a BNM with Heavy Weather Forecast (update SITL and MTS Recovery Branch).		
	Conduct facility surveys to address unresolved discrepancies (update SITL and MTS Recovery Branch).		
Logistics Section	Send out ALL HANDS email/AWS Alert with Safe Haven Evacuation # to call for information.		
	Distribute MREs for those who will remain on board after evacuation order is given. MREs stored in the SCC Storage Room.		
Logistics - ESD	If relocating, ESD will assist setting up the COOP at HITRON JAX. SECJAX personnel are removing their SWIII and transporting them over to HITRON JAX in the training room. ESD will assist in setting up these SWIII and set up phones for the COOP. HITRON JAX already has phones in place. ESD will bring one or two SWIII switches to establish connectivity if needed. ESD will also leave two IT's and two ET's onsite at HITRON JAX to stand a 12 hour COOP watch. Once they're onsite, they will not be traveling during the storm for logistics, they will have sleeping cots/bags to rest between their 12 hour watch. After the storm, ESD Mayport will coordinate with our ET/IT COOP watch team to see if they need anything work related, as well as ensure their families are good to go (update COML, SITL, and RESL w/ 204, 205, and T-card).		
	ESD will ask all units affected by the storm to ensure their SWIII and phones are secured before evacuating the work place via email (Sector ALTA & ANNEX). This usually entails either placing SWIII/phones off the floor and onto the desk or removing them away from windows or glass doors. SWIII should be shutdown if it is in a safe location and personnel are evacuating (update COML, SITL, and RESL w/ 205).		
Planning Section	Verify that Sector subordinate units attained Unit Hurricane Condition II.		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition II (Annex N).		
	Ensure EContingency is updated for Sector and sub-units to reflect shift to Hurricane Condition II.		
	Evaluate National Weather Service forecast and provide relevant information to assist COTP in making determination for setting Port Conditions for approaching storm and provide to CDO for morning brief (as needed) (SITL).		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Unit Hurricane Condition II & Port Condition YANKEE

Unit Hurricane Condition = 
Port Condition = 

Sustained Tropical Storm Force Winds are **predicted within 24 hours**.

Planning Section (cont.)	Call a meeting as soon as Port Condition YANKEE has been set and get weather brief from SITL. Discuss when to recommend setting Unit Hurricane Condition I (guideline per D7 OPLAN is 39 mph winds are 12 hours from making landfall in SecJax AOR).		
	Distribute, maintain, and collect log of unit actions (update DOCL with 214s).		
	SITL contact Jacksonville and Melbourne NOAA offices for forecast and SLOSH (storm surge) models.		
	Distribute Site Safety Plan (ICS-208) to all personnel who will be or are currently involved in field operations to review; this may have to be emailed to responding units (Stations/ANTs).		
	SITL obtain bridge status from Operations and LOFR.		
	SITL monitor National Weather Service & NAVLANTMETOC advisories.		
PIO	Review, route, and send Port Condition change news release and post updates to social media.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Post-Storm Condition

Unit Hurricane Condition =

Port Condition =

IC	Order the evacuation of all personnel if necessary and authorized as per D7 (if applicable).		
Deputy IC	Ensure all actions required in Unit Hurricane Condition II have been completed.		
	Muster IMT. Standby for order to evacuate all personnel.		
	Maintain watches as necessary to provide for unit security and personnel safety. Ensure all pre-hurricane checklists have been completed.		
	Ensure Naval Station Mayport and Kings Bay Submarine Base are included on any conference calls with port partners.		
Operations Section	Ensure all units have evacuated to their Safe Havens and Heavy Weather Moorings and that all trailerable boats are secured (Notify SITL and RESL).		
	Discuss naval vessel sorties and dead ship tows planned for the upcoming storm with Naval Station Mayport.		
	Draft & release MSIB for setting Port Condition ZULU (Annex N). Post MSIB on NAVCEN website (Port Status Navigation Center) by contacting the 24 hour NIS watch at tis-pf-nisws@uscg.mil or (703) 313-5900 and Alert Warning System (AWS). Also update Sector's external website (https://www.atlanticarea.uscg.mil/Our-Organization/District-7/Units/Sector-Jacksonville-Home/).		
	Consider updating NAVCEN and sending AWS message stating there are no changes if conditions do not change within 24 hours.		
	Draft and release Port Condition ZULU BNM (Annex N) (work with COMMS Unit to release).		
	Request air resources from D7 for SAR coverage and post storm ops (Notify SITL and RESL w/ 204, 213RR, and T-card).		
	SARPAT check VMS and CG1V to identify any vessels operating offshore. Consider use of CBP Drone to identify offshore assets (update SITL and RESL w/ 204 and T-card).		
SCC	Initiate Sector to Sector handoff if/when evacuation order is given. If decision not to evacuate has been made, stand up Emergency Watch Team at Sector.		
	Page conference call/meeting time or changes to these times via AWS to participating IMT members as directed by PSC.		
	Release Port Condition ZULU BNM (Annex N) (work with COMMS Unit for radio calls)		
	Continue to add IMT email distribution list (D07-DG-SECJAX-IMT) to all case pages.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Post-Storm Condition

Unit Hurricane Condition =

Port Condition =

Planning Section	SITL maintain current position of storm and predict time for tropical storm force winds to impact Ports (Jacksonville & Port Canaveral).		
Planning Section (cont.)	SITL contact Jacksonville and Melbourne NOAA offices for forecast and SLOSH (storm surge) models.		
	Verify that Sector subordinate units attained Unit Hurricane Condition I.		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition I (Annex N).		
	Ensure EContingency is updated for Sector and sub-units to reflect shift to Hurricane Condition I.		
	SITL - when Unit Hurricane Condition I is set, send 209H SITREPs (Annex M) as required by D7 Operations Guide Report to D7 IMT, or the D7CC if the IMT has not been activated.		
	Monitor National Weather Service & NAVLANTMETOC advisories & notify all units not in receipt of these advisories via alternate means as the situation directs. Plot hurricane and hurricane-force winds circle.		
Liaison Officer	Maintain communications with County EOC Liaisons. Dispatch additional EOC Agency Representative as appropriate.		
	Obtain bridge status and evacuation updates.		
Logistics Section	Establish comms schedule, in accordance with Operations Section needs, with WLM, MLBs, WLIC, BUSL, & CPBs. Assign "SOPA" for each hurricane mooring location with multiple units.		
	CGPAAS CORS continues to monitor personnel accountability and report to D7 (if applicable).		
	CGPAAS Contact/List Manager - Ensure all SecJax personnel have updated their contact information in the CGPAAS.		
	CGPAAS Personnel Accountability Officer – track personnel during event		
	"Park" elevator at top floor w/in 6-12 hours of hurricane (Bld Manager)		
	Take out MREs and water; take to RESL workstation in preparation for issuing to response teams for Post-Storm Recovery. (FACL)		
IC	Coordinate with D7 (dpw) and FEMA, if necessary. Coordinate with local authorities to determine priorities.		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Post-Storm Condition

Unit Hurricane Condition =

Port Condition =

Deputy IC	Survey facility grounds and buildings with Facilities Engineer (sle). Take necessary action to return unit to operational status.		
	Recall all hands when directed by the IC.		
	Coordinate with Coast Guard Reserve and Auxiliary on available personnel support.		
	Evaluate manpower requirements in the port versus available unit personnel. Consider augmenting with Reserves or remote CG personnel via District.		
	Consider dividing Incident Commander duties between North and South.		
	If evacuated, inform Command Center immediately when they may move back into Sector Jacksonville ALTA building. Consider road closures and other hazards that may prevent them from moving back in.		
Section Chiefs	Muster or contact all personnel and implement Post-Storm Plan. Brief personnel that may be temporarily assigned to your section.		
Planning Section	Verify that Sector subordinate units attained Unit Hurricane Condition IV or V.		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition IV or V, as appropriate (Annex N).		
	Ensure EContingency is updated for Sector and sub-units to reflect shift to Hurricane Condition IV or V.		
	Send Incident Action Plan to all Sub-Unit CO/OICs.		
SCC	Report all requests for and action taken regarding disaster relief assistance to the IMT.		
	Continue to add IMT email distribution list (D07-DG-SECJAX-IMT) to all case pages.		
	Page conference call/meeting time or changes to these times via AWS to participating IMT members as directed by PSC.		
Operations Section	Direct WLM/WLIC/CPBs/BUSL/RB-Ms/small boats to return to moorings when approved by the IC; verify with LSC to ensure ANNEX has been swept or is open.		
	Implement Post-Storm 204s.		
	Evaluate and Reestablish SAR coverage.		
	Engage DoD on mission support needs.		
Operations Section (cont.)	Direct units to conduct waterways transits, per COTP direction, to identify any areas of shoaling.		
	Ensure assessment teams have MREs and water when going out for post-storm assessments.		
	Make recommendations to IC on: 1. Port clean-up and response operations, 2. Vessel traffic control (inbound fuel and emergency vessels		

ANNEX A

SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

Post-Storm Condition

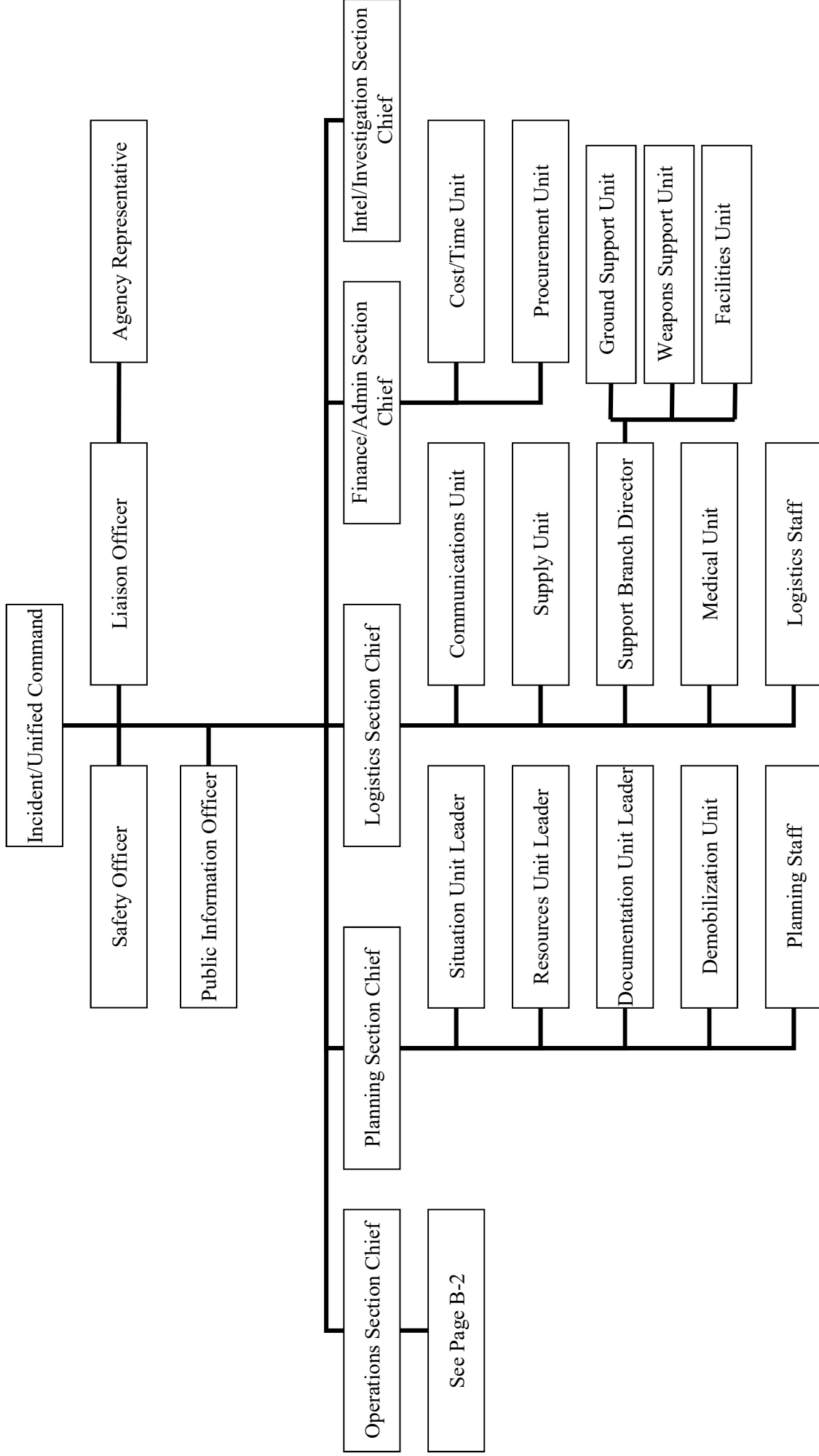
Unit Hurricane Condition =

Port Condition =

	have priority. Coordinate with JAXPORT and pilots), 3. Safety Zones as required (Annex I), and 4. Possible daylight only transit with tug assistance.		
	Coordinate port priority list with Operations Section & D7CC/IMT (Helicopter Support) to survey AOR for ATON, SAR, Maritime Law Enforcement and damage assessment. Ensure photos/videos are taken of affected areas. *Consider placing specialist onboard flight (i.e. PR, ANT Rep, etc...)		
	Coordinate with US ACOE, US Navy and ANTs for info on channel surveys, obstructions, or shoaling. Pass info to Situation Unit to update Status Boards. Navy EOC (904) 270-6968/7216.		
	Draft & release MSIB for setting Port Condition 4 or 5, as appropriate (Annex N). Post MSIB on NAVCEN website (Port Status Navigation Center) by contacting the 24 hour NIS watch at tis-pf-nisws@uscg.mil or (703) 313-5900 and Alert Warning System (AWS). Update the external Sector Website (https://www.atlanticarea.uscg.mil/Our-Organization/District-7/Units/Sector-Jacksonville-Home/)		
	Draft SMIB & BNM.		
	Coordinate with Response/Prevention, D7 (dpw), ATON units & Station CO/OINCs for post hurricane ATON survey of AOR.		
	Conduct targeting for vessels for the next 24, 48, and 72 hours. Develop Priority Recommendations for IC/UC if required.		
	Conduct HARPATS to determine extent of damage to vessels and port facilities, harbor/waterway obstructions, bridges, and unusual or unsafe conditions (see Annex D) and update Annex E as needed.		
	Send Marine Transportation System member to Pilots location to assist in coordination.		
	Collect facility & vessel status reports, update in CART.		
Logistics Section	Conduct full personnel accountability call-outs to include Active Duty, Civilians, Reserve, and Auxiliary.		
	Maintain communications with field divisions.		
	Ensure any assets returning to ANNEX will be able to access due to gate being locked and/or sweep of base has been completed; work with OSC.		
Liaison Officer	Engage appropriate EOCs to gain access for first responders to road closures.		
	Maintain communications with County EOC Liaisons. Dispatch additional EOC representative as appropriate.		
	Coordinate with Navy, D7, & AUXAIR for AOR over flight.		

ANNEX B

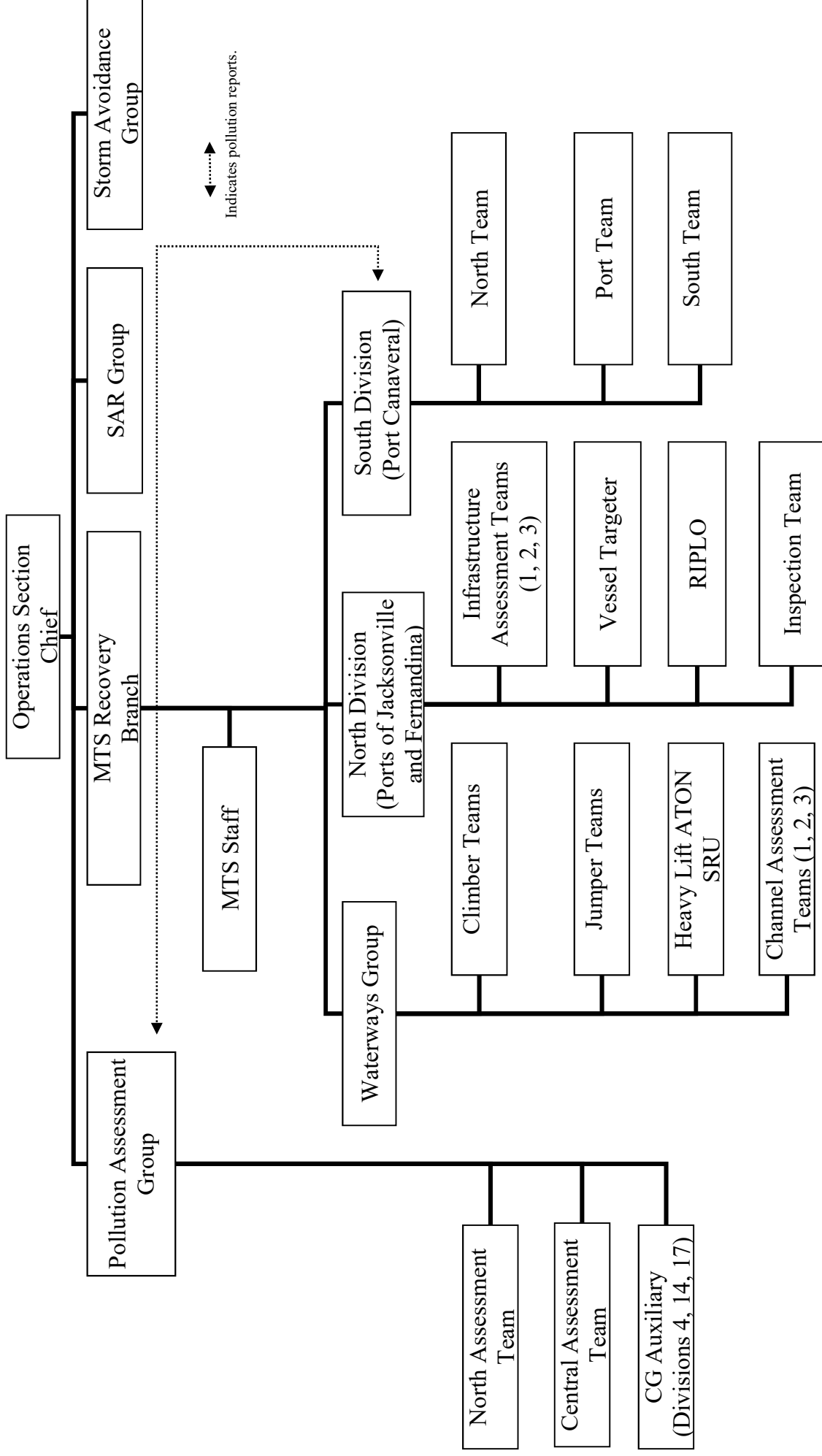
SECTOR JACKSONVILLE HEAVY WEATHER ICS ORGANIZATION – PRE-STORM



ANNEX B

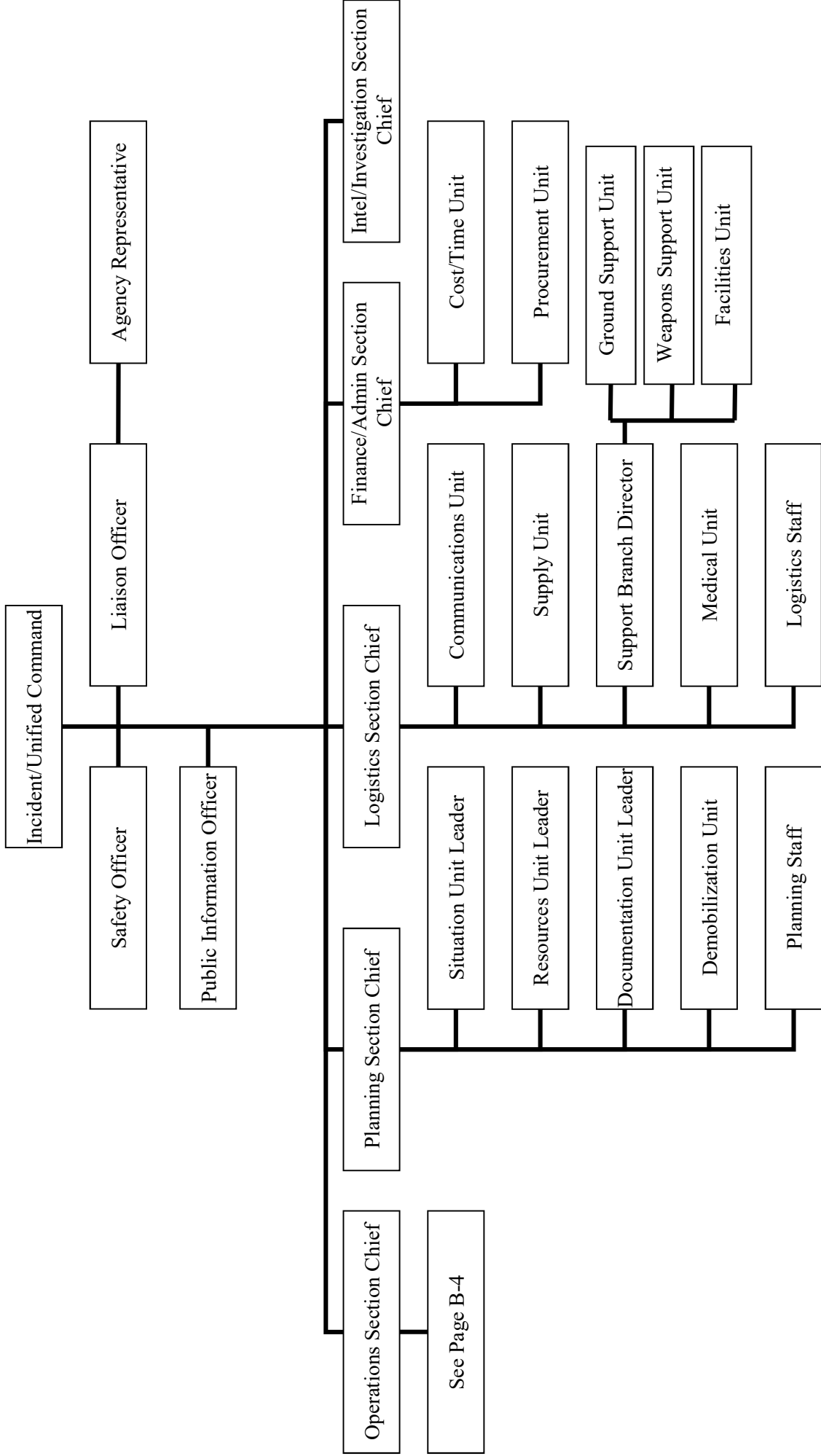
SECTOR JACKSONVILLE HEAVY WEATHER ICS ORGANIZATION – PRE-STORM

*This structure may be altered by the Incident Commander to fit operational needs. The Advance Team Leader will be responsible for setting up the IMT at the unit (i.e. computers, phones, supplies, etc) with assistance from other Department Advance Team members.



ANNEX B

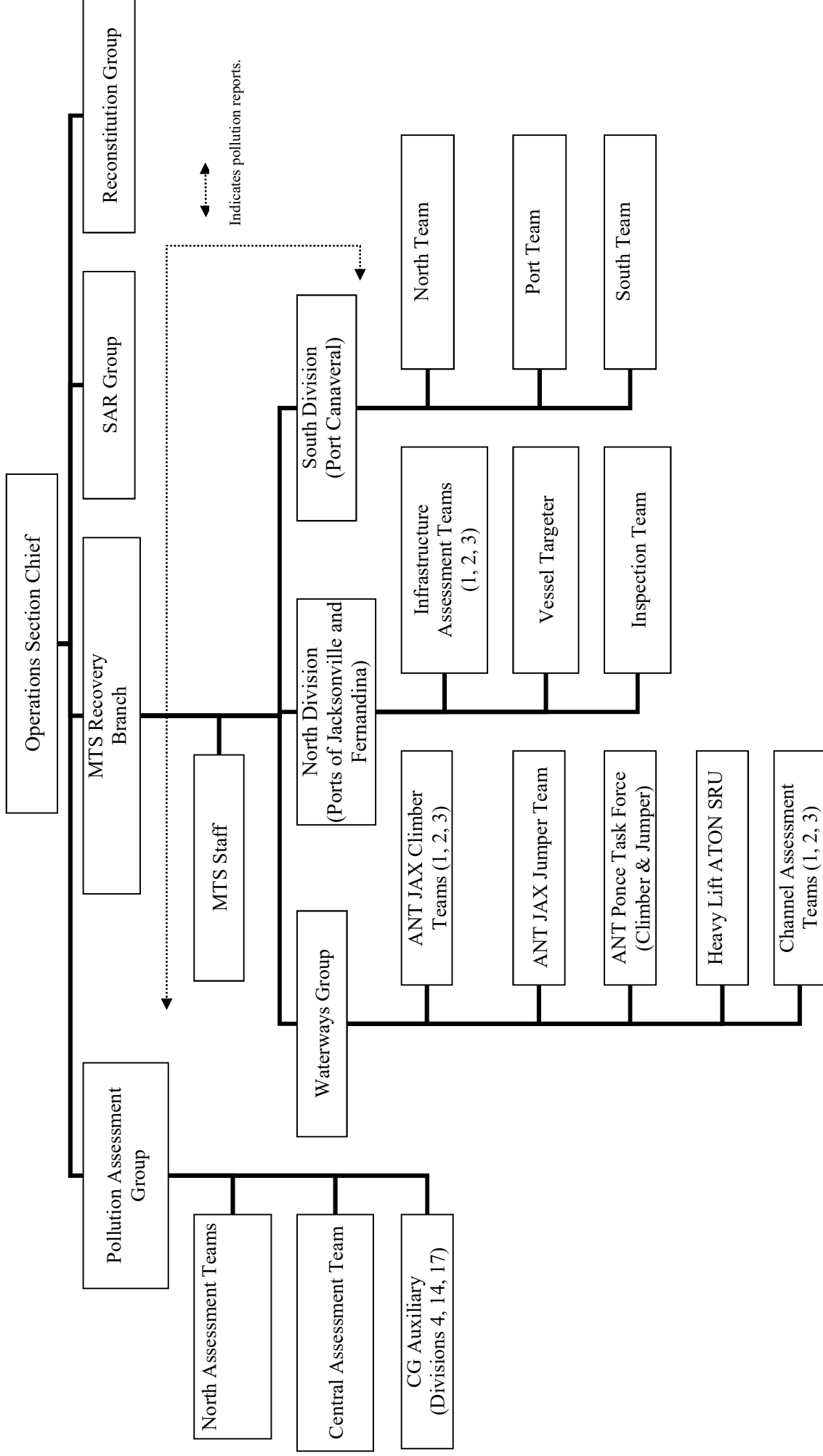
SECTOR JACKSONVILLE HEAVY WEATHER ICS ORGANIZATION – POST-STORM



ANNEX B

SECTOR JACKSONVILLE HEAVY WEATHER ICS ORGANIZATION – POST-STORM

*This structure may be altered by the Incident Commander to fit operational needs. The Advance Team Leader will be responsible for setting up the IMT at the unit (i.e. computers, phones, supplies, etc) with assistance from other Department Advance Team members.



ANNEX C

INFRASTRUCTURE ASSESSMENT TEAM PROCEDURES AND CHECK-OFF LISTS

GENERAL. Infrastructure Assessment Teams will be tasked by the Operations Section Chief or the Marine Transportation System (MTS) Recovery Branch Director, depending on the hurricane condition, to evaluate and report facility statuses within the COTP AOR to the Sector. The information will be used to determine possible future courses of action. A one-page form has been developed and included in this annex to assist the port survey teams in data gathering.

1. Infrastructure Assessment Teams will be divided to cover geographic areas as outlined in the pre-storm and post-storm Incident Action Plans.
2. Teams shall make contact with facility personnel and determine their intentions/actions in preparation for the hurricane.
3. Infrastructure Assessment Teams will report back to the Infrastructure Division Supervisors after each Port Facility/MTSRU Essential Element is evaluated.

NOTE: Infrastructure Assessment Teams should determine infrastructure stakeholder intentions (if applicable) and provide recommendations only. Ensure the facility representatives do not take anything said as an order from the Captain of the Port (COTP), unless a COTP order is directed specifically towards them. During each evaluation of the Facility/ Marine Transportation System Recovery Unit Essential Elements of Information listed in Annex E, remind owners and operators to complete the Post-Storm Assessment outlined in Annex D.

ANNEX C

INFRASTRUCTURE ASSESSMENT TEAM PROCEDURES AND CHECK-OFF LISTS

FACILITY READINESS SURVEY		
Time:	Date:	
Assessment Team Members:		
Facility Name:		
Facility Type: (Circle One) Bulk Liquid Container RO-RO Break-Bulk Bulk LNG Passenger		
Facility POC:	Phone Number:	
Action Items	Notes	
Ensure hazardous materials are removed from areas prone to flooding.		
Verify open areas such as docks, wharves, and piers are cleared of all missile hazards.		
Verify general conditions surrounding facility to ensure there are no immediate safety concerns.		
Verify operating parameters post storm.	1) Operational Status Full: _____ Partial: _____ Not Operational: _____ 2) How long can the facility operate at current inventory levels? _____ 3) How long before the facility needs to resupply inventory/next vessel due in? _____	
Container Terminals Only: Verify facility is operating in accordance with their Hurricane/Heavy Weather Plan. Ensure containers are properly secured. (Recommend no more than 4 high)		
Do Facility Operators have a plan in place to contain and remove oil discharges or hazardous material releases into the environment?	Y	N

ANNEX D

POST-STORM DAMAGE SURVEY REPORT

ANNEX D is a Post-Storm survey form to be completed by members of Sector Jacksonville's Infrastructure Assessment Teams. This survey form provides managers of commercial port infrastructure, including regulated facilities and bridges, with an awareness of the scope of the assessment that will be conducted by USCG personnel.

Facility/Bridge managers may voluntarily use and submit a MTS Recovery Facility Assessment Form (CG11410A) to the Infrastructure Branch at Sector Jacksonville to pre-notify the assessment teams of any damage noted while conducting facility/bridge post-storm assessments. See Tab A to Annex D for an example of form CG11410A.

To report damages, you may voluntarily complete and forward form CG11410A to the Incident Command via e-mail at:

1. To obtain a fillable PDF version of form please contact secjaxfacilities@uscg.mil
 2. E-mail completed CG11410A voluntarily to secjaxfacilities@uscg.mil or
 3. Call Sector Jacksonville IMT Watch at (904) 714-7500 ext. 7667
- Individual submitting this report: _____
 - Date and Time of Report: _____

This report concerns a: (Check one and select appropriate page)

- _____ Facility
- _____ Bridge
- _____ Vessel (Commercial, oceangoing, +500 GT ships and barges)

ANNEX D

POST-STORM DAMAGE SURVEY REPORT

FACILITY

- Name of Facility: _____
- Location of Facility: _____
- Facility in full compliance with Facility Security Plan: **Yes:** _____ **No:** _____
(If no, explain below):

- Name of Facility Security Officer: _____ 24-hr Phone # _____

- Current Operational Capability of Facility:

Full: _____ Partial*: _____ Not Operational*: _____ **(check one)**

*(Estimate a date of return to full operational status.) _____

- Description of damage (if any):

- Number of berths at facility: _____

- Facility handles CDC: Yes: _____ No: _____

- If Yes, List any CDC on board the facility or any vessel moored at the facility:

- Name of Vessels of at least 500 gross tons moored at the Facility

ANNEX D

POST-STORM DAMAGE SURVEY REPORT

VESSEL

(Note: This form does not take the place of Coast Guard Form 2692 (Report of Marine Casualty, Injury, Death))

- Name of Vessel: _____
- Official # or IMO #: _____
- Type of Vessel: _____ Gross Tonnage: _____
- Name of Master: _____ 24-hour Phone # _____
- Location of Vessel: _____
- Vessel in full compliance with Vessel Security Plan (if required):
Yes: _____ No: _____ Not Required: _____

(If no, explain below):

- Name of Vessel Security Officer: _____ 24-hr Phone # _____
- Current Operational Capability of Vessel:
Full: _____ Partial*: _____ Not Operational*: _____ (check one)

*(Estimate a date of return to full operational status.) _____

- Description of damage (if any):

ANNEX D

POST-STORM DAMAGE SURVEY REPORT

BRIDGE

- Name of Bridge: _____
- Location: _____
- Type of Bridge: Fixed _____ Draw: _____ Bascule: _____
- Bridge Use: Vehicle: _____ Rail: _____
- Bridge Owner/Manager: _____
- 24-hour Phone # _____
- Current Operation
- Fully Available*: _____ Partially Available*: _____ Not Available *: _____

Check One

*(Estimate a date of return to full operational status.) _____

- Description of damage (if any):

POST-STORM DAMAGE SURVEY REPORT

DEPARTMENT OF HOMELAND SECURITY U.S. Coast Guard MARINE TRANSPORTATION SYSTEM RECOVERY FACILITY STATUS		OMB No.1625-0127 Expires: 09/30/2024
U.S. Coast Guard v s gathering critical facility status information for the port of following .		
Information you voluntarily provide will enable the U.S. Coast Guard (USCG) to understand your facility's current status and will be used by the USCG Marine Transportation System Recovery Unit to prioritize port-wide recovery efforts.		
This is a voluntary solicitation for information and is not mandatory; however, without this information, the USCG cannot properly assess the condition of your facility and must consider it closed with no critical impact until the USCG is able to conduct an on-scene assessment.		
We request you review the criteria below and provide the information to:		
Name 	via Fax 	via Email
SECTION I: FACILITY INFORMATION		
1. Facility Name 		
2. Facility Status (Check one) <div style="display: flex; justify-content: space-around; margin-top: 5px;"> Fully Available <input type="checkbox"/> Partially Available <input type="checkbox"/> Not Available <input type="checkbox"/> </div>		
3. Describe Reason the Facility is <i>Partially Available</i> or <i>Not Available</i> and at what % capacity the facility is operating and when you anticipate it being fully available. <i>(i.e. no utility service, channel closure, damage to pier, reduced personnel, damage to facility, cranes, pumps or cyber attack.)</i> . <div style="border: 1px solid black; height: 150px; width: 100%;"></div>		
<i>(continue on page 2)</i>		
4. If you do not receive your next scheduled ship/barge on time what is the significant impact? <i>(i.e. your facility supplies the fuel for all city busses or an airport)</i> . <div style="border: 1px solid black; height: 150px; width: 100%;"></div>		
<i>(continue on page 2)</i>		
SECTION II: FACILITY CONTACT INFORMATION		
5. Facility Point of Contact 	6. Telephone 	7. Fax
8. Email 		9. Date

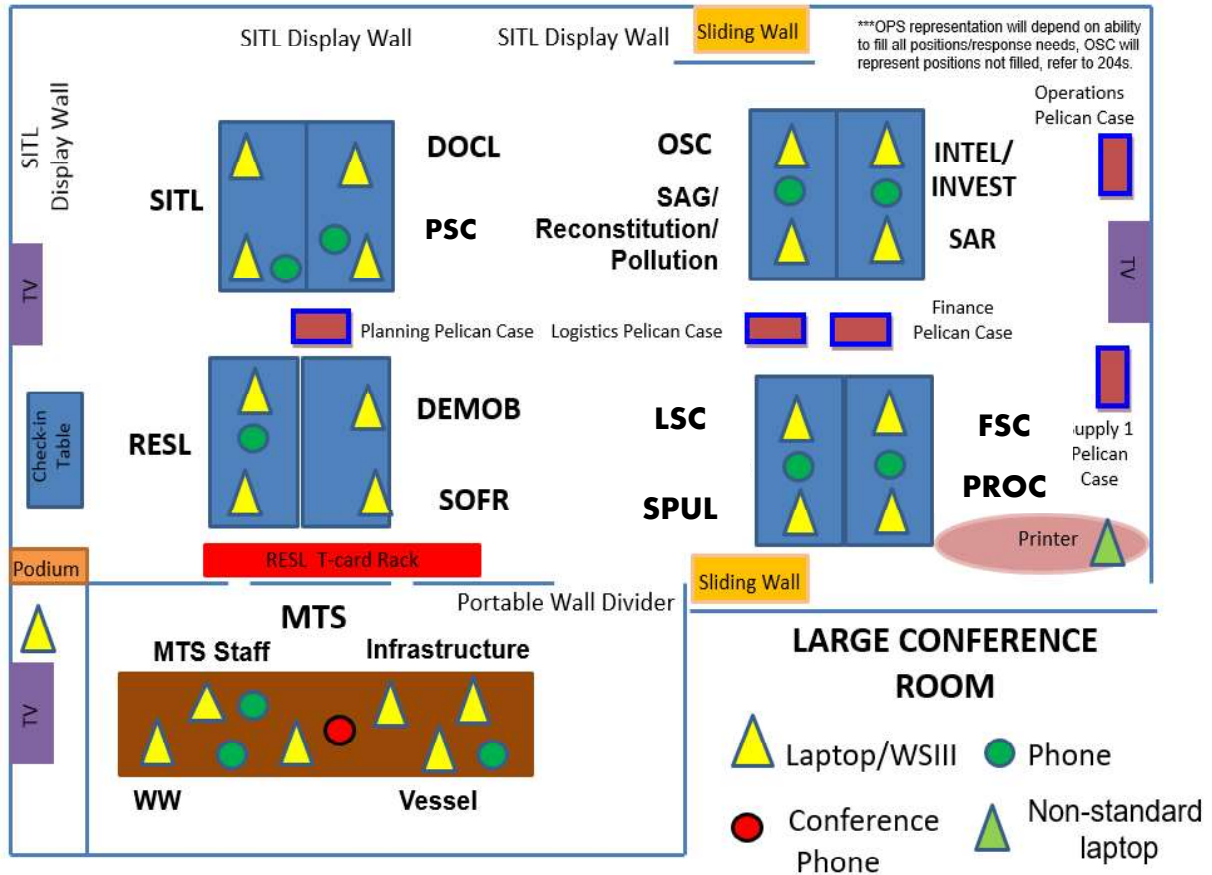
D-5

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ANNEX F

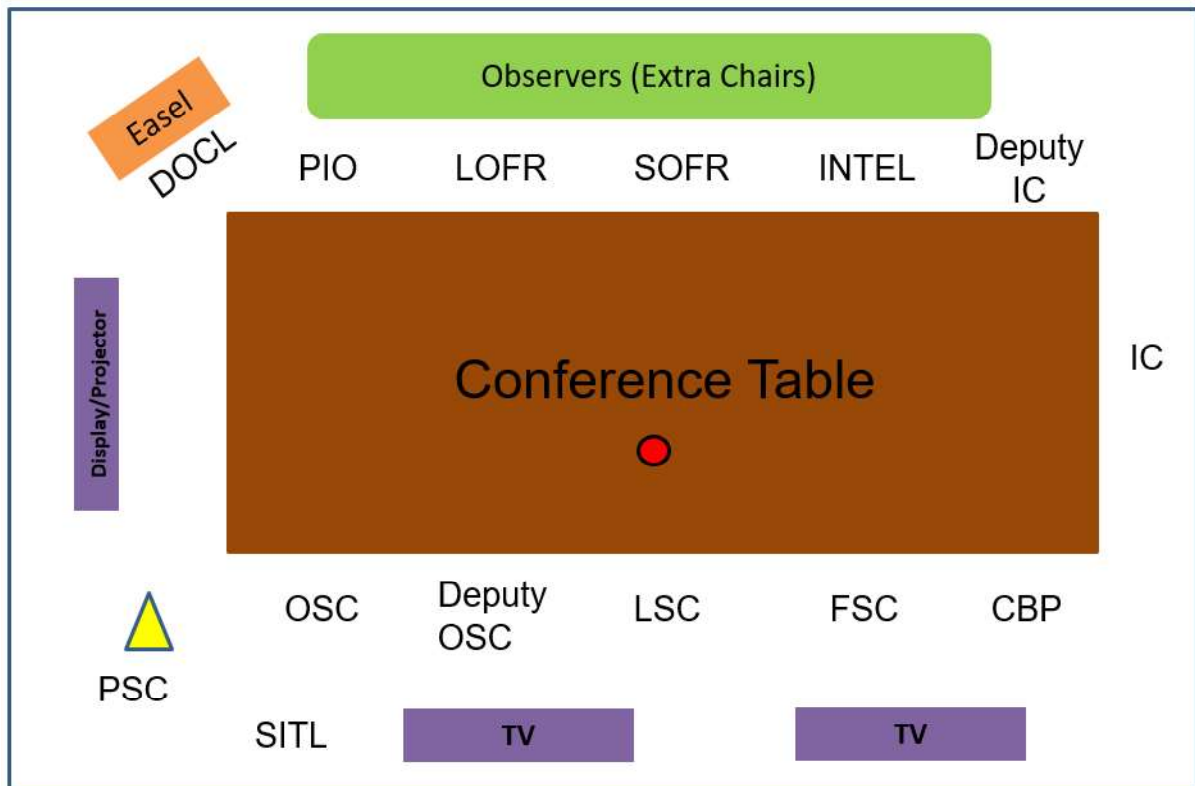
IMT ROOM(S) CONFIGURATION

INCIDENT MANAGEMENT TEAM CONFIGURATION - LCR



ANNEX F

IMT Room(s) Configuration –Briefing Room Option 1



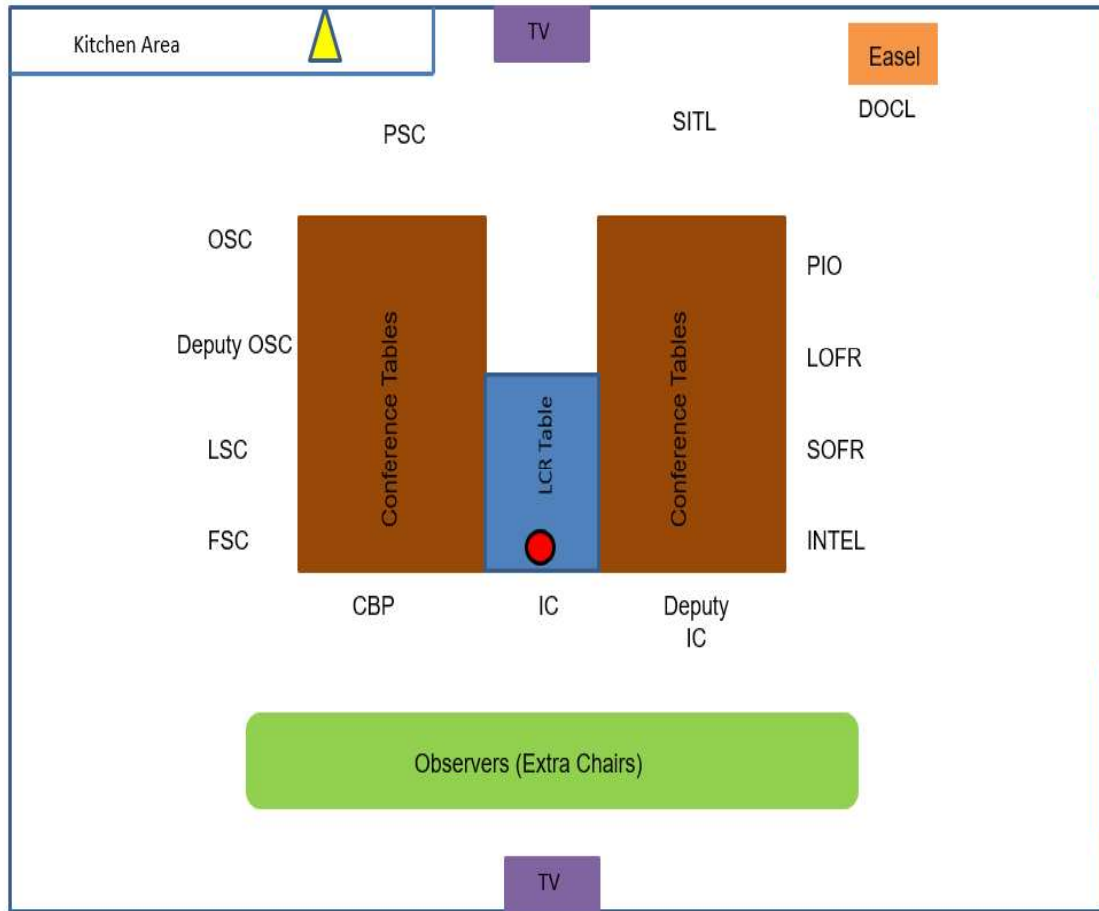
 Laptop/WSIII

 Conference Phone

COMMAND CENTER CONFERENCE ROOM

ANNEX F

IMT Room(s) Configuration –Briefing Room Option 2



JOINT CONFERENCE ROOM



Laptop/WSIII



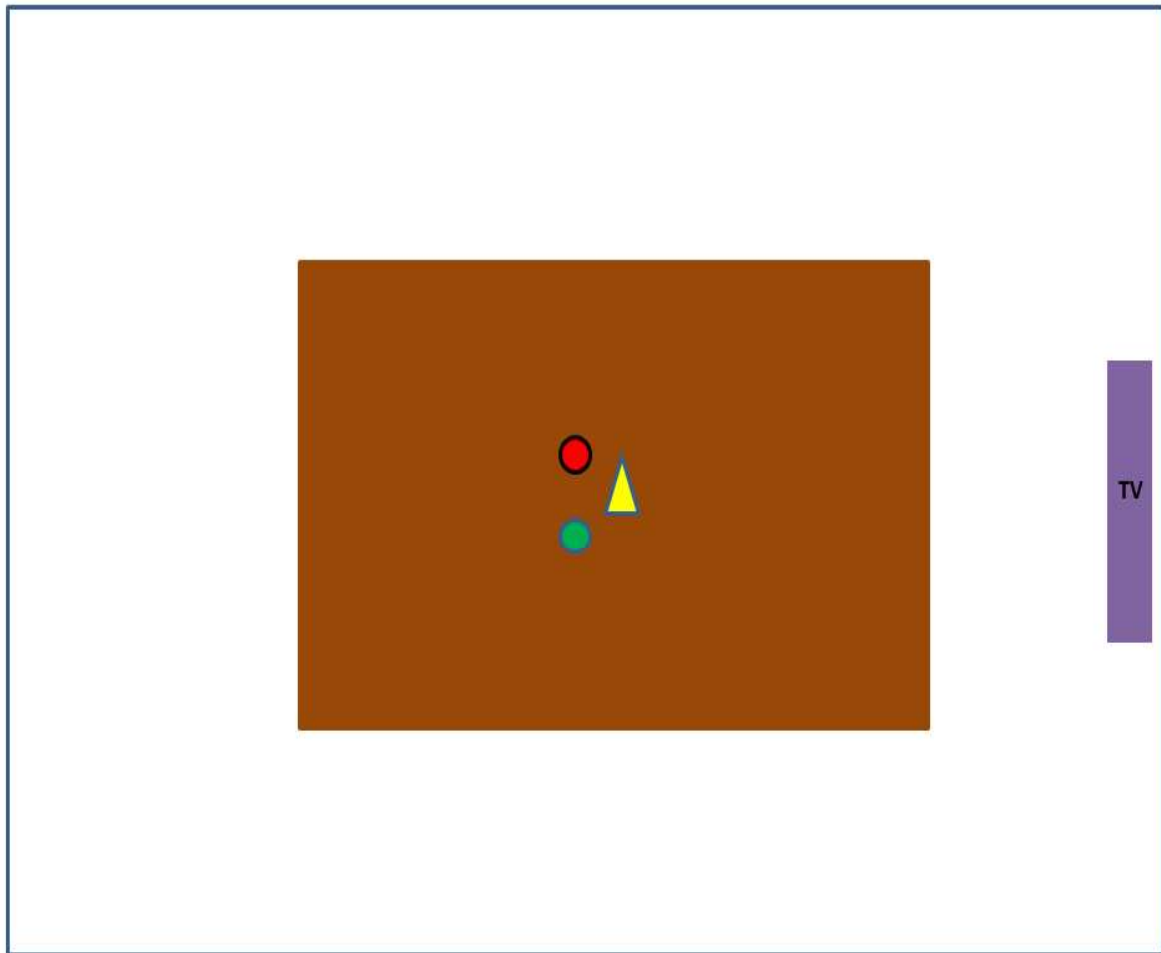
Phone



Conference Phone

ANNEX F

IMT Room(s) Configuration – Small Briefing Room



SMALL CONFERENCE ROOM

ANNEX G

SAMPLE CAPTAIN OF THE PORT ORDER



CAPTAIN OF THE PORT ORDER

COTP #

MISLE Activity #

Sector Jacksonville Port State

Phone: (904) 775-1520

Sector Jacksonville Port State E-Mail:

JaxPSC@uscg.mil

Sector Jacksonville Enforcement

Phone: (904) 545-1616

Sector Jacksonville Enforcement E-Mail:

D07-DG-SECJAX-ENFORCEMENT@uscg.mil

Command Center [24-hour service]

Phone: (904) 714-7557

Command Center E-Mail:

D07-SMB-CMDCENTER@uscg.mil

SECTION I.

This is page 1 of 2

1. COTP Zone Area

Sector Jacksonville

2. Date

3. Vessel/Facility Name

3a. Official Number

SECTION II.

4. Vessel Info

Vessel Master:

Company:

Vessel Agent:

POC Phone #:

POC Fax #:

POC E-Mail:

Vessel Type:

Gross Tons:

Year Built:

Call Sign:

Flag:

Classification Society:

5. Conditions (Deficiency Description, Cite, Action Required/Correction Standard) ***Please NB: page 2 of this form may list additional requirements.***

item # Description of Requirement:

5a. Additional Conditions

☐

No cargo loading operations

☐

No cargo discharge operations

☐

No bunkering operations

☐

No vessel movement in port

☐

Prior to vessel shifting within COTP Zone contact the 24-hour Sector Command Center at (904) 714-7557

☐

No self propelled movement in port

This order is issued pursuant to the authority in Title 46, Chapter 700 -- Ports and Waterways Safety (46 USC § 70001 -70054) and the regulations in effect thereunder (33 CFR § 160). In accordance with 46 USC § 70036, failure to comply with this COTP Order is punishable by a civil penalty of up to \$117,608 for each day the vessel is in violation. Willful and knowing violation of this order is a class D felony, punishable by up to six years in prison (18 USC § 3581) or fines of up to \$250,000 for an individual or \$500,000 for an organization (18 USC § 3571). The conditions of this order remain in effect pending any appeal, unless stayed by the District Commander.

SECTION III.

6. Captain of the Port Signature/ Authorized by: (Sign/Date/Time)

5. Conditions Continued (Deficiency Description, Cite, Action Required / Correction Standard)

Item #

SECTION IV.

7. Instructions to recipient: please sign/date below acknowledgment & return promptly to Sector Jacksonville Command Center by email or fax

Printed Name/Title: _____

Signature: _____

Date/Time: _____

8. Based upon completion of all items listed in the above COTP Order and any subsequent amendments, this COTP Order is hereby rescinded. Please contact the Captain of the Port Jacksonville via telephone at (904) 714-7557 if you have any questions.

8a. Captain of the Port Signature/ Released by: (Sign/Date/Time)

9. Agencies Notified (*Coast Guard will return and forward email/fax to the following agencies*)

a. Jacksonville/ Fernandina Pilots:

(904) 246-6716

ETA@Jaxpilots.com

b. Canaveral Pilots:

(321) 783-6568

CanaveralPilots@CanaveralPilots.com



CAPTAIN OF THE PORT ORDER

COTP #

MISLE Activity #

Sector Jacksonville Port State

Phone: (904) 775-1520

Sector Jacksonville Port State E-Mail:

JaxPSC@uscg.mil

Sector Jacksonville Enforcement

Phone: (904) 545-1616

Sector Jacksonville Enforcement E-Mail:

D07-DG-SECJAX-ENFORCEMENT@uscg.mil

Command Center [24-hour service]

Phone: (904) 714-7557

Command Center E-Mail:

D07-SMB-CMDCENTER@uscg.mil

SECTION I.

This is page 1 of 2

1. COTP Zone Area
Sector Jacksonville

2. Date

3. Vessel/Facility Name

3a. Official Number

SECTION II.

4. Vessel Info

Vessel Master:

Company:

Vessel Agent:

POC Phone #:

POC Fax #:

POC E-Mail:

Vessel Type:

Gross Tons:

Year Built:

Call Sign:

Flag:

Classification Society:

5. Conditions (Deficiency Description, Cite, Action Required/Correction Standard) ***Please NB: page 2 of this form may list additional requirements.***

item # Description of Requirement:

5a. Additional Conditions

☐

No cargo loading operations

☐

No cargo discharge operations

☐

No bunkering operations

☐

No vessel movement in port

☐

Prior to vessel shifting within COTP Zone contact the 24-hour Sector Command Center at (904) 714-7557

☐

No self propelled movement in port

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5. Conditions Continued (Deficiency Description, Cite, Action Required / Correction Standard)

Item #

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Signature: _____

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Phone: (904) 714-7557

Command Center E-Mail:

D07-SMB-CMDCENTER@uscg.mil

SECTION I.

This is page 1 of 2

1. COTP Zone Area
Sector Jacksonville

2. Date

3. Vessel/Facility Name

3a. Official Number

SECTION II.

4. Vessel Info

Vessel Master:

Company:

Vessel Agent:

POC Phone #:

POC Fax #:

POC E-Mail:

Vessel Type:

Gross Tons:

Year Built:

Call Sign:

Flag:

Classification Society:

5. Conditions (Deficiency Description, Cite, Action Required/Correction Standard) ***Please NB: page 2 of this form may list additional requirements.***
item # Description of Requirement:

5a. Additional Conditions

☐

No cargo loading operations

☐

No cargo discharge operations

☐

No bunkering operations

☐

No vessel movement in port

☐

Prior to vessel shifting within COTP Zone contact the 24-hour Sector Command Center at (904) 714-7557

☐

No self propelled movement in port

This order is issued pursuant to the authority in Title 46, Chapter 700 -- Ports and Waterways Safety (46 USC § 70001 -70054) and the regulations in effect thereunder (33 CFR § 160). In accordance with 46 USC § 70036, failure to comply with this COTP Order is punishable by a civil penalty of up to \$117,608 for each day the vessel is in violation. Willful and knowing violation of this order is a class D felony, punishable by up to six years in prison (18 USC § 3581) or fines of up to \$250,000 for an individual or \$500,000 for an organization (18 USC § 3571). The conditions of this order remain in effect pending any appeal, unless stayed by the District Commander.

SECTION III.

6. Captain of the Port Signature/ Authorized by: (Sign/Date/Time)

5. Conditions Continued (Deficiency Description, Cite, Action Required / Correction Standard)

Item #

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CAPTAIN OF THE PORT ORDER

COTP #

MISLE Activity #

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Sector Jacksonville Port State E-Mail:

JaxPSC@uscg.mil

Sector Jacksonville Enforcement

Phone: (904) 545-1616

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Phone: (904) 714-7557

Command Center E-Mail:

D07-SMB-CMDCENTER@uscg.mil

SECTION I.

This is page 1 of 2

1. COTP Zone Area
Sector Jacksonville

2. Date

3. Vessel/Facility Name

3a. Official Number

SECTION II.

4. Vessel Info

Vessel Master:

Company:

Vessel Agent:

POC Phone #:

POC Fax #:

POC E-Mail:

Vessel Type:

Gross Tons:

Year Built:

Call Sign:

Flag:

Classification Society:

5. Conditions (Deficiency Description, Cite, Action Required/Correction Standard) ***Please NB: page 2 of this form may list additional requirements.***
item # Description of Requirement:

5a. Additional Conditions

☐

No cargo loading operations

☐

No cargo discharge operations

☐

No bunkering operations

☐

No vessel movement in port

☐

Prior to vessel shifting within COTP Zone contact the 24-hour Sector Command Center at (904) 714-7557

☐

No self propelled movement in port

This order is issued pursuant to the authority in Title 46, Chapter 700 -- Ports and Waterways Safety (46 USC § 70001 -70054) and the regulations in effect thereunder (33 CFR § 160). In accordance with 46 USC § 70036, failure to comply with this COTP Order is punishable by a civil penalty of up to \$117,608 for each day the vessel is in violation. Willful and knowing violation of this order is a class D felony, punishable by up to six years in prison (18 USC § 3581) or fines of up to \$250,000 for an individual or \$500,000 for an organization (18 USC § 3571). The conditions of this order remain in effect pending any appeal, unless stayed by the District Commander.

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5. Conditions Continued (Deficiency Description, Cite, Action Required / Correction Standard)

Item #

SECTION IV.

7. Instructions to recipient: please sign/date below acknowledgment & return promptly to Sector Jacksonville Command Center by email or fax

Printed Name/Title: _____

Signature: _____

Date/Time: _____

8. Based upon completion of all items listed in the above COTP Order and any subsequent amendments, this COTP Order is hereby rescinded. Please contact the Captain of the Port Jacksonville via telephone at (904) 714-7557 if you have any questions.

8a. Captain of the Port Signature/ Released by: (Sign/Date/Time)

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ETA@Jaxpilots.com

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(321) 783-6568

CanaveralPilots@CanaveralPilots.com

ANNEX H

REMAIN IN PORT REQUEST
VESSELS/TUGS & BARGES OVER 500 GT ITC

Authority: Title 33 United States Code (U.S.C.) § 471, Title 46

U.S.C. § 70002 and Title 46 U.S.C. § 70051

Instructions:

Please fill out all applicable sections. Any section not applicable, mark "N/A". Failure to fully complete the request may result in a delay in review or result in request being denied. Once completed, please forward request to Sector Jacksonville by email. Please call Sector Jacksonville's Domestic Vessel Branch at (904) 714-7629 to ensure request was received. Completion of this form will assist the Captain of the Port (COTP) in making the determination that the vessel can remain in port.

Email Address: jaxdomestic@uscg.mil

1. Vessel Name: _____ Flag: _____

Call Sign: _____ Official #: _____

Barge Name(s): _____ Flag: _____

Official #(s): _____

2. Nationality of the Vessel: _____

3. Name of Master: _____

4. Name of Agent: _____ Phone #: _____

Address of Agent: _____

5. Name of Charter/Operator: _____ Phone#: _____

Address of Charter/Operator: _____

6. Name of Owner: _____ Phone#: _____

Address of Owner: _____

7. Vessel - Length: _____ Gross Tonnage _____

Barge - Length: _____ Gross Tonnage _____

8. Reason why the vessel cannot leave port: _____

9. Condition of Vessel or barges (loaded-type of cargo/ballast/etc.):

10. Number of personnel to remain on the vessel and their qualifications: _____

11. Amount of ballast the vessel may hold: _____

12. Amount of bunkers, lube oil, and diesel oil onboard: _____

ANNEX H

REMAIN IN PORT REQUEST

VESSELS/TUGS & BARGES OVER 500 GT ITC

13. Have you contacted your Oil Spill Response Organization? (Check One): Yes ___ No ___

14. Estimated draft with the vessel/barge ballasted:

15. Name of Berth: _____ Location: _____

16. Depth of Water in the vessel's berth at low tide: _____

17. Availability of vessel's main propulsion: _____

18. Describe how the vessel will be secured to the berth. Submit a diagram showing the mooring arrangements with the size of mooring lines or wire _____.

19. Operational status of machinery on board (i.e. engines, generators, firefighting pumps, bilge pumps, anchors and number of anchors, etc.) _____

20. Firefighting capabilities of the vessel: _____

21. Any unusual conditions affecting the vessel's seaworthiness: _____

NOTE: If a 3rd party assist tug or tugs will be used alongside the subject vessel or barge during heavy weather, attach written agreement between the two parties, along with the towing vessel particulars. Any assist tug utilized must be of sufficient size and power to assist during an emergency.

ANNEX H

REMAIN IN PORT REQUEST – VESSELS/TUGS & BARGES OVER 500 GT ITC

FACILITY PARTICULARS

1. Fendering configuration and condition: (provide diagram and description of available fendering)

2. Has an engineering study been performed to determine the maximum size vessel that could safely be moored at the facility during severe weather, with maximum sustained wind speeds indicated? (YES or NO)
If yes, what year was study done? _____

3. Condition of bollards, dolphins, and deadmen. Are they capable of holding vessel?

4. Shoreside firefighting capabilities? (Briefly describe resources facility has available.)

5. Tugboat assistance available? Have arrangements been made with a tow company? (YES or NO)
If yes, what is company name? _____

6. Distance from berth to closest obstruction that may cause damage to vessel (i.e. cranes, drydocks, buildings, tanks, etc.) _____

7. Distance to nearest oil storage facility, hazardous material facility, oil or hazardous material storage tanks at facility where vessel will be moored, and any oil pipelines).

NOTE: Facility operators should ensure the open areas of their docks, wharves, and piers are cleared of all missile hazards: Hazardous materials should be removed from areas prone to flooding. Drums should be banded on pallets not more than two tiers high or laid horizontally with secure dunnage.

ANNEX H

REMAIN IN PORT REQUEST – VESSELS/TUGS & BARGES OVER 500 GT ITC

CONTINGENCY INFORMATION

1. Plans for emergency evacuation of crewmen. (If necessary)

2. Plans for emergency medical services.

3. Plans to contain and remove oil discharges or hazardous material releases into the environment.
Discrepancies:

VESSEL REPRESENTATIVE

Name (print) _____ Signature _____

Phone #: _____

Date: _____ Time: _____

FACILITY REPRESENTATIVE

Name (print) _____ Signature _____

Phone #: _____

Date: _____ Time: _____

Signatures above acknowledge that both Vessel and Facility representatives have reviewed, discussed and agreed to the accuracy of information contained in pages H1-H4 of Annex H, as well as any attachments to this request.

ANNEX I

SAFETY ZONE REGULATION

Refer to 33 CFR 165.720 below for specific verbiage regarding Safety Zones.

§165.720 Safety Zone; natural and other disasters in Ports of Jacksonville, Fernandina, and Canaveral, Florida.

(a) Regulated areas. The following areas are established as safety zones during the specified conditions:

(1) *Fernandina, FL.* All waters within the Cumberland Sound and Amelia River encompassed within the following locations: starting at the demarcation line drawn across the seaward extremity of the St. Marys River Entrance Jetties; thence following the shoreline north to Stafford Island; thence north to Point 1 in position 30°50'00" N., 81°29'10" W.; thence west to Point 2 in position 30°50'00" N., 81°30'47" W.; thence southwest to Kings Bay in position 30°48'42" N., 81°31'27" W.; thence south following the shoreline south to point 3 in position 30°40'30" N., 81°28'38" W.; thence southwest to R "18" at Point 4 30°39'57" N., 81°29'04" W.; thence southeast to Point 5 30°39'48" N., 81°28'57" W.; thence following the shoreline northeast back to origin.

(2) *Jacksonville, FL.* All waters within the Port of Jacksonville, FL encompassed within the following locations: starting at the demarcation line drawn across the seaward extremity of the St. Johns River Entrance Jetties, thence following the northern riverbank west to the Sister's Creek Bridge, thence following the riverbank west to the Interstate 95 Trout River Bridge, thence following the riverbank south to the Henry H. Buckman Bridge, thence following the eastern riverbank back to origin.

(3) *Canaveral, FL.* All waters within the Canaveral Barge Canal in Port Canaveral, FL encompassed within the following locations: starting at the demarcation line drawn across the seaward extremity of the Port Canaveral Entrance Channel Jetties, thence following the northern shoreline west to the SR401 Bridge, thence following the southern shoreline back to origin.

(4) All coordinates are North American Datum 1983.

(b) Definition.

(1) The term "designated representative" means Coast Guard Patrol Commanders, including Coast Guard coxswains, petty officers, and other officers operating Coast Guard vessels, and Federal, state, and local officers designated by or assisting the Captain of the Port Jacksonville in the enforcement of the regulated area.

(2) *Hurricane Port Condition YANKEE.* Set when weather advisories indicate that sustained Gale Force winds from a tropical or hurricane force storm are predicted to make landfall at the port within 24 hours.

ANNEX I

SAFETY ZONE REGULATION

(3) *Hurricane Port Condition ZULU*. Set when weather advisories indicate that sustained Gale Force winds from a Tropical or hurricane force storm are predicted to make landfall at the port within 12 hours.

(c) *Regulations*.

(1) *Hurricane Port Condition YANKEE*. All commercial, oceangoing vessels and barges over 500 GRT as measured under Title 46 United States Code Section 14502 or an alternate tonnage established as 6,000 gross tonnage as measured under 46 U.S.C. 14302 (GT ITC) are prohibited from entering in any of the regulated areas designated as being in Port Condition YANKEE within the COTP Zone Jacksonville. Oceangoing commercial vessel traffic outbound will be authorized to transit through the regulated areas until Port Condition ZULU. Additionally, in the Port of Canaveral, no vessel, regardless of size or service, will be allowed to transit through the Port Canaveral Barge Canal upon the setting of Port Condition YANKEE.

(2) *Hurricane Port Condition ZULU*. All commercial, oceangoing vessels and barges over 500 GRT as measured under Title 46 United States Code Section 14502 or an alternate tonnage established as 6,000 gross tonnage as measured under 46 U.S.C. 14302 (GT ITC) are prohibited from transiting or remaining in any of the regulated areas designated as being in Port Condition ZULU within COTP Zone Jacksonville. All ship-to-shore cargo operations must cease 6 hours prior to setting Port Condition Zulu.

(3) *Emergency regulation for other disasters*. Any natural or other disasters that are to affect the Jacksonville COTP Zone will result in the prohibition of commercial vessel traffic over 500 GRT as measured under Title 46 United States Code Section 14502 or an alternate tonnage established as 6,000 gross tonnage as measured under 46 U.S.C. 14302 (GT ITC) transiting or remaining in any of the regulated areas predicted to be effected as designated by the COTP Jacksonville.

(4) Persons and vessels desiring to enter, transit through, anchor in, or remain in the regulated area may contact the Captain of the Port Jacksonville via telephone at (904) 564-7513, or a designated representative via VHF radio on channel 16, to request authorization. If authorization to enter, transit through, anchor in, or remain in the regulated area is granted by the Captain of the Port Jacksonville or a designated representative, all persons and vessels receiving such authorization must comply with the instructions of the Captain of the Port Jacksonville or a designated representative.

(5) Coast Guard Sector Jacksonville will attempt to notify the maritime community of periods during which these safety zones will be in effect via Broadcast Notice to Mariners or by on-scene designated representatives.

ANNEX J

EMERGENCY CONTACTS LIST

Emergency Management

- | | |
|--|----------------------------------|
| 1. Duval County Emergency Management | Office: (904) 253-1270 |
| | Fax: (904) 253-2741 |
| 2. Clay County Emergency Management | (904) 284-7703 |
| 3. Brevard County Emergency Management | Office: (321) 637-6670 |
| | Fax: (321) 633-1738 |
| 4. Flagler County Emergency Management | (386) 313-4200 |
| 5. Nassau County Emergency Management | (904) 548-4980 |
| 6. St. Johns County Emergency Management | (904) 824-5550 |
| 7. Putnam County Emergency Management | (386) 329-0379 |
| 8. Volusia County Emergency Management | West Volusia: (386) 736-5980 |
| | Daytona Beach: (386) 258-4088 |
| | New Smyrna Beach: (386) 423-3395 |
| 9. Baker County Emergency Management | (904) 259-6111 |
| 10. Camden County Emergency Management | (912) 729-5602 |
| 11. Brevard County EOC | (321) 637-6670 |
| 12. City of Jacksonville EOC | (904) 630-2472 |

Coast Guard

- | | |
|--------------------------------|-----------------|
| 1. Sector Jacksonville | (904) 714-7500 |
| 2. MSU Port Canaveral | (321) 784-6780 |
| 3. Station Mayport | (904) 564-7516 |
| 4. Station Ponce de Leon Inlet | (386) 428-9085 |
| 5. Station Port Canaveral | (321) 868-4200 |
| 6. ANT Jacksonville Beach | (904) 241-8401 |
| 7. ANT Ponce de Leon Inlet | (386) 427-3227 |
| 8. USCGC HAMMER | (904) 524 -2745 |
| 9. USCGC MARIA BRAY | (904) 564-7564 |
| 10. USCGC SKIPJACK | (321) 228-8839 |
| 11. USCGC COHO | (904) 564-7602 |
| 12. USCGC DIAMONDBACK | (904) 564-7541 |
| 13. D7 Command Center | (305) 415-6800 |
| 14. MFPU Kings Bay (OPS Cell) | (904) 571-0552 |
| 15. HITRON Jacksonville | (904) 591-8949 |
| 16. AIRSTA Savannah | (912) 652-4646 |

Hospitals

- | | |
|--|----------------|
| 1. Memorial Health University Medical Center, Savannah | (912) 350-8600 |
| 2. USN Hospital Kings Bay | (912) 573-2375 |
| 3. Baptist Medical Center Nassau | (904) 321-3500 |
| 4. UF Health Shands | (352) 265-0111 |

ANNEX J

EMERGENCY CONTACTS LIST

5. Baptist Medical Center Downtown	(904) 202-2000
6. Baptist Medical Center Beaches	(904) 627-2900
7. UF Health Jacksonville	(904) 244-0411
8. Stroud Diving & Hydrography (MESCO)	(904) 355-1777
9. Baptist Medical Center South	(904) 271-6000
10. Ocala Regional Medical Center/Marion Community Hospital	(352) 401-1000
11. Flagler Hospital	(904) 825-4466
12. Halifax Medical Center	(386) 254-4000
13. Florida Hospital Ormond	(407) 303-5600
14. Central Florida Regional	(407) 321-4500
15. Orlando Regional Medical Center	(321) 841-5111
16. Parrish Medical Center	(321) 268-6111
17. Holmes Regional Medical Center	(321) 434-7000
18. Wuesthoff Medical Center	(321) 752-1200
19. Brevard Regional Hyperbaric Center	(321) 676-3200
20. Indian River Memorial Hospital	(772) 567-4311

Fire Departments (Emergencies 911)

1. Atlantic Beach Fire Department	(904) 247-5800
2. Jacksonville Beach Fire Department	(904) 247-6201
3. Jacksonville Fire & Rescue Department	(904) 630-0434
4. Jacksonville Fire Department - Harbor Fireboats	(904) 630-0529
5. Brevard County Fire & Rescue	(321) 633-2056
6. Cape Canaveral Fire & Rescue	(321) 783-4777
7. Cocoa Beach Fire Department	(321) 868-3330
8. Rockledge Fire Department	(321) 221-7540

Police Departments

1. Camden County GA Sheriff's Department	(912) 729-1442
2. Nassau County Sheriff's Department	(904) 353-7072
3. Jacksonville Sheriff's Office	(904) 630-0500
4. Flagler County Sheriff's Office	(386) 313-4911
5. Clay County Sheriff's Office	(904) 264-6512
6. Putnam County Sheriff's Office	(386) 329-0800
7. St. Johns County Sheriff's Office	(904) 824-8304
8. Brevard County Sheriff's Office	(321) 264-5209
9. Lake County Sheriff's Office	(352) 343-2101
10. Marion County Sheriff's Office	(352) 732-9111
11. Volusia County Sheriff's Office	(386) 248-1777
12. Seminole County Sheriff's Office	(407) 665-6650
13. Cocoa Police	(321) 639-7620
14. Cocoa Beach Police	(321) 868-3251

ANNEX J

EMERGENCY CONTACTS LIST

15. Indialantic Police	(321) 723-7788
16. Indian Harbor Beach Police	(321) 773-3030
17. Melbourne Police	(321) 608-6731
18. Melbourne Beach Police	(321) 723-4343
19. Melbourne Village Police	(321) 639-7532
20. Palm Bay Police	(321) 952-3456
21. Rockledge Police	(321) 690-3988
22. Satellite Beach Police	(321) 773-4400
23. Titusville Police	(321) 264-7800
24. West Melbourne Police	(321) 723-9673
25. Daytona Beach Police	(386) 671-5100
26. Daytona Beach Shores Police	(386) 763-5321
27. Deland Police	(386) 626-7400
28. Edgewater Police	(386) 424-2400
29. Holly Hill Police	(386) 248-9475
30. New Smyrna Beach Police	(386) 424-2000
31. Oak Hill Police	(386) 423-3888
32. Orange City Police	(386) 775-9999
33. Ormond Beach Police	(386) 248-1777
34. Ponce Inlet Police	(386) 236-2160
35. Port Orange Police	(386) 756-7400
36. South Daytona Police	(386) 322-3030
37. Atlantic Beach Police Department	(904) 247-5859
38. Neptune Beach Police Department	(904) 270-2413
39. Florida Highway Patrol Jacksonville	(904) 695-4000
40. Florida Fish & Wildlife Conservation Division	(904) 731-3336
41. Port Canaveral Police Department	(321) 394-3281

****For all emergencies please dial 911****

Pilots

1. St Johns' Bar Pilots Association, Jacksonville	Office: (904) 249-5631
	Dispatch and Vessel Arrival: (904) 246-6716
2. Canaveral Pilot's Association	(321) 783-4645
4. Southern Federal Pilot	(321) 446-2635

Red Cross

1. American Red Cross, Jacksonville	(904) 358-8091
2. American Red Cross, Naval Air Station Jacksonville	(904) 542-7545
3. American Red Cross, Headquarters	(800) 733-2767

ANNEX J

EMERGENCY CONTACTS LIST

Pollution Control

- | | |
|---|----------------|
| 1. Jacksonville Pollution/Moran Environmental | (904) 355-4164 |
| 2. American Boom and Barrier Corp, Brevard | (321) 784-2110 |
| 3. Port Canaveral Marine, Brevard | (321) 784-5788 |
| 4. Environmental Protection Agency | (850) 245-2118 |

Survey Agencies

- | | |
|---|----------------|
| 1. U.S. Army Corp of Engineers – Emergency Management | (904) 232-3626 |
| 2. NOAA Scientific Support | (206) 526-4911 |

Other Government Agencies

- | | |
|--|--|
| 1. Customs and Border Protection | Jacksonville: (904) 714-3100
St Augustine: (904) 826-3160
Port Canaveral: (321) 783-2066 |
| 2. Office of Air and Marine (OAM) | (904) 680-6794 |
| 3. United States Marine Corp (USMC) | (904) 696-5100 |
| 4. Patrick Air Force Base – MILOPS | (321) 494-7001 |
| 5. Air National Guard | (904) 741-7146 |
| 6. Alcohol, Tobacco & Firearms | (904) 360-7100 |
| 7. Drug Enforcement Agency | (904) 348-5225 |
| 8. Federal Aviation Administration | (904) 741-0700 |
| 9. Federal Emergency Management Agency | (800) 621-3362 |
| 10. Kennedy Space Center (NASA) | (866) 737-5235 |
| 11. Maritime Administration (MARAD) | thomas.morkan@dot.gov |

Bridges

- | | |
|-------------------------------------|----------------|
| 1. CCGD7 Bridges | (305) 415-6800 |
| 2. Florida East Coast Railway (FEC) | (800) 342-1131 |
| 3. Florida DOT- Canaveral | (386) 740-3463 |
| 4. Florida DOT- Jacksonville | (904) 545-2370 |

Naval Sub Base – Kings Bay

- | | |
|-------------------|----------------------|
| 1. Pilot | (912) 464-9119 |
| 2. NSSC Movements | (912) 573-9281 |
| 3. Port OPS | (912) 573-2550 |
| 4. SWIFT LANT CDO | (912) 674-0283 |
| 5. MFPU CO | Cell: (912) 571-8921 |
| 6. MFPU XO | Cell: (912) 571-0552 |

ANNEX J

EMERGENCY CONTACTS LIST

Naval Station Mayport

- | | |
|--------------------|------------------------|
| 1. Harbor OPS | Office: (904) 219-4397 |
| | Cell: (904) 219-8119 |
| 2. NAVSTA Security | (904) 270-3221 |

Port Partners

- | | |
|-----------------------------|------------------------|
| 1. JAXPORT | Cell: (904) 625-8716 |
| 2. Canaveral Port Authority | (321) 783-7831 |
| Cory Dibble | Cell: (312) 848-4226 |
| 3. Seaport Canaveral | (321) 783-4890 |
| 4. Buckman Locks | Office: (386) 329-3575 |
| | Cell: (850) 245-2076 |

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ANNEX K

LIAISON OFFICER AND EOC AGENCY REPRESENTATIVE STANDARD OPERATING PROCEDURE

Sector Liaison Officer (LOFR)

The Sector Jacksonville LOFR shall be a Coast Guard Active Duty member and will be listed on the Sector Watch Quarter Station Bill (WQSB). The LOFR will be the primary coordinator for the liaison network, including working with designated Emergency Operations Center (EOC) Agency Representatives. The LOFR is a conduit of information and assistance between organizations and does not normally have delegated authority to make decisions on matters affecting an organization's participation in the incident; however the IC/UC may assign additional responsibilities or authorities.

Responsibilities (to be completed prior to 1 JUN):

- Contact all EOC Agency Representatives to confirm their continued participation and contact information; update the EOC Agency Representative Contact Information spreadsheet (located in Sector Jacksonville Public Folder – Planning – Instructions & Plans – Unit Contingency Plans – Sector Heavy Weather Plan). If the EOC Agency Representative is unable to continue participation, work with CG Auxiliary Sector Coordinator (ASC) to obtain new Representatives.
- Update EOC Agency Representative designation letter if there is a new Sector Commander at Sector Jacksonville and/or new EOC Agency Representative designated.
- Email all EOC Agency Representatives this Annex, EOC Agency Representative designation letter, and EOC Agency Representative Contact Information spreadsheet.
- Inform County EOC offices of their designated EOC Agency Representative's for the upcoming hurricane season.
- Review LOFR's responsibilities in the U.S. Coast Guard Incident Management Handbook

EOC Agency Representative

County EOC Agency Representatives may be either Coast Guard Active Duty or Auxiliary members; determination of who will man the EOC is subject to availability and may be determined by the Sector Jacksonville Liaison Officer. EOC Agency Representatives will ensure participation of all necessary emergency agencies; Civil Defense, Health, Fire Protection, Law Enforcement, Public Works, Public Utilities, Community Services, American Red Cross, County School Board, and others (see Personnel Organization Roster).

Training/Administrative Requirements:

-At a minimum, the following online training must be completed:

1. IS – 100.c Introduction to Incident Command System
2. IS – 200.c Basic Incident Command System for Initial Response
3. IS – 700.b An Introduction to the National Incident Management System
4. IS – 800.c/d National Response Framework, An Introduction
5. IS – 2200 Basic Emergency Operations Center Functions

***Please go to FEMA's website at <http://training.fema.gov/IS/crslist.asp> to complete these courses.

-Scan and email copies of the above course completion certificates to the CG ASC, who will ensure that all training requirements are met prior to approval as an EOC Agency Representative.

ANNEX K

LIAISON OFFICER AND EOC AGENCY REPRESENTATIVE STANDARD OPERATING PROCEDURE

- Obtain Division Commander's endorsement with approval and support of your EOC Agency Representative position for your particular county.
- Keep a signed copy of the EOC Agency Representative designation letter on hand, especially while enroute to designated EOC in case of any road closures by local Law Enforcement
- Submit a copy of the EOC Agency Representative designation letter to your assigned EOC, if requested.
- Obtain contact information for assigned EOC so that you have the information when needed.
- The required uniform while present at the EOC will be the Operational Dress Uniform (ODUs). The Alternative Working Uniform (AWU) is authorized if it better matches the uniform worn by EOC personnel.
- Inform the CG ASC of any changes to your contact information in order to update Sector Jacksonville's files

Functional Responsibilities:

- Primary - Report to the EOC upon notification that a hurricane warning for your County has been issued or when notice is given that the EOC has been activated for a disaster/emergency.
- Primary - Coordinate U. S. Coast Guard actions of the local bases with those of the local government through the Executive and Operating Service Groups of the EOC.
- Primary - Maintain Communications with the Sector Liaison Officer.
- Secondary - Assist in development of lists of available resources that could be used to help local government during recovery.

Hurricane Activities:

-Alert Conditions:

- Review Plan and Procedures.
- Notify Sector Liaison Officer.

-Watch Actions:

- Maintain continuous liaison with the Staff Advisory Group.
- Alert all local Coast Guard Commands and ensure they are prepared.
- Complete the EOC Agency Representative Reporting Form

-Warning Actions:

- Convene at EOC.
- Meeting Place: Operations EOC.
- Establish communication with Sector Liaison Officer.
- Determine status of local waterways.

-Landfall Actions:

ANNEX K

LIAISON OFFICER AND EOC AGENCY REPRESENTATIVE STANDARD OPERATING PROCEDURE

- Coordinate/execute emergency activities as directed by the Executive Group.

-Recovery Actions:

- Coordinate/execute recovery activities for the Port of Fernandina, Jacksonville & Canaveral.

-Command and Control:

- Represent Coast Guard and Captain of the Port interests at EOC.

-Coordination and Liaison:

- Sector Commander & Deputy.
- Sector Liaison Officer.

ANNEX K

LIAISON OFFICER AND EOC AGENCY REPRESENTATIVE STANDARD OPERATING PROCEDURE

USCG Sector Jacksonville EOC Agency Representative Reporting Form

1. Date (DD MMM YYYY):
2. Reporting Period (time): From: To:
3. EOC Location:
4. EOC level of activation: ☐ Partial ☐ Full ☐ Other:
5. Watchstander:
6. Evacuations Ordered within the county:

7. Significant CG-related activity within the county:

8. Navigable waterways affected within the county:

9. Bridge closures within the county:

10. Request for CG forces:

11. Anything else significant to report:

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ANNEX L

PERSONNEL PREPAREDNESS PACKAGE

The Captain of the Port promulgates a letter to CG families prior to every hurricane season, which will also include several reliable, useful resources for dependents. Please see the following pages of this Annex.

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3006

1 June 2025

Dear Coast Guard Families:

With Hurricane Season beginning June 1st and extending through the end of November, it is my highest priority to ensure the safety of our Coast Guard family. I cannot overstate the importance of being prepared and having a ***Family Action Plan***.

Your Coast Guard member will play a vital role in assisting the Nation during a heavy weather event. Therefore, you must be prepared to take lead in evacuating yourself and the rest of your family. The first step to being prepared is to become educated. Enclosed you will find some helpful tips and recommended websites that contain a wealth of information to assist you. Please visit your county's Emergency Management website and become familiar with your flood zone, evacuation route(s), and where to find the evacuation order should your Emergency Manager issue it. Please note that you always have the option to evacuate even if local officials do not issue an order for your zone. However, the Coast Guard will only reimburse travel related expenses for those residing in 'mandatory evacuation zones' after it is authorized by the District Commander and orders have been issued.

A solid ***Family Action Plan*** will relieve a lot of anxiety for your entire family. Please assess your plan throughout the season and consider local evacuation options. The greater Jacksonville area has several low risk zones and some areas that fall completely outside of the evacuation zones. It is important to have a reliable vehicle stocked with your 'hurricane kit', a credit card, and a cash reserve that will help you arrive safely and comfortably at your destination. Please take the time to create your ***Family Action Plan*** using a sample from the website provided in Enclosure (1).

Ensuring the safety of our personnel and their families is our number one priority during a heavy weather event. Whether it is Active Duty, Reserve, or Civilian personnel, our goal is to capture 100% accountability using our electronic records system, which is your Coast Guard member's responsibility to keep current so we can determine those in need of assistance.

Each storm is different and will present various challenges – being prepared with the necessary supplies on hand and having a ***Family Action Plan*** will help tremendously in taking timely and appropriate action. If your family is new to the Coast Guard or to the unit, our Ombudsman, Jessica Brandt, is a useful resource of information in times of need and can be reached at (860) 222-4976. If you have any additional questions, please contact the Sector Jacksonville Administrative staff at (904)714-7529/7532.

Semper Paratus,

A blue ink signature of J. D. Espino-Young, written in a cursive style, positioned above the printed name and title.

J. D. Espino-Young
Captain, U.S. Coast Guard
Commander, Sector Jacksonville

Enclosure: (1) Hurricane Planning Tips

HURRICANE EVACUATION PLANNING GUIDE



What happens if a major hurricane threatens your duty station or home, and you're in a mandatory evacuation zone? Where can you go? If you must EVAC, your choices are:

1. EVAC to a location or distance authorized by the District Commander.
2. Go to friend's/relative's home/elsewhere (your own safe haven). The location must, however, be designated on orders.
3. Go to a local community shelter.



WILL YOUR ACTIVE DUTY SPOUSE BE ABLE TO EVAC WITH YOU?

An Active Duty member cannot be evacuated. A uniformed member who is ordered to depart an area being evacuated must be in a Temporary Duty (TDY) or Permanent Change of Station (PCS) status. All dependents should be prepared to evacuate without the Active Duty member.

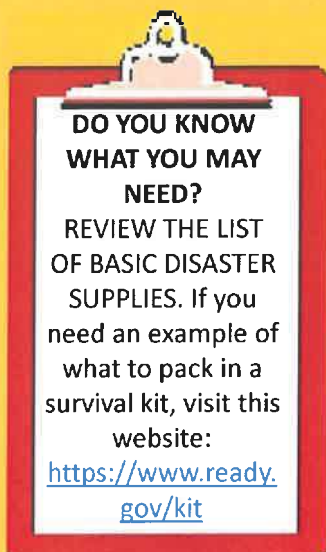


USE A BUDDY SYSTEM FOR TRAVELING. Carpooling with another CG family can prevent reliance on one vehicle for evacuation. Leave as early as you can as traveling may be slow and very stressful.



PETS:

If you have pets, consider pet-friendly hotels or boarding them in kennels. Some hotels may charge a "pet cleaning" fee (this expense is borne by the member/family and not reimbursable by the government).



HOTELS:

If you decide to go to a hotel in the safe haven area, you must make your own reservation. Be sure to keep your receipt for reimbursement!



CIVILIAN EMPLOYEES & THEIR DEPENDENTS:

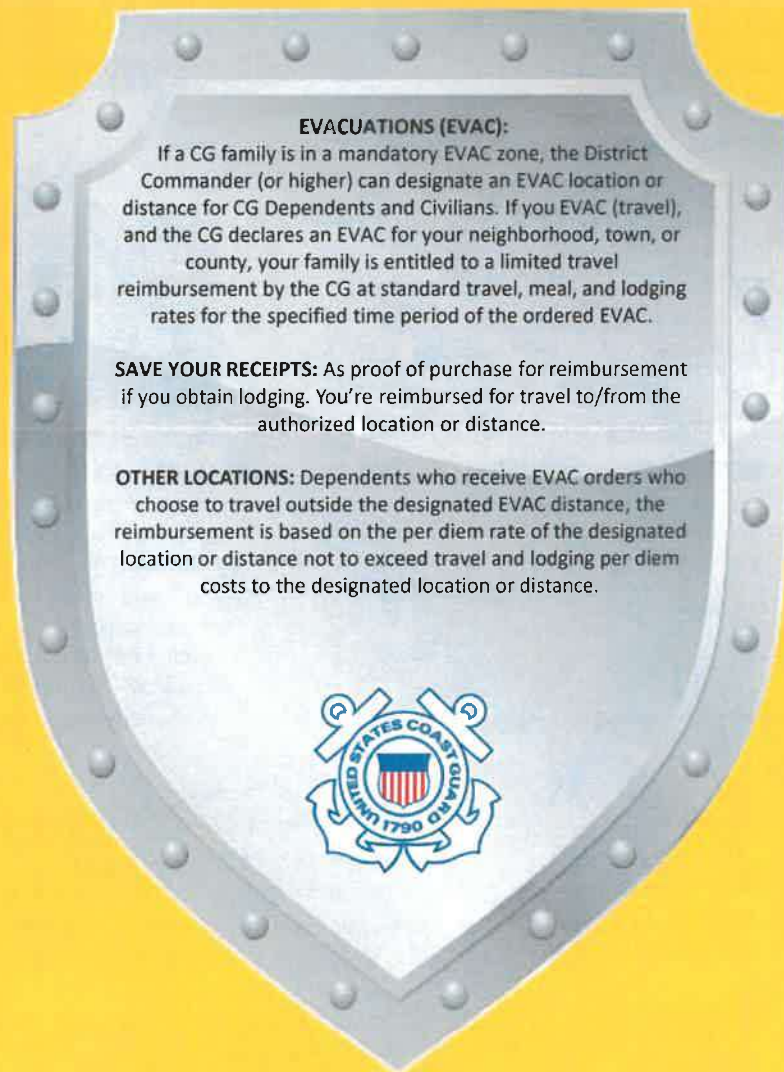
Are not authorized reimbursement for travel anywhere other than the distance stated on their orders.



LOCAL SHELTERS:

You can go to a local shelter if a mandatory EVAC is ordered in the event you can't find transportation or don't want to be too far from your home. If you DO go to a local shelter, bring the following:

1. A disaster kit with food, water, and bedding.
2. Bring entertainment for kids.
3. Bring all prescription medication. If you anticipate a need for medical care, EVAC to a medical facility instead.
4. NO alcohol or weapons!
5. If you bring a pet, be prepared for its care.



YOUR OWN SAFE HAVEN:

If you decide to stay with friends or family, it must be authorized on the orders. EVACs pertain to specific geographic areas you must reside in for EVAC reimbursement. If you EVAC and your home isn't in a mandatory EVAC zone, you aren't entitled to CG reimbursement.



HURRICANE PREPAREDNESS PLANNING TIPS

YOUR FAMILY'S HURRICANE PLANNING SHOULD INCLUDE:



Insurance (e.g.: renter's) to cover personal belongings, regardless of whether you live on the economy or in gov't owned/leased quarters.



CHECKLIST

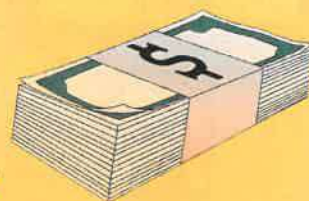
A thorough property inventory (a video/digital recording works).

For an inventory template, visit this link:
http://www.dfs.ny.gov/consumer/homeown/home_invchklist.pdf



A fully prepared grab-and-go disaster survival kit, if you need to evacuate. If you need an example of what to pack in a survival kit, visit these websites:

<https://www.ready.gov/kit>
or
<https://www.ready.gov/hurricanes>



Have at least \$300 cash throughout hurricane season. Recommend small bills to pay for 3 days' worth of meals for your family.



Ensure your vehicle is fully operational, and has a FULL tank of gas.



Monitor the weather:

HURRICANE WATCH: Issued when there's the threat of hurricane conditions within 24-36 hours.

HURRICANE WARNING: Issued when hurricane conditions are imminent and expected within 24 hours or less. Conditions include winds of 74 mph or greater or dangerously high water and rough seas.



For pregnant women in the 8th month between June and November: register at the hospital where delivery is planned. Inquire early and have a plan in the event of delivery during a hurricane.



Up-to-date prescriptions. Maintain a 2-week supply.

Useful websites:

- FEMA: www.fema.gov
- EVAC Zones and routes: <http://www.floridadisaster.org/publicmapping/> (then click on your county.)
- National Weather Service: www.weather.gov
- National Hurricane Center: www.nhc.noaa.gov
- Florida Division of Emergency Management: www.FloridaDisaster.org
- National Weather Service-Jacksonville: www.weather.gov/jax
- City of Jacksonville Emergency Preparedness (**JAXREADY**): <http://www.coj.net/departments/fire-and-rescue/emergency-preparedness.aspx>
- Camden County Emergency Management: www.co.camden.ga.us/ema
- Duval County Emergency Management: www.coj.net/Departments/Fire-and-Rescue/Emergency-Preparedness.aspx
- St. Johns County Emergency Management: www.sjcemergencymanagement.org
- Brevard County Emergency Management: www.brevardcounty.us/emergencymanagement/home
- Volusia County: <https://www.volusia.org/services/public-protection/emergency-management/>
- Flagler County: <http://www.flagleremergency.com/>



USCG HSWL Mobile App

Download your app today!

USCG HSWL Mobile App

For those looking for information about the support programs and services available to Coast Guard members and their families, we now have an app for that!

This app contains information about the many quality of life resources available for Coast Guard military and civilian personnel, family members, and retirees. The app includes information on work-life programs, as well as other individual and family support programs such as medical services, chaplain services, housing, legal assistance, and morale, well-being, and recreation (MWR) services.



In addition, it provides general information about the Coast Guard, enables access to Coast Guard videos through YouTube (Wi-Fi recommended), and enables the user to access the Coast Guard Facebook and Blog feeds. The user can also find a unit Ombudsman using the "Ombudsman Locator" feature.

For iPhones/iPads



Find the app on iTunes by using the above QR code or visiting <https://itunes.apple.com/us/app/uscg-hswl/id669218420?mt=8>

For Androids



Find the app by using the above QR code or visiting <https://cglink.uscg.mil/9db8da1e>

Questions, comments or feedback, please contact Ms. Christine DeGraw, at Christine.M.DeGraw@uscg.mil



Health, Safety & Work-Life

Office of Work-Life | www.uscg.mil/worklife

Evac Orders – Cheat Sheet



1. **District Seven Official Notification for Evacuation?** – Evacuation Orders & Entitlements are not authorized until an official evacuation order comes from USCG District Seven based out of Miami, FL.
2. **County Zones?** – Know what evacuation zone you live in, because that is how D7 Evac Notification will be published.
3. **Evac Orders?** – Evac Order will be created “only” for Spouse and Eligible DEPNS via the E2 TVL Solution system. **The military MBR must ensure all DEPN’s are updated within E2 TVL Solutions!**
4. **DEPN TVL?** – DEPN’s are authorized Evac Orders depending on the affected Evac Zones, and are eligible for TDY PER DIEM (Lodging, Meals and Transportation cost) to/from Home and Safe Haven.
5. **Safe Haven?** – Designated by D7 (such as Atlanta, GA). However, it may be designated based of radial distance. Recent policy is DEPN’s must Evacuate the impacted zones up to a Min. of 50 miles and no further than 300 miles. Anything further than 300 miles you would only get entitlements based of the designated Safe Haven.

JTR Table 6-17. Safe Haven Allowances		
Duration at Safe Haven	12 Years of Age and Older	Less Than 12 Years of Age
First 30 Days	A maximum of 100% of the locality per diem rate for the area.	A maximum of 50% of the locality per diem rate for the area.
31-180 Days	Up to 60% of the locality per diem rate for the area.	Up to 30% of the locality per diem rate for the area.

Evac Orders – Cheat Sheet

Explanation of Entitlements

- Lodging per diem (itemized receipt required)
 - M&IE per diem (meal receipts not required)
 - Malt (gas receipts not required)
 - Tolls (receipts required only if over \$75)
 - *If staying w/ family/friends you're only authorized Meals and Incidentals – Not Lodging*
6. **GTCC?** – Government TVL Credit Card may only be used by the Military MBR “not” the DEPN’s or this would be considered Misuse of the GTCC. Only if Military MBR accompanies DEPN’s will use of GTCC for Meals and Incidentals be authorized.
7. **Evac TVL Claims?** – All Evac Orders and Vouchers to get reimbursement will be done in E2 TVL Solutions, and it’s important for the Military MBR to ensure their E2 Profile plus DEPN’s information is 100% accurate.
8. **When does the Evacuation Entitlements Stop?**
- When a member returns from a safe haven location with one or more dependents.
 - Entitlements stop when evacuation order is rescinded.
 - Per diem & M&IE allowances stop the day transportation is first made available to dependent(s) for return to the PDS.
 - Entitlement completely stops after 180 days even if evacuation order is still in place.

1. Incident Name HURRICANE XXXX – Sector Jacksonville	2. Operational Period to be covered by IAP (Date/Time) PRE-STORM IAP EFFECTIVE XX XXX XXXX/ XXXX	CG IAP COVER SHEET
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3. Approved by Incident Commander(s):

<u>ORG</u>	<u>NAME</u>
USCG _____	CAPT XXXX _____
USCG _____	CDR XXXX (DEPUTY IC) _____
_____	_____
_____	_____
_____	_____

INCIDENT ACTION PLAN

The items checked below are included in this Incident Action Plan:

☐ ICS 202-CG (Incident Objectives)

☐ ICS 202A-CG (Command Direction)

☐ ICS 202B-CG (CIR)

☐ ICS 203-CG (Organization List) – OR – ICS 207-CG (Organization Chart)

☐ ICS 204-CGs (Assignment Lists)
 One copy each of any ICS 204-CG attachments:

☐ ICS 205-CG (Communications Plan)

☐ ICS 206-CG (Medical Plan)

☐ ICS 208-CG (Site Safety Plan) or Note SSP Location

☐ Weather Forecast / Tides / Currents

Other Attachments

☐ Maps / Charts

☐

☐

☐

☐

☐

4. Prepared by: PSC – XXXX	Date/Time XX XXX XXXX/ XXXX

ICS 202-CG (Rev 09/13)

1. Incident Name HURRICANE XXXX - Sector Jacksonville	2. Operational Period (Date/Time) PRE-STORM IAP XX XXX XXXX/XXXX	Command Direction ICS 202A-CG
3. Key Decisions and Procedures: NAME OF INCIDENT: HURRICANE XXXX - Sector Jacksonville OPERATIONAL PERIOD: Until Secured by Incident Commander; Shifts: XX; Work Hours: XX FUNCTIONS: Safety, SAR, Marine Transportation System Recovery, Oil Spill & Hazardous Substance Release - Environmental ASSISTING & COOPERATING AGENCIES: EPA, NOAA, PILOTS, CBP, Police (JSO & BCSO), Fire (JFRD & BCFD), Navy (NAS Jax, Mayport, King Bay), USACE, Canaveral Port Authority, Jax Port Authority, EOCs (Various Counties) ORGANIZATION: AGENCY EXECUTIVE: Seventh District Commander INCIDENT COMMAND: Sector Jacksonville Commander— Captain of the Port per 33 Code of Federal Regulations (CFR) 1.01-20 COMMAND STAFF: PIO – D7 PADET LOFR – USCG SOFR – USCG SSC - NOAA Legal Officer – D7(l) and Legal Support Team GENERAL STAFF: OSC – USCG PSC – USCG LSC – USCG FSC – USCG FACILITIES: EOC LOCATIONS: Duval, Nassau, St. Johns, Flagler, & Brevard Counties ICP LOCATION: Sector Jacksonville (Alta Dr) JIC LOCATION: TBD WATERWAY RECOVERY STAGING AREA: Sector Annex, ANT Jax, ANT Ponce, and Station Canaveral SAR STAGING AREA: STA Mayport, STA Ponce, STA Canaveral POLLUTION & FACILITY STAGING AREA: Sector ICP and MSU Canaveral DEPENDENT ASSISTANCE CENTER & CALL CENTER: Personnel Support Teams in Orlando and Atlanta HELIBASE: A/S Miami and Brunswick DELEGATION OF AUTHORITY: All Section Chiefs are empowered to staff according to the needs of the response. IMT PROCEDURES/FUNCTION: The Area Contingency Plan, Area Maritime Security Plan, 9700 OPLAN – Heavy Wx, Sector Jax Heavy Wx Plan and Geographic Response Strategies will be used, as appropriate, in planning operations. All responders will use USCG IMH and job aids as the IMT SOP. All IMT members shall review their QRGs in the Heavy Weather Plan. IMT will operate 24 hours daily until directed otherwise. IC FUNCTIONALITY: IC will approve all media releases. IC will approve visitation of VIPs to the response sites. The IC will coordinate Deputy IC to support the ICS process/daily battle rhythm.		
4. Priorities: <ul style="list-style-type: none"> Life – Safety of Public and Responders Restoration of Waterway Services for Commerce and National Defense – Consider our mission complete when all affected ports and waterways are operational Protection of the Natural Environment – Respond aggressively to report of pollution Communication with Citizens Stakeholder Support – Continue to coordinate multiagency resources Response Organization – Safely reconstitute our forces 		

5. Limitations and Constraints:

MANAGERIAL:

POLITICAL ENVIRONMENT:

Media Coverage: There is likely to be high media interest.

Public Confidence/Perception: Public confidence and trust is high. Continue engage Port Coordination Team and release MSIB updates.

Potential for Adverse National Security Impact: High potential impact Kings Bay SUBCOM and Canaveral NOTU. Engage DoD on mission support.

Potential for Adverse Economic/Environmental Impacts: Minimize impact to the marine transportation system and infrastructure. Closely track storm/port condition impacts on commercial activity.

Mass Public Hysteria: If there is limited fuel, water, and food, then public tension could escalate.

Large Scale Evacuation: Will follow County EOC and D7 evacuation guidance.

FINANCIAL:

Limits on Delegation of Authority: All purchase requests limits remain the same.

LOGISTICAL:

Personnel Accountability: Post-storm admin will verify all personnel and dependents welfare through CGPAAS. Resource unit will actively track personnel deployed for response. Operation Section Chief and Division/Group Supervisor will keep Resource Unit apprised of personnel status.

Transportation: Accordance with 33 CFR 117.33, drawbridges need not open for the passage of vessels during periods of natural disasters unless directed to do so by the District Commander. COTP will coordinate with county or local Emergency Operations Centers (EOC) in planning the order in which bridges will be closed and/or locked down. General guidelines are to begin closing bridges eight hours prior to the forecasted arrival of sustained gale force winds.

Resource Ordering Processes: Actively track Critical Resource Requests for response through D7 Area Command Resource Tracker

Communications Equipment: VHF radios and cell phones will be primary means of communication for Assessment Teams. Cell phone coverage may be severally limited in some sections of the response area.

Medical: All medical emergencies will be reported to the ICP and supported by local emergency responders and hospitals.

OPERATIONAL/SAFETY/ENVIRONMENTAL:

Port Condition: Change to Port Status will be generated through Local Notice to Mariners and Marine Safety Information Bulletins (MSIBs) which are posted online on Sector Jacksonville's public website, accessible under "Port Information" at: <https://www.atlanticarea.uscg.mil/Our-Organization/District-7/Units/Sector-Jacksonville-Home/> . Will also be communicated through Port Coordination Team and Jacksonville Maritime Exchange.

PPE Requirements: Ensure all operations are conducted in a safe manner. All personnel adhere to PPE requirement, changing weather conditions, and proper hydration.

PHYSICAL ENVIRONMENT:

Weather: There will be NO OPERATIONS until the storm has safely passed.

Night Operations: There will be NO NIGHTTIME OPERATIONS, except for SAR.

6. Prepared by: (Planning Section Chief)

XXXX

Date/Time

XX XXX XXXX/ XXXX

FORM INSTRUCTIONS

Purpose. The Command Direction form supplements the ICS 202 form by documenting the IC/UC strategic direction and guidance through Key Decisions/Procedures, Priorities and Limitations/Constraints for use during the next operational period.

Preparation. The Command Direction form is completed by the Planning Section following each Unified Command Objectives Meeting conducted (input may be made during the Initial Unified Command Meeting) and aids with Command Direction for the Command and General Staff meeting and when preparing the Incident Action Plan.

Distribution. The Command Direction form may be included with the IAP and given to all supervisory personnel at the Section, Branch, Division/Group, and Unit levels. All completed original forms MUST be given to the Documentation Unit.

Item #	Item Title	Instructions
1.	Incident Name	Enter the name assigned to the incident.
2.	Operational Period	Enter the time interval for which the form applies. Record the start and end operational period date and time.
3.	Key Decisions and Procedures	Enter operational guiding measures from the Unified Command. Provide IMT process guidance for delegation of authority, agency cooperation, cost sharing, resource ordering and other administrative guidance.
4.	Priorities	Enter clear, concise statements of strategic direction for managing the response. These priorities are for the incident response for this operational period and for the duration of the incident. Listed in order of importance.
5.	Limitations and Constraints	Enter clear, concise guidelines for response limiting factors and restrictions due to operations, weather, jurisdictions, resources and parameters agreed upon by the Unified Command.
6.	Prepared by	Enter the name of the person completing the form (usually the Planning Section Chief).
	Date/Time	Enter date (month, day, and year) and time prepared (24-hour clock).

NOTE: The 03/2013 version changes the order from Priorities, Limitations/Constraints and Key Decisions to Key Decisions/Procedures, Priorities and Limitations/Constraints because that is the order they will be developed by the UC and briefed to the Incident Management Team. The new version also corrected some typographical errors and explanation of preparation and use of the form.

1. Event Name HURRICANE XXXX – Sector Jacksonville	2. Operational Period (Date/Time) PRE-STORM IAP XX XXX XXXX/XXXX	CRITICAL INFORMATION REQUIREMENTS ICS 202B
3. Critical Information Requirements: CIR: (CIRs are a comprehensive list of information requirements that the IC/UC has identified as critical to facilitate timely decision making. These CIRs should be tracked by the Planning Section and incorporated into the daily situation reports) <ul style="list-style-type: none"> • Continue tracking of any emergent, significant events within the incident (pollution, marine casualty, etc.). • Public health impacts. • Unplanned VIP visits en-route/planning/arriving. • Media interview requests. • Special requests from agencies or state/county EOCs. • Any damage to vessels or facilities, USCG, or commercial. • Port stakeholder interests and concerns. • Impacts to navigational waterways; damage to ATON or obstructions. • When units are safely reconstituted or unable to reconstitute. Immediate Reporting Thresholds: (Should any of the following issues occur the Incident Commander is to be notified immediately) <ul style="list-style-type: none"> • Death or injury (requiring hospitalization) of a responder or a CG dependent. • Anytime there is a major shift in operations that significantly deviates from planned operations. • Anytime the Safety Officer shuts down operational activity due to a safety issue. • Negative special interest perceptions of response operations. • Negative media coverage. • Significant political impact, as well as any external Governmental Affairs activity, VIP, and Flag movements. • USCG vessel or aircraft casualties impacting ability to meet hurricane response plans 		
4. Prepared by: XXXX (PSC)	Date/Time XX XXX XXXX/XXXX	

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name: HURRICANE XXXX – Sector Jacksonville		2. Operational Period: <div style="display: flex; justify-content: space-between;"> <div>Date From: <input type="text"/></div> <div>Date To: <input type="text"/></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Time From: <input type="text"/></div> <div>Time To: <input type="text"/></div> </div>	
3. Incident Commander(s) and Command Staff:		7. Operations Section:	
IC/UCs		Chief	
		Deputy	Name
			Number
Deputy	Name/Phone Number	Staging Area	
Safety Officer		Branch	
Public Info. Officer		Branch Director	
Liaison Officer		Deputy	
4. Agency/Organization Representatives:		Division/Group	Phone Number
Agency/Organization	Name	Division/Group	
Volusia EOC Rep	Name/Phone Number	Division/Group	
St. Johns EOC Rep	Name/Phone Number	Division/Group	
Brevard EOC Rep	Name/Phone Number	Division/Group	
Nassau EOC Rep	Name/Phone Number	Branch	Marine Transportation System Recovery
		Branch Director	Phone Number
		Deputy	Name
5. Planning Section:			Phone Number
Chief		Division/Group	Phone Number
Deputy	Name/Phone Number	Division/Group	Phone Number
Resources Unit		Division/Group	
Situation Unit		Division/Group	
Documentation Unit		Branch	
Demobilization Unit		Branch Director	
Technical Specialists		Deputy	
		Division/Group	SAR GRU SUP
		Division/Group	SAG SUP
		Division/Group	
6. Logistics Section:		Division/Group	
Chief		Division/Group	
Deputy	Name/Phone Number	Air Operations Branch	
Support Branch	Name/Phone Number	Air Ops Branch Dir.	
Director	Weapons Support Unit Name/Number		
Supply Unit			
Facilities Unit	Name Phone Number	8. Finance/Administration Section:	
Ground Support Unit	Name/Phone Number	Chief	
Service Branch		Deputy	
Director		Time Unit	
Communications Unit		Procurement Unit	
Medical Unit		Comp/Claims Unit	
Food Unit		Cost Unit	Name/Phone Number
9. Prepared by: Name: SITL Position/Title: SITL Signature: _____			
ICS 203	IAP Page	Date/Time: <input type="text"/>	

ICS 203

Organization Assignment List

Purpose. The Organization Assignment List (ICS 203) provides ICS personnel with information on the units that are currently activated and the names of personnel staffing each position/unit. It is used to complete the Incident Organization Chart (ICS 207) which is posted on the Incident Command Post display. An actual organization will be incident or event-specific. **Not all positions need to be filled.** Some blocks may contain more than one name. The size of the organization is dependent on the magnitude of the incident, and can be expanded or contracted as necessary.

Preparation. The Resources Unit prepares and maintains this list under the direction of the Planning Section Chief. Complete only the blocks for the positions that are being used for the incident. If a trainee is assigned to a position, indicate this with a "T" in parentheses behind the name (e.g., "A. Smith (T)").

Distribution. The ICS 203 is duplicated and attached to the Incident Objectives (ICS 202) and given to all recipients as part of the Incident Action Plan (IAP). All completed original forms must be given to the Documentation Unit.

Notes:

- The ICS 203 serves as part of the IAP.
- If needed, more than one name can be put in each block by inserting a slash.
- If additional pages are needed, use a blank ICS 203 and repaginate as needed.
- ICS allows for organizational flexibility, so the Intelligence/Investigations Function can be embedded in several different places within the organizational structure.

Block Number	Block Title	Instructions
1	Incident Name	Enter the name assigned to the incident.
2	Operational Period <ul style="list-style-type: none"> • Date and Time From • Date and Time To 	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.
3	Incident Commander(s) and Command Staff <ul style="list-style-type: none"> • IC/UCs • Deputy • Safety Officer • Public Information Officer • Liaison Officer 	Enter the names of the Incident Commander(s) and Command Staff. Label Assistants to Command Staff as such (for example, "Assistant Safety Officer"). For all individuals, use at least the first initial and last name. For Unified Command, also include agency names.
4	Agency/Organization Representatives <ul style="list-style-type: none"> • Agency/Organization • Name 	Enter the agency/organization names and the names of their representatives. For all individuals, use at least the first initial and last name.
5	Planning Section <ul style="list-style-type: none"> • Chief • Deputy • Resources Unit • Situation Unit • Documentation Unit • Demobilization Unit • Technical Specialists 	Enter the name of the Planning Section Chief, Deputy, and Unit Leaders after each position title. List Technical Specialists with an indication of specialty. If there is a shift change during the specified operational period, list both names, separated by a slash. For all individuals, use at least the first initial and last name.

Block Number	Block Title	Instructions
6	Logistics Section <ul style="list-style-type: none"> • Chief • Deputy Support Branch <ul style="list-style-type: none"> • Director • Supply Unit • Facilities Unit • Ground Support Unit Service Branch <ul style="list-style-type: none"> • Director • Communications Unit • Medical Unit • Food Unit 	<p>Enter the name of the Logistics Section Chief, Deputy, Branch Directors, and Unit Leaders after each position title.</p> <p>If there is a shift change during the specified operational period, list both names, separated by a slash.</p> <p>For all individuals, use at least the first initial and last name.</p>
7	Operations Section <ul style="list-style-type: none"> • Chief • Deputy • Staging Area Branch <ul style="list-style-type: none"> • Branch Director • Deputy • Division/Group Air Operations Branch <ul style="list-style-type: none"> • Air Operations Branch Director 	<p>Enter the name of the Operations Section Chief, Deputy, Branch Director(s), Deputies, and personnel staffing each of the listed positions. For Divisions/Groups, enter the Division/Group identifier in the left column and the individual's name in the right column.</p> <p>Branches and Divisions/Groups may be named for functionality or by geography. For Divisions/Groups, indicate Division/Group Supervisor. Use an additional page if more than three Branches are activated.</p> <p>If there is a shift change during the specified operational period, list both names, separated by a slash.</p> <p>For all individuals, use at least the first initial and last name.</p>
8	Finance/Administration Section <ul style="list-style-type: none"> • Chief • Deputy • Time Unit • Procurement Unit • Compensation/Claims Unit • Cost Unit 	<p>Enter the name of the Finance/Administration Section Chief, Deputy, and Unit Leaders after each position title.</p> <p>If there is a shift change during the specified operational period, list both names, separated by a slash.</p> <p>For all individuals, use at least the first initial and last name.</p>
9	Prepared by <ul style="list-style-type: none"> • Name • Position/Title • Signature • Date/Time 	<p>Enter the name, ICS position, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).</p>

1. Incident Name HURRICANE XXXX – Sector Jacksonville		2. Operational Period (Date/Time) PRE-STORM IAP EFFECTIVE XX XXX 2025		Assignment List ICS 204-CG	
3. Branch		4. Division/Group/Staging Pollution Assessment Group			
5. Operations Personnel					
Operations Section Chief: _____		Name		Affiliation	
Branch Director: _____		Contact # (s)		Division/Group Supervisor/STAM: _____	
6. Resources Assigned					
"X" indicates 204a attachment with additional instructions					
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	
North Team	MST PO		2	Require Gov' t Vehicle	<input type="checkbox"/>
Central Team	MST PO		2	Require Gov' t Vehicle	<input type="checkbox"/>
South Team	MST PO		2	Require Gov't Vehicle	<input type="checkbox"/>
MSU Canaveral					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
7. Work Assignments					
North Team: ____ / ____ Central Team: ____ / ____ South Team: ____ / ____					
<p>North/Central/South Teams – Conduct pre-storm assessments via marina visits/call-outs in accordance with the Master Marina List in Annex "P" and any additional marinas directed by the GRU SUP. Note all potential fuel discharge locations, vessels at risk of being damaged/sunk, and any specific hazard concerns for each area. Encourage proactive measures are in place to mitigate oil/hazmat discharges/releases and to minimize vessel damage. Report all findings to GRU SUP.</p> <p>GRU SUP – Collect all data returned from field and create common operating picture snapshot via Survey123 application, identifying areas at risk. Establish prioritized list of initial assessment areas for teams to conduct post-storm, consider landfall location and surge modeling.</p>					
7. Special Instructions:					
<p>Teams need to document all findings and take photographs as deemed necessary. Any vessels, marinas/fuel piers that pose a significant hazard shall have owner/manager information put on file for notification as needed following the storm. Teams will conduct a thorough debrief with GRU SUP to ensure all documentation is included in mater tracker.</p> <p>Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinated with Pollution GRU SUP.</p>					
9. Communications (radio and/or phone contact numbers needed for this assignment)					
Name/Function Radio: Freq./System/Channel Phone Cell/Pager _____					
Primary _____					
Secondary _____					
10. Prepared by:		11. Reviewed by (PSC):		12. Reviewed by (OSC):	
Date/Time		Date/Time		Date/Time	

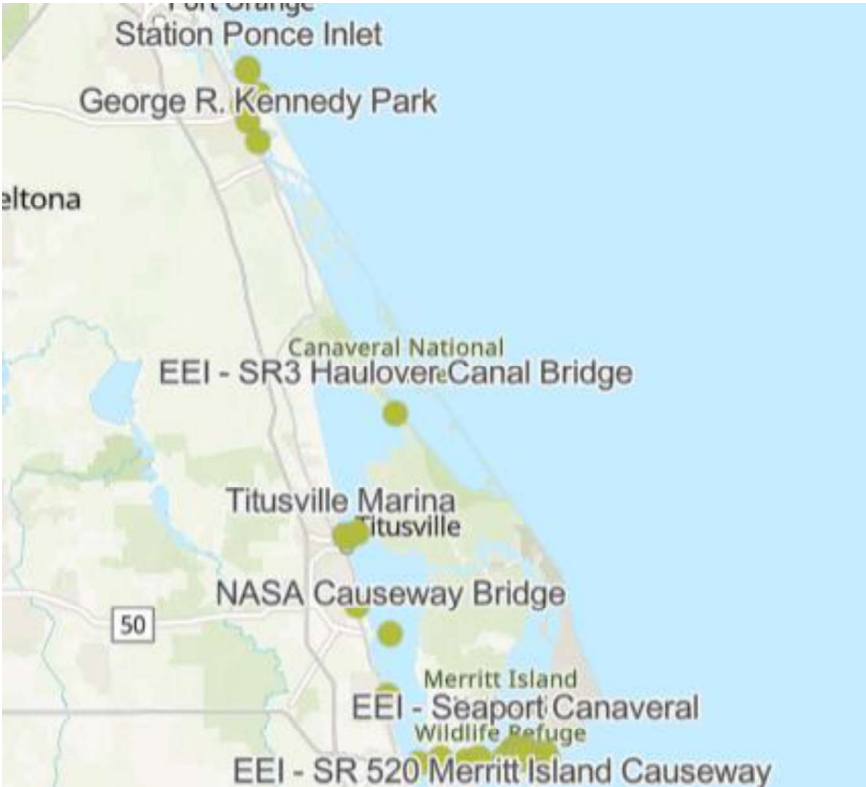
1. Incident Name HURRICANE XXXX – Sector Jacksonville		2. Operational Period (Date/Time) From: XX XXXX XXXX To: XX XXXX XXXX		Assignment List ICS 204-CG																															
3. Branch MTS Recovery Branch		4. Division/Group/Staging Waterways Group																																	
5. Operations Personnel <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 20%;">Name</td> <td style="width: 20%;">Affiliation</td> <td style="width: 30%;">Contact # (s)</td> </tr> <tr> <td colspan="4">Operations Section Chief: CDR _____</td> </tr> <tr> <td colspan="4">Branch Director: LCDR / LT _____</td> </tr> <tr> <td colspan="4">Division/Group Supervisor/STAM: BOSN / MSTC _____</td> </tr> </table>							Name	Affiliation	Contact # (s)	Operations Section Chief: CDR _____				Branch Director: LCDR / LT _____				Division/Group Supervisor/STAM: BOSN / MSTC _____																	
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Channel Assessment Strike Team – Kings Bay	BM1		1	No Gov't Vehicle Required (Zone A,B,C) <input checked="" type="checkbox"/>																															
7. Work Assignments ANT JAX Strike Team 1 - Conduct post storm assessments of all Aids to Navigation listed on the Port Recovery Critical Aids list: Fernandina/St. Marys. Complete Port Essential Elements of Information boards located in Critical Aids List of the Port Recovery Plan. ANT JAX Strike Team 2 - Conduct post storm assessments of all Aids to Navigation listed on the Port Recovery Critical Aids list: St. Johns River. Complete Port Essential Elements of Information boards located in Critical Aids List of the Port Recovery Plan. ANT Ponce Strike Team 1 - Conduct post storm assessments of all Aids to Navigation listed on the Port Recovery Critical Aids list: Canaveral Harbor/Entrance. Complete Port Essential Elements of Information boards located in Critical Aids List of the Port Recovery Plan. Heavy Lift ATON SRU – As Directed. Channel Assessment Strike Team – Coordinate with Kings Bay ACOE ride-along.																																			
8. Special Instructions: Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinated with WW GRU SUP.																																			
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Name/Function	Radio: Freq./System/Channel	Phone	Cell/Pager																																
Primary	_____	_____	_____	_____																															
Secondary	_____	_____	_____	_____																															
	_____	_____	_____	_____																															
10. Prepared by: _____		11. Reviewed by (PSC): _____		12. Reviewed by (OSC): _____																															

1. Incident Name HURRICANE XXXX – Sector Jacksonville		2. Operational Period (Date/Time) From: XX XXXX XXXX To: XX XXXX XXXX		Assignment List ICS 204-CG																									
3. Branch MTS Recovery Branch		4. Division/Group/Staging Infrastructure Group																											
5. Operations Personnel																													
Operations Section Chief: <u>CDR</u>		Name		Affiliation																									
Branch Director: <u>LCDR / LT</u>				Contact # (s)																									
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"X" indicates 204a attachment with additional instructions																													
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks																									
Infrastructure Assessment Task Force 1	MST3		2	Require Gov' t Vehicle																									
Infrastructure Task Force 2	MSTC		2	Require Gov' t Vehicle																									
Infrastructure Task Force 3	MST3		2	Require Gov' t Vehicle																									
Inspection Strike Team	CWO		2	Require Gov't Vehicle																									
Investigations Strike Team	LT		1	Require Gov't Vehicle																									
7. Work Assignments Infrastructure Assessment Task Force 1 - Conduct post storm assessments of all regulated facilities and bridges in Fernandina. Complete Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, generally this is Fernandina section. Annex E allows flexibility to assign teams to various facilities based on operational and personnel constraints. Infrastructure Task Force 2 - Conduct post storm assessments of all regulated facilities and bridges in St. Johns River North. Complete the Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, generally this is St. Johns River NORTH (Blount Island and seaward) Facilities sections. Annex E allows flexibility to assign teams to various facilities based on operational and personal constraints. Infrastructure Task Force 3 - Conduct post storm assessments of all regulated facilities and bridges in St. Johns River South. Complete the Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, Generally this is St. Johns River SOUTH (upriver/South of Blount Island) and Green Cove Springs section. Annex E allows the flexibility to assign teams to various facilities based on operational and personal constraints. Inspections Strike Team – As needed, conduct damage assessments on all approved remain in port vessels in Fernandina and Jacksonville, Florida. Investigations Strike Team – As needed, conduct marine casualty investigations as needed within Sector Jacksonville AOR.																													
8. Special Instructions: Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinate with North DIVS.																													
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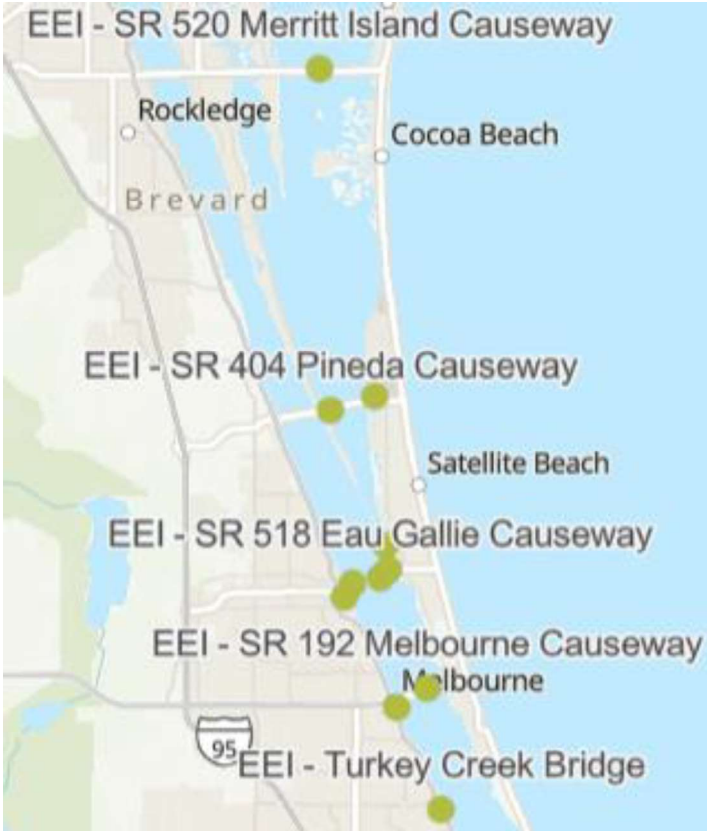
1. Incident Name HURRICANE XXXX – Sector Jacksonville		2. Operational Period (Date/Time) PRE-STORM IAP- XXXX/XXXX _____		Assignment List ICS 204-CG	
3. Branch		4. Division/Group/Staging SAR Group			
5. Operations Personnel					
Name		Affiliation		Contact # (s)	
Operations Section Chief: _____ Branch Director: _____ Division/Group Supervisor/STAM: _____					
6. Resources Assigned					
"X" indicates 204a attachment with additional instructions					
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	
Sector Command Center	CDO		4	<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
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				<input type="checkbox"/>	
7. Work Assignments As needed.					
1. Receive reports from the SCC and other liaison agencies to respond to emergent SAR. 2. If necessary, liaise with the D7 Air Ops Branch to request air support for emergent SAR. 3. Liaise with the Storm Avoidance Divs/Group Supervisor to inform the SCC when assets become available for SAR, and upon return to homeport.					
7. Special Instructions: Ensure all resources are aware of the CCIRs and direct them to inform the chain as soon as practical whenever a briefing criteria has been met.					
9. Communications (radio and/or phone contact numbers needed for this assignment)					
Name/Function	Radio: Freq./System/Channel	Phone	Cell/Pager	_____	
Primary	Cell Phone	_____	_____	_____	_____
Secondary	_____	_____	_____	_____	_____
10. Prepared by: _____		11. Reviewed by (PSC): _____		12. Reviewed by (OSC): _____	
Date/Time		Date/Time		Date/Time	

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7. Work Assignments GRU SUP - Determine moorings for all cutters and 45' RB-Ms. Report cutter sustainability. Ensure all units have evacuated to their heavy weather moorings and all trailered boats are secure and at their safe haven. Verify lodging for all evacuated boat crews. Notify SITL and RESL of all asset movements. Units: Notify Group Supervisor of any and all asset movements, to include arrival and departures from assigned safe havens. Report any and all issues/incidents that affect readiness postures of asset and crew.																																																																						
7. Special Instructions: Ensure each team member is wearing appropriate PPE. Recalculate GAR scores as needed. Coordinate communication schedule SAG DIVS. If you can't reach the Group Supervisor via cell phone, please contact the following individuals for briefings/updates/assistance: Response: XXXX Prevention: XXXX																																																																						
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7. Work Assignments <p>North, Central and South Teams – Conduct pre-storm assessments IAW with the Port Heavy Weather Plan and any additional marinas directed by the GRU SUP. Note all potential fuel discharge and any specific hazard concerns for each area. Report all findings in Port Canaveral Hurricane Assessment YYYY STORM-NAME (hyperlink to arcgis.com), any CIR, IRTs to be reported on the Singal STORM Channel. Priority Facilities are: Oil Terminals, Cruise Terminals, Cargo Terminals, Marinas.</p> <p>Other teams will conduct assignments as designated on 204a. Overflight and Waterway Survey teams ops might be delayed to future operational cycles due to resource availability and limitations.</p> <p>GRU SUP – Direct marina visits to North and South Teams as appropriate, will coordinate supporting efforts from SEC JAX Southern Team. Review all data via Port Canaveral Hurricane Assessment YYYY STORM-NAME (hyperlink to arcgis.com). Prioritize physical post-storm assessment of Oil & Passenger vessel facilities prior to other cargo or marinas.</p>																																			
7. Special Instructions: Locations prioritized based on storm path. Highest risk areas shall be visited first. <p>Teams will utilize ICS-214 to log all facility visits/verifications as well as any actions/interactions of importance. Teams need to document all findings and take photographs as deemed necessary. Teams will conduct a thorough debrief with GRU SUP to ensure all documentation is included in master tracker. All teams should coordinate with adjacent teams to assist in larger/heavier workload areas as needed.</p> <p>Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinated with Pollution GRU SUP.</p> <p>Notify SOFR in the event of injury or illness beyond first aid or if stop work was implanted for safety concern (434) 609-0291.</p> <p>Take PA/media-worthy photos of Responders/Response Actions in the field performing mission and send to Sector PAO and Duty PADET (834-412-7608).</p>																																			
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3. Branch Canaveral		4. Division/Group/Staging Port Assessment Group			
5. Strike Team/Task Force/Resource (Identifier) North Team			6. Leader		7. Assignment Location MSU Port Canaveral/Northern Half of AOR
8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations					
<div style="display: flex; justify-content: space-between;"> <div style="width: 35%;"> <ol style="list-style-type: none"> 1. USCG Station Ponce inlet 2. New Smyrna Inlet Marinas 3. North Causeway Bridge 4. North Causeway Boat Ramp and Marina 5. River Deck Marina 6. Smyrna Yatch Club 7. George R. Kennedy Park 8. Titusville Marina/ Westland Marina 9. A. Max Brewer Memorial Pkwy 10. Kennedy point Park 11. NASA Causeway Bridge 12. Highway 528 13. Beyel Brothers 14. Harbor Town marina 15. Cape Crossing Marina </div> <div style="width: 60%; text-align: center;">  </div> </div> <div style="margin-top: 20px;"> Note: </div>					
Approved Site Safety Plan Located at:					
9. Other Attachments (as needed)					
<input checked="" type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
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5. Strike Team/Task Force/Resource (Identifier) Central Team		6. Leader		7. Assignment Location MSU Port Canaveral/Southern Half of AOR	
8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations					
<div style="display: flex;"> <div style="flex: 1;"> <ol style="list-style-type: none"> 1. Jetty Park 2. CT3 3. CT2 4. Ambassador Services SCP1/ SCP2/ SCP3/SCP4 5. CT1 6. Restaurant Docks 7. Wild Ocean Seafood 8. Local Marinas (Blue Points, Cape, Port Canaveral, Ocean Club) 9. Seaport Canaveral NCP1 /NCP 2 10. Stabilis 11. Construction Staging Site NCP3/NCP4 12. Lehigh Cement 13. Morton Salt 14. GT USA NCP 5/NCP 6 15. USCG Station Canaveral NCP7 16. NCP 7.5 17. NCP 8 18. CT 5 19. CT 6 20. CT 8 21. CT 10 22. Canaveral Locks </div> <div style="flex: 2;"> </div> </div>					
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5. Strike Team/Task Force/Resource (Identifier) South Team		6. Leader		7. Assignment Location MSU Port Canaveral/Southern Half of AOR	
8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations					
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <ol style="list-style-type: none"> 1. 2. Rodney Ketcham Boat Ramp 3. 520 Bridge 4. Patrick Space Force Base and marina 5. 404 Bridge 6. Lansing Island bridge 7. Mathers Bridge 8. 518 Bridge 9. Eau Gallie inlet and Marinas 10. 192 Bridge 11. Crane Creek Inlet and Marinas 12. Turkey Creek Inlet and Marinas </div> <div style="width: 50%; text-align: center;">  </div> </div>					
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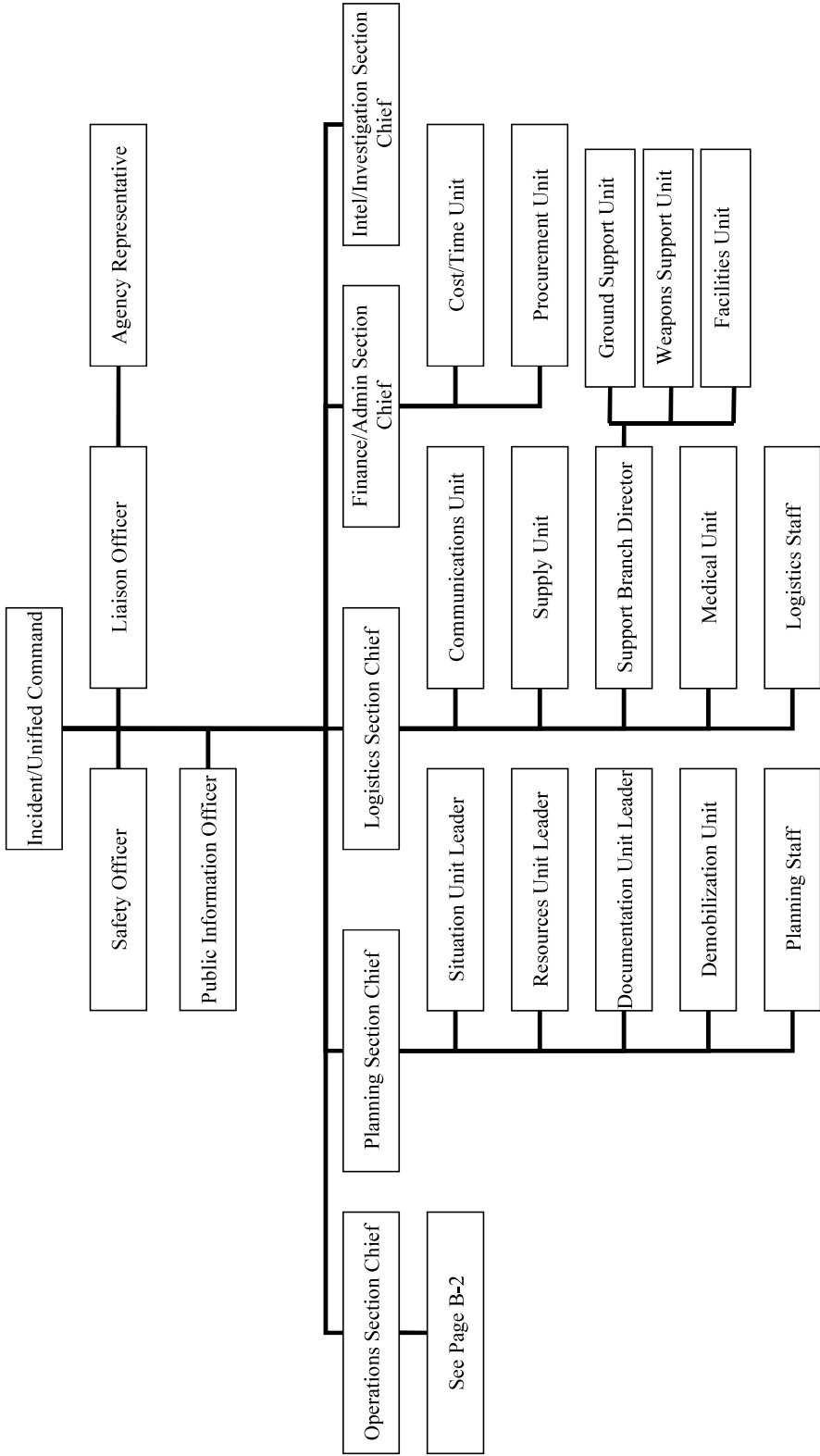
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Deland, FL 32720	Hontoon Landing Resort & Marina	Chris White	386-734-2474	2317 River Ridge Rd. Deland, FL 32720	Island Time Marina	Jim Stadler	321-613-4852	400 W Cocoa Beach Causeway, Cocoa Beach, FL 32941	Ocean Club at Port Canaveral	Mark Srzyneck	321-783-9001	930 Mullet Road, Cape Canaveral, FL 32920	Kissimmee River Park & Marina (M,T,Th,F) (9-1)	Cheryl Hurt	863-696-3182//706-618-2898	3800 Bruce Blvd #62, Lake Wales, FL, 33898	Waterline Marina	Steve Cordell	321-254-0452	905 FL-5, Melbourne, FL 32935	Riviera Resort & Marina	Shannon Jaeckle	386-822-5662	2760 Botts Landing Rd. Deland, FL 32720	Cape Marina	Karen Burke	321-783-8410	800 Scallop Dr, Cape Canaveral, FL 32920	Melbourne Harbor Marina	Phil Dayil	321-725-9054//321-271-0645	2210 Front St # 101, Melbourne, FL 32901	Kennedy Point Yacht Club	Bruce Lori	321-383-0280	4749 S Washington Sve, Titusville FL 32780	Cape Crossing Resort & Marina	Capt. 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9. Other Attachments (as needed) <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> Map/Chart <input type="checkbox"/> _____ </div> <div> <input type="checkbox"/> Weather Forecast/Tides/Currents <input type="checkbox"/> _____ </div> <div> <input type="checkbox"/> _____ <input type="checkbox"/> _____ </div> </div>																																																																																													
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1. Incident Name HURRICANE XXXX - Sector Jacksonville		2. Operational Period (Date / Time) From: PRE-STORM IAP EFFECTIVE To: XX XX XXXX / XXXX		INCIDENT RADIO COMMUNICATIONS PLAN ICS 205-CG	
3. BASIC RADIO CHANNEL USE					
SYSTEM / CACHE	CHANNEL	FUNCTION	FREQUENCY	ASSIGNMENT	REMARKS
ANT Jacksonville Beach	Cell Phone	Primary Communications	XXX-XXX-XXXX VHF-16 / 21A		Primary Cell Phone:
ANT Ponce de Leon Inlet	Cell Phone	Primary Communications	XXX-XXX-XXXX OIC XXX-XXX-XXXX Duty VHF-16 / 21A		OIC Cell Phone OOD Duty Phone
MFPU Kings Bay	Cell Phone	Primary Communications	XXX-XXX-XXXX VHF-16 / 21A		CDO Duty Phone
MSST Kings Bay	Cell Phone	Primary Communications	XXX-XXX-XXXX VHF-16 / 21A		XXXX OPS Officer
CGC MARIA BRAY	Cell Phone/CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone Ships VHF Radio
CGC HAMMER	Cell Phone/CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone Ships VHF Radio
CGC DIAMONDBACK	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone
CGC SKIPJACK	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone
CGC COHO	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone
4. Prepared by: (Communications Unit) XXXXX COML/ Sector Jacksonville XXXXX COML/Sector Jacksonville			Date / Time		
INCIDENT RADIO COMMUNICATIONS PLAN (Rev.07/04)			ICS 205-CG		

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3. BASIC RADIO CHANNEL USE					
SYSTEM / CACHE	CHANNEL	FUNCTION	FREQUENCY	ASSIGNMENT	REMARKS
STA Mayport	Cell Phone	Primary Communications	904-564-7516 Duty XXX-XXX-XXXX CO VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
STA Ponce De Leon Inlet	Cell Phone	Primary Communications	386-428-9085 Duty XXX-XXX-XXXX OIC VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
STA Port Canaveral	Cell Phone	Primary Communications	321-868-4200 Duty XXX-XXX-XXXX CO VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
CGC SEA DEVIL	Cell Phone CG-112	Primary Communications	XXX-XXX-XXXX CG-112	TBD	Ship's Cell Phone Ship's VHF Radio
CGC SEA FOX	Cell Phone CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112	TBD	Ship's Cell Phone Ship's VHF Radio
HITRON	Phone	Primary Communications	904-591-8949 Duty	TBD	Duty Phone
4. Prepared by: (Communications Unit) COM1/ Sector Jacksonville COM1/Sector Jacksonville					
INCIDENT RADIO COMMUNICATIONS PLAN (Rev.07/04)					
ICS 205-CG					

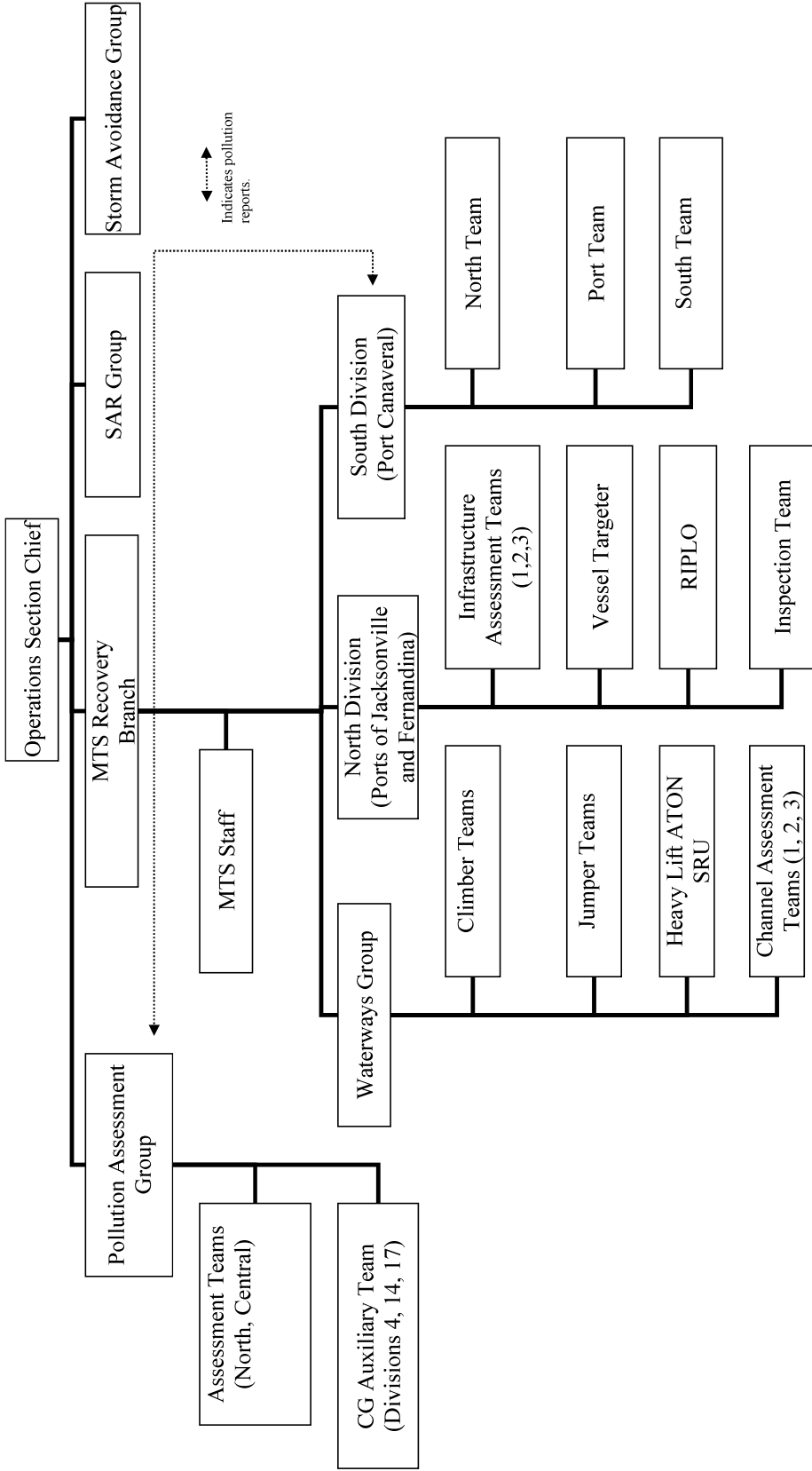
1. Incident Name HURRICANE XXXX – Sector Jacksonville		2. Operational Period (Date / Time) PRE-STORM IAP EFFECTIVE XX XXX XXXX/XXXX		MEDICAL PLAN ICS 206-CG			
3. Medical Aid Stations							
Name	Location	Contact #	Paramedics On site (Y/N)				
Naval Hospital Jacksonville	2080 Child St, Jacksonville, FL 32212	(904)542-7344	NO				
Naval Branch Health Clinic	2104 Massey Ave, Jacksonville, FL 32228	(904)270-4220	NO				
Sector Jacksonville Medical	10426 Alta Drive, Jacksonville, FL 32226	(904)714-7545	NO				
4. Transportation							
Ambulance Service	Address	Contact #	Paramedics On board (Y/N)				
Local 911		911	YES				
5. Hospitals							
Hospital Name	Address	Contact #	Travel Time		Burn Ctr?	Heli-Pad?	
			Air	Ground			
UF Health Jacksonville (Level 1 Trauma Center)	655 W 8 th St, Jacksonville, FL 32209	(904)244-0411		17 min.	No	Yes	
UF Health North	15255 Max Leggett Parkway, Jacksonville, FL 32218	(904)383-1000		10 min.	No	Yes	
Baptist Medical Center Jacksonville (Downtown)	800 Prudential Dr, Jacksonville, FL 32207	(904)202-2000		19 min.	No	Yes	
Baptist Medical Center Beaches	1350 13 th Ave S, Jacksonville, FL 32250	(904)627-2900		26 min.	No	Yes	
St. Vincent's Medical Center Riverside	1 Shircliff Way, Jacksonville, FL 32204	(904)308-7300		23 min.	No	Yes	
Mayo Clinic	4500 San Pablo Rd S, Jacksonville, FL 32224	(904)953-2000		24 min.	No	Yes	
Memorial Hospital	3625 University Blvd S, Jacksonville, FL 32216	(904)399-6111		20 min.	No	Yes	
Halifax Health Medical Center	303 N Clyde Morris Blvd, Daytona Beach, FL 32114	(386)425-4000		37 min.	Yes	Yes	
Halifax Health Medical Center of Port Orange	1041 Dunlawton Ave, Port Orange, FL 32127	(386)425-4700		27 min.	No	No	
Bert Fish Medical Center	401 Palmetto St, New Smyrna Beach, FL 32168	(386)424-5000		13 min.	No	Yes	
Palm Bay Hospital	1425 Malabar Rd NE, Palm Bay, FL 32907	(321)434-8000		46 min.	No	Yes	
Wuesthoff Medical Center - Rockledge	110 Longwood Ave, Rockledge, FL 32955	(321)636-2211		21 min.	No	Yes	
Health First Cape Canaveral Hospital	701 W Cocoa Beach Causeway, Cocoa Beach, FL 32931	(321)799-7111		15 min.	No	Yes	
6. Special Medical Emergency Procedures Jacksonville Fire and Rescue (904)630-0434 New Smyrna Beach Fire Dept. (386)424-2216 Brevard County Fire Rescue (321)633-2056 (Handles all EMS calls)							
7. Prepared by: (Medical Unit Leader) XXXX		Date/Time		8. Reviewed by: (Safety Officer) XXXX		Date/Time	
MEDICAL PLAN				ICS 206-CG (Rev.07/04)			

Incident Name: HURRICANE XXXX – Sector Jacksonville	Date Prepared: XXXXX	Time Prepared: XXXX	Operational Period Date: XXXXX From: To:	Operational Period Time: XXXX-XXXX From: To:
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Prepared By: XXXX	Company Name: USCG	ICS Position: SITL	Approved By: PSC	Company Name: USCG
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Prepared By: XXXX	Company Name: USCG	ICS Position: SITL	Approved By: PSC	Company Name: USCG
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ICS Compatible
Site Safety and Health Plan
For

SECTOR JACKSONVILLE

Table of Forms

Form Name	Form #	Use	Required	Optional	Attached?	Updated in this edition?
Site Safety Plan	B	Post-impact phase (rescue and recovery)	X		Yes	
Site Maps (to be completed o/s)	C	Post-impact phase map of site and hazards	X		No	
Personal Protective Equipment – Bullet proof vests / PFDs	D	Part of Form B, to address emergencies	X		Yes	
Personal Protective Equipment	F	Documents PPE equipment and procedures	X		Yes	
Worker Acknowledgement Form	I	To document members read and understand.	X			
SSP-Attach 1: Use of Force	SSP-Attach 1	Before Operation determine UOF/ROE	X		Yes	
SSP-Attach 2: Vehicle Safety	SSP-Attach 2	To document safe Operation	X		Yes	
SSP Attach 3: Heat Stress	SSP-Attach 3	Heat Stress Guidelines for Personnel	X		Yes	
SSP Attach 4: Safety Briefings	SSP-Attach 4	To Document pre/post safety concerns	X		Yes	
SSP Attach 5: Small Boat Safety	SSP-Attach 5	Documents policy and procedures	X		Yes	
SSP Attach 6: Insect Hazards	SSP-Attach 6	To determine natural inhibitors	X		Yes	
SSP Attach 7: Animal Hazards	SSP-Attach 7	Environmental/community concerns	X		Yes	
SSP Attach 8: Toxic Hazards	SSP-Attach 8	To determine signs/symptoms of exposure	X		Yes	
SSP Attach 9: Container inspections	SSP-Attach 9	Procedures for inspecting containers	X		Yes	

Sector Commander / Incident Commander Sector Jacksonville CAPT XXXX

Date: XX XXX XXXX

Site Safety Plan Quick Reference Card for CG personnel (page 1 of 2)

Before operations, each person must read and sign the complete Site Safety Plan (SSP). As information is updated, each person will be asked to review the new material. Supervisors/leaders will ensure that this is done. Operations Leaders will have an updated SSP available and SECTOR Jacksonville will have one at the Incident Command.

Before each operational period, crews must be briefed on the following:

- While serving at CG SECTOR Unified Command Pos (UCP), or any of its subordinate units, safety and health of all personnel shall be considered first and foremost the key focus for all of our operations. Additionally, all Occupational Safety & Health Administration (OSHA) and Coast Guard safety regulations remain in effect.
- Use operational risk management (ORM) to manage risk before each operation and as operations change.
- Be vigilant about heat stress, always keep hydrated, use sunscreen & insect repellent, and remain in the shade whenever possible. (Contact Incident Command Post for supplies.)
- Get enough rest, food, and recreation. Recommend at least 7 hours continuous sleep in between shifts.
- Obey all vehicle traffic rules and regulations. Major issues in this area include:
 - Treat intersections with inoperable traffic lights as four-way stops.
 - Follow all safe trailering procedures; use slower speeds; ensure wide berths when turning.
 - Be familiar with vehicle traffic and travel routes before getting behind the wheel.
 - Be prepared for poor highway and road conditions.
 - Plan travel time according to possible congestion not distance...(then add a half hour)
 - No cell phone use while operating a vehicle. Hands-free mode is required.
 - No “right on red” unless posted otherwise.
 - Have money before reaching a toll bridge, tunnel or road.
 - If you are tired, rest first or find another driver.
- Maintain Focus and Situational Awareness at all times. Don’t enter crowded, unsafe areas, unstable buildings or confined spaces, and always be attentive for anything that seems out of the ordinary. Report all findings to your supervisor and/or the Incident Command Post.

Site Safety Plan Quick Reference Card for CG personnel continued (page 2 of 2)

- Be on the look out for distressed and displaced animals.
- Monitor stress and psychological functioning of personnel. Request Critical Incident Stress Management (CISM) if needed.
- Please note that you should be directed on how to proceed once you check in at the staging area..

After each operational period, supervisors/leaders shall debrief their personnel for any safety concerns that may have surfaced and shall immediately report those concerns via their chain to the Safety Officer.

Additional info: *Health services*

- Emergency: In a true emergency (threat of loss of life or limb) contact 911.
- Helpful Numbers:
 - Hospital numbers: As determined by ICS 206 (Medical Plan)
 - Incident Command Post (ICP): SECTOR Jacksonville (904)-714-7667
 - Coast Guard Sector Jacksonville: (904)-714-7500
 - National Response Center: 1-800-424-8802
 - Poison Control Center: 1-800-222-1222
- Helpful websites:
 - Centers for Disease Control and Prevention: (800)-232-4636 <http://www.cdc.gov/>
 - National Institute for Occupational Safety and Health: (770)-488-7100 <http://www.cdc.gov/niosh/homepage.html>
 - HSWL SC Safety and Environmental Health: (757)-628-4392 <https://cgportal2.uscg.mil/units/hswlsc/SafeEvHealth/SitePages/Home.aspx>
 - Federal Emergency Management Agency: (800)-621- FEMA (3362) <http://www.fema.gov/>
 - Occupational Safety and Health Administration: (800)-321-OSHA (6742) <http://www.osha.gov/>
 - AccuWeather.com: <http://accuweather.com>
 - US Army Corps of Engineers: (202)-761-0011 <http://www.usace.army.mil/>
 - National Hurricane Center: <http://www.nhc.noaa.gov/>
 - American Red Cross: (800)-733-2767 Red Cross National Headquarters (202)-303-5214 <http://www.redcross.org/>
 - JEA (Electric Company) (800)-683-5542 <http://www.jea.com/>
 - NOAA Jacksonville, FL office : <http://www.nhc.noaa.gov/jax/hurricanes.shtml>
 - FEMA Region IV: (770)-220-5200 <http://www.fema.gov/region-iv-al-fl-ga-ky-ms-nc-sc-tn>

Safety Officer ICS SITE SAFETY PLAN (SSP) HAZARD ID/EVAL/CONTROL Form SSP-B	1. Incident Name HURRICANE XXXX	2. Date Prepared XX XXX XXXX	3. Operational Period. PRE-STORM ICS-208 EFFECTIVE XX XXX XXXX	4. Safety Officer (include method of contact) XXXX Work: XXXX Cell: XXXX
5. Supervisor/Leader	6. Location and Size of Site	7. Site Accessibility: The sites are accessible by Land, Water, and Air.	8. Emergencies Contact: 911 ICP: (904)-564-7667	9. Attachments: (MSDS on Form SSP-A)
10. Job Task/Activity	Hazards*	Potential Injury and Health Effects	Exposure Routes	Possible Controls: Engineering, Administrative, PPE
Night Operation, Visibility	Slips, trips, falls -Stress	Potential bodily injury	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane X General	Only use flashlights or other battery operated light sources for emergency lighting; Never use candles! -Turn off electrical equipment you were using when the power went out to avoid equipment damage when power restored - Do not run a generator indoors, if use of generators at least 20 feet from any doors, windows, or vents.
Perform periodic safety checks	- Swamping - Drowning - Thermal stress - Fatigue - Noise exposure - Slips, trips, falls - Dehydration - Psychological stress - Rotating machinery - Burns - Drop hazard - Back injury	- Soft and hard tissue injury - Serious bodily injury/ death - Hypothermia / discomfort - Hearing impairment - Bumps/ bruises/ broken bones - Impaired judgment - Disorientation - Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane X General	Needed addition safety assistants in the field. Be mindful when travel from different location. Know you surroundings.
Boat Operations (Loading, unloading, U/W, launch and recovery)	- Swamping - Drowning - Thermal stress - Fatigue - Noise exposure - Slips, trips, falls - Dehydration - Psychological stress - Rotating machinery - Burns - Drop hazard - Back injury	- Soft and hard tissue injury - Serious bodily injury/ death - Hypothermia / discomfort - Hearing impairment - Bumps/ bruises/ broken bones - Impaired judgment - Disorientation - Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane X General	- Maintain heightened awareness of surroundings - Maintain clear and open comms with command post - Ensure all spills/ drips are cleaned immediately - Wear reflective vest and use flashlights in areas of poor visibility and unlighted areas - Always hold railings when transiting ladders - PFDs, Steel Toe Boots, Soft Hat, Ear Plugs, Safety Glasses or Tinted Glasses, Work Uniform as appropriate - Drink at least eight full glasses of water over watch period. - Work/ Rest routine. Recommended closest compliance possible with Boat Operations Manual. - Sunscreen (SPF 15 or higher) - Extra caution during removal and storage of Puntis - Remain aware of snakes that may drop from overhead or that may enter the boat from land or water. Avoid overhanging limbs. Use boat paddle and pole to remove snake from boat. DO NOT LEAVE THE BOAT WHILE U/W. - Minimize boat motion during any checks of machinery u/w. - Only enter water wearing rubber boots or waders. Do not enter the water from the boat unless you know the depth.

Water Hazards around marinas and docks	- Drowning - Thermal stress - Fatigue	- Soft and hard tissue injury - Serious bodily injury/ death - Hypothermia / discomfort	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	Wear PFD during operation around water operation on docks and marinas.
Weapons	- Thermal stress - Fatigue - Noise exposure - Back injury - Accidental discharge	- Soft and hard tissue injury - Serious bodily injury/ death - Hearing impairment - Impaired judgment - Disorientation - Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	Follow agency policy on weapons use and care. Perform safety briefing prior to shift operations.
Power Outage / Blackout Safety	-Slips, trips, falls -Fire -Stress	-Potential bodily injury -Burns -Death	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	- Only use flashlights or other battery operated light sources for emergency lighting; Never use candles! - Turn off electrical equipment you were using when the power went out to avoid equipment damage when power restored - Do not run a generator indoors, if use of generators at least 20 feet from any doors, windows, or vents.
Food Service	- Food Poisoning	- Nausea - Diarrhea - Vomiting - Fever - CNS changes - Dehydration	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input checked="" type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> General	- Maintain food at safe temperature - Use chaffing dishes - Use coolers - Dispose of food after 2 hours in the danger zone (40° -140°) - Immediately report signs and symptoms to PatCom and SO - Drink copious amounts of water - PatCom will seek relief personnel - Serving and holding temperatures to keep food safe: <41°F or >140°F
Sanitation	- Ecoli and other infections	- Nausea - Diarrhea - Vomiting - Fever - CNS Changes - Dehydration - Transmission of disease	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input checked="" type="checkbox"/> Ingestion <input checked="" type="checkbox"/> Injection <input checked="" type="checkbox"/> Membrane <input type="checkbox"/> General	- Use of hand washing stations before eating and after using head and prior to smoking - Immediately report signs and symptoms to PatCom and SO - Drink copious amounts of water - PatCom will seek relief personnel
Mold	-Cladosporium -Penicillium -Alternaria -Aspergillus	-Nasal stuffiness -Eye irritation -Wheezing -Skin irritation -Shortness of breath	<input checked="" type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane	-Eliminate excess moisture and standing water -Prevent indoor mold by removing damp materials that have not dried in 48hrs; When in doubt, take it out! -Do not enter buildings containing large amounts of mold growth without PPE (see below)

Insects: Mosquitoes Bees Wasps Yellow jackets/hornets	- Bites - Stings - Disease	Specify Other: Beware of floating nests	Anaphylaxis (Allergic reactions). West Nile virus (mosquitoes) Encephalitis	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Skin / body	Insect repellent w/ DEET Level D PPE - Long sleeve shirts - Trousers (bloused)
Wildlife: Mammals: Rats & rodents Cats (wild & domestic) Dogs (wild & domestic) Deer	- Attacks Animals under stress and out of their element can be aggressive - Bites	Specify Other:	Soft tissue injury Broken limbs Rabies Infection Death	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Skin / body	Avoid animal(s).
Water Quality & Treatment	Toxic [X] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety []	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Disease	- Diarrhea - Gastrointestinal Illness - Stomach Cramps - Nausea - Vomiting - Headache - Dehydration - Cryptosporidium - Legionella - E Coli - Hepatitis A - Giardiasis - Dysentery - Cholera - Typhoid	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane	-All water of uncertain purity should be treated before use -Drink only bottled, boiled, or treated water -Store water in plastic containers -Listen to public announcements about safety of the water supply -Check with local authorities -Treat water with chlorine; 8 to 16 drops of liquid bleach per gallon of clear water, mix and let stand for 30 min; 1ppm residual for chlorine -Avoid open cuts, sores, and wounds from contacting flood water -Wash contacted area thoroughly with soap and water immediately
Raw sewage	Toxic [X] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [X] Biomedical [] Physical/Safety []	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other:	- Bacterial infections - Disease	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane	- Be sure Hepatitis A and B current -Avoid open cuts, sores, and wounds from contacting flood water -Wash contacted area thoroughly with soap and water immediately -Where waders/hipboots
Corpses: Human Animal (carcasses) Exhumed remains	Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [X] Biomedical [] Physical/Safety []	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Attract wildlife	- Disease spreading	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane	- Do not handle; note and report location
Sink holes	Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety [X]	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other:	- Engulfment - Entrapment - Drowning - Broken limbs	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Whole-Body	- Be alert of surroundings

<p>Trees: Broken limbs Debris in trees Electric lines</p>	<p>Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [X] Biomedical [] Physical/Safety [X]</p>	<p>Electrical [X] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Entanglement Drowning Overhead hazard</p>	<p>Broken bones Bodily injury Head trauma Bruises Eye contact Electrocution</p>	<p>Land [X] Air [] Water [X] Other Specify:</p>	<p>Inhalation [] Absorption [] Ingestion [] Injection [] Membrane [] Whole-body [X]</p>	<p>- Be aware of surroundings above - Wear hardhat, safety glasses</p>
<p>Noise: - Generators - Boat engines</p>	<p>Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety []</p>	<p>Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [X] Specify Other: Semi-persistent</p>	<p>Temporary hearing loss – Short-Term: Permanent hearing loss – Long-Term</p>	<p>Land [] Air [X] Water [] Other Specify:</p>	<p>Inhalation [] Absorption [] Ingestion [] Injection [] Membrane [] Whole-body [X]</p>	<p>Single hearing protection, either muffs or ear plugs, as a minimum. Ensure generators located outside during operation, if use of generators at least 20 feet from any doors, windows, or vents.</p>
<p>Heat Stress during boating operations or staging base operations. Refer to Attachment 3 on Heat Stress Guidelines</p>	<p>Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety []</p>	<p>Electrical [] Heat Stress [X] Cold Stress [] Ergonomics [] Noise [] Specify Other: Persistent</p>	<p>Heat Exhaustion Heat Rash/Sunburn, or in very severe cases, Heat Stroke which is life-threatening.</p>	<p>Land [] Air [X] Water [] Other Specify:</p>	<p>Inhalation [] Absorption [] Ingestion [] Injection [] Membrane [X] _____ []</p>	<p>Drink at least 6-8 cups of cool water every 8 hour workshift; hydrate when off-duty for next duty day; eat 3 meals a day; maintain physical fitness while deployed; work/rest as mission dictates; use sunscreen lotion.</p>
<p>Vehicle Traffic Operations Refer to Attachment 2 (Vehicle Operations Safe Work Practices)</p>	<p>Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety [X]</p>	<p>Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Non-persistent</p>	<p>Severe trauma or Death</p>	<p>Land [X] Air [] Water [] Other Specify:</p>	<p>Inhalation [] Absorption [] Ingestion [] Injection [] Membrane [] Whole-body [X]</p>	<p>Add additional 30-45 minutes for traffic congestion when driving to destination on time; Monitor speed limits; Have toll fees ready <u>Before</u> driving, if required; If too tired to drive after operation, have another individual drive or take a 1 hour “cat-nap” prior to driving; sleep at least 7 hours continuous during off-duty time.; monitor traffic reports via radio or TV prior to departing.</p>
<p>Electrical</p>	<p>Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety [X]</p>	<p>Electrical [X] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Fire</p>	<p>Immediate death or debilitating injury Burns</p>	<p>Land [X] Air [X] Water [X] Other Specify:</p>	<p>Inhalation [] Absorption [] Ingestion [] Injection [] Membrane [] Body [X]</p>	<p>- Treat all downed wires as hot / alive - Do not touch - Note location and report - Beware of lightning</p>

Fatigue	Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety[X]	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Non-persistent	Injury while operating mechanical equipment, Vehicle or boat accident; Loss of Situational Awareness	Land [] Air [] Water [] Other Specify:	Inhalation [] Absorption [] Ingestion [] Injection [] Membrane [] General [X]	Sleep at least 7 hours continuous when off-duty; Avoid drinking caffeinated drinks at least 3 hours before going off-duty; For sleeping during the day, block or inactivate any light sources; Maximize off-duty time to rest and sleep; Avoid alcohol at all times during the operation; When time permits, maintain physical condition. When demobilized, avoid driving long distances immediately after coming off-duty – sleep at least 7 hours prior to departing the AOR, or have someone else who is well-rested drive.
Fueling Operations	Toxic [] Explosion/Fire [X] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety[X]	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Non-persistent	Fire/Explosion; Skin dermatitis; Central Nervous System effects – Dizziness, vomiting. Eye exposure causing severe irritation, which can lead to permanent damage.	Land [X] Air [] Water [X] Other Specify:	Inhalation [X] Absorption [X] Ingestion [] Injection [] Membrane [] General [X]	Ensure proper grounding/bonding; only use authorized fuel cans with self-closing lids & vented; fuel gasoline/diesel cans while on the ground; NO SMOKING near fuel sources or during fueling ops; Use chemical goggles; Have eye wash on stand-by close to fueling area.
Unstable Buildings	Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety[X]	Electrical [X] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Entrapment Wildlife / insect	Broken bones Bodily injury Head trauma Bruises Eye contact Electrocution	Land [X] Air [] Water [] Other Specify:	Inhalation [] Absorption [] Ingestion [] Injection [] Membrane [] Whole-body [X]	- Do not enter buildings until declared safe by local officials - Wear hardhat, safety glasses, steel toed boots, gloves
People: Displaced & distressed Injured	Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety[X]	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other:	- Bodily harm/injury - Life endangerment	Land [X] Air [] Water [X] Other Specify:	Inhalation [] Absorption [] Ingestion [] Injection [] Membrane [] Whole-body [X]	- Beware of those around you - Use the “Buddy System” - Do not engage hostile people
Slips, trips and falls	Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety[X]	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Non-persistent	Cuts, bruises, broken bones, or serious injury or death.	Land [X] Air [] Water [X] Other Specify:	Inhalation [] Absorption [] Ingestion [] Injection [] Membrane [] General [X]	Slips, trips and falls are the leading cause of injuries in the marine industry. Use the buddy system when coming aboard and going ashore when necessary. If you fall into the water with LE gear on, drop weapons and belt to avoid being weighted down and possibly drowning Have flashlights available for night operations.
11. Prepared By: XXXX	11. Date/Time Briefed: XX XXX 2025 / XXXX					Form SSP-B: Page 8 of 8

CG ICS SSP: PERSONAL PROTECTIVE EQUIPMENT SSP Form D	1. Incident Name HURRICANE XXXXX	2. Date/Time Prepared XX XXX 2025 / XXXX	3. Operational Period PRE-STORM ICS-208 EFFECTIVE XX XXX 2025	4. Safety Officer (include method of contact) XXXXX Work: XXXXX Cell: XXXXX
5. Supervisor/Leader	6. Location & Size of Site	7. Hazards Addressed: Various	8. For emergencies contact: 911 ICP: (904)564-7667	
9. Equipment: Level D: Work Uniform	Personal Flotation Device	SAR Vest	10. References consulted:	
Bullet Resistant Vest (Only required if weapon on board- even from other agencies)				Manufacturer Instructions
11. Inspection Procedures: PFD - Inflatable - Check Buckle for cracks and function - Check inflation device to ensure it has not been discharged and is functioning properly - Inspect bladders for tears, holes proper storage - Standard - Check buckles for cracks and function - Check all attached gear for function and expiration (Whistle, PML, Mirror, Knife)	12. Donning Procedures: PFD - Inflatable - Fully loosen all straps and open buckles - Place arms through vest openings or device around neck - Buckle and pull snug all straps - Check for fit and comfort - Standard - Open all buckles and fully loosen all straps - Place arms through arm holes - Buckle all buckles and snug all straps	13. Doffing Procedures: PFD - Inflatable - Fully loosen all straps and open buckles - Remove from body - Buckle and pull snug all straps - Store in clean, dry, safe location - Standard - Open all buckles and fully loosen all straps - Remove from body - Buckle all buckles and snug all straps - Store in clean, dry, safe location	14. Limitations and Precautions (include maximum stay time in PPE): PFD - Inflatable - Provides up to 45 lbs of flotation - May require self activation of inflator - Does not protect from sun and other elements - Does not supply oxygen - Susceptible to cuts, tears and rough handling - Standard - Provides only minimal protection from the elements - Requires separate SAR vest - Is hot in hot weather	
15. Prepared By: XXXXX	16. Date/Time Briefed: XX XXX 2025 / XXXX			
Form SSP-D: Page 1 of 1				

CG ICS SSP: PERSONAL PROTECTIVE EQUIPMENT	1. Incident Name HURRICANE XXXX	2. Date/Time Prepared XX XXX 2025 / XXXX	3. Operational Period PRE-STORM ICS-208 EFFECTIVE XX XXX 2025	4. Safety Officer (include method of contact) XXXX Work: XXXX Cell: XXXX
5. Response Organization	6. Location and Size of Site	7. Hazards Addressed: Chemical and Physical	8. For Emergencies Contact: 911 ICP: (904) 714-7667	
9. Equipment:			10. References Consulted:	
Steel Toe Boots	Clothes – ODUs/coveralls	Foul Weather Gear	First Aid Kits	
Gloves	Safety Glasses	Hard Hats	Hearing Protection	
Sunscreen	Insect repellent (w/ DEET)	Waders / hipboots		
15. Prepared By: XXXX	16. Date/Time Briefed: XX XXX 2025 / XXXX	Form SSP-F		
		Potential Health Effects: Bruise/Lacerations, Organ Damage, Central Nervous System Effects, Cancer, Reproductive Damage, Low Back Pain, Temporary Hearing Loss, Dermatitis, Respiratory Effects, Bone Breaks, Eye Burning		

CG ICS SSP WORKER ACKNOWLEDGEMENT FORM		1. Incident Name HURRICANE XXXX	2. Site Location:	3. Attachments: None	
4. Type of Briefing Safety Plan/Emergency Response Plan <input type="checkbox"/> Start Shift <input type="checkbox"/> Pre-Entry <input type="checkbox"/> Exit <input type="checkbox"/> End of Shift <input type="checkbox"/> Specify Other:		5. Presented By:		6. Date	7. Time
8. Name (Print)		Signature*		Agency	Date/Time
* By signing this document, I am stating that I have read and fully understand the plan and/or information provided to me.		SSP-I: Worker Acknowledgement Page of			

SPECIFIC HAZARD Ordnance and Use of Force	1. Hazard Intentional/Unintentional Discharges, Use of Force	2.	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
Activity Pre Boarding	Safe Work Practice - Discuss Use of Force or Rules of Engagement - Use MRC card for functional test - Ensure operators are certified/knows how to use the equipment. - Ensure comms are established. - Ensure loading/unloading procedures meets appropriate safety standard. - Ensure appropriate number of CG approved PFD's and head gear for gunner. - Ensure all personnel are wearing approved Body Armor - Keep all sources of ignition and fuels 200 feet from all ordnance. - Ensure boat does not exceed safe load capacity (personnel & equipment) - Ensure proper footwear for maintaining adequate boat deck contact - Ensure equipment on boat is distributed evenly to ensure stability - Ensure sun protection is available (cover, glasses, and sun screen) - Ensure adequate food & water is available for duration of operation - Ensure first aid kits and fire extinguishers are on board - Ensure adequate fenders and mooring lines are available		
Boat Operations	- Remain seated whenever possible. Keep low in the boat. - Operate at ¾ speed for all vessels. - No J-Turns for this exercise. - Ensure boat is able to maintain direct contact visually or by radio - Ensure each agency uses own Use of Force procedures. - Avoid anchoring the boat by the stern. - Maintain Comms with ICP. - Establish Security Zone. - Identify threat/Security Zone. - Identify Red Cell threats/Verify threat through ICP. - This exercise will not call for any operations in which vessels will pose an imminent threat. For this reasons, no LE assets shall train weapons on red cell targets. Red cell targets will play standard non-compliant vessels, and upon interrogation will comply with all direction given. - Red cell assets will be easily recognized with a red flag from the forward masthead and have a minimum of one uniformed Coast Guard member onboard.		
Boat mooring and egress	- Keep hands & feet away from pinch points between boat & dock - Stay clear of lines being used for mooring - Do not disembark with bulky or heavy equipment, get assistance - If not assisting in the mooring operation, remain seated until lines are tied - Beaching: Due to the nature of operations and design of the boats allows for beaching. Beware of rocks, hidden debris and other items that have the potential for injury to the hull or outboard (2) Maintain a vigilant watch for snakes, stinging insects, poisonous plants and alligators.		
5. Prepared By: XXXX	6. Date/Time Briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025	SSP-Attach 1: Ordnance and Use of Force

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Vehicle Operations:	2. Vehicle Unit Designator:	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
Activity		Safe Work Practice	4. Checked <input type="checkbox"/>
Before driving		<ul style="list-style-type: none"> - Ensure tires are inflated 	
		<ul style="list-style-type: none"> - Ensure gas cap is in place & tight 	
		<ul style="list-style-type: none"> - Ensure front hood and trunk are secured 	
		<ul style="list-style-type: none"> - Ensure spare tire is in good condition 	
		<ul style="list-style-type: none"> - Locate tire changing equipment 	
		<ul style="list-style-type: none"> - Locate emergency road kit 	
		<ul style="list-style-type: none"> - Check headlights, brake, emergency, turn signals and parking lights 	
		<ul style="list-style-type: none"> - Adjust side mirrors 	
		<ul style="list-style-type: none"> - Adjust review mirrors 	
		<ul style="list-style-type: none"> - Ensure horn is in working order 	
		<ul style="list-style-type: none"> - Ensure seat belts fasten 	
		<ul style="list-style-type: none"> - Ensure sunglasses are available 	
		<ul style="list-style-type: none"> - Locate operating switches for lights, wipers, temperature control, defroster 	
		<ul style="list-style-type: none"> - Ensure adequate directions to destination are available 	
		<ul style="list-style-type: none"> - Check to ensure driving route avoids high crime areas 	
		<ul style="list-style-type: none"> - Ensure adequate fuel (keep half full during emergencies) 	
Vehicle Operations		<ul style="list-style-type: none"> - After ignition, look for warning lights. 	
		<ul style="list-style-type: none"> - Test braking system 	
		<ul style="list-style-type: none"> - Obey all traffic signs and speeds 	
		<ul style="list-style-type: none"> - Do not drive if hearing, sight or appendages are impaired 	
		<ul style="list-style-type: none"> - Take frequent breaks; once every 100 miles 	
		<ul style="list-style-type: none"> - During breaks, if sleeping, park in lighted lot and keep doors locked 	
		<ul style="list-style-type: none"> - Do not drive if tired, on medication or under influence of alcohol 	
		<ul style="list-style-type: none"> - Monitor traffic reports for accidents, weather and construction 	
Trailer Operations		<ul style="list-style-type: none"> - Safety straps 	
		<ul style="list-style-type: none"> - Tire pressure 	
		<ul style="list-style-type: none"> - Brake lights/turn signals 	
		<ul style="list-style-type: none"> - Safety spotter 	
		<ul style="list-style-type: none"> - Class V hitch receiver certified for vessel being towed 	
		<ul style="list-style-type: none"> - Additional person as observer 	
5. Prepared By: XXXX	6. Date/time briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025	SSP-Attach 2: Vehicle Safety

Overview

The average high for the Northern Florida states in July and into August is 90° F to 95° F, with the heat index reaching as high as 95° F. With this temperature also comes a moderate relative humidity, which may result in personnel suffering from heat stress.

Heat Stress Factors

The following factors may predispose someone to heat stress:

- Lack of physical fitness and/or lack of sleep
- Lack of acclimatization
- Age
- Dehydration
- Obesity
- Alcohol and drug use, which causes loss of body water
- Infection
- Diarrhea

Heat Injuries

Heat cramps may be the first physical indication that you are suffering from a heat injury. Without rest or treatment the condition may progress into heat exhaustion and then into heat stroke.

Heat Exhaustion

Occurs from increased stress on various body organs including inadequate blood circulation due to cardiovascular insufficiency or dehydration.

Symptoms	Treatments
Cramps in abdomen or limbs Pale face Dizziness/faintness/weakness Nausea or vomiting Profuse sweating or moist, cool skin Weak pulse Normal body temperature	Lay person down in a cool area. Loosen/open clothing. Cool body by sprinkling with cool water or fanning. Give victim cool water to drink if conscious. Seek medical attention.

Heat Stroke

Life threatening form of heat stress. Temperature regulation fails and the body temperature rises to critical levels.

Symptoms	Treatment
Headache Dizziness Red face/skin Hot, dry skin (no sweating) Strong. Rapid pulse High body temperature (hot to touch)	Lay person in cool area. Loosen/open clothing. Cool body by sprinkling with cool water or fanning. Give cool water to drink if conscious. Seek immediate medical attention.

Prevention Guidelines

The following protective action may help an individual deal with heat stress and allow him or her to work in hot environments.

Action	Description
1	Thirst is an unreliable guide to the level of hydration. Personnel are to drink adequate water before, during and after high thermal risk activities. Urine color is a reliable indicator of an individual's hydration status. Personnel should drink sufficient water so that their urine remains colorless. However, there are risks of over hydration and potential electrolyte imbalance. Fluid intake recommendations are include below. Personnel should not drink caffeinated beverages.
2	Personnel are encouraged to maintain a normal diet, with supplemental salt to taste.
3	The use of sweat inhibiting deodorants should be avoided.
4	Personnel should not be exposed to heavy activity in the heat immediately after a glucose or high carbohydrate meal due to the diversion of blood from the skin to the gastrointestinal tract.
5	Loose fitting clothing should be worn, particularly at the neck and wrists to allow air circulation. Appropriate headgear is to be worn.
6	Sun block shall be worn to prevent sunburn. The minimum sun protection factor of 15 should be provided.

WBGT Index

Wet Bulb Globe Temperature Index is an index of the environment contribution to heat stress. It is influenced by air temperature, radiant heat, and humidity. Wearing body armor adds 5 degrees to the WBGT Index. Wearing chemical protective clothing adds 10 degrees to WBGT Index. These guidelines apply *only* to non-emergency response operations.

Stage	Description
1	78 – 81.9 F WBGT
2	82 – 84.9 F WBGT
3	85 – 87.9 F WBGT
4	88 – 89.9 WBGT
5	90 F WBGT and higher

Guidelines for the average acclimatized person wearing a uniform (long sleeved shirt and pants), performing moderate work

Stage	Work/Rest Cycle	Water Intake (Qt/hr)
1	No limit	0.75
2	50/10 min	0.75
3	40/20 min	0.75
4	30/30 min	0.75
5	20/40 min	1.0

Guidelines for the average acclimatized person wearing uniform (long sleeved shirt and pants), performing hard work.

Stage	Work/Rest Cycle	Water Intake (Qt/hr)
1	40/20 Min	0.75
2	30/30 min	1.0
3	30/30 min	1.0
4	20/40 min	1.0
5	10/50 min	1.0

Note: Hourly fluid intake should not exceed 1.5 quarts, and daily fluid intake should not exceed 12 quarts.

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Heat Stress Attachments:		2. Divisions/Groups/Units affected: Field Response		3. Job Tasks Involving Hazard: Waterway/Facility checks/verifications	
	Action Level	Reference	Signs, Symptoms & Potential Health Effects	Exposure Route	Controls: Engineering, Administrative, PPE	Medical Response
Medical Condition Heat Stroke	Minimize exposure	NIOSH: Working in Hot Environments	Skin is hot Skin is dry Skin is red and spotted Body Temp: 105 or > Mental confusion Convulsions Unconscious	Inhalation Absorption X Ingestion Injection Membrane	- Acclimatize workers - Avoid direct sun - Institute work/rest regimens - Provide cool rest areas - Drink 5-7 ounces water every 15-20 minutes - Consider cooling garments - Use heat stress monitors - Use canopies or other shelter - Minimize workers with illnesses and excessive weight	- Get EMT assistance immediately - Remove victim to cool area - Soak clothing w/water - Fan body to increase cooling - Notify EMT - Rest victim in cool place - Have victim drink plenty of water
Heat Exhaustion	Minimize exposure	NIOSH: Working in Hot Environments	Extreme weakness Giddiness, headache Nausea, Vomiting Skin is clammy & moist Complexion is pale/flushed Body Temp: normal to slightly elevated	Inhalation Absorption X Ingestion Injection Membrane		
Heat Cramps	Minimize exposure	NIOSH: Working in Hot Environments	Painful spasms of muscles Profuse sweating	Inhalation Absorption X Ingestion Injection Membrane		- Remove victim from site - Ensure victim drinks plenty of water and replaces electrolytes
Fainting	Minimize exposure	NIOSH: Working in Hot Environments	Victim faints due to lack of blood to the brain	Inhalation Absorption X Ingestion Injection Membrane		- Remove victim to cool area - Ensure victim drinks plenty of fluid - Ensure victim is not sedentary in direct heat
Heat Rash	Minimize exposure	NIOSH: Working in Hot Environments	Skin rash Experience of prickly heat	Inhalation Absorption X Ingestion Injection Membrane		- Remove victim to cool place - Ensure victim drinks plenty of water
4. Prepared By: XXXXX	5. Date/Time Briefed: XX XXX 2025 / XXXX		Last Update: XX XXX 2025		SSP-Attach 3: Heat Stress	

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Small Boat Operations Additional Attachments:	2. Small Boat Unit Assignment 45' RBM 29' RB-S II 26' TANB/ 27' SPC-SW	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
Activity	Safe Work Practice		4. Checked []
Pre-boarding	<ul style="list-style-type: none"> - Receive safety briefing from boat crew operators - Receive emergency extrication briefing - Know location of emergency equipment - Ensure operator knows how to contact emergency services - Ensure operator has good comms with coordinating vessels & shore units - Ensure comms schedule with parent unit is understood - Ensure distress signals are available for day & night operations (3 per shift) - Ensure qualified operators are running the boats - Ensure appropriate number of CG approved Type I & II preservers - Confirm location of safe seating from boat operator - Ensure portable fuel tanks are full prior to boarding - Keep all sources of ignition away from fueling area - Ensure boat does not exceed safe load capacity (personnel & equipment) - Ensure proper footwear for maintaining adequate boat deck contact - Ensure equipment on boat is distributed evenly to ensure stability - Ensure at least 2 people are operating the boat - Ensure sun protection is available (glasses, and sun screen) - Ensure adequate food & water is available for duration of operation - Ensure first aid kits, fire extinguishers, alternate means of propulsion - Ensure adequate fenders and mooring lines are available 		
Boat Operations	<ul style="list-style-type: none"> - Remain seated whenever possible. Keep low in the boat. - Ensure boat is able to maintain direct contact visually or by radio - Avoid anchoring the boat by the stern 		
Boat mooring and egress	<ul style="list-style-type: none"> - Keep hands & feet away from pinch points between boat & dock - Stay clear of lines being used for mooring - Do not disembark with bulky or heavy equipment, get assistance - If not assisting in the mooring operation, remain seated until lines are tied 		
5. Prepared By: XXXX	6. Date/Time Briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025	SSP-Attach 5: Small Boat Safety

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Insect Hazards Additional Attachments:	2. Divisions/Groups/Units affected:		3. Job Tasks Involving Hazard:	
	Potential Sources	Signs & Symptoms	Control	Waterway and Facility Verifications	
Insect Bites & Stings	Bees	<p>Allergic person:</p> <ul style="list-style-type: none"> -Swollen throat -Difficult breathing -Noisy breath -Sudden pain -Severe itching, hives, acute redness, swelling -white firm swelling -reduced consciousness, shock 	<ul style="list-style-type: none"> - Recon area prior to work & identify nests & habitats - Identify as hazard areas & place on SSP map - Provide insect repellent - Encourage long sleeves & pants if practical 	<ul style="list-style-type: none"> - Wash wound with soap & water - Request med assistance for allergic persons - Remove stinger without pinching or squeezing - Use cold pack to reduce swelling, use pad between skin and pack - Keep wounded area below heart to slow spread of venom - Do not administer aspirin or alcohol 	
	Black Widow Spider	<ul style="list-style-type: none"> -Systemic poison -Flu – like symptoms -Severe abdominal pain -Rigidity, muscle pain, cramping, -Chest tightness, breathing difficulty, -Pain in soles of feet -Alternating dry & salivating mouth, -Nausea, vomiting -Profuse sweating or swollen eyelids 	<ul style="list-style-type: none"> - Conduct tick & bite inspection during breaks and prior to departing site - Identify persons with insect allergies & restrict them where necessary - Obtain emergency insect bite kits 	<ul style="list-style-type: none"> - Wash wound with soap & water - Request med assistance address symptoms - Use cold pack to reduce swelling, use pad between skin and pack 	
	Brown Recluse	<ul style="list-style-type: none"> -Severe redness -Red circle around bite -Bite takes several months to heal 		<ul style="list-style-type: none"> - Wash wound with soap & water - Request med assistance for allergic persons - Remove stinger without pinching or squeezing - Use cold pack to reduce swelling, use pad between skin and pack 	
	Ticks	<ul style="list-style-type: none"> -Flu like symptoms -Fever -Rash, joint pain, headaches 		<ul style="list-style-type: none"> - Wash wound with soap & water - Request med assistance for allergic persons - Remove tick with oil, alcohol or heated tweezers - Use tweezers to remove imbedded head - If fever, rash, unusual markings develop around bite, contact physician 	
4. Prepared By: XXXXX	5. Date/Time Briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025		SSP-Attach 6: Insect Hazards	

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Animal Hazards Additional Attachments:	2. Divisions/Groups/Units affected: Field Response		3. Job Tasks Involving Hazard: Waterway and Facility Verifications
	Potential Sources Dogs, Cats Skunks, Raccoons Foxes, Possums	Signs & Symptoms -Pain & tenderness of wound -Redness, heat, swelling -Puss under the skin -Red streaks around wound -Swollen lymph nodes in arm pits, groin & neck	Control - Recon area prior to work & identify nests & habitats - Identify animals & any unusual behavior - Relocate animals if necessary using wildlife experts - Report rabid animals to local wildlife authorities - Obtain emergency bite kits	Medical Treatment - Get medical attention ASAP to address infection - Ensure tetanus shot is updated - Interview individual to determine appearance/disposition of animal - Control serious bleeding - Apply pressure using gauze pad, tourniquets are inadvisable - Wash before touching wound - Wear rubber gloves when treating victim - Wash wounds that are not bleeding heavily - Cover with clean dressing and bandage - Get medical assistance immediately
		<u>Rabies</u> -Drooling -Irritability -Strange, abnormal behavior <i>Some or all of these symptoms may be present:</i> -Fang marks -Swelling, discoloration, pain -Heat around fang marks -Weakness, sweating, faintness, shock <u>Coral snake:</u> -Respiratory paralysis -Bizarre behavior -Unusual eye movement	- Recon area prior to work & identify nests & habitats - Place locations on SSP map - Identify animals & any unusual behavior - Relocate animals if necessary using wildlife experts - Report aggressive animals to local wildlife authorities - Obtain emergency bite kits	- Get medical attention ASAP - Ensure tetanus shot is updated - Interview individual to determine appearance/disposition of snake - Control serious bleeding - Apply pressure using gauze pad, tourniquets are inadvisable - Wash before touching wound - Wear rubber gloves when treating victim - Wash wounds that are not bleeding heavily - Cover with clean dressing and bandage Poisoned Victim - Get immediate medical attention - Keep patient still to slow spread of venom - Place bite area below heart to slow venom - Wash with soap & water - Use splint to immobilize bitten arms/legs - Use cold pack with gauze before skin - Do not administer aspirin or alcohol - Do not suck out poison - Do not use tourniquets
4. Prepared by: XXXXX	5. Date/time briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025		SSP-Attach 7: Animal Hazards

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Marine Animal and Plant Hazards Additional Attachments:	2. Divisions/Groups/Units affected: Field Response		3. Job Tasks Involving Hazard: Waterway and Facility Verifications	
Hazard Type	Potential Sources	Signs & Symptoms	Control	Medical Treatment	
Animal Stings & Punctures	<u>Group I</u> Jellyfish, Portuguese Man-o-war Anemones Corals Hydras <u>Group II</u> Urchins, Cone Shells, Stingrays, Spiny fish	-Pain & tenderness of wound -Redness, heat, swelling -Puss under the skin -Red streaks around wound <i>Sensitive Individuals</i> -Allergic reactions -Respiratory arrest -Fainting -Infections & tetanus may develop	- Recon area prior to work & identify nests & habitats - Place locations on SSP map - Outfit workers with protective clothing for water activities and to prevent bites	- Get medical attention ASAP to address infection - Ensure tetanus shot is updated - Interview individual to determine appearance of animal - Control serious bleeding <u>Group I</u> - Do not rub or scratch affected area - Sprinkle alcohol on affected area, follow with meat tenderizer or talcum if available (denatures toxin) <u>Group II</u> - Soak in very warm water for 30 minutes - Do not use very hot water	
Plants	Poison Ivy Poison Oak Poison Sumac	<i>Some or all of these symptoms may be present:</i> -Itching -Burning -Blistering -Rash & bumpy skin	- Recon area prior to work & identify plant types - Place locations on SSP map - Remove if necessary - Long sleeve shirts and pants should be worn - Gloves should be worn - Wash frequently during breaks & prior to departing work site. - Employ body screen salves	- If contact occurs, wash with soapy water immediately - Do not scratch - Provide medical attention of spreading is severe	
4. Prepared By: XXXX	5. Date/Time Briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025		SSP-Attach 7: Animal Hazards	

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Generic Signs & Symptoms of Toxic Exposure Attachments:	2. Divisions/Groups/Units affected: ALL	3. Job Tasks Involving Hazard: Boat Operations Waterways Assessment Site Assessment
Signs and Symptoms		Action to be Taken	
<ul style="list-style-type: none">- Sudden weight loss or change in appetite- Unusual fatigue or sleeping difficulties- Unusual irritability- Skin rashes/allergies/sores- Hearing loss- Vision loss or problems- Changes in sense of smell- Shortness of breath, asthma, cough, wheeze, excess sputum- Chest pains- Nausea, vomiting, dizziness- Weakness, tremors- Headaches- Stomach pains- Personality changes		<ul style="list-style-type: none">1. REMOVE PERSON AND OTHERS FROM SITE2. REPORT SYMPTOM TO SUPERVISOR3. EVALUATE POTENTIAL SOURCES4. REQUEST SITE CHARACTERIZATION BY SITE SAFETY OFFICER	
4. Prepared By: XXXX	5. Date/Time Briefed: XX XXX 2025 / XXXX	Last Update: XX XXX 2025	SSP-Attach 8: Signs/Symptoms of Toxic Exposure

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Container Inspections Additional Attachments:	2. Unit Assignment Response/VBS Team Prevention/Domestic Inspections	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
	Activity	Safe Work Practice	4. Checked []
	Pre-Inspection	<ul style="list-style-type: none"> - Receive safety briefing from Team Leader - Receive emergency procedures - Know location of emergency equipment - Ensure inspectors know how to contact emergency services - Ensure inspectors have good comms with each other - Ensure all personnel wear orange reflective vests - Utilize Personnel Protection Equipment 	
	Handling Operations	<ul style="list-style-type: none"> - Be aware of opening containers for falling debris - Be aware of slips, trips, and falls - Be aware of moving vehicles adjacent to container rows - Be aware of cables used for refrigerated containers & low oxygen content - Do not open bottom containers that are stacked with containers on top - Do not enter a 2.3 (Poisonous Gas) container until ventilated at least 15 min - Do not open a container marked Radioactive until authorized to do so - The buddy system shall be enforced while inspecting containers - Members must be in sight of one another - Ensure all containers are ventilated for at least 15 minutes 	
	Post Container Inspections	<ul style="list-style-type: none"> - Ensure you take muster and account for all personnel - Ensure you inventory all PPE, cones, tools, and comms equipment - Communicate that all inspectors are completed with container inspections 	
5. Prepared By: XXXX	6. Date/Time Briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025	SSP-Attach 9: Container Inspection

1. Incident Name HURRICANE XXX – Sector Jacksonville	2. Operational Period to be covered by IAP (Date/Time) From: XX XXX XXXX To: XX XXX XXXX	CG IAP COVERSHEET
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3. Approved by Incident Commander(s):

<u>ORG</u>	<u>NAME</u>
USCG	CAPT (Sector Commander) _____
USCG	DEPUTY IC _____
_____	_____
_____	_____
_____	_____

INCIDENT ACTION PLAN

The items checked below are included in this Incident Action Plan:

☒ ICS 202-CG (Incident Objectives)

☒ ICS 202A-CG (Command Direction)

☒ ICS 202B-CG (CIR)

☒ ICS 203-CG (Organization List) – OR – ICS 207-CG (Organization Chart)

☒ ICS 204-CGs (Assignment Lists)
 One copy each of any ICS 204-CG attachments:

☒ ICS 205-CG (Communications Plan)

☒ ICS 206-CG (Medical Plan)

☒ ICS 207-CG (Incident Organization Chart)

☒ ICS 208-CG (Site Safety Plan) or Note SSP Location

Other Attachments
☐ _____
☐ _____
☐ _____
☐ _____ ☐ _____
☐ _____

4. Prepared by: PSC -	Date/Time
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1. Incident Name	2. Operational Period (Date/Time) From: XX XXX 2020 XXXX To: XX XXX 2020 XXXX	INCIDENT OBJECTIVES ICS 202-CG
3. Objective(s) M Achieve 100% Accountability. M Tell the USCG story. M Maintain open lines of communication and transparency with key stakeholders. O Establish maritime domain awareness in coordination with port partners/OGAs. O Assess and reconstitute USCG response capabilities. O Assess and reconstitute USCG communications capabilities. O Restore the Marine Transportation System. O Execute statutory response activities.		
4. Operational Period Command Emphasis (Safety Message, Priorities, Key Decisions/Directions) See 202A for Command Emphasis.		
5. Prepared by:		Date/Time: XX XXX XXXX

1. Incident Name HURRICANE XXXX - Sector Jacksonville	2. Operational Period (Date/Time) From: XX XXX XXXX To: XX XXX XXXX	Command Direction ICS 202A-CG
3. Key Decisions and Procedures: <u>NAME OF INCIDENT:</u> HURRICANE XXXX - Sector Jacksonville <u>OPERATIONAL PERIOD:</u> Until Secured by Incident Commander; Shifts: XX; Work Hours: XX <u>FUNCTIONS:</u> Safety, SAR, Marine Transportation System Recovery, Oil Spill & Hazardous Substance Release - Environmental <u>ASSISTING & COOPERATING AGENCIES:</u> EPA, NOAA, PILOTS, CBP, Police (JSO & BCSO), Fire (JFRD & BCFD), Navy (NAS Jax, Mayport, King Bay), USACE, Canaveral Port Authority, Jax Port Authority, EOCs (Various Counties) <u>ORGANIZATION:</u> <u>AGENCY EXECUTIVE:</u> Seventh District Commander <u>INCIDENT COMMAND:</u> Sector Jacksonville Commander– Captain of the Port per 33 Code of Federal Regulations (CFR) 1.01-20 <u>COMMAND STAFF:</u> PIO – D7 PADET LOFR – USCG SOFR – USCG SSC - NOAA Legal Officer – D7(l) and Legal Support Team <u>GENERAL STAFF:</u> OSC – USCG PSC – USCG LSC – USCG FSC – USCG <u>FACILITIES:</u> EOC LOCATIONS: Duval, Nassau, St. Johns, Flagler, & Brevard Counties ICP LOCATION: Sector Jacksonville (Alta Dr) JIC LOCATION: TBD WATERWAY RECOVERY STAGING AREA: Sector Annex, ANT Jax, ANT Ponce, and Station Canaveral SAR STAGING AREA: STA Mayport, STA Ponce, STA Canaveral POLLUTION & FACILITY STAGING AREA: Sector ICP and MSU Canaveral DEPENDENT ASSISTANCE CENTER & CALL CENTER: Personnel Support Teams in Orlando and Atlanta HELIBASE: A/S Miami and Brunswick <u>DELEGATION OF AUTHORITY:</u> All Section Chiefs are empowered to staff according to the needs of the response. <u>IMT PROCEDURES/FUNCTION:</u> The Area Contingency Plan, Area Maritime Security Plan, 9700 OPLAN – Heavy Wx, Sector Jax Heavy Wx Plan and Geographic Response Strategies will be used, as appropriate, in planning operations. All responders will use USCG IMH and job aids as the IMT SOP. All IMT members shall review their QRGs in the Heavy Weather Plan. IMT will operate 24 hours daily until directed otherwise. <u>IC FUNCTIONALITY:</u> IC will approve all media releases. IC will approve visitation of VIPs to the response sites. The IC will coordinate Deputy IC to support the ICS process/daily battle rhythm.		
4. Priorities: <ul style="list-style-type: none"> • Life – Safety of Public and Responders • Restoration of Waterway Services for Commerce and National Defense – Consider our mission complete when all affected ports and waterways are operational • Protection of the Natural Environment – Respond aggressively to report of pollution • Communication with Citizens • Stakeholder Support – Continue to coordinate multiagency resources • Response Organization – Safely reconstitute our forces 		

5. Limitations and Constraints:

MANAGERIAL:

POLITICAL ENVIRONMENT:

Media Coverage: There is likely to be high media interest.

Public Confidence/Perception: Public confidence and trust is high. Continue engage Port Coordination Team and release MSIB updates.

Potential for Adverse Nation Security Impact: High potential impact Kings Bay SUBCOM and Canaveral NOTU. Engage DoD on mission support.

Potential for Adverse Economic/Environmental Impacts: Minimize impact to the marine transportation system and infrastructure. Closely track storm/port condition impacts on commercial activity.

Mass Public Hysteria: If there is limited fuel, water, and food, then public tension could escalate.

Large Scale Evacuation: Will follow County EOC and D7 evacuation guidance.

FINANCIAL:

Limits on Delegation of Authority: All purchase requests limits remain the same.

LOGISTICAL:

Personnel Accountability: Post-storm admin will verify all personnel and dependents welfare through CGPAAS. Resource unit will actively track personnel deployed for response. Operation Section Chief and Division/Group Supervisor will keep Resource Unit apprised of personnel status.

Transportation: Accordance with 33 CFR 117.33, drawbridges need not open for the passage of vessels during periods of natural disasters unless directed to do so by the District Commander. COTP will coordinate with county or local Emergency Operations Centers (EOC) in planning the order in which bridges will be closed and/or locked down. General guidelines are to begin closing bridges eight hours prior to the forecasted arrival of sustained gale force winds.

Resource Ordering Processes: Actively track Critical Resource Requests for response through D7 Area Command Resource Tracker

Communications Equip: VHF radios and cell phones will be primary means of communication for Assessment Teams. Cell phone coverage may be severely limited in some sections of the response area.

Medical: All medical emergencies will be reported to the ICP and supported by local emergency responders and hospitals.

OPERATIONAL/SAFETY/ENVIRONMENTAL:

Port Condition: Change to Port Status will be generated through Local Notice to Mariners and Marine Safety Information Bulletins (MSIBs) which are posted online on Sector Jacksonville's public website, accessible under the "Port Information" at: <https://www.atlanticarea.uscg.mil/Our-Organization/District-7/Units/Sector-Jacksonville-Home/> Will also be communicated through Port Coordination Team and Jacksonville Maritime Exchange.

PPE Requirements: Ensure all operations are conducted in a safe manner. All personnel adhere to PPE requirement, changing weather conditions, and proper hydration.

PHYSICAL ENVIRONMENT:

Weather: There will be NO OPERATIONS until the storm has safely passed.

Night Operations: There will be NO NIGHTTIME OPERATIONS, except for SAR.

6. Prepared by: (Planning Section Chief)

XXXX

Date/Time

XX XXX XXXX

FORM INSTRUCTIONS

Purpose. The Command Direction form supplements the ICS 202 form by documenting the IC/UC strategic direction and guidance through Key Decisions/Procedures, Priorities and Limitations/Constraints for use during the next operational period.

Preparation. The Command Direction form is completed by the Planning Section following each Unified Command Objectives Meeting conducted (input may be made during the Initial Unified Command Meeting) and aids with Command Direction for the Command and General Staff meeting and when preparing the Incident Action Plan.

Distribution. The Command Direction form may be included with the IAP and given to all supervisory personnel at the Section, Branch, Division/Group, and Unit levels. All completed original forms MUST be given to the Documentation Unit.

Item #	Item Title	Instructions
1.	Incident Name	Enter the name assigned to the incident.
2.	Operational Period	Enter the time interval for which the form applies. Record the start and end operational period date and time.
3.	Key Decisions and Procedures	Enter operational guiding measures from the Unified Command. Provide IMT process guidance for delegation of authority, agency cooperation, cost sharing, resource ordering and other administrative guidance.
4.	Priorities	Enter clear, concise statements of strategic direction for managing the response. These priorities are for the incident response for this operational period and for the duration of the incident. Listed in order of importance.
5.	Limitations and Constraints	Enter clear, concise guidelines for response limiting factors and restrictions due to operations, weather, jurisdictions, resources and parameters agreed upon by the Unified Command.
6.	Prepared by	Enter the name of the person completing the form (usually the Planning Section Chief).
	Date/Time	Enter date (month, day, and year) and time prepared (24-hour clock).

NOTE: The 03/2013 version changes the order from Priorities, Limitations/Constraints and Key Decisions to Key Decisions/Procedures, Priorities and Limitations/Constraints because that is the order they will be developed by the UC and briefed to the Incident Management Team. The new version also corrected some typographical errors and explanation of preparation and use of the form.

1. Event Name HURRICANE XXXX – Sector Jacksonville	2. Operational Period (Date/Time) From: XX XXX XXXX To: XX XXX XXXX	CRITICAL INFORMATION REQUIREMENTS ICS 202B
3. Critical Information Requirements: CIR: (CIRs are a comprehensive list of information requirements that the IC/UC has identified as critical to facilitate timely decision making. These CIRs should be tracked by the Planning Section and incorporated into the daily situation reports) <ul style="list-style-type: none"> • Continue tracking of any emergent, significant events within the incident (pollution, marine casualty, etc.). • Public health impacts. • Unplanned VIP visits en-route/planning/arriving. • Media interview requests. • Special requests from agencies or state/county EOCs. • Any damage to vessels or facilities, USCG, or commercial. • Port stakeholder interests and concerns. • Impacts to navigational waterways; damage to ATON or obstructions. • When units are safely reconstituted or unable to reconstitute. Immediate Reporting Thresholds: (Should any of the following issues occur the Incident Commander is to be notified immediately) <ul style="list-style-type: none"> • Death or injury (requiring hospitalization) of a responder or a CG dependent. • Anytime there is a major shift in operations that significantly deviates from planned operations. • Anytime the Safety Officer shuts down operational activity due to a safety issue. • Negative special interest perceptions of response operations. • Negative media coverage. • Significant political impact, as well as any external Governmental Affairs activity, VIP, and Flag moments. • USCG vessel or aircraft casualties impacting ability to meet hurricane response plans 		
4. Prepared by: XXXX (PSC)	Date/Time XX XXX XXXX	

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name: HURRICANE XXXX – Sector Jacksonville		2. Operational Period: <div style="display: flex; justify-content: space-between;"> <div>Date From: <input type="text"/></div> <div>Date To: <input type="text"/></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Time From: <input type="text"/></div> <div>Time To: <input type="text"/></div> </div>	
3. Incident Commander(s) and Command Staff:		7. Operations Section:	
IC/UCs	Name/Phone Number	Chief	Name Number
		Deputy	Name Number
Deputy	Name/Phone Number	Staging Area	
Safety Officer	Name/Phone Number	Branch	
Public Info. Officer	Name/Phone Number	Branch Director	
Liaison Officer	Name/Phone Number	Deputy	
4. Agency/Organization Representatives:		Division/Group	Pollution Assessment GRU SUP Phone Number
Agency/Organization	Name	Division/Group	
Volusia EOC Rep	Name/Phone Number	Division/Group	
St. Johns EOC Rep	Name/Phone Number	Division/Group	
Brevard EOC Rep	Name/Phone Number	Division/Group	
Nassau EOC Rep	Name/Phone Number	Branch	Marine Transportation System Recovery
		Branch Director	Name Phone Number
		Deputy	Name Phone Number
5. Planning Section:		Division/Group	WW GRU SUP Phone Number
Chief	Name/Phone Number	Division/Group	N. DIVS Phone Number
Deputy	Name/Phone Number	Division/Group	S. DIVS Phone Number
Resources Unit	Name/Phone Number	Division/Group	
Situation Unit	Name/Phone Number	Division/Group	
Documentation Unit	Name/Phone Number	Branch	
Demobilization Unit	Name/Phone Number	Branch Director	
Technical Specialists		Deputy	
		Division/Group	SAR GRU SUP Phone Number
		Division/Group	Recons GRU SUP Phone Number
		Division/Group	
6. Logistics Section:		Division/Group	
Chief	Name/Phone Number	Division/Group	
Deputy	Name/Phone Number	Air Operations Branch	
Support Branch	Name/Phone Number	Air Ops Branch Dir.	
Director	Weapons Support Unit Name/Number		
Supply Unit	Name/Phone Number		
Facilities Unit	Name Phone Number	8. Finance/Administration Section:	
Ground Support Unit	Name/Phone Number	Chief	Name/Phone Number
Service Branch		Deputy	
Director		Time Unit	
Communications Unit	Name/Phone Number	Procurement Unit	Name/Phone Number
Medical Unit	Name/Phone Number	Comp/Claims Unit	
Food Unit		Cost Unit	Name/Phone Number
9. Prepared by: Name: XXXX Position/Title: SITL Signature: _____			
ICS 203		IAP Page	
Date/Time: <input type="text"/>			

ICS 203

Organization Assignment List

Purpose. The Organization Assignment List (ICS 203) provides ICS personnel with information on the units that are currently activated and the names of personnel staffing each position/unit. It is used to complete the Incident Organization Chart (ICS 207) which is posted on the Incident Command Post display. An actual organization will be incident or event-specific. **Not all positions need to be filled.** Some blocks may contain more than one name. The size of the organization is dependent on the magnitude of the incident, and can be expanded or contracted as necessary.

Preparation. The Resources Unit prepares and maintains this list under the direction of the Planning Section Chief. Complete only the blocks for the positions that are being used for the incident. If a trainee is assigned to a position, indicate this with a "T" in parentheses behind the name (e.g., "A. Smith (T)").

Distribution. The ICS 203 is duplicated and attached to the Incident Objectives (ICS 202) and given to all recipients as part of the Incident Action Plan (IAP). All completed original forms must be given to the Documentation Unit.

Notes:

- The ICS 203 serves as part of the IAP.
- If needed, more than one name can be put in each block by inserting a slash.
- If additional pages are needed, use a blank ICS 203 and repaginate as needed.
- ICS allows for organizational flexibility, so the Intelligence/Investigations Function can be embedded in several different places within the organizational structure.

Block Number	Block Title	Instructions
1	Incident Name	Enter the name assigned to the incident.
2	Operational Period <ul style="list-style-type: none"> • Date and Time From • Date and Time To 	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.
3	Incident Commander(s) and Command Staff <ul style="list-style-type: none"> • IC/UCs • Deputy • Safety Officer • Public Information Officer • Liaison Officer 	Enter the names of the Incident Commander(s) and Command Staff. Label Assistants to Command Staff as such (for example, "Assistant Safety Officer"). For all individuals, use at least the first initial and last name. For Unified Command, also include agency names.
4	Agency/Organization Representatives <ul style="list-style-type: none"> • Agency/Organization • Name 	Enter the agency/organization names and the names of their representatives. For all individuals, use at least the first initial and last name.
5	Planning Section <ul style="list-style-type: none"> • Chief • Deputy • Resources Unit • Situation Unit • Documentation Unit • Demobilization Unit • Technical Specialists 	Enter the name of the Planning Section Chief, Deputy, and Unit Leaders after each position title. List Technical Specialists with an indication of specialty. If there is a shift change during the specified operational period, list both names, separated by a slash. For all individuals, use at least the first initial and last name.

Block Number	Block Title	Instructions
6	Logistics Section <ul style="list-style-type: none"> • Chief • Deputy Support Branch <ul style="list-style-type: none"> • Director • Supply Unit • Facilities Unit • Ground Support Unit Service Branch <ul style="list-style-type: none"> • Director • Communications Unit • Medical Unit • Food Unit 	<p>Enter the name of the Logistics Section Chief, Deputy, Branch Directors, and Unit Leaders after each position title.</p> <p>If there is a shift change during the specified operational period, list both names, separated by a slash.</p> <p>For all individuals, use at least the first initial and last name.</p>
7	Operations Section <ul style="list-style-type: none"> • Chief • Deputy • Staging Area Branch <ul style="list-style-type: none"> • Branch Director • Deputy • Division/Group Air Operations Branch <ul style="list-style-type: none"> • Air Operations Branch Director 	<p>Enter the name of the Operations Section Chief, Deputy, Branch Director(s), Deputies, and personnel staffing each of the listed positions. For Divisions/Groups, enter the Division/Group identifier in the left column and the individual's name in the right column.</p> <p>Branches and Divisions/Groups may be named for functionality or by geography. For Divisions/Groups, indicate Division/Group Supervisor. Use an additional page if more than three Branches are activated.</p> <p>If there is a shift change during the specified operational period, list both names, separated by a slash.</p> <p>For all individuals, use at least the first initial and last name.</p>
8	Finance/Administration Section <ul style="list-style-type: none"> • Chief • Deputy • Time Unit • Procurement Unit • Compensation/Claims Unit • Cost Unit 	<p>Enter the name of the Finance/Administration Section Chief, Deputy, and Unit Leaders after each position title.</p> <p>If there is a shift change during the specified operational period, list both names, separated by a slash.</p> <p>For all individuals, use at least the first initial and last name.</p>
9	Prepared by <ul style="list-style-type: none"> • Name • Position/Title • Signature • Date/Time 	<p>Enter the name, ICS position, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).</p>

1. Incident Name HURRICANE XXXX – Sector Jacksonville		2. Operational Period (Date/Time) POST-STORM IAP EFFECTIVE XX XXX/XXXX		Assignment List ICS 204-CG	
3. Branch		4. Division/Group/Staging Pollution Assessment Group			
5. Operations Personnel					
Operations Section Chief: _____		Name		Affiliation	
Branch Director: _____		Contact # (s)		Division/Group Supervisor/STAM: _____	
6. Resources Assigned					
"X" indicates 204a attachment with additional instructions					
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	
North Team			2	Require Gov' t Vehicle	<input type="checkbox"/>
Central Team			2	Require Gov' t Vehicle	<input type="checkbox"/>
South Team			2	Require Gov't Vehicle	<input type="checkbox"/>
MSU Canaveral					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
7. Work Assignments					
North Team: ____ / ____ Central Team: ____ / ____ South Team: ____ / ____					
North/Central/South Teams – Conduct post-storm assessments via marina visits in accordance with the Master Marina List in Annex "P" and any additional marinas directed by the GRU SUP. Note all potential fuel discharge locations, vessels damaged/sank during storm, and any specific hazard concerns for each area. Report all findings and debrief to GRU SUP.					
GRU SUP – Direct marina visits to the North, Central, and South Teams as appropriate if potential or actual environmental threat is reported. Collect all data returned from field and create common operating picture snapshot via Survey123 application. Prioritize physical post-storm assessment and task North/Central/South Teams.					
7. Special Instructions:					
Teams need to document all findings and take photographs as deemed necessary. Teams will conduct a thorough debrief with GRU SUP to ensure all documentation is included in master tracker. All teams should coordinate with adjacent teams to assist in larger/heavier workload areas as needed.					
Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinated with Pollution GRU SUP.					
9. Communications (radio and/or phone contact numbers needed for this assignment)					
Name/Function Radio: Freq./System/Channel Phone Cell/Pager _____					
Primary _____					
Secondary _____					
10. Prepared by:		11. Reviewed by (PSC):		12. Reviewed by (OSC):	
Date/Time		Date/Time		Date/Time	

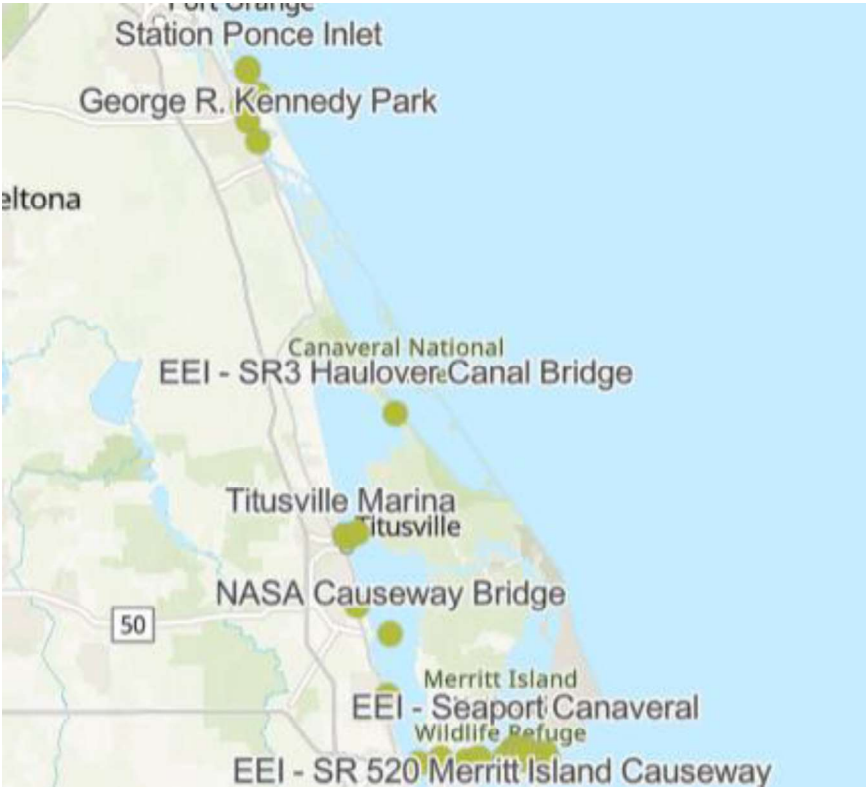
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7. Work Assignments ANT JAX Strike Team 1 - Conduct post storm assessments of all Aids to Navigation listed on the Port Recovery Critical Aids list: Fernandina/St. Marys. Complete Port Essential Elements of Information boards located in Critical Aids List of the Port Recovery Plan. ANT JAX Strike Team 2 - Conduct post storm assessments of all Aids to Navigation listed on the Port Recovery Critical Aids list: St. Johns River. Complete Port Essential Elements of Information boards located in Critical Aids List of the Port Recovery Plan. ANT Ponce Strike Team 1 - Conduct post storm assessments of all Aids to Navigation listed on the Port Recovery Critical Aids list: Canaveral Harbor/Entrance. Complete Port Essential Elements of Information boards located in Critical Aids List of the Port Recovery Plan. Heavy Lift ATON SRU – As Directed. Channel Assessment Strike Team – Coordinate with Kings Bay ACOE ride-along.																																			
8. Special Instructions: Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinated with WW GRU SUP.																																			
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Infrastructure Task Force 2	MSTC		2	Require Gov' t Vehicle																									
Infrastructure Task Force 3	MST3		2	Require Gov' t Vehicle																									
Inspection Strike Team	CWO		2	Require Gov't Vehicle																									
Investigations Strike Team	LT		1	Require Gov't Vehicle																									
7. Work Assignments Infrastructure Assessment Task Force 1 - Conduct post storm assessments of all regulated facilities and bridges in Fernandina. Complete Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, generally this is Fernandina section. Annex E allows flexibility to assign teams to various facilities based on operational and personnel constraints. Infrastructure Task Force 2 - Conduct post storm assessments of all regulated facilities and bridges in St. Johns River North. Complete the Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, generally this is St. Johns River NORTH (Blount Island and seaward) Facilities sections. Annex E allows flexibility to assign teams to various facilities based on operational and personal constraints. Infrastructure Task Force 3 - Conduct post storm assessments of all regulated facilities and bridges in St. Johns River South. Complete the Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, Generally this is St. Johns River SOUTH (upriver/South of Blount Island) and Green Cove Springs section. Annex E allows the flexibility to assign teams to various facilities based on operational and personal constraints. Inspections Strike Team – As needed, conduct damage assessments on all approved remain in port vessels in Fernandina and Jacksonville, Florida. Investigations Strike Team – As needed, conduct marine casualty investigations as needed within Sector Jacksonville AOR.																													
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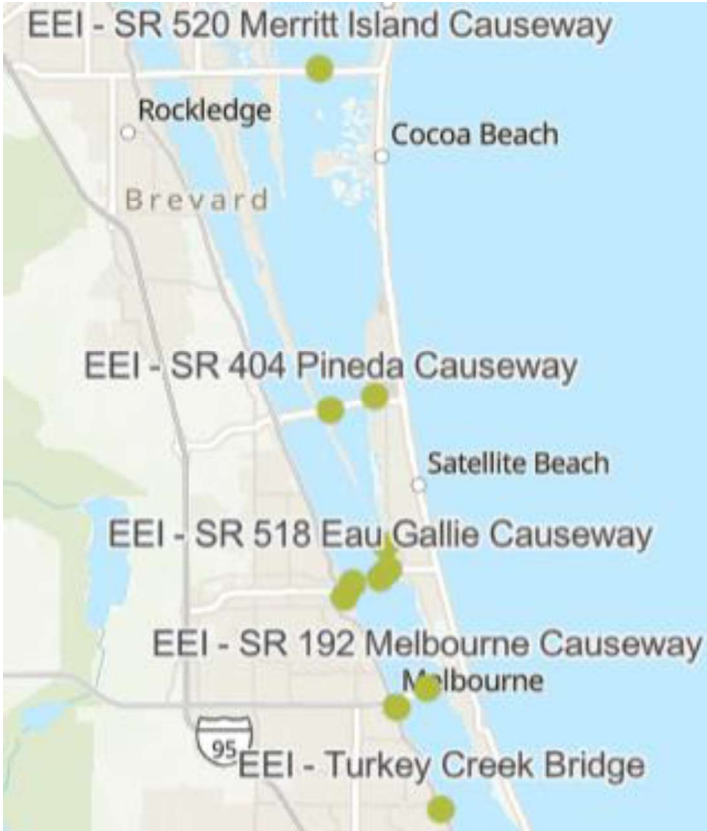
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Sector Command Center	CDO		4		<input type="checkbox"/>
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7. Work Assignments As needed.					
1. Receive reports from the SCC and other agencies to respond to emergent SAR. 2. If necessary, liaise with the D7 Air Ops Branch to request air support for emergent SAR. 3. Liaise with the Storm Avoidance DIVS to inform the SCC when assets become available for SAR, and upon return to homeport.					
7. Special Instructions: Ensure all resources are aware of the CCIRs and direct them to inform the chain as soon as practical whenever a briefing criterion has been met.					
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7. Work Assignments GRU SUP - Determine status of all cutters and 45' RB-Ms. Monitor cutter sustainability. Ensure units are inspected for damages and report status. Track assets as they RTB and report ETA to normal operations. Notify SITL and RESL of all asset movements. Units: Notify Group Supervisor of any and all asset movements, to include arrival and departures from assigned safe havens. Report any and all issues/incidents that affect readiness postures of asset and crew.																																																																						
7. Special Instructions: Ensure each team member is wearing appropriate PPE. Recalculate GAR scores as needed. Coordinate communication schedule SAG DIVS. If you can't reach the Group Supervisor via cell phone, please contact the following individuals for briefings/updates/assistance: Response: XXXX Prevention: XXXX																																																																						
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Data Collection			1	Laptop/Phone <input checked="" type="checkbox"/>																															
7. Work Assignments <p>North, Central and South Teams – Conduct post-storm assessments IAW with the Port Heavy Weather Plan and any additional marinas directed by the GRU SUP. Note all potential fuel discharge locations, vessels damaged/sank during storm, and any specific hazard concerns for each area. Report all findings in Port Canaveral Hurricane Assessment YYYY STORM-NAME (hyperlink to arcgis.com), any CIR, IRTs to be reported on the Singal STORM Channel. Priority Facilities are: Oil Terminals, Cruise Terminals, Cargo Terminals, Marinas.</p> <p>Other teams will conduct assignments as designated on 204a. Overflight and Waterway Survey teams ops might be delayed to future operational cycles due to resource availability and limitations.</p> <p>GRU SUP – Direct marina visits to North and South Teams as appropriate, will coordinate supporting efforts from SEC JAX Southern Team. Review all data via Port Canaveral Hurricane Assessment YYYY STORM-NAME (hyperlink to arcgis.com). Prioritize physical post-storm assessment of Oil & Passenger vessel facilities prior to other cargo or marinas.</p>																																			
7. Special Instructions: Locations prioritized based on storm path. Highest risk areas shall be visited first. <p>Teams will utilize ICS-214 to log all facility visits/verifications as well as any actions/interactions of importance. Teams need to document all findings and take photographs as deemed necessary. Teams will conduct a thorough debrief with GRU SUP to ensure all documentation is included in master tracker. All teams should coordinate with adjacent teams to assist in larger/heavier workload areas as needed.</p> <p>Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinated with Pollution GRU SUP.</p> <p>Identify and mark all new derelict vessels using the Port Canaveral Hurricane Assessment YYYY STORM-NAME (hyperlink to arcgis.com) if possible.</p> <p>Notify SOFR in the event of injury or illness beyond first aid or if stop work was implanted for safety concern (434) 609-0291.</p> <p>Take PA/media-worthy photos of Responders/Response Actions in the field performing mission and send to Sector PAO and Duty PADET (834-412-7608).</p>																																			
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10. Prepared by: _____ Date/Time _____		11. Reviewed by (PSC): _____ Date/Time _____		12. Reviewed by (OSC): _____ Date/Time _____																															

1. Incident Name Hurricane XXX – Sector Jacksonville		2. Operational Period (Date/Time) From: DDMMYY/TTTT To: DDMMYY/TTTT		Assignment List ICS 204a-CG	
3. Branch Canaveral		4. Division/Group/Staging Port Assessment Group			
5. Strike Team/Task Force/Resource (Identifier) North Team			6. Leader		7. Assignment Location MSU Port Canaveral/Northern Half of AOR
8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations					
<div style="display: flex; justify-content: space-between;"> <div style="width: 35%;"> <ol style="list-style-type: none"> 1. USCG Station Ponce inlet 2. New Smyrna Inlet Marinas 3. North Causeway Bridge 4. North Causeway Boat Ramp and Marina 5. River Deck Marina 6. Smyrna Yatch Club 7. George R. Kennedy Park 8. Titusville Marina/ Westland Marina 9. A. Max Brewer Memorial Pkwy 10. Kennedy point Park 11. NASA Causeway Bridge 12. Highway 528 13. Beyel Brothers 14. Harbor Town marina 15. Cape Crossing Marina </div> <div style="width: 60%; text-align: center;">  </div> </div> <div style="margin-top: 20px;"> Note: </div>					
Approved Site Safety Plan Located at:					
9. Other Attachments (as needed)					
<input checked="" type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
10. Prepared by: _____ Date/Time _____		11. Reviewed by (PSC): _____ Date/Time _____		12. Reviewed by (OSC): _____ Date/Time _____	

1. Incident Name Hurricane XXX – Sector Jacksonville		2. Operational Period (Date/Time) From: DDMMYY/TTTT To: DDMMYY/TTTT		Assignment List ICS 204a-CG	
3. Branch Canaveral		4. Division/Group/Staging Port Assessment Group			
5. Strike Team/Task Force/Resource (Identifier) Central Team		6. Leader		7. Assignment Location MSU Port Canaveral/Southern Half of AOR	
8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations					
<div style="display: flex;"> <div style="flex: 1;"> <ol style="list-style-type: none"> 1. Jetty Park 2. CT3 3. CT2 4. Ambassador Services SCP1/ SCP2/ SCP3/SCP4 5. CT1 6. Restaurant Docks 7. Wild Ocean Seafood 8. Local Marinas (Blue Points, Cape, Port Canaveral, Ocean Club) 9. Seaport Canaveral NCP1 /NCP 2 10. Stabilis 11. Construction Staging Site NCP3/NCP4 12. Lehigh Cement 13. Morton Salt 14. GT USA NCP 5/NCP 6 15. USCG Station Canaveral NCP7 16. NCP 7.5 17. NCP 8 18. CT 5 19. CT 6 20. CT 8 21. CT 10 22. Canaveral Locks </div> <div style="flex: 2;"> </div> </div>					
Approved Site Safety Plan Located at:					
9. Other Attachments (as needed)					
<input checked="" type="checkbox"/> Map/Chart <input type="checkbox"/> _____		<input type="checkbox"/> Weather Forecast/Tides/Currents <input type="checkbox"/> _____		<input type="checkbox"/> _____ <input type="checkbox"/> _____	
10. Prepared by: _____ Date/Time _____		11. Reviewed by (PSC): _____ Date/Time _____		12. Reviewed by (OSC): _____ Date/Time _____	

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3. Branch Canaveral		4. Division/Group/Staging Port Assessment Group			
5. Strike Team/Task Force/Resource (Identifier) South Team		6. Leader		7. Assignment Location MSU Port Canaveral/Southern Half of AOR	
8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations					
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <ol style="list-style-type: none"> 1. 2. Rodney Ketcham Boat Ramp 3. 520 Bridge 4. Patrick Space Force Base and marina 5. 404 Bridge 6. Lansing Island bridge 7. Mathers Bridge 8. 518 Bridge 9. Eau Gallie inlet and Marinas 10. 192 Bridge 11. Crane Creek Inlet and Marinas 12. Turkey Creek Inlet and Marinas </div> <div style="width: 50%;">  </div> </div>					
Note:					
Approved Site Safety Plan Located at:					
9. Other Attachments (as needed)					
<input checked="" type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
10. Prepared by: _____		11. Reviewed by (PSC): _____		12. Reviewed by (OSC): _____	
Date/Time _____		Date/Time _____		Date/Time _____	

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3. Branch Canaveral	4. Division/Group/Staging Port Assessment Group		
5. Strike Team/Task Force/Resource (Identifier) Waterway Survey	6. Leader	7. Assignment Location Cape Marina/Port Canaveral Channel	
8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations			

Proceed to assigned survey vessel provided by either Land & Sea, Canaveral Pilots or USACE.

Verify conditions of the waterway’s ATON & Depth is in compliance with charted locations and depths as needed.

Note any discrepancies via [Port Canaveral Hurricane Assessment YYYY STORM-NAME \(hyperlink to arcgis.com\)](#), or SIGNAL App STORM Channel.



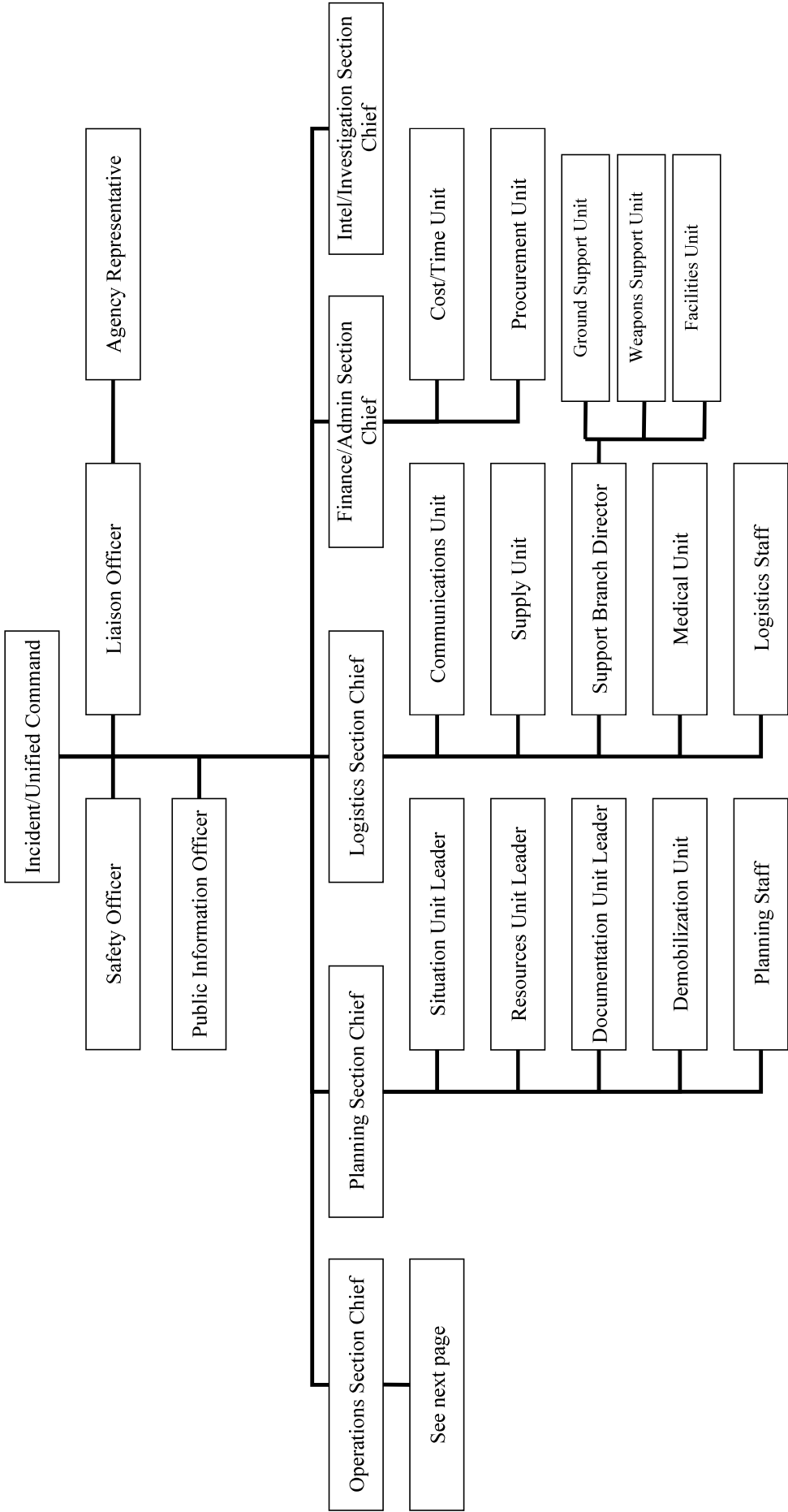
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<p>Contact all AOR marinas to ensure to assess any pollution or navigable waterway threats.</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width:25%;">Name</th> <th style="width:15%;">POC</th> <th style="width:15%;">Number</th> <th style="width:45%;">Address</th> </tr> </thead> <tbody> <tr><td>Sunrise Marina</td><td>Robin Roark</td><td>321-783-9535</td><td>505 Glencheek Dr Port Canaveral, FL 32920</td></tr> <tr><td>Bluepoints Marina</td><td>Keith Smith</td><td>321-799-2860</td><td>726 Scallop Dr, Cape Canaveral, FL 32920</td></tr> <tr><td>New Smyrna Marina</td><td>Jay Wilson</td><td>386-427-4514</td><td>200 Boatyard St, New Smyrna Beach, FL 32169</td></tr> <tr><td>Holly Bluff Marina</td><td>Jennifer Armstrong</td><td>386-822-9992</td><td>2280 Hontoon Rd. Deland, FL 32720</td></tr> <tr><td>Hontoon Landing Resort & Marina</td><td>Chris White</td><td>386-734-2474</td><td>2317 River Ridge Rd. 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1. Incident Name HURRICANE XXXX - Sector Jacksonville		2. Operational Period (Date / Time) From: XX XXX 2025 / XXXX To: XX XXX 2025 / XXXX		INCIDENT RADIO COMMUNICATIONS PLAN ICS 205-CG	
3. BASIC RADIO CHANNEL USE					
SYSTEM / CACHE	CHANNEL	FUNCTION	FREQUENCY	ASSIGNMENT	REMARKS
ANT Jacksonville Beach	Cell Phone	Primary Communications	XXX-XXX-XXXX VHF-16 / 21A		Primary Cell Phone:
ANT Ponce de Leon Inlet	Cell Phone	Primary Communications	XXX-XXX-XXXX OIC XXX-XXX-XXXX Duty VHF-16 / 21A		OIC Cell Phone OOD Duty Phone
MFPU Kings Bay	Cell Phone	Primary Communications	XXX-XXX-XXXX VHF-16 / 21A		CDO Duty Phone
MSST Kings Bay	Cell Phone	Primary Communications	XXX-XXX-XXXX VHF-16 / 21A		XXXX OPS Officer
CGC MARIA BRAY	Cell Phone/CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone Ships VHF Radio
CGC HAMMER	Cell Phone/CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone Ships VHF Radio
CGC DIAMONDBACK	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone
CGC SKIPJACK	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone
CGC COHO	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone
4. Prepared by: (Communications Unit) XXXXX COML/ Sector Jacksonville XXXXX COML/Sector Jacksonville					
INCIDENT RADIO COMMUNICATIONS PLAN (Rev.07/04)					
ICS 205-CG					

1. Incident Name HURRICANE XXXX - Sector Jacksonville		2. Operational Period (Date / Time) From: XX XXX/ XXXX To: XX XXX XXXX		INCIDENT RADIO COMMUNICATIONS PLAN ICS 205-CG	
3. BASIC RADIO CHANNEL USE					
SYSTEM / CACHE	CHANNEL	FUNCTION	FREQUENCY	ASSIGNMENT	REMARKS
STA Mayport	Cell Phone	Primary Communications	904-564-7516 Duty XXX-XXX-XXXX CO VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
STA Ponce De Leon Inlet	Cell Phone	Primary Communications	386-428-9085 Duty XXX-XXX-XXXX OIC VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
STA Port Canaveral	Cell Phone	Primary Communications	321-868-4200 Duty XXX-XXX-XXXX CO VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
CGC SEA DEVIL	Cell Phone CG-112	Primary Communications	XXX-XXX-XXXX CG-112	TBD	Ship's Cell Phone Ship's VHF Radio
CGC SEA FOX	Cell Phone CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112	TBD	Ship's Cell Phone Ship's VHF Radio
HITRON	Phone	Primary Communications	904-591-8949 Duty	TBD	Duty Phone
4. Prepared by: (Communications Unit) COM1/ Sector Jacksonville COM1/Sector Jacksonville					
INCIDENT RADIO COMMUNICATIONS PLAN (Rev.07/04)					
ICS 205-CG					

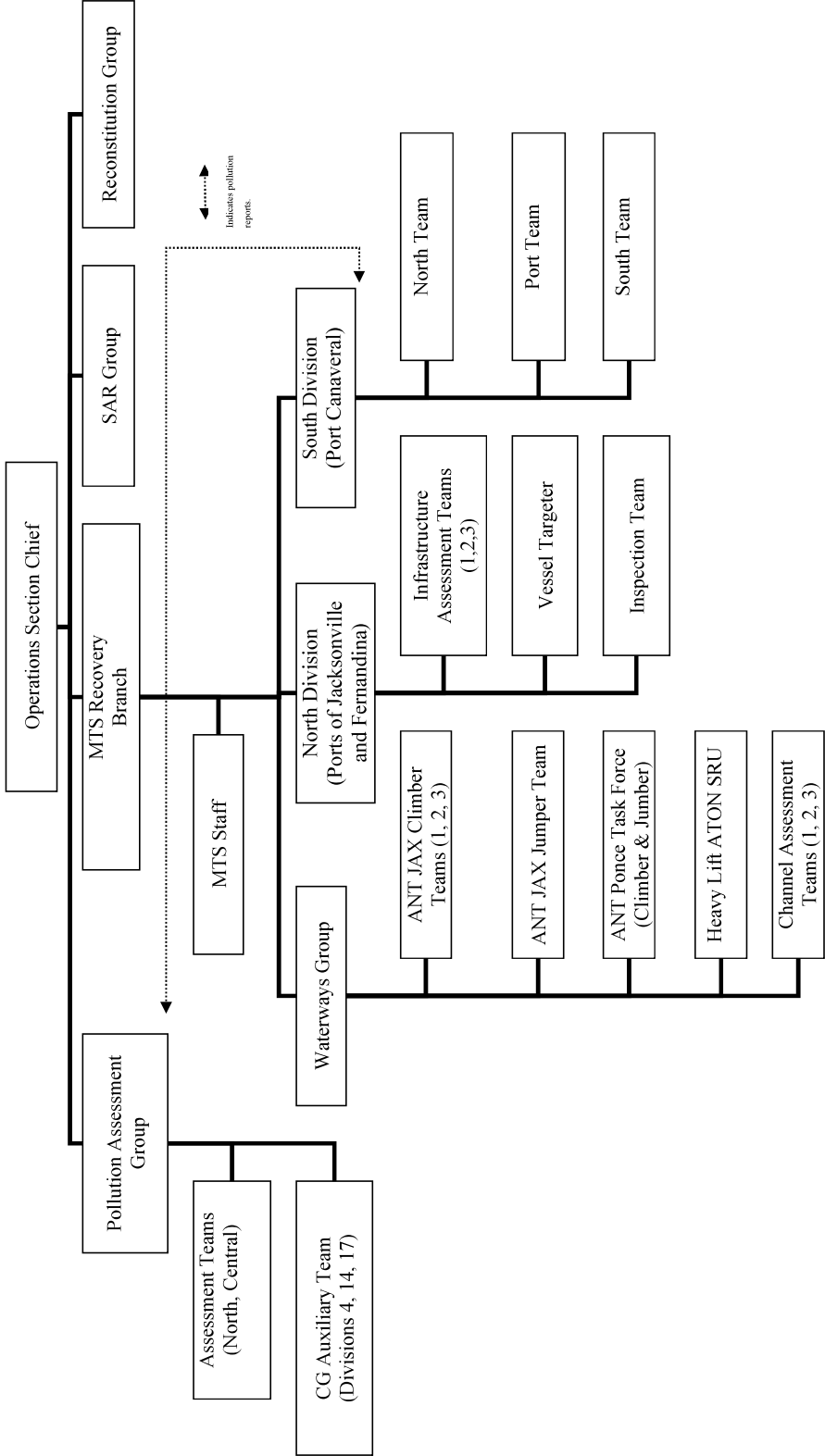
1. Incident Name HURRICANE XXXX – Sector Jacksonville		2. Operational Period (Date / Time) From: XX XXX XXXX To: XX XXX XXXX		MEDICAL PLAN ICS 206-CG			
3. Medical Aid Stations							
Name	Location	Contact #	Paramedics On site (Y/N)				
Naval Hospital Jacksonville	2080 Child St, Jacksonville, FL 32212	(904)542-7344	NO				
Naval Branch Health Clinic	2104 Massey Ave, Jacksonville, FL 32228	(904)270-4220	NO				
Sector Jacksonville Medical	10426 Alta Drive, Jacksonville, FL 32226	(904)714-7545	NO				
4. Transportation							
Ambulance Service	Address	Contact #	Paramedics On board (Y/N)				
Local 911		911	YES				
5. Hospitals							
Hospital Name	Address	Contact #	Travel Time		Burn Center?	Heli-Pad?	
			Air	Ground			
UF Health Jacksonville (Level 1 Trauma Center)	655 W 8 th St, Jacksonville, FL 32209	(904)244-0411		17 min.	No	Yes	
UF Health North	15255 Max Leggett Parkway, Jacksonville, FL 32218	(904)383-1000		10 min.	No	Yes	
Baptist Medical Center Jacksonville (Downtown)	800 Prudential Dr, Jacksonville, FL 32207	(904)202-2000		19 min.	No	Yes	
Baptist Medical Center Beaches	1350 13 th Ave S, Jacksonville, FL 32250	(904)627-2900		26 min.	No	Yes	
St. Vincent's Medical Center Riverside	1 Shircliff Way, Jacksonville, FL 32204	(904)308-7300		23 min.	No	Yes	
Mayo Clinic	4500 San Pablo Rd S, Jacksonville, FL 32224	(904)953-2000		24 min.	No	Yes	
Memorial Hospital	3625 University Blvd S, Jacksonville, FL 32216	(904)399-6111		20 min.	No	Yes	
Halifax Health Medical Center	303 N Clyde Morris Blvd, Daytona Beach, FL 32114	(386)425-4000		37 min.	Yes	Yes	
Halifax Health Medical Center of Port Orange	1041 Dunlawton Ave, Port Orange, FL 32127	(386)425-4700		27 min.	No	No	
Bert Fish Medical Center	401 Palmetto St, New Smyrna Beach, FL 32168	(386)424-5000		13 min.	No	Yes	
Palm Bay Hospital	1425 Malabar Rd NE, Palm Bay, FL 32907	(321)434-8000		46 min.	No	Yes	
Wuesthoff Medical Center - Rockledge	110 Longwood Ave, Rockledge, FL 32955	(321)636-2211		21 min.	No	Yes	
Health First Cape Canaveral Hospital	701 W Cocoa Beach Causeway, Cocoa Beach, FL 32931	(321)799-7111		15 min.	No	Yes	
6. Special Medical Emergency Procedures Jacksonville Fire and Rescue (904)630-0434 New Smyrna Beach Fire Dept. (386)424-2216 Brevard County Fire Rescue (321)633-2056 (Handles all EMS calls)							
7. Prepared by: (Medical Unit Leader) XXXX		Date/Time		8. Reviewed by: (Safety Officer) XXXX		Date/Time	
MEDICAL PLAN				ICS 206-CG (Rev.07/04)			

Incident Name: HURRICANE XXXXXXXX	Date Prepared: XXXXX	Time Prepared: XXXX	Operational Period Date: XXXXX	Operational Period Time: XXXX-XXXX
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Prepared By: XXXX	Company Name: USCG	ICS Position: SUTL	Approved By: PSC	Company Name: USCG
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Prepared By: XXXX	Company Name: USCG	ICS Position: SUTL	Approved By: PSC	Company Name: USCG
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ICS Compatible
Site Safety and Health Plan
For

SECTOR JACKSONVILLE

Table of Forms

Form Name	Form #	Use	Required	Optional	Attached?	Updated in this edition?
Site Safety Plan	B	Post-impact phase (rescue and recovery)	X		Yes	
Site Maps (to be completed o/s)	C	Post-impact phase map of site and hazards	X		No	
Personal Protective Equipment – Bullet proof vests / PFDs	D	Part of Form B, to address emergencies	X		Yes	
Personal Protective Equipment	F	Documents PPE equipment and procedures	X		Yes	
Worker Acknowledgement Form	I	To document members read and understand.	X			
SSP-Attach 1: Use of Force	SSP-Attach 1	Before Operation determine UOF/ROE	X		Yes	
SSP-Attach 2: Vehicle Safety	SSP-Attach 2	To document safe Operation	X		Yes	
SSP Attach 3: Heat Stress	SSP-Attach 3	Heat Stress Guidelines for Personnel	X		Yes	
SSP Attach 4: Safety Briefings	SSP-Attach 4	To Document pre/post safety concerns	X		Yes	
SSP Attach 5: Small Boat Safety	SSP-Attach 5	Documents policy and procedures	X		Yes	
SSP Attach 6: Insect Hazards	SSP-Attach 6	To determine natural inhibitors	X		Yes	
SSP Attach 7: Animal Hazards	SSP-Attach 7	Environmental/community concerns	X		Yes	
SSP Attach 8: Toxic Hazards	SSP-Attach 8	To determine signs/symptoms of exposure	X		Yes	
SSP Attach 9: Container inspections	SSP-Attach 9	Procedures for inspecting containers	X		Yes	

Sector Commander / Incident Commander Sector Jacksonville CAPT XXXX

Date: XX XXX XXXX

Site Safety Plan Quick Reference Card for CG personnel (page 1 of 2)

Before operations, each person must read and sign the complete Site Safety Plan (SSP). As information is updated, each person will be asked to review the new material. Supervisors/leaders will ensure that this is done. Operations Leaders will have an updated SSP available and SECTOR Jacksonville will have one at the Incident Command.

Before each operational period, crews must be briefed on the following:

- While serving at CG SECTOR Unified Command Pos (UCP), or any of its subordinate units, safety and health of all personnel shall be considered first and foremost the key focus for all of our operations. Additionally, all Occupational Safety & Health Administration (OSHA) and Coast Guard safety regulations remain in effect.
- Use operational risk management (ORM) to manage risk before each operation and as operations change.
- Be vigilant about heat stress, always keep hydrated, use sunscreen & insect repellent, and remain in the shade whenever possible. (Contact Incident Command Post for supplies.)
- Get enough rest, food, and recreation. Recommend at least 7 hours continuous sleep in between shifts.
- Obey all vehicle traffic rules and regulations. Major issues in this area include:
 - Treat intersections with inoperable traffic lights as four-way stops.
 - Follow all safe trailering procedures; use slower speeds; ensure wide berths when turning.
 - Be familiar with vehicle traffic and travel routes before getting behind the wheel.
 - Be prepared for poor highway and road conditions.
 - Plan travel time according to possible congestion not distance...(then add a half hour)
 - No cell phone use while operating a vehicle. Hands-free mode is required.
 - No “right on red” unless posted otherwise.
 - Have money before reaching a toll bridge, tunnel or road.
 - If you are tired, rest first or find another driver.
- Maintain Focus and Situational Awareness at all times. Don’t enter crowded, unsafe areas, unstable buildings or confined spaces, and always be attentive for anything that seems out of the ordinary. Report all findings to your supervisor and/or the Incident Command Post.

Site Safety Plan Quick Reference Card for CG personnel continued (page 2 of 2)

- Be on the look out for distressed and displaced animals.
- Monitor stress and psychological functioning of personnel. Request Critical Incident Stress Management (CISM) if needed.
- Please note that you should be directed on how to proceed once you check in at the staging area..

After each operational period, supervisors/leaders shall debrief their personnel for any safety concerns that may have surfaced and shall immediately report those concerns via their chain to the Safety Officer.

Additional info: *Health services*

- Emergency: In a true emergency (threat of loss of life or limb) contact 911.
- Helpful Numbers:
 - Hospital numbers: As determined by ICS 206 (Medical Plan)
 - Incident Command Post (ICP): SECTOR Jacksonville (904)-714-7667
 - Coast Guard Sector Jacksonville: (904)-714-7500
 - National Response Center: 1-800-424-8802
 - Poison Control Center: 1-800-222-1222
- Helpful websites:
 - Centers for Disease Control and Prevention: (800)-232-4636 <http://www.cdc.gov/>
 - National Institute for Occupational Safety and Health: (770)-488-7100 <http://www.cdc.gov/niosh/homepage.html>
 - HSWL SC Safety and Environmental Health: (757)-628-4392 <https://cgportal2.uscg.mil/units/hswlsc/SafeEvHealth/SitePages/Home.aspx>
 - Federal Emergency Management Agency: (800)-621- FEMA (3362) <http://www.fema.gov/>
 - Occupational Safety and Health Administration: (800)-321-OSHA (6742) <http://www.osha.gov/>
 - AccuWeather.com: <http://accuweather.com>
 - US Army Corps of Engineers: (202)-761-0011 <http://www.usace.army.mil/>
 - National Hurricane Center: <http://www.nhc.noaa.gov/>
 - American Red Cross: (800)-733-2767 Red Cross National Headquarters (202)-303-5214 <http://www.redcross.org/>
 - JEA (Electric Company) (800)-683-5542 <http://www.jea.com/>
 - NOAA Jacksonville, FL office : <http://www.nhc.noaa.gov/jax/hurricanes.shtml>
 - FEMA Region IV: (770)-220-5200 <http://www.fema.gov/region-iv-al-fl-ga-ky-ms-nc-sc-tn>

Safety Officer ICS SITE SAFETY PLAN (SSP) HAZARD ID/EVAL/CONTROL Form SSP-B	1. Incident Name HURRICANE XXXX	2. Date Prepared XX XXX 2025	3. Operational Period. PRE-STORM ICS-208 EFFECTIVE XX XXX XXXX	4. Safety Officer (include method of contact) XXXX Work: XXXX Cell: XXXX
5. Supervisor/Leader	6. Location and Size of Site	7. Site Accessibility: The sites are accessible by Land, Water, and Air.	8. Emergencies Contact: 911 ICP: (904)-564-7667	9. Attachments: (MSDS on Form SSP-A)
10. Job Task/Activity	Hazards*	Potential Injury and Health Effects	Exposure Routes	Possible Controls: Engineering, Administrative, PPE
Night Operation, Visibility	Slips, trips, falls -Stress	Potential bodily injury	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane X General	Only use flashlights or other battery operated light sources for emergency lighting; Never use candles! -Turn off electrical equipment you were using when the power went out to avoid equipment damage when power restored - Do not run a generator indoors, if use of generators at least 20 feet from any doors, windows, or vents.
Perform periodic safety checks	- Swamping - Drowning - Thermal stress - Fatigue - Noise exposure - Slips, trips, falls - Dehydration - Psychological stress - Rotating machinery - Burns - Drop hazard - Back injury	- Soft and hard tissue injury - Serious bodily injury/ death - Hypothermia / discomfort - Hearing impairment - Bumps/ bruises/ broken bones - Impaired judgment - Disorientation - Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane X General	Needed addition safety assistants in the field. Be mindful when travel from different location. Know you surroundings.
Boat Operations (Loading, unloading, U/W, launch and recovery)	- Swamping - Drowning - Thermal stress - Fatigue - Noise exposure - Slips, trips, falls - Dehydration - Psychological stress - Rotating machinery - Burns - Drop hazard - Back injury	- Soft and hard tissue injury - Serious bodily injury/ death - Hypothermia / discomfort - Hearing impairment - Bumps/ bruises/ broken bones - Impaired judgment - Disorientation - Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane X General	- Maintain heightened awareness of surroundings - Maintain clear and open comms with command post - Ensure all spills/ drips are cleaned immediately - Wear reflective vest and use flashlights in areas of poor visibility and unlighted areas - Always hold railings when transiting ladders - PFDs, Steel Toe Boots, Soft Hat, Ear Plugs, Safety Glasses or Tinted Glasses, Work Uniform as appropriate - Drink at least eight full glasses of water over watch period. - Work/ Rest routine. Recommended closest compliance possible with Boat Operations Manual. - Sunscreen (SPF 15 or higher) - Extra caution during removal and storage of Puntis - Remain aware of snakes that may drop from overhead or that may enter the boat from land or water. Avoid overhanging limbs. Use boat paddle and pole to remove snake from boat. DO NOT LEAVE THE BOAT WHILE U/W. - Minimize boat motion during any checks of machinery u/w. - Only enter water wearing rubber boots or waders. Do not enter the water from the boat unless you know the depth.

Water Hazards around marinas and docks	- Drowning - Thermal stress - Fatigue	- Soft and hard tissue injury - Serious bodily injury/ death - Hypothermia / discomfort	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	Wear PFD during operation around water operation on docks and marinas.
Weapons	- Thermal stress - Fatigue - Noise exposure - Back injury - Accidental discharge	- Soft and hard tissue injury - Serious bodily injury/ death - Hearing impairment - Impaired judgment - Disorientation - Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	Follow agency policy on weapons use and care. Perform safety briefing prior to shift operations.
Power Outage / Blackout Safety	-Slips, trips, falls -Fire -Stress	-Potential bodily injury -Burns -Death	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	- Only use flashlights or other battery operated light sources for emergency lighting; Never use candles! - Turn off electrical equipment you were using when the power went out to avoid equipment damage when power restored - Do not run a generator indoors, if use of generators at least 20 feet from any doors, windows, or vents.
Food Service	- Food Poisoning	- Nausea - Diarrhea - Vomiting - Fever - CNS changes - Dehydration	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input checked="" type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> General	- Maintain food at safe temperature - Use chaffing dishes - Use coolers - Dispose of food after 2 hours in the danger zone (40° -140°) - Immediately report signs and symptoms to PatCom and SO - Drink copious amounts of water - PatCom will seek relief personnel - Serving and holding temperatures to keep food safe: <41°F or >140°F
Sanitation	- Ecoli and other infections	- Nausea - Diarrhea - Vomiting - Fever - CNS Changes - Dehydration - Transmission of disease	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input checked="" type="checkbox"/> Ingestion <input checked="" type="checkbox"/> Injection <input checked="" type="checkbox"/> Membrane <input type="checkbox"/> General	- Use of hand washing stations before eating and after using head and prior to smoking - Immediately report signs and symptoms to PatCom and SO - Drink copious amounts of water - PatCom will seek relief personnel
Mold	-Cladosporium -Penicillium -Alternaria -Aspergillus	-Nasal stuffiness -Eye irritation -Wheezing -Skin irritation -Shortness of breath	<input checked="" type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane	-Eliminate excess moisture and standing water -Prevent indoor mold by removing damp materials that have not dried in 48hrs; When in doubt, take it out! -Do not enter buildings containing large amounts of mold growth without PPE (see below)

Insects: Mosquitoes Bees Wasps Yellow jackets/hornets	- Bites - Stings - Disease	Specify Other: Beware of floating nests	Anaphylaxis (Allergic reactions). West Nile virus (mosquitoes) Encephalitis	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Skin / body	Insect repellent w/ DEET Level D PPE - Long sleeve shirts - Trousers (bloused)
Wildlife: Mammals: Rats & rodents Cats (wild & domestic) Dogs (wild & domestic) Deer	- Attacks Animals under stress and out of their element can be aggressive - Bites	Specify Other:	Soft tissue injury Broken limbs Rabies Infection Death	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Skin / body	Avoid animal(s).
Water Quality & Treatment	Toxic [X] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety []	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Disease	- Diarrhea - Gastrointestinal Illness - Stomach Cramps - Nausea - Vomiting - Headache - Dehydration - Cryptosporidium - Legionella - E Coli - Hepatitis A - Giardiasis - Dysentery - Cholera - Typhoid	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane	-All water of uncertain purity should be treated before use -Drink only bottled, boiled, or treated water -Store water in plastic containers -Listen to public announcements -Check with local authorities -Treat water with chlorine; 8 to 16 drops of liquid bleach per gallon of clear water, mix and let stand for 30 min; 1ppm residual for chlorine -Avoid open cuts, sores, and wounds -Wash contacted area thoroughly with soap and water immediately
Raw sewage	Toxic [X] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [X] Biomedical [] Physical/Safety []	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other:	- Bacterial infections - Disease	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane	- Be sure Hepatitis A and B current -Avoid open cuts, sores, and wounds from contacting flood water -Wash contacted area thoroughly with soap and water immediately -Where waders/hipboots
Corpses: Human Animal (carcasses) Exhumed remains	Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [X] Biomedical [] Physical/Safety []	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other: Attract wildlife	- Disease spreading	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane	- Do not handle; note and report location
Sink holes	Toxic [] Explosion/Fire [] Lack of Oxygen [] Ionizing Rad [] Biological [] Biomedical [] Physical/Safety [X]	Electrical [] Heat Stress [] Cold Stress [] Ergonomics [] Noise [] Specify Other:	- Engulfment - Entrapment - Drowning - Broken limbs	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Whole-Body	- Be alert of surroundings

<p>Trees:</p> <p>Broken limbs</p> <p>Debris in trees</p> <p>Electric lines</p>	<p>Toxic []</p> <p>Explosion/Fire []</p> <p>Lack of Oxygen []</p> <p>Ionizing Rad []</p> <p>Biological [X]</p> <p>Biomedical []</p> <p>Physical/Safety [X]</p>	<p>Electrical [X]</p> <p>Heat Stress []</p> <p>Cold Stress []</p> <p>Ergonomics []</p> <p>Noise []</p> <p>Specify Other: Entanglement Drowning Overhead hazard</p>	<p>Broken bones</p> <p>Bodily injury</p> <p>Head trauma</p> <p>Bruises</p> <p>Eye contact</p> <p>Electrocution</p>	<p>Land [X]</p> <p>Air []</p> <p>Water [X]</p> <p>Other Specify:</p>	<p>Inhalation []</p> <p>Absorption []</p> <p>Ingestion []</p> <p>Injection []</p> <p>Membrane []</p> <p>Whole-body [X]</p>	<p>- Be aware of surroundings above</p> <p>- Wear hardhat, safety glasses</p>
<p>Noise:</p> <p>- Generators</p> <p>- Boat engines</p>	<p>Toxic []</p> <p>Explosion/Fire []</p> <p>Lack of Oxygen []</p> <p>Ionizing Rad []</p> <p>Biological []</p> <p>Biomedical []</p> <p>Physical/Safety []</p>	<p>Electrical []</p> <p>Heat Stress []</p> <p>Cold Stress []</p> <p>Ergonomics []</p> <p>Noise [X]</p> <p>Specify Other: Semi-persistent</p>	<p>Temporary hearing loss – Short-Term:</p> <p>Permanent hearing loss – Long-Term</p>	<p>Land []</p> <p>Air [X]</p> <p>Water []</p> <p>Other Specify:</p>	<p>Inhalation []</p> <p>Absorption []</p> <p>Ingestion []</p> <p>Injection []</p> <p>Membrane []</p> <p>Whole-body [X]</p>	<p>Single hearing protection, either muffs or ear plugs, as a minimum.</p> <p>Ensure generators located outside during operation, if use of generators at least 20 feet from any doors, windows, or vents.</p>
<p>Heat Stress during boating operations or staging base operations.</p> <p>Refer to Attachment 3 on Heat Stress Guidelines</p>	<p>Toxic []</p> <p>Explosion/Fire []</p> <p>Lack of Oxygen []</p> <p>Ionizing Rad []</p> <p>Biological []</p> <p>Biomedical []</p> <p>Physical/Safety []</p>	<p>Electrical []</p> <p>Heat Stress [X]</p> <p>Cold Stress []</p> <p>Ergonomics []</p> <p>Noise []</p> <p>Specify Other: Persistent</p>	<p>Heat Exhaustion</p> <p>Heat Rash/Sunburn, or in very severe cases, Heat Stroke which is life-threatening.</p>	<p>Land []</p> <p>Air [X]</p> <p>Water []</p> <p>Other Specify:</p>	<p>Inhalation []</p> <p>Absorption []</p> <p>Ingestion []</p> <p>Injection []</p> <p>Membrane [X]</p> <p>_____ []</p>	<p>Drink at least 6-8 cups of cool water every 8 hour workshift; hydrate when off-duty for next duty day; eat 3 meals a day; maintain physical fitness while deployed; work/rest as mission dictates; use sunscreen lotion.</p>
<p>Vehicle Traffic Operations</p> <p>Refer to Attachment 2 (Vehicle Operations Safe Work Practices)</p>	<p>Toxic []</p> <p>Explosion/Fire []</p> <p>Lack of Oxygen []</p> <p>Ionizing Rad []</p> <p>Biological []</p> <p>Biomedical []</p> <p>Physical/Safety [X]</p>	<p>Electrical []</p> <p>Heat Stress []</p> <p>Cold Stress []</p> <p>Ergonomics []</p> <p>Noise []</p> <p>Specify Other: Non-persistent</p>	<p>Severe trauma or Death</p>	<p>Land [X]</p> <p>Air []</p> <p>Water []</p> <p>Other Specify:</p>	<p>Inhalation []</p> <p>Absorption []</p> <p>Ingestion []</p> <p>Injection []</p> <p>Membrane []</p> <p>Whole-body [X]</p>	<p>Add additional 30-45 minutes for traffic congestion when driving to destination on time; Monitor speed limits; Have toll fees ready <u>Before</u> driving, if required; If too tired to drive after operation, have another individual drive or take a 1 hour “cat-nap” prior to driving; sleep at least 7 hours continuous during off-duty time.; monitor traffic reports via radio or TV prior to departing.</p>
<p>Electrical</p>	<p>Toxic []</p> <p>Explosion/Fire []</p> <p>Lack of Oxygen []</p> <p>Ionizing Rad []</p> <p>Biological []</p> <p>Biomedical []</p> <p>Physical/Safety [X]</p>	<p>Electrical [X]</p> <p>Heat Stress []</p> <p>Cold Stress []</p> <p>Ergonomics []</p> <p>Noise []</p> <p>Specify Other: Fire</p>	<p>Immediate death or debilitating injury</p> <p>Burns</p>	<p>Land [X]</p> <p>Air [X]</p> <p>Water [X]</p> <p>Other Specify:</p>	<p>Inhalation []</p> <p>Absorption []</p> <p>Ingestion []</p> <p>Injection []</p> <p>Membrane []</p> <p>Body [X]</p>	<p>- Treat all downed wires as hot / alive</p> <p>- Do not touch</p> <p>- Note location and report</p> <p>- Beware of lightning</p>

Fatigue	<p>Toxic <input type="checkbox"/></p> <p>Explosion/Fire <input type="checkbox"/></p> <p>Lack of Oxygen <input type="checkbox"/></p> <p>Ionizing Rad <input type="checkbox"/></p> <p>Biological <input type="checkbox"/></p> <p>Biomedical <input type="checkbox"/></p> <p>Physical/Safety <input checked="" type="checkbox"/></p>	<p>Electrical <input type="checkbox"/></p> <p>Heat Stress <input type="checkbox"/></p> <p>Cold Stress <input type="checkbox"/></p> <p>Ergonomics <input type="checkbox"/></p> <p>Noise <input type="checkbox"/></p> <p>Specify Other: _____</p> <p>Non-persistent</p>	<p>Injury while operating mechanical equipment, Vehicle or boat accident; Loss of Situational Awareness</p>	<p>Land <input type="checkbox"/></p> <p>Air <input type="checkbox"/></p> <p>Water <input type="checkbox"/></p> <p>Other Specify: _____</p>	<p>Inhalation <input type="checkbox"/></p> <p>Absorption <input type="checkbox"/></p> <p>Ingestion <input type="checkbox"/></p> <p>Injection <input type="checkbox"/></p> <p>Membrane <input type="checkbox"/></p> <p>General <input checked="" type="checkbox"/></p>	<p>Sleep at least 7 hours continuous when off-duty; Avoid drinking caffeinated drinks at least 3 hours before going off-duty; For sleeping during the day, block or inactivate any light sources; Maximize off-duty time to rest and sleep; Avoid alcohol at all times during the operation; When time permits, maintain physical condition. When demobilized, avoid driving long distances immediately after coming off-duty – sleep at least 7 hours prior to departing the AOR, or have someone else who is well-rested drive.</p>
Fueling Operations	<p>Toxic <input type="checkbox"/></p> <p>Explosion/Fire <input checked="" type="checkbox"/></p> <p>Lack of Oxygen <input type="checkbox"/></p> <p>Ionizing Rad <input type="checkbox"/></p> <p>Biological <input type="checkbox"/></p> <p>Biomedical <input type="checkbox"/></p> <p>Physical/Safety <input checked="" type="checkbox"/></p>	<p>Electrical <input type="checkbox"/></p> <p>Heat Stress <input type="checkbox"/></p> <p>Cold Stress <input type="checkbox"/></p> <p>Ergonomics <input type="checkbox"/></p> <p>Noise <input type="checkbox"/></p> <p>Specify Other: _____</p> <p>Non-persistent</p>	<p>Fire/Explosion; Skin dermatitis; Central Nervous System effects – Dizziness, vomiting. Eye exposure causing severe irritation, which can lead to permanent damage.</p>	<p>Land <input type="checkbox"/></p> <p>Air <input checked="" type="checkbox"/></p> <p>Water <input type="checkbox"/></p> <p>Other Specify: _____</p>	<p>Inhalation <input checked="" type="checkbox"/></p> <p>Absorption <input checked="" type="checkbox"/></p> <p>Ingestion <input type="checkbox"/></p> <p>Injection <input type="checkbox"/></p> <p>Membrane <input type="checkbox"/></p> <p>General <input checked="" type="checkbox"/></p>	<p>Ensure proper grounding/bonding; only use authorized fuel cans with self-closing lids & vented; fuel gasoline/diesel cans while on the ground; NO SMOKING near fuel sources or during fueling ops; Use chemical goggles; Have eye wash on stand-by close to fueling area.</p>
Unstable Buildings	<p>Toxic <input type="checkbox"/></p> <p>Explosion/Fire <input type="checkbox"/></p> <p>Lack of Oxygen <input type="checkbox"/></p> <p>Ionizing Rad <input type="checkbox"/></p> <p>Biological <input type="checkbox"/></p> <p>Biomedical <input type="checkbox"/></p> <p>Physical/Safety <input checked="" type="checkbox"/></p>	<p>Electrical <input checked="" type="checkbox"/></p> <p>Heat Stress <input type="checkbox"/></p> <p>Cold Stress <input type="checkbox"/></p> <p>Ergonomics <input type="checkbox"/></p> <p>Noise <input type="checkbox"/></p> <p>Specify Other: _____</p> <p>Entrapment</p> <p>Wildlife / insect</p>	<p>Broken bones Bodily injury Head trauma Bruises Eye contact Electrocution</p>	<p>Land <input type="checkbox"/></p> <p>Air <input checked="" type="checkbox"/></p> <p>Water <input type="checkbox"/></p> <p>Other Specify: _____</p>	<p>Inhalation <input type="checkbox"/></p> <p>Absorption <input type="checkbox"/></p> <p>Ingestion <input type="checkbox"/></p> <p>Injection <input type="checkbox"/></p> <p>Membrane <input type="checkbox"/></p> <p>Whole-body <input checked="" type="checkbox"/></p>	<p>- Do not enter buildings until declared safe by local officials</p> <p>- Wear hardhat, safety glasses, steel toed boots, gloves</p>
People: Displaced & distressed Injured	<p>Toxic <input type="checkbox"/></p> <p>Explosion/Fire <input type="checkbox"/></p> <p>Lack of Oxygen <input type="checkbox"/></p> <p>Ionizing Rad <input type="checkbox"/></p> <p>Biological <input type="checkbox"/></p> <p>Biomedical <input type="checkbox"/></p> <p>Physical/Safety <input checked="" type="checkbox"/></p>	<p>Electrical <input type="checkbox"/></p> <p>Heat Stress <input type="checkbox"/></p> <p>Cold Stress <input type="checkbox"/></p> <p>Ergonomics <input type="checkbox"/></p> <p>Noise <input type="checkbox"/></p> <p>Specify Other: _____</p>	<p>- Bodily harm/injury - Life endangerment</p>	<p>Land <input type="checkbox"/></p> <p>Air <input checked="" type="checkbox"/></p> <p>Water <input checked="" type="checkbox"/></p> <p>Other Specify: _____</p>	<p>Inhalation <input type="checkbox"/></p> <p>Absorption <input type="checkbox"/></p> <p>Ingestion <input type="checkbox"/></p> <p>Injection <input type="checkbox"/></p> <p>Membrane <input type="checkbox"/></p> <p>Whole-body <input checked="" type="checkbox"/></p>	<p>- Beware of those around you</p> <p>- Use the “Buddy System”</p> <p>- Do not engage hostile people</p>
Slips, trips and falls	<p>Toxic <input type="checkbox"/></p> <p>Explosion/Fire <input type="checkbox"/></p> <p>Lack of Oxygen <input type="checkbox"/></p> <p>Ionizing Rad <input type="checkbox"/></p> <p>Biological <input type="checkbox"/></p> <p>Biomedical <input type="checkbox"/></p> <p>Physical/Safety <input checked="" type="checkbox"/></p>	<p>Electrical <input type="checkbox"/></p> <p>Heat Stress <input type="checkbox"/></p> <p>Cold Stress <input type="checkbox"/></p> <p>Ergonomics <input type="checkbox"/></p> <p>Noise <input type="checkbox"/></p> <p>Specify Other: _____</p> <p>Non-persistent</p>	<p>Cuts, bruises, broken bones, or serious injury or death.</p>	<p>Land <input type="checkbox"/></p> <p>Air <input checked="" type="checkbox"/></p> <p>Water <input checked="" type="checkbox"/></p> <p>Other Specify: _____</p>	<p>Inhalation <input type="checkbox"/></p> <p>Absorption <input type="checkbox"/></p> <p>Ingestion <input type="checkbox"/></p> <p>Injection <input type="checkbox"/></p> <p>Membrane <input type="checkbox"/></p> <p>General <input checked="" type="checkbox"/></p>	<p>Slips, trips and falls are the leading cause of injuries in the marine industry. Use the buddy system when coming aboard and going ashore when necessary. If you fall into the water with LE gear on, drop weapons and belt to avoid being weighted down and possibly drowning. Have flashlights available for night operations.</p>
11. Prepared By: XXXX	11. Date/Time Briefed: XX XXX XXXXX / XXXX					Form SSP-B: Page 8 of 8

CG ICS SSP: PERSONAL PROTECTIVE EQUIPMENT SSP Form D	1. Incident Name HURRICANE XXXXX	2. Date/Time Prepared XX XXX 202X / XXXX	3. Operational Period PRE-STORM ICS-208 EFFECTIVE XX XXX XXXX	4. Safety Officer (include method of contact) XXXXX Work: XXXX Cell: XXXX
5. Supervisor/Leader	6. Location & Size of Site	7. Hazards Addressed: Various	8. For emergencies contact: 911 ICP: (904)564-7667	
9. Equipment: Level D: Work Uniform	Personal Flotation Device	SAR Vest	10. References consulted:	
Bullet Resistant Vest (Only required if weapon on board- even from other agencies)				Manufacturer Instructions
11. Inspection Procedures: PFD - Inflatable - Check Buckle for cracks and function - Check inflation device to ensure it has not been discharged and is functioning properly - Inspect bladders for tears, holes proper storage - Standard - Check buckles for cracks and function - Check all attached gear for function and expiration (Whistle, PML, Mirror, Knife)	12. Donning Procedures: PFD - Inflatable - Fully loosen all straps and open buckles - Place arms through vest openings or device around neck - Buckle and pull snug all straps - Check for fit and comfort - Standard - Open all buckles and fully loosen all straps - Place arms through arm holes - Buckle all buckles and snug all straps	13. Doffing Procedures: PFD - Inflatable - Fully loosen all straps and open buckles - Remove from body - Buckle and pull snug all straps - Store in clean, dry, safe location - Standard - Open all buckles and fully loosen all straps - Remove from body - Buckle all buckles and snug all straps - Store in clean, dry, safe location	14. Limitations and Precautions (include maximum stay time in PPE): PFD - Inflatable - Provides up to 45 lbs of flotation - May require self activation of inflator - Does not protect from sun and other elements - Does not supply oxygen - Susceptible to cuts, tears and rough handling - Standard - Provides only minimal protection from the elements - Requires separate SAR vest - Is hot in hot weather	
15. Prepared By: XXXXX	16. Date/Time Briefed: XX XXX XXXX / XXXX	Form SSP-D: Page 1 of 1		

CG ICS SSP: PERSONAL PROTECTIVE EQUIPMENT	1. Incident Name HURRICANE XXXX	2. Date/Time Prepared XX XXX XXXX / XXXX	3. Operational Period PRE-STORM ICS-208 EFFECTIVE XX XXX XXXX	4. Safety Officer (include method of contact) XXXX Work: XXXX Cell: XXXX
5. Response Organization	6. Location and Size of Site	7. Hazards Addressed: Chemical and Physical	8. For Emergencies Contact: 911 ICP: (904) 714-7667	
9. Equipment:			10. References Consulted:	
Steel Toe Boots	Clothes – ODUs/coveralls	Foul Weather Gear	First Aid Kits	
Gloves	Safety Glasses	Hard Hats	Hearing Protection	
Sunscreen	Insect repellent (w/ DEET)	Waders / hipboots		
15. Prepared By: XXXX	16. Date/Time Briefed: XX XXX XXXX / XXXX	Form SSP-F <u>Potential Health Effects:</u> Bruise/Lacerations, Organ Damage, Central Nervous System Effects, Cancer, Reproductive Damage, Low Back Pain, Temporary Hearing Loss, Dermatitis, Respiratory Effects, Bone Breaks, Eye Burning		

CGICS SSP WORKER
ACKNOWLEDGEMENT FORM

CG ICS SSP WORKER ACKNOWLEDGEMENT FORM		1. Incident Name HURRICANE XXXX	2. Site Location:	3. Attachments: None	
4. Type of Briefing Safety Plan/Emergency Response Plan <input type="checkbox"/> Start Shift <input type="checkbox"/> Pre-Entry <input type="checkbox"/> Exit <input type="checkbox"/> End of Shift <input type="checkbox"/> Specify Other: 8. Name (Print)		5. Presented By:		6. Date	7. Time
		Signature*		Agency	Date/Time
<i>* By signing this document, I am stating that I have read and fully understand the plan and/or information provided to me.</i>		SSP-I: Worker Acknowledgement			
		Page of			

SPECIFIC HAZARD Ordnance and Use of Force	1. Hazard Intentional/Unintentional Discharges, Use of Force	2.	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
Activity Pre Boarding	Safe Work Practice - Discuss Use of Force or Rules of Engagement - Use MRC card for functional test - Ensure operators are certified/knows how to use the equipment. - Ensure comms are established. - Ensure loading/unloading procedures meets appropriate safety standard. - Ensure appropriate number of CG approved PFD's and head gear for gunner. - Ensure all personnel are wearing approved Body Armor - Keep all sources of ignition and fuels 200 feet from all ordnance. - Ensure boat does not exceed safe load capacity (personnel & equipment) - Ensure proper footwear for maintaining adequate boat deck contact - Ensure equipment on boat is distributed evenly to ensure stability - Ensure sun protection is available (cover, glasses, and sun screen) - Ensure adequate food & water is available for duration of operation - Ensure first aid kits and fire extinguishers are on board - Ensure adequate fenders and mooring lines are available		
Boat Operations	- Remain seated whenever possible. Keep low in the boat. - Operate at ¾ speed for all vessels. - No J-Turns for this exercise. - Ensure boat is able to maintain direct contact visually or by radio - Ensure each agency uses own Use of Force procedures. - Avoid anchoring the boat by the stern. - Maintain Comms with ICP. - Establish Security Zone. - Identify threat/Security Zone. - Identify Red Cell threats/Verify threat through ICP. - This exercise will not call for any operations in which vessels will pose an imminent threat. For this reasons, no LE assets shall train weapons on red cell targets. Red cell targets will play standard non-compliant vessels, and upon interrogation will comply with all direction given. - Red cell assets will be easily recognized with a red flag from the forward masthead and have a minimum of one uniformed Coast Guard member onboard.		
Boat mooring and egress	- Keep hands & feet away from pinch points between boat & dock - Stay clear of lines being used for mooring - Do not disembark with bulky or heavy equipment, get assistance - If not assisting in the mooring operation, remain seated until lines are tied - Beaching: Due to the nature of operations and design of the boats allows for beaching. Beware of rocks, hidden debris and other items that have the potential for injury to the hull or outboard (2) Maintain a vigilant watch for snakes, stinging insects, poisonous plants and alligators.		
5. Prepared By: XXXX	6. Date/Time Briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025	SSP-Attach 1: Ordnance and Use of Force

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Vehicle Operations:	2. Vehicle Unit Designator:	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
Activity	Safe Work Practice		4. Checked <input type="checkbox"/>
Before driving	<ul style="list-style-type: none"> - Ensure tires are inflated - Ensure gas cap is in place & tight - Ensure front hood and trunk are secured - Ensure spare tire is in good condition - Locate tire changing equipment - Locate emergency road kit - Check headlights, brake, emergency, turn signals and parking lights - Adjust side mirrors - Adjust review mirrors - Ensure horn is in working order - Ensure seat belts fasten - Ensure sunglasses are available - Locate operating switches for lights, wipers, temperature control, defroster - Ensure adequate directions to destination are available - Check to ensure driving route avoids high crime areas - Ensure adequate fuel (keep half full during emergencies) 		
Vehicle Operations	<ul style="list-style-type: none"> - After ignition, look for warning lights. - Test braking system - Obey all traffic signs and speeds - Do not drive if hearing, sight or appendages are impaired - Take frequent breaks; once every 100 miles - During breaks, if sleeping, park in lighted lot and keep doors locked - Do not drive if tired, on medication or under influence of alcohol - Monitor traffic reports for accidents, weather and construction 		
Trailer Operations	<ul style="list-style-type: none"> - Safety straps - Tire pressure - Brake lights/turn signals - Safety spotter - Class V hitch receiver certified for vessel being towed - Additional person as observer 		
5. Prepared By: XXXX	6. Date/time briefed: XX XX / XXXX / XXXX	Last Updated: XX XXX XXXX	SSP-Attach 2: Vehicle Safety

Overview

The average high for the Northern Florida states in July and into August is 90° F to 95° F, with the heat index reaching as high as 95° F. With this temperature also comes a moderate relative humidity, which may result in personnel suffering from heat stress.

Heat Stress Factors

The following factors may predispose someone to heat stress:

- Lack of physical fitness and/or lack of sleep
- Lack of acclimatization
- Age
- Dehydration
- Obesity
- Alcohol and drug use, which causes loss of body water
- Infection
- Diarrhea

Heat Injuries

Heat cramps may be the first physical indication that you are suffering from a heat injury. Without rest or treatment the condition may progress into heat exhaustion and then into heat stroke.

Heat Exhaustion

Occurs from increased stress on various body organs including inadequate blood circulation due to cardiovascular insufficiency or dehydration.

Symptoms	Treatments
Cramps in abdomen or limbs Pale face Dizziness/faintness/weakness Nausea or vomiting Profuse sweating or moist, cool skin Weak pulse Normal body temperature	Lay person down in a cool area. Loosen/open clothing. Cool body by sprinkling with cool water or fanning. Give victim cool water to drink if conscious. Seek medical attention.

Heat Stroke

Life threatening form of heat stress. Temperature regulation fails and the body temperature rises to critical levels.

Symptoms	Treatment
Headache Dizziness Red face/skin Hot, dry skin (no sweating) Strong. Rapid pulse High body temperature (hot to touch)	Lay person in cool area. Loosen/open clothing. Cool body by sprinkling with cool water or fanning. Give cool water to drink if conscious. Seek immediate medical attention.

Prevention Guidelines

The following protective action may help an individual deal with heat stress and allow him or her to work in hot environments.

Action	Description
1	Thirst is an unreliable guide to the level of hydration. Personnel are to drink adequate water before, during and after high thermal risk activities. Urine color is a reliable indicator of an individual's hydration status. Personnel should drink sufficient water so that their urine remains colorless. However, there are risks of over hydration and potential electrolyte imbalance. Fluid intake recommendations are include below. Personnel should not drink caffeinated beverages.
2	Personnel are encouraged to maintain a normal diet, with supplemental salt to taste.
3	The use of sweat inhibiting deodorants should be avoided.
4	Personnel should not be exposed to heavy activity in the heat immediately after a glucose or high carbohydrate meal due to the diversion of blood from the skin to the gastrointestinal tract.
5	Loose fitting clothing should be worn, particularly at the neck and wrists to allow air circulation. Appropriate headgear is to be worn.
6	Sun block shall be worn to prevent sunburn. The minimum sun protection factor of 15 should be provided.

WBGT Index

Wet Bulb Globe Temperature Index is an index of the environment contribution to heat stress. It is influenced by air temperature, radiant heat, and humidity. Wearing body armor adds 5 degrees to the WBGT Index. Wearing chemical protective clothing adds 10 degrees to WBGT Index. These guidelines apply *only* to non-emergency response operations.

Stage	Description
1	78 – 81.9 F WBGT
2	82 – 84.9 F WBGT
3	85 – 87.9 F WBGT
4	88 – 89.9 WBGT
5	90 F WBGT and higher

Guidelines for the average acclimatized person wearing a uniform (long sleeved shirt and pants), performing moderate work

Stage	Work/Rest Cycle	Water Intake (Qt/hr)
1	No limit	0.75
2	50/10 min	0.75
3	40/20 min	0.75
4	30/30 min	0.75
5	20/40 min	1.0

Guidelines for the average acclimatized person wearing uniform (long sleeved shirt and pants), performing hard work.

Stage	Work/Rest Cycle	Water Intake (Qt/hr)
1	40/20 Min	0.75
2	30/30 min	1.0
3	30/30 min	1.0
4	20/40 min	1.0
5	10/50 min	1.0

Note: Hourly fluid intake should not exceed 1.5 quarts, and daily fluid intake should not exceed 12 quarts.

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Heat Stress Attachments:		2. Divisions/Groups/Units affected: Field Response		3. Job Tasks Involving Hazard: Waterway/Facility checks/verifications	
	Action Level	Reference	Signs, Symptoms & Potential Health Effects	Exposure Route	Controls: Engineering, Administrative, PPE	Medical Response
Medical Condition Heat Stroke	Minimize exposure	NIOSH: Working in Hot Environments	Skin is hot Skin is dry Skin is red and spotted Body Temp: 105 or > Mental confusion Convulsions Unconscious	Inhalation Absorption X Ingestion Injection Membrane	- Acclimatize workers - Avoid direct sun - Institute work/rest regimens - Provide cool rest areas - Drink 5-7 ounces water every 15-20 minutes - Consider cooling garments - Use heat stress monitors - Use canopies or other shelter - Minimize workers with illnesses and excessive weight	- Get EMT assistance immediately - Remove victim to cool area - Soak clothing w/water - Fan body to increase cooling
Heat Exhaustion	Minimize exposure	NIOSH: Working in Hot Environments	Extreme weakness Giddiness, headache Nausea, Vomiting Skin is clammy & moist Complexion is pale/flushed Body Temp: normal to slightly elevated	Inhalation Absorption X Ingestion Injection Membrane		- Notify EMT - Rest victim in cool place - Have victim drink plenty of water
Heat Cramps	Minimize exposure	NIOSH: Working in Hot Environments	Painful spasms of muscles Profuse sweating	Inhalation Absorption X Ingestion Injection Membrane		- Remove victim from site - Ensure victim drinks plenty of water and replaces electrolytes
Fainting	Minimize exposure	NIOSH: Working in Hot Environments	Victim faints due to lack of blood to the brain	Inhalation Absorption X Ingestion Injection Membrane		- Remove victim to cool area - Ensure victim drinks plenty of fluid - Ensure victim is not sedentary in direct heat
Heat Rash	Minimize exposure	NIOSH: Working in Hot Environments	Skin rash Experience of prickly heat	Inhalation Absorption X Ingestion Injection Membrane		- Remove victim to cool place - Ensure victim drinks plenty of water
4. Prepared By: XXXXX	5. Date/Time Briefed: XX XXX 2025 / XXXX		Last Update: XX XXX 2025		SSP-Attach 3: Heat Stress	

CG-ICS SSP LOG/RECORD OF SAFETY BRIEFINGS ATTACHMENT				1. Incident Name HURRICANE XXXX	2. Site Location: (CIRCLE)	3. Site Supervisors: Various	
4. Type of Briefing				5. Presented by:		6. Date	7. Time
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CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Small Boat Operations Additional Attachments:	2. Small Boat Unit Assignment 45' RBM 29' RB-S II 26' TANB/ 27' SPC-SW	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
Activity	Safe Work Practice		4. Checked []
Pre-boarding	<ul style="list-style-type: none"> - Receive safety briefing from boat crew operators - Receive emergency extrication briefing - Know location of emergency equipment - Ensure operator knows how to contact emergency services - Ensure operator has good comms with coordinating vessels & shore units - Ensure comms schedule with parent unit is understood - Ensure distress signals are available for day & night operations (3 per shift) - Ensure qualified operators are running the boats - Ensure appropriate number of CG approved Type I & II preservers - Confirm location of safe seating from boat operator - Ensure portable fuel tanks are full prior to boarding - Keep all sources of ignition away from fueling area - Ensure boat does not exceed safe load capacity (personnel & equipment) - Ensure proper footwear for maintaining adequate boat deck contact - Ensure equipment on boat is distributed evenly to ensure stability - Ensure at least 2 people are operating the boat - Ensure sun protection is available (glasses, and sun screen) - Ensure adequate food & water is available for duration of operation - Ensure first aid kits, fire extinguishers, alternate means of propulsion - Ensure adequate fenders and mooring lines are available 		
Boat Operations	<ul style="list-style-type: none"> - Remain seated whenever possible. Keep low in the boat. - Ensure boat is able to maintain direct contact visually or by radio - Avoid anchoring the boat by the stern 		
Boat mooring and egress	<ul style="list-style-type: none"> - Keep hands & feet away from pinch points between boat & dock - Stay clear of lines being used for mooring - Do not disembark with bulky or heavy equipment, get assistance - If not assisting in the mooring operation, remain seated until lines are tied 		
5. Prepared By: XXXX	6. Date/Time Briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025	SSP-Attach 5: Small Boat Safety

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Insect Hazards Additional Attachments:	2. Divisions/Groups/Units affected:		3. Job Tasks Involving Hazard:	
	Potential Sources	Signs & Symptoms	Control	Waterway and Facility Verifications	
Insect Bites & Stings	Bees	<p>Allergic person:</p> <ul style="list-style-type: none"> -Swollen throat -Difficult breathing -Noisy breath -Sudden pain -Severe itching, hives, acute redness, swelling -white firm swelling -reduced consciousness, shock 	<ul style="list-style-type: none"> - Recon area prior to work & identify nests & habitats - Identify as hazard areas & place on SSP map - Provide insect repellent - Encourage long sleeves & pants if practical 	<ul style="list-style-type: none"> - Wash wound with soap & water - Request med assistance for allergic persons - Remove stinger without pinching or squeezing - Use cold pack to reduce swelling, use pad between skin and pack - Keep wounded area below heart to slow spread of venom - Do not administer aspirin or alcohol 	
	Black Widow Spider	<ul style="list-style-type: none"> -Systemic poison -Flu – like symptoms -Severe abdominal pain -Rigidity, muscle pain, cramping, -Chest tightness, breathing difficulty, -Pain in soles of feet -Alternating dry & salivating mouth, -Nausea, vomiting -Profuse sweating or swollen eyelids 	<ul style="list-style-type: none"> - Conduct tick & bite inspection during breaks and prior to departing site - Identify persons with insect allergies & restrict them where necessary - Obtain emergency insect bite kits 	<ul style="list-style-type: none"> - Wash wound with soap & water - Request med assistance address symptoms - Use cold pack to reduce swelling, use pad between skin and pack 	
	Brown Recluse	<ul style="list-style-type: none"> -Severe redness -Red circle around bite -Bite takes several months to heal 		<ul style="list-style-type: none"> - Wash wound with soap & water - Request med assistance for allergic persons - Remove stinger without pinching or squeezing - Use cold pack to reduce swelling, use pad between skin and pack 	
	Ticks	<ul style="list-style-type: none"> -Flu like symptoms -Fever -Rash, joint pain, headaches 		<ul style="list-style-type: none"> - Wash wound with soap & water - Request med assistance for allergic persons - Remove tick with oil, alcohol or heated tweezers - Use tweezers to remove imbedded head - If fever, rash, unusual markings develop around bite, contact physician 	
4. Prepared By: XXXXX	5. Date/Time Briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025		SSP-Attach 6: Insect Hazards	

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Animal Hazards Additional Attachments:	2. Divisions/Groups/Units affected: Field Response		3. Job Tasks Involving Hazard: Waterway and Facility Verifications
Hazard Type	Potential Sources	Signs & Symptoms	Control	Medical Treatment
Mammal Bites	Dogs, Cats Skunks, Raccoons Foxes, Possums	-Pain & tenderness of wound -Redness, heat, swelling -Puss under the skin -Red streaks around wound -Swollen lymph nodes in arm pits, groin & neck	- Recon area prior to work & identify nests & habitats - Identify animals & any unusual behavior - Relocate animals if necessary using wildlife experts - Report rabid animals to local wildlife authorities - Obtain emergency bite kits	- Get medical attention ASAP to address infection - Ensure tetanus shot is updated - Interview individual to determine appearance/disposition of animal - Control serious bleeding - Apply pressure using gauze pad, tourniquets are inadvisable - Wash before touching wound - Wear rubber gloves when treating victim - Wash wounds that are not bleeding heavily - Cover with clean dressing and bandage - Get medical assistance immediately
Snake Bites	Coral Snakes Water Moccasins Rattle Snakes Pit Vipers	<u>Rabies</u> -Drooling -Irritability -Strange, abnormal behavior <i>Some or all of these symptoms may be present:</i> -Fang marks -Swelling, discoloration, pain -Heat around fang marks -Weakness, sweating, faintness, shock <u>Coral snake:</u> -Respiratory paralysis -Bizarre behavior -Unusual eye movement	- Recon area prior to work & identify nests & habitats - Place locations on SSP map - Identify animals & any unusual behavior - Relocate animals if necessary using wildlife experts - Report aggressive animals to local wildlife authorities - Obtain emergency bite kits	- Get medical attention ASAP - Ensure tetanus shot is updated - Interview individual to determine appearance/disposition of snake - Control serious bleeding - Apply pressure using gauze pad, tourniquets are inadvisable - Wash before touching wound - Wear rubber gloves when treating victim - Wash wounds that are not bleeding heavily - Cover with clean dressing and bandage Poisoned Victim - Get immediate medical attention - Keep patient still to slow spread of venom - Place bite area below heart to slow venom - Wash with soap & water - Use splint to immobilize bitten arms/legs - Use cold pack with gauze before skin - Do not administer aspirin or alcohol - Do not suck out poison - Do not use tourniquets
4. Prepared by: XXXX	5. Date/time briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025		SSP-Attach 7: Animal Hazards

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Marine Animal and Plant Hazards Additional Attachments:		2. Divisions/Groups/Units affected: Field Response		3. Job Tasks Involving Hazard: Waterway and Facility Verifications	
	Potential Sources	Signs & Symptoms	Control	Medical Treatment		
Animal Stings & Punctures	<u>Group I</u> Jellyfish, Portuguese Man-o-war Anemones Corals Hydras <u>Group II</u> Urchins, Cone Shells, Stingrays, Spiny fish	-Pain & tenderness of wound -Redness, heat, swelling -Puss under the skin -Red streaks around wound <i>Sensitive Individuals</i> -Allergic reactions -Respiratory arrest -Fainting -Infections & tetanus may develop	- Recon area prior to work & identify nests & habitats - Place locations on SSP map - Outfit workers with protective clothing for water activities and to prevent bites	- Get medical attention ASAP to address infection - Ensure tetanus shot is updated - Interview individual to determine appearance of animal - Control serious bleeding <u>Group I</u> - Do not rub or scratch affected area - Sprinkle alcohol on affected area, follow with meat tenderizer or talcum if available (denatures toxin) <u>Group II</u> - Soak in very warm water for 30 minutes - Do not use very hot water		
Plants	Poison Ivy Poison Oak Poison Sumac	<i>Some or all of these symptoms may be present:</i> -Itching -Burning -Blistering -Rash & bumpy skin	- Recon area prior to work & identify plant types - Place locations on SSP map - Remove if necessary - Long sleeve shirts and pants should be worn - Gloves should be worn - Wash frequently during breaks & prior to departing work site. - Employ body screen salves	- If contact occurs, wash with soapy water immediately - Do not scratch - Provide medical attention of spreading is severe		
4. Prepared By: XXXX	5. Date/Time Briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025			SSP-Attach 7: Animal Hazards	

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Generic Signs & Symptoms of Toxic Exposure Attachments:	2. Divisions/Groups/Units affected: ALL	3. Job Tasks Involving Hazard: Boat Operations Waterways Assessment Site Assessment
Signs and Symptoms		Action to be Taken	
<ul style="list-style-type: none">- Sudden weight loss or change in appetite- Unusual fatigue or sleeping difficulties- Unusual irritability- Skin rashes/allergies/sores- Hearing loss- Vision loss or problems- Changes in sense of smell- Shortness of breath, asthma, cough, wheeze, excess sputum- Chest pains- Nausea, vomiting, dizziness- Weakness, tremors- Headaches- Stomach pains- Personality changes		<ul style="list-style-type: none">1. REMOVE PERSON AND OTHERS FROM SITE2. REPORT SYMPTOM TO SUPERVISOR3. EVALUATE POTENTIAL SOURCES4. REQUEST SITE CHARACTERIZATION BY SITE SAFETY OFFICER	
4. Prepared By: XXXX	5. Date/Time Briefed: XX XXX 2025 / XXXX	Last Update: XX XXX 2025	SSP-Attach 8: Signs/Symptoms of Toxic Exposure

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Container Inspections Additional Attachments:	2. Unit Assignment Response/VBS Team Prevention/Domestic Inspections	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
	Activity	Safe Work Practice	4. Checked []
	Pre-Inspection	<ul style="list-style-type: none"> - Receive safety briefing from Team Leader - Receive emergency procedures - Know location of emergency equipment - Ensure inspectors know how to contact emergency services - Ensure inspectors have good comms with each other - Ensure all personnel wear orange reflective vests - Utilize Personnel Protection Equipment 	
	Handling Operations	<ul style="list-style-type: none"> - Be aware of opening containers for falling debris - Be aware of slips, trips, and falls - Be aware of moving vehicles adjacent to container rows - Be aware of cables used for refrigerated containers & low oxygen content - Do not open bottom containers that are stacked with containers on top - Do not enter a 2.3 (Poisonous Gas) container until ventilated at least 15 min - Do not open a container marked Radioactive until authorized to do so - The buddy system shall be enforced while inspecting containers - Members must be in sight of one another - Ensure all containers are ventilated for at least 15 minutes 	
	Post Container Inspections	<ul style="list-style-type: none"> - Ensure you take muster and account for all personnel - Ensure you inventory all PPE, cones, tools, and comms equipment - Communicate that all inspectors are completed with container inspections 	
5. Prepared By: XXXX	6. Date/Time Briefed: XX XXX 2025 / XXXX	Last Updated: XX XXX 2025	SSP-Attach 9: Container Inspection

ANNEX N

INFORMATION TEMPLATE EXAMPLES

NAVCEN - Marine Safety Information Bulletins

C2OIX - Sector Jacksonville Assumes/Attains Unit Hurricane Condition

Sample Safety Marine Information Broadcast

Press Releases

[Highlighted] information on the samples needs to be update per storm situation.

C2OIX UNIT PLADS

CCGDSEVEN MIAMI FL
COMCOGARD SECTOR JACKSONVILLE FL
COGARD MSU PORT CANAVERAL FL
COGARD STA PORT CANAVERAL FL
COGARD STA PONCE DE LEON INLET FL
COGARD STA MAYPORT FL
COGARD ANT PONCE DE LEON FL
COGARD ANT JACKSONVILLE BEACH FL
USCGC HAMMER
USCGC MARIA BRAY
USCGC DIAMONDBACK
USCGC COHO
USCGC SKIPJACK
COGARD MARITIME FORCE PROTECTION UNIT KINGS BAY GA
USCGC SEA DEVIL
USCGC SEA FOX
COGARD MSST 91108 KINGS BAY GA
COGARD HITRON JACKSONVILLE FL
AFLOATRAGRU MAYPORT FL
COGARD ESD MAYPORT FL



U.S. Coast Guard Sector Jacksonville

10426 Alta Drive
Jacksonville, FL 32226-2307
Phone: (904)714-7500
Fax: (904) 714-7483

MARINE SAFETY INFORMATION BULLETIN **XXX-XX**

SET PORT CONDITION FOUR IN THE PORTS OF JACKSONVILLE AND FERNANDINA

Port Conditions are set by the Captain of the Port (COTP) and are used to describe, generally, how prepared the port should be for severe weather. Port conditions will be changed as projected arrival of gale force winds (greater than 34 knots/39mph) associated with tropical storm activity approach the port. Mariners should be aware that there are no "safe havens" identified within the Jacksonville and Fernandina area for a vessel to safely survive hurricane force winds, or storm surges without creating a threat to the safety of the port and public welfare.

Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none"> The Captain of the Port Jacksonville is notifying the maritime community that the ports of Jacksonville and Fernandina are set to Port Condition FOUR. The ports are OPEN with no restrictions. 	XXX
72	Whiskey	<ul style="list-style-type: none"> All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPLO) at jaxdomestic@uscg.mil. 	XXX
48	X-Ray	<ul style="list-style-type: none"> Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU. 	XXX
24	Yankee	<ul style="list-style-type: none"> All commercial, oceangoing vessels greater than 500 GT, including oceangoing tugs and barges greater than 500 GT are prohibited from entering the port. Oceangoing commercial traffic outbound will be authorized to transit through the port until PORT CONDITION ZULU. All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU. 	XXX
12	Zulu	<ul style="list-style-type: none"> The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP. 	XXX
After Storm's Passage	All Clear	<ul style="list-style-type: none"> The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted. Any Restrictions to operations will be listed here. 	XXX

RED BOX = CURRENT CONDITION

YELLOW HIGHLIGHT = MEASURES REQUIRED

J. D. Espino-Young
Captain, U. S. Coast Guard
Captain of the Port, Jacksonville FL

<https://www.navcen.uscg.gov/port-status?zone=JACKSONVILLE>



U.S. Coast Guard Sector Jacksonville

10426 Alta Drive
Jacksonville, FL 32226-2307
Phone: (904)714-7500
Fax: (904) 714-7483

MARINE SAFETY INFORMATION BULLETIN **XXX-XX**

SET PORT CONDITION FOUR IN THE PORT OF CANAVERAL

Port Conditions are set by the Captain of the Port (COTP) and are used to describe, generally, how prepared the port should be for severe weather. Port conditions will be changed as projected arrival of gale force winds (greater than 34 knots/39mph) associated with tropical storm activity approach the port. Mariners should be aware that there are no "safe havens" identified within the Canaveral area for a vessel to safely survive hurricane force winds, or storm surges without creating a threat to the safety of the port and public welfare.

Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none"> The Captain of the Port Jacksonville is notifying the maritime community that the port of Canaveral is set to Port Condition FOUR. The port is OPEN with no restrictions. 	XXX
72	Whiskey	<ul style="list-style-type: none"> All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPO) at jaxdomestic@uscg.mil. 	XXX
48	X-Ray	<ul style="list-style-type: none"> Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU. 	XXX
24	Yankee	<ul style="list-style-type: none"> No vessels, regardless of size or service, will be allowed to transit through Port Canaveral unless authorized by the COTP. All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU. No vessels will be allowed to transit through the Canaveral Locks. 	XXX
12	Zulu	<ul style="list-style-type: none"> The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP. Commercial vessels over 500 GT ITC are prohibited from remaining in port. 	XXX
After Storm's Passage	All Clear	<ul style="list-style-type: none"> The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted. Any Restrictions to operations will be listed here. 	XXX

RED BOX = CURRENT CONDITION

YELLOW HIGHLIGHT = MEASURES REQUIRED

J. D. Espino-Young
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Captain of the Port
Jacksonville FL

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U.S. Coast Guard Sector Jacksonville

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MARINE SAFETY INFORMATION BULLETIN XXX-XX

SET PORT CONDITION WHISKEY IN THE PORTS OF JACKSONVILLE AND FERNANDINA

Port Conditions are set by the Captain of the Port (COTP) and are used to describe, generally, how prepared the port should be for severe weather. Based on National Weather Service forecasts regarding Tropical Storm Milton, the Captain of the Port, Jacksonville, has set Port Condition WHISKEY in the Ports of Jacksonville and Fernandina. Port conditions will be changed as projected arrival of gale force winds (greater than 34 knots/39mph) approach to the port. Mariners should be aware that there are no "safe havens" identified within the Jacksonville and Fernandina area for a vessel to safely survive hurricane force winds, or storm surges without creating a threat to the safety of the port and public welfare.

Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none">The Captain of the Port Jacksonville is notifying the maritime community that the ports of Jacksonville and Fernandina are set to Port Condition FOUR. The ports are OPEN with no restrictions.	XXX
72	Whiskey	<ul style="list-style-type: none">All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPLO) at jaxdomestic@uscg.mil.	XXX
48	X-Ray	<ul style="list-style-type: none">Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU.	XXX
24	Yankee	<ul style="list-style-type: none">All commercial, oceangoing vessels greater than 500 GT, including oceangoing tugs and barges greater than 500 GT are prohibited from entering the port.Oceangoing commercial traffic outbound will be authorized to transit through the port until PORT CONDITION ZULU.All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU.	XXX
12	Zulu	<ul style="list-style-type: none">The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP.	XXX
After Storm's Passage	All Clear	<ul style="list-style-type: none">The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted.Any Restrictions to operations will be listed here.	XXX

RED BOX = CURRENT CONDITION

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MARINE SAFETY INFORMATION BULLETIN **XXX-XX**

SET PORT CONDITION WHISKEY IN THE PORT OF CANAVERAL

Port Conditions are set by the Captain of the Port (COTP) and are used to describe, generally, how prepared the port should be for severe weather. Based on National Weather Service forecasts regarding Tropical Storm Milton, the Captain of the Port, Jacksonville, has set Port Condition WHISKEY in the Port of Canaveral. Port conditions will be changed as projected arrival of gale force winds (greater than 34 knots/39mph) approach to the port. Mariners should be aware that there are no "safe havens" identified within the Canaveral area for a vessel to safely survive hurricane force winds, or storm surges without creating a threat to the safety of the port and public welfare.

Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none"> The Captain of the Port Jacksonville is notifying the maritime community that the port of Canaveral is set to Port Condition FOUR. The ports are OPEN with no restrictions. 	XXX
72	Whiskey	<ul style="list-style-type: none"> All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPO) at jaxdomestic@uscg.mil. 	XXX
48	X-Ray	<ul style="list-style-type: none"> Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU. 	XXX
24	Yankee	<ul style="list-style-type: none"> All commercial, oceangoing vessels greater than 500 GT, including oceangoing tugs and barges greater than 500 GT are prohibited from entering the port. Oceangoing commercial traffic outbound will be authorized to transit through the port until PORT CONDITION ZULU. All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU. 	XXX
12	Zulu	<ul style="list-style-type: none"> The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP. Commercial vessels over 500 GT ITC are prohibited from remaining in port. 	XXX
After Storm's Passage	All Clear	<ul style="list-style-type: none"> The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted. Any Restrictions to operations will be listed here. 	XXX

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MARINE SAFETY INFORMATION BULLETIN **XXX-XX**

SET PORT CONDITION X-RAY IN THE PORTS OF JACKSONVILLE AND FERNANDINA

Port Conditions are set by the Captain of the Port (COTP) and are used to describe, generally, how prepared the port should be for severe weather. Based on National Weather Service forecasts regarding Tropical Storm Milton, the Captain of the Port, Jacksonville, has set Port Condition X-RAY in the Ports of Jacksonville and Fernandina. Port conditions will be changed as projected arrival of gale force winds (greater than 34 knots/39mph) approach to the port. Mariners should be aware that there are no "safe havens" identified within the Jacksonville and Fernandina area for a vessel to safely survive hurricane force winds, or storm surges without creating a threat to the safety of the port and public welfare.

Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none"> The Captain of the Port Jacksonville is notifying the maritime community that the ports of Jacksonville and Fernandina are set to Port Condition FOUR. The ports are OPEN with no restrictions. 	XXX
72	Whiskey	<ul style="list-style-type: none"> All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPLO) at jaxdomestic@uscg.mil. 	XXX
48	X-Ray	<ul style="list-style-type: none"> Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU. 	XXX
24	Yankee	<ul style="list-style-type: none"> All commercial, oceangoing vessels greater than 500 GT, including oceangoing tugs and barges greater than 500 GT are prohibited from entering the port. Oceangoing commercial traffic outbound will be authorized to transit through the port until PORT CONDITION ZULU. All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU. 	XXX
12	Zulu	<ul style="list-style-type: none"> The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP. 	XXX
After Storm's Passage	All Clear	<ul style="list-style-type: none"> The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted. Any Restrictions to operations will be listed here. 	XXX

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MARINE SAFETY INFORMATION BULLETIN XXX-XX

SET PORT CONDITION X-RAY IN THE PORT OF CANAVERAL

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Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none"> The Captain of the Port Jacksonville is notifying the maritime community that the port of Canaveral is set to Port Condition FOUR. The ports are OPEN with no restrictions. 	XXX
72	Whiskey	<ul style="list-style-type: none"> All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPLO) at jaxdomestic@uscg.mil. 	XXX
48	X-Ray	<ul style="list-style-type: none"> Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU. 	XXX
24	Yankee	<ul style="list-style-type: none"> All commercial, oceangoing vessels greater than 500 GT, including oceangoing tugs and barges greater than 500 GT are prohibited from entering the port. Oceangoing commercial traffic outbound will be authorized to transit through the port until PORT CONDITION ZULU. All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU. 	XXX
12	Zulu	<ul style="list-style-type: none"> The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP. Commercial vessels over 500 GT ITC are prohibited from remaining in port. 	XXX
After Storm's Passage	All Clear	<ul style="list-style-type: none"> The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted. Any Restrictions to operations will be listed here. 	XXX

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MARINE SAFETY INFORMATION BULLETIN XXX-XX

SET PORT CONDITION YANKEE IN THE PORTS OF JACKSONVILLE AND FERNANDINA

Port Conditions are set by the Captain of the Port (COTP) and are used to describe, generally, how prepared the port should be for severe weather. Based on National Weather Service forecasts regarding Hurricane Milton, The Captain of the Port, Jacksonville, has set Port Condition YANKEE in the ports of Jacksonville and Fernandina. Port conditions will be changed as projected arrival of gale force winds (greater than 34 knots/39mph) approach to the port. Mariners should be aware that there are no "safe havens" identified within the Jacksonville and Fernandina area for a vessel to safely survive hurricane force winds, or storm surges without creating a threat to the safety of the port and public welfare.

Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none"> The Captain of the Port Jacksonville is notifying the maritime community that the port of Jacksonville and Fernandina is set to return to Port Condition FOUR. The port is OPEN with no restrictions. 	XXX
72	Whiskey	<ul style="list-style-type: none"> All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPO) at jaxdomestic@uscg.mil. 	XXX
48	X-Ray	<ul style="list-style-type: none"> All regulated facilities are required to submit a Facility Readiness Survey to the COTP prior to setting port condition Yankee. Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU. 	XXX
24	Yankee	<ul style="list-style-type: none"> No vessels, regardless of size or service, will be allowed to transit through the ports unless authorized by the COTP. All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU. 	XXX
12	Zulu	<ul style="list-style-type: none"> The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP. Commercial vessels over 500 GT ITC are prohibited from remaining in port. 	XXX
After Storm's Passage	All Clear	<ul style="list-style-type: none"> The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted. Any Restrictions to operations will be listed here. 	XXX

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MARINE SAFETY INFORMATION BULLETIN XXX-XX

SET PORT CONDITION YANKEE IN THE PORT OF CANAVERAL

Port Conditions are set by the Captain of the Port (COTP) and are used to describe, generally, how prepared the port should be for severe weather. Based on National Weather Service forecasts regarding Hurricane Milton, The Captain of the Port, Jacksonville, has set Port Condition YANKEE in the Port of Canaveral. Port conditions will be changed as projected arrival of gale force winds (greater than 34 knots/39mph) approach to the port. Mariners should be aware that there are no "safe havens" identified within the Canaveral area for a vessel to safely survive hurricane force winds, or storm surges without creating a threat to the safety of the port and public welfare.

Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none">The Captain of the Port Jacksonville is notifying the maritime community that the port of Canaveral is set to return to Port Condition FOUR. The port is OPEN with no restrictions.	XXX
72	Whiskey	<ul style="list-style-type: none">All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPLO) at jaxdomestic@uscg.mil.	XXX
48	X-Ray	<ul style="list-style-type: none">All regulated facilities are required to submit a Facility Readiness Survey to the COTP prior to setting port condition Yankee.Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU.	XXX
24	Yankee	<ul style="list-style-type: none">No vessels, regardless of size or service, will be allowed to transit through the ports unless authorized by the COTP.All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU.No vessels will be allowed to transit through the Canaveral Locks.	XXX
12	Zulu	<ul style="list-style-type: none">The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP.Commercial vessels over 500 GT ITC are prohibited from remaining in port.	XXX
After Storm's Passage	All Clear	<ul style="list-style-type: none">The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted.Any Restrictions to operations will be listed here.	XXX

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SET PORT CONDITION ZULU IN THE PORTS OF JACKSONVILLE AND FERNANDINA

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Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none"> The Captain of the Port Jacksonville is notifying the maritime community that the port of Jacksonville and Fernandina is set to return to Port Condition FOUR. The port is OPEN with no restrictions. 	XXX
72	Whiskey	<ul style="list-style-type: none"> All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPO) at jaxdomestic@uscg.mil. 	XXX
48	X-Ray	<ul style="list-style-type: none"> All regulated facilities are required to submit a Facility Readiness Survey to the COTP prior to setting port condition Yankee. Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU. 	XXX
24	Yankee	<ul style="list-style-type: none"> No vessels, regardless of size or service, will be allowed to transit through the ports unless authorized by the COTP. All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU. 	XXX
12	Zulu	<ul style="list-style-type: none"> The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP. Commercial vessels over 500 GT ITC are prohibited from remaining in port. 	XXX
After Storm's Passage	All Clear	<ul style="list-style-type: none"> The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted. Any Restrictions to operations will be listed here. 	XXX

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MARINE SAFETY INFORMATION BULLETIN **XXX-XX**

SET PORT CONDITION ZULU IN THE PORT OF CANAVERAL

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Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none"> The Captain of the Port Jacksonville is notifying the maritime community that the port of Canaveral is set to return to Port Condition FOUR. The port is OPEN with no restrictions. 	XXX
72	Whiskey	<ul style="list-style-type: none"> All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPLO) at jaxdomestic@uscg.mil. 	XXX
48	X-Ray	<ul style="list-style-type: none"> All regulated facilities are required to submit a Facility Readiness Survey to the COTP prior to setting port condition Yankee. Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU. 	XXX
24	Yankee	<ul style="list-style-type: none"> No vessels, regardless of size or service, will be allowed to transit through the ports unless authorized by the COTP. All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU. No vessels will be allowed to transit through the Canaveral Locks. 	XXX
12	Zulu	<ul style="list-style-type: none"> The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP. Commercial vessels over 500 GT ITC are prohibited from remaining in port. 	XXX
After Storm's Passage	All Clear	<ul style="list-style-type: none"> The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted. Any Restrictions to operations will be listed here. 	XXX

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MARINE SAFETY INFORMATION BULLETIN XXX-XX

SET PORT CONDITION FOUR IN THE PORT OF JACKSONVILLE

Port Conditions are set by the Captain of the Port (COTP) and are used to describe, generally, how prepared the port should be for severe weather. The Captain of the Port, Jacksonville, has set Port Condition FOUR in the port of Jacksonville. Port conditions will be changed as projected arrival of gale force winds (greater than 34 knots/39mph) approach the port. Mariners should be aware that there are no "safe havens" identified within the Jacksonville area for a vessel to safely survive hurricane force winds, or storm surges without creating a threat to the safety of the port and public welfare.

Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none"> The Captain of the Port Jacksonville is notifying the maritime community that the port of Jacksonville is set to return to Port Condition FOUR. The port is OPEN with no restrictions. 	XXX
72	Whiskey	<ul style="list-style-type: none"> All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPLO) at jaxdomestic@uscg.mil. 	
48	X-Ray	<ul style="list-style-type: none"> All regulated facilities are required to submit a Facility Readiness Survey to the COTP prior to setting port condition Yankee. Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU. 	
24	Yankee	<ul style="list-style-type: none"> No vessels, regardless of size or service, will be allowed to transit through the ports unless authorized by the COTP. All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU. 	
12	Zulu	<ul style="list-style-type: none"> The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP. Commercial vessels over 500 GT ITC are prohibited from remaining in port. 	
After Storm's Passage	All Clear	<ul style="list-style-type: none"> The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted. Any Restrictions to operations will be listed here. 	

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MARINE SAFETY INFORMATION BULLETIN **XXX-XX**

SET PORT CONDITION FOUR IN THE PORT OF CANAVERAL

Port Conditions are set by the Captain of the Port (COTP) and are used to describe, generally, how prepared the port should be for severe weather. The Captain of the Port, Jacksonville, has set Port Condition Four in the Port of Canaveral. Port conditions will be changed as projected arrival of gale force winds (greater than 34 knots/39mph) approach the port. Mariners should be aware that there are no "safe havens" identified within the Canaveral area for a vessel to safely survive hurricane force winds, or storm surges without creating a threat to the safety of the port and public welfare.

Hours Prior to Gales	Port Condition	Measures in Effect	Date
Hurricane Season	Four	<ul style="list-style-type: none"> The Captain of the Port Jacksonville is notifying the maritime community that the port of Canaveral is set to return to Port Condition FOUR. The port is OPEN with no restrictions. 	XXX
72	Whiskey	<ul style="list-style-type: none"> All vessels wishing to remain in port must submit a request to the Remain in Port Liaison Officer (RIPLO) at jaxdomestic@uscg.mil. 	
48	X-Ray	<ul style="list-style-type: none"> All regulated facilities are required to submit a Facility Readiness Survey to the COTP prior to setting port condition Yankee. Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during PORT CONDITION X-RAY shall continue with preparations and safely depart the port before the setting of PORT CONDITION ZULU. 	
24	Yankee	<ul style="list-style-type: none"> No vessels, regardless of size or service, will be allowed to transit through the ports unless authorized by the COTP. All ship to shore cargo operations must cease six hours prior to the setting of PORT CONDITION ZULU. No vessels will be allowed to transit through the Canaveral Locks. 	
12	Zulu	<ul style="list-style-type: none"> The port is closed to all vessel traffic and ship to shore cargo operations except those specifically authorized by the COTP. Commercial vessels over 500 GT ITC are prohibited from remaining in port. 	
After Storm's Passage	All Clear	<ul style="list-style-type: none"> The port will be re-opened after a satisfactory assessment of the waterway, including critical aids to navigation, has been conducted. Any Restrictions to operations will be listed here. 	

RED BOX = CURRENT CONDITION

YELLOW HIGHLIGHT = MEASURES REQUIRED

J. D. ESPINO-YOUNG
Captain, U. S. Coast Guard
Captain of the Port, Jacksonville FL

<https://www.navcen.uscg.gov/port-status?zone=JACKSONVILLE>

ANNEX N

SECTOR JACKSONVILLE HURCON ATTAINMENT UNIT HURRICANE CONDITION IV

O 01XXXXZ JUN XX

FM COMCOGARD SECTOR JACKSONVILLE FL

TO CCGDSEVEN MIAMI FL

INFO COGARD MARITIME FORCE PROTECTION UNIT KINGS BAY GA

USCGC SEA FOX

USCGC SEA DEVIL

COGARD MSST 91108 KINGS BAY GA

COGARD HITRON JACKSONVILLE FL

AFLOATRAGRU MAYPORT FL

COGARD ESD MAYPORT FL

AIG 8926

BT

UNCLAS

SUBJ: SECTOR JACKSONVILLE HURCON ATTAINMENT – UNIT HURRICANE
CONDITION IV

A. CGDSEVEN OPLAN 9770-09

B. SECTOR JACKSONVILLE HEAVY WEATHER PLAN

C. YOUR DDTTTTMM MM YY [DISTRICT HURCON DIRECTION MESSAGE – IF
APPLICABLE]

1. IAW REF (A), (B) AND (C), UNIT HURRICANE CONDITION IV HAS BEEN
SET FOR COAST GUARD SECTOR JACKSONVILLE AND SUBORDINATE UNITS
AS WELL AS UNITS WITHIN THE SECTOR'S AREA OF RESPONSIBILITY
(MFPU KINGS BAY, CGC SEA DEVIL, CGC SEA FOX, MSST 91108, HITRON,
ATO MAYPORT, ESD MAYPORT, RUITOFF JACKSONVILLE).

2. ASSISTANCE REQUIRED: NONE

3. POC: NAME, PHONE NUMBER

BT

NNNN

ANNEX N

SECTOR JACKSONVILLE HURCON ATTAINMENT UNIT HURRICANE CONDITION III - I

O DDTTTTMM MM YY

FM COMCOGARD SECTOR JACKSONVILLE FL

TO CCGDSEVEN MIAMI FL

INFO COGARD MARITIME FORCE PROTECTION UNIT KINGS BAY GA

USCGC SEA FOX

USCGC SEA DEVIL

COGARD MSST 91108 KINGS BAY GA

COGARD HITRON JACKSONVILLE FL

AFLOATRAGRU MAYPORT FL

COGARD ESD MAYPORT FL

AIG 8926

BT

UNCLAS

SUBJ: SECTOR JACKSONVILLE HURCON ATTAINMENT – UNIT HURRICANE
CONDITION XX (III, II, OR I)

A. CGDSEVEN OPLAN 9770-09

B. SECTOR JACKSONVILLE HEAVY WEATHER PLAN

C. YOUR DDTTTTMM MM YY [DISTRICT HURCON DIRECTION MESSAGE – IF
APPLICABLE]

1. IAW REF (A), (B) AND (C), UNIT HURRICANE CONDITION XX (III, II, OR I)
HAS BEEN SET FOR COAST GUARD SECTOR JACKSONVILLE AND
SUBORDINATE UNITS AS WELL AS UNITS WITHIN THE SECTOR'S AREA OF
RESPONSIBILITY (MFPU KINGS BAY, CGC SEA DEVIL, CGC SEA FOX, MSST
91108, HITRON, ATO MAYPORT, ESD MAYPORT, RUITOFF JACKSONVILLE).
(NOTE ANY EXCEPTIONS)

2. UNIT CAPABILITY: [NOTE ANY UNIT OR SUBUNIT(S) CAPABILITY]
EXAMPLE: SMC WILL EVALUATE WEATHER CONDITIONS AND MAKE
DETERMINATION IF IT IS APPROPRIATE FOR THE UNIT TO CONDUCT SAR.
EXAMPLE: ALL UNITS REMAIN OPERATIONAL AND SAR READY.

3. ASSISTANCE REQUIRED: [NOTE ANY NEEDED SUPPORT FROM D7]
EXAMPLE: SECTOR IS SENDING ICS 213 RRS AS APPROPRIATE
TO D7 IMT.

4. FUTURE PLANS AND RECOMMENDATIONS: [NOTE FUTURE PLANS AND
RECOMMENDATIONS]
EXAMPLE: MAINTAIN HURCON XX. MONITOR THE TRACK OF HURRICANE
XXXX AND PREPARE TO CHANGE STATUS AS DIRECTED.

5. POC: NAME, PHONE NUMBER

BT

NNNN

ANNEX N

SECTOR JACKSONVILLE HURCON DIRECTION UNIT HURRICANE CONDITION V

O DDTTTTMM YY

FM COMCOGARD SECTOR JACKSONVILLE FL

TO CCGDSEVEN MIAMI FL

INFO COGARD MARITIME FORCE PROTECTION UNIT KINGS BAY GA

USCGC SEA FOX

USCGC SEA DEVIL

COGARD MSST 91108 KINGS BAY GA

COGARD HITRON JACKSONVILLE FL

AFLOATRAGRU MAYPORT FL

COGARD ESD MAYPORT FL

AIG 8926

BT

UNCLAS

SUBJ: SECTOR JACKSONVILLE HURCON ATTAINMENT – UNIT HURRICANE
CONDITION V

A. CGDSEVEN OPLAN 9770-09

B. SECTOR JACKSONVILLE HEAVY WEATHER PLAN

C. YOUR DDTTTTMM YY [DISTRICT HURCON DIRECTION MESSAGE – IF
APPLICABLE]

1. IAW REF (A), (B) AND (C), UNIT HURRICANE CONDITION V HAS BEEN SET
FOR COAST GUARD SECTOR JACKSONVILLE AND SUBORDINATE UNITS AS
WELL AS UNITS WITHIN THE SECTOR'S AREA OF RESPONSIBILITY (MFP
KINGS BAY, CGC SEA DEVIL, CGC SEA FOX, MSST 91108, HITRON, ATO
MAYPORT, ESD MAYPORT, RUITOFF JACKSONVILLE).

2. ASSISTANCE REQUIRED: NONE

3. POC: NAME, PHONE NUMBER

BT

NNNN

ANNEX N

SMIB HAZNAV TEMPLATE



SAFETY MARINE INFORMATION BROADCAST

UNITED STATES COAST GUARD
JACKSONVILLE, FL
(904) 714 7557 OR 7561



SECURITE, SECURITE, SECURITE, HELLO ALL STATIONS (3), this is United States Coast Guard Sector Jacksonville FL, United States Coast Guard Sector Jacksonville FL. United States Coast Guard Sector Jacksonville FL For Coast Guard Safety Broadcast concerning:

Listen channel 22A, 157.1 MHz, Out.

(Brief identifying info)

SECURITE, SECURITE, SECURITE

Hello all stations, this is United States Coast Guard Sector Jacksonville FL. Break.

A large dock has been located and adrift in the St Johns River IVO Mile Point. The dock is approximately 18 ft long and 2 ft wide and made of wood and plastic. Mariners are advised to use extreme caution while transiting the area.

This is United States Coast Guard Sector Jacksonville FL. Out.

BROADCAST TIMES

1. _____
2. _____
3. _____
4. _____
5. _____

6. _____
7. _____
8. _____
9. _____
10. _____

11. _____
12. _____
13. _____
14. _____
15. _____

ANNEX N

COAST GUARD SETS PORT CONDITION WHISKEY PRESS RELEASE

JACKSONVILLE – Effective __ a.m. __ day, the Coast Guard Captain of the Port (COTP) set Port Condition Whiskey for the Ports of Fernandina, Jacksonville, Port Canaveral and all other Northeast Florida terminals and facilities due to forecasted sustained Tropical Storm Force Winds of __ mph and gusts up to __ mph generated by Hurricane _____ that may arrive within 72 hours.

These ports and facilities are currently open to all commercial traffic and all transfer operations may continue while Whiskey remains in effect.

Sustained winds between 39 and 54 mph are possible within 72 hours. Mariners are reminded there are no safe havens in these facilities, and ports are safest when the inventory of vessels is at a minimum. All ocean-going commercial vessels and ocean-going barges greater than 500 GT ITC should make plans for departing the port.

Vessels desiring to remain in port must immediately contact the COTP to receive permission and are required to submit a safe mooring plan in writing. Vessels bound for South Florida unable to depart 24 hours prior to threatening winds making landfall are advised to seek an alternate destination.

Pleasure craft are advised to seek safe harbor. Drawbridges may not be operating if sustained winds reach 25 mph or when an evacuation is in progress. Port facilities are advised to review their heavy weather plans and take all necessary precautions to adequately prepare for the expected conditions. Mariners can view the latest port updates on the Coast Guard's Homeport site.

If and when port condition Yankee is set, meaning sustained Tropical Storm Force Winds are expected within 24 hours, vessel movement shall be restricted, and all movements must be approved by the captain of the port.

The Coast Guard is warning the public of these important safety messages:

- **Stay off the water.** The Coast Guard's search and rescue capabilities degrade as storm conditions strengthen. This means help could be delayed. Boaters should heed weather watches, warnings and small craft advisories.
- **Evacuate as necessary.** If mandatory evacuations are set for an area, the public should evacuate without delay. Coast Guard personnel and other emergency responders may not be able to evacuate or rescue those in danger during the storm.

ANNEX N

COAST GUARD SETS PORT CONDITION WHISKEY PRESS RELEASE

- **Secure belongings.** Owners of large boats are urged to move their vessels to inland marinas where they will be less vulnerable to breaking free of their moorings or to sustaining damage. Trailer-able boats should be pulled from the water and stored in a place that is not prone to flooding. Those who are leaving their boats in the water are reminded to remove EPIRBs and to secure life rings, lifejackets and small boats. These items, if not properly secured, can break free and require valuable search and rescue resources be diverted to ensure people are not in distress.
- **Stay clear of beaches.** Wave heights and currents typically increase before a storm makes landfall. Even the best swimmers can fall victim to the strong waves and rip currents caused by hurricanes. Swimmers should stay clear of beaches until local lifeguards and law enforcement officials say the water is safe.
- **Be prepared.** Area residents should be prepared by developing a family plan, creating a disaster supply kit, having a place to go, securing their home and having a plan for pets. Information can be found at the National Hurricane Center's webpage.
- **Stay informed.** The public should monitor the progress and strength of the storm through local television, radio and Internet. Boaters can monitor its progress on VHF radio channel 16. Information can also be obtained on small craft advisories and warnings on VHF radio channel 16.

Information on how to prepare your boat or trailer for a hurricane can be found at the Coast Guard's Storm Center webpage.

For information on Hurricane _____ progress and hurricane preparedness, please visit the [National Hurricane Center's webpage](#).

For breaking news, follow us on X @XXXX and Facebook @XXXX.

ANNEX N

COAST GUARD SETS PORT CONDITION X-RAY PRESS RELEASE

JACKSONVILLE— Effective __ a.m. __ day, the Coast Guard Captain of the Port (COTP) set Port Condition X-ray for the Ports of Fernandina, Jacksonville, Port Canaveral and all other Northeast Florida terminals and facilities due to forecasted sustained Tropical Storm Force Winds of __ mph and gusts up to __ mph generated by Hurricane _____ that may arrive within 48 hours.

These ports and facilities are currently open to all commercial traffic and all transfer operations may continue while X-Ray remains in effect.

Sustained winds between 39 and 54 mph are possible within 48 hours. Mariners are reminded there are no safe havens in these facilities, and ports are safest when the inventory of vessels is at a minimum. All ocean-going commercial vessels and ocean-going barges greater than 500 GT ITC should make plans for departing the port.

Vessels desiring to remain in port must immediately contact the COTP to receive permission and are required to submit a safe mooring plan in writing. Vessels bound for South Florida unable to depart 24 hours prior to threatening winds making landfall are advised to seek an alternate destination.

Pleasure craft are advised to seek safe harbor. Drawbridges may not be operating if sustained winds reach 25 mph or when an evacuation is in progress. Port facilities are advised to review their heavy weather plans and take all necessary precautions to adequately prepare for the expected conditions. Mariners can view the latest port updates on the Coast Guard's Homeport site.

If and when port condition Yankee is set, meaning sustained Tropical Storm Force Winds are expected within 24 hours, vessel movement shall be restricted, and all movements must be approved by the captain of the port.

The Coast Guard is warning the public of these important safety messages:

- **Stay off the water.** The Coast Guard's search and rescue capabilities degrade as storm conditions strengthen. This means help could be delayed. Boaters should heed weather watches, warnings and small craft advisories.
- **Evacuate as necessary.** If mandatory evacuations are set for an area, the public should evacuate without delay. Coast Guard personnel and other emergency responders may not be able to evacuate or rescue those in danger during the storm.

ANNEX N

COAST GUARD SETS PORT CONDITION X-RAY PRESS RELEASE

- **Secure belongings.** Owners of large boats are urged to move their vessels to inland marinas where they will be less vulnerable to breaking free of their moorings or to sustaining damage. Trailerable boats should be pulled from the water and stored in a place that is not prone to flooding. Those who are leaving their boats in the water are reminded to remove EPIRBs and to secure life rings, lifejackets and small boats. These items, if not properly secured, can break free and require valuable search and rescue resources be diverted to ensure people are not in distress.
- **Stay clear of beaches.** Wave heights and currents typically increase before a storm makes landfall. Even the best swimmers can fall victim to the strong waves and rip currents caused by hurricanes. Swimmers should stay clear of beaches until local lifeguards and law enforcement officials say the water is safe.
- **Be prepared.** Area residents should be prepared by developing a family plan, creating a disaster supply kit, having a place to go, securing their home and having a plan for pets. Information can be found at the National Hurricane Center's webpage.
- **Stay informed.** The public should monitor the progress and strength of the storm through local television, radio and Internet. Boaters can monitor its progress on VHF radio channel 16. Information can also be obtained on small craft advisories and warnings on VHF radio channel 16.

Information on how to prepare your boat or trailer for a hurricane can be found at the Coast Guard's Storm Center webpage.

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For breaking news, follow us on X @XXXX and Facebook @XXXX.

ANNEX N

COAST GUARD SETS PORT CONDITION YANKEE PRESS RELEASE

JACKSONVILLE – Effective __ a.m. __ day, the Coast Guard Captain of the Port (COTP) set Port Condition Yankee for the Ports of Fernandina, Jacksonville, Canaveral and all other Northeast Florida terminals and facilities due to forecasted sustained Tropical Storm Force Winds of __ mph and gusts up to __ mph generated by Hurricane _____ that may arrive within 24 hours.

These ports and facilities are currently closed to all commercial traffic and all transfer operations while Yankee remains in effect.

Sustained winds between 39 and 54 mph are possible within 24 hours. Mariners are reminded there are no safe havens in these facilities, and ports are safest when the inventory of vessels is at a minimum. All ocean-going commercial vessels and ocean-going barges greater than 500 GT ITC should make plans for departing the port.

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Pleasure craft are advised to seek safe harbor. Drawbridges may not be operating if sustained winds reach 25 mph or when an evacuation is in progress. Port facilities are advised to review their heavy weather plans and take all necessary precautions to adequately prepare for the expected conditions. Mariners can view the latest port updates on the Coast Guard's Homeport site.

If and when port condition Zulu is set, meaning sustained Tropical Storm Force Winds are expected within 12 hours, vessel movement shall be restricted, and all movements must be approved by the captain of the port.

The Coast Guard is warning the public of these important safety messages:

- **Stay off the water.** The Coast Guard's search and rescue capabilities degrade as storm conditions strengthen. This means help could be delayed. Boaters should heed weather watches, warnings and small craft advisories.
- **Evacuate as necessary.** If mandatory evacuations are set for an area, the public should evacuate without delay. Coast Guard personnel and other emergency responders may not be able to evacuate or rescue those in danger during the storm.

ANNEX N

COAST GUARD SETS PORT CONDITION YANKEE PRESS RELEASE

- **Secure belongings.** Owners of large boats are urged to move their vessels to inland marinas where they will be less vulnerable to breaking free of their moorings or to sustaining damage. Trailerable boats should be pulled from the water and stored in a place that is not prone to flooding. Those who are leaving their boats in the water are reminded to remove EPIRBs and to secure life rings, lifejackets and small boats. These items, if not properly secured, can break free and require valuable search and rescue resources be diverted to ensure people are not in distress.
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For information on Hurricane _____ progress and hurricane preparedness, please visit the [National Hurricane Center's webpage](#).

For breaking news, follow us on X @XXXX and Facebook @XXXX.

ANNEX N

COAST GUARD SETS PORT CONDITION ZULU PRESS RELEASE

JACKSONVILLE – Effective __ a.m. __ day, the Coast Guard Captain of the Port (COTP) set Port Condition Zulu for the Ports of Fernandina, Jacksonville, Port Canaveral and all other North-East Florida terminals and facilities due to forecasted sustained Tropical Storm Force Winds of __ mph and gusts up to __ mph generated by Hurricane _____ that may arrive within 12 hours.

Sustained winds between 39 and 54 mph are possible within 12 hours. Mariners are reminded there are no safe havens in these facilities, and ports are safest when the inventory of vessels is at a minimum.

While port condition Zulu is in place no vessels may enter or transit within these ports without permission of the COTP. All vessel movements are prohibited at this time, and all ship-to-shore operations must cease.

The Coast Guard is warning the public of these important safety messages:

- **Stay off the water.** The Coast Guard's search and rescue capabilities degrade as storm conditions strengthen. This means help could be delayed. Boaters should heed weather watches, warnings and small craft advisories.
- **Evacuate as necessary.** If mandatory evacuations are set for an area, the public should evacuate without delay. Coast Guard personnel and other emergency responders may not be able to evacuate or rescue those in danger during the storm.
- **Secure belongings.** Owners of large boats are urged to move their vessels to inland marinas where they will be less vulnerable to breaking free of their moorings or to sustaining damage. Trailerable boats should be pulled from the water and stored in a place that is not prone to flooding. Those who are leaving their boats in the water are reminded to remove EPIRBs and to secure life rings, lifejackets and small boats. These items, if not properly secured, can break free and require valuable search and rescue resources be diverted to ensure people are not in distress.
- **Stay clear of beaches.** Wave heights and currents typically increase before a storm makes landfall. Even the best swimmers can fall victim to the strong waves and rip currents caused by hurricanes. Swimmers should stay clear of beaches until local lifeguards and law enforcement officials say the water is safe.

ANNEX N

COAST GUARD SETS PORT CONDITION ZULU PRESS RELEASE

- **Be prepared.** Area residents should be prepared by developing a family plan, creating a disaster supply kit, having a place to go, securing their home and having a plan for pets. Information can be found at the National Hurricane Center's webpage.
- **Stay informed.** The public should monitor the progress and strength of the storm through local television, radio and Internet. Boaters can monitor its progress on VHF radio channel 16. Information can also be obtained on small craft advisories and warnings on VHF radio channel 16.

For information on Hurricane _____ progress and hurricane preparedness, please visit the [National Hurricane Center's webpage](#).

For breaking news, follow us on X @XXXX and Facebook @XXXX.

ANNEX O

CRITICAL ATON LIST

Critical ATON in the SEC JAX AOR are determined by the following process:

1. Collaborative effort between Sector JAX Waterways Management and Port Stakeholders via the Harbor Safety Committees in NE Florida and East Central Florida. These are identified as Stakeholder Essential ATON (1-S):
2. Use of the overall D7 ATON database that provides the Aid Availability Category (AAC). These are identified as Vital ATON AAC (CAT 1):

Sector Jacksonville has determined that there are the following **Critical** and **Vital** ATON in the AOR that will be targeted post-incident for assessment, verification, correction, and reporting. Only ATON that have been determined by Port Stakeholders to be **Essential** for port re-opening and ATON determined by the U.S. Coast Guard to have **Vital** navigational significance have been included. Post storm assessment priority is Stake holder essential ATON (S1).

	Stakeholder Essential ATON (1-S): Essential for port re-opening	Vital ATON ACC (CAT 1): Vital but NOT essential for port re-opening	Total
Port Of Fernandina/St Mary's	47	4	51
Port Of Jacksonville	27	30	57
Port Canaveral	18	0	18
Total	92	34	126

The ATON noted above are identified as ATON **Elements of Information (EEI)** in the **Common Assessment and Reporting Tool (CART)** and will be monitored/tracked for overall recovery efforts in the AOR post-incident.

The order of hierarchy for Critical ATON is as follows:

Stakeholder Essential ATON (1-S); Critical ATON- Highest Priority as determined by port-group committees in coordination with USCG Waterways Management.

AAC CAT 1: Vital ATON - Considered by the USCG to be of **VITAL** navigational significance.

Field Assessment Guide Books:

Provided to assessment teams for reporting consistent

Port Of	Revision Date	Zones
Fernandina	May 2025	A, B, C
Port Of Jacksonville	May 2025	A,B,C,D
Port Canaveral	May 2025	A, B

Reporting the Status in CART: FA PA NA

FA = WATCHING PROPERLY

PA=ASSESSMENT REQUIRED

NA=NOT WATCHING PROPERLY - Requires CG Intervention to Correct / Repair

ANNEX O

CRITICAL ATON LIST

	Fernandina/St. Marys ATON Zone / Number / Name	Latitude	Longitude
1	ATON (POF: Z-A_CS) 6735 Cumberland Sound Lower Range A Range Front Light 1-S	30.70549	-81.44436
2	ATON (POF: Z-A_CS) 6740 Cumberland Sound Lower Range A Range Rear Light 1-S	30.70482	-81.44266
3	ATON (POF: Z-A_SME) 6515 St. Marys Entrance Lighted Buoy 1 1-S	30.71288	-81.29228
4	ATON (POF: Z-A_SME) 6520 St. Marys Entrance Lighted Buoy 2 1-S	30.71471	-81.29246
5	ATON (POF: Z-A_SME) 6535 St. Marys Entrance Lighted Buoy 3 1-S	30.71242	-81.31022
6	ATON (POF: Z-A_SME) 6540 St. Marys Entrance Lighted Buoy 4 1-S	30.71417	-81.31066
7	ATON (POF: Z-A_SME) 6550 St. Marys Entrance Lighted Buoy 6 1-S	30.71327	-81.33305
8	ATON (POF: Z-A_SME) 6555 St. Marys Entrance Lighted Buoy 7 1-S	30.71165	-81.33336
9	ATON (POF: Z-A_SME) 6560 St. Marys Entrance Lighted Buoy 8 1-S	30.71267	-81.34676
10	ATON (POF: Z-A_SME) 6565 St. Marys Entrance Lighted Buoy 9 1-S	30.71126	-81.34649
11	ATON (POF: Z-A_SME) 6570 St. Marys Entrance Lighted Buoy 10 1-S	30.71221	-81.35935
12	ATON (POF: Z-A_SME) 6575 St. Marys Entrance Lighted Buoy 11 1-S	30.71078	-81.35924
13	ATON (POF: Z-A_SME) 6580 St. Marys Entrance Lighted Buoy 12 1-S	30.71176	-81.37314
14	ATON (POF: Z-A_SME) 6585 St. Marys Entrance Lighted Buoy 13 1-S	30.71031	-81.37307
15	ATON (POF: Z-A_SME) 6590 St. Marys Entrance Lighted Buoy 14 1-S	30.71132	-81.38652
16	ATON (POF: Z-A_SME) 6595 St. Marys Entrance Lighted Buoy 15 1-S	30.70995	-81.38649
17	ATON (POF: Z-A_SME) 6600 St. Marys Entrance Lighted Buoy 16 1-S	30.7108	-81.39982
18	ATON (POF: Z-A_SME) 6605 St. Marys Entrance Lighted Buoy 17 1-S	30.7093	-81.39961
19	ATON (POF: Z-A_SME) 6630 St. Marys Entrance Lighted Buoy 18 1-S	30.71031	-81.41483
20	ATON (POF: Z-A_SME) 6635 St. Marys Entrance Lighted Buoy 19 1-S	30.70897	-81.41485
21	ATON (POF: Z-A_SME) 6650 St. Marys Entrance Lighted Buoy 20 1-S	30.70981	-81.42926
22	ATON (POF: Z-A_SME) 6655 St. Marys Entrance Lighted Buoy 21 1-S	30.70843	-81.42917
23	ATON (POF: Z-B_AR) 6680 St. Mary's Day Beacon N CAT 1	30.713754	-81.45378
24	ATON (POF: Z-B_AR) 6685 St. Mary's Day Beacon S CAT 1	30.70581	-81.45257
25	ATON (POF: Z-B_AR) 7045 Amelia River Lighted Buoy 2 (37925) 1-S	30.7041	-81.46429
26	ATON (POF: Z-B_AR) 7050 Amelia River Lighted Buoy 1 1-S	30.70463	-81.461
27	ATON (POF: Z-B_AR) 7060 Amelia River Lighted Buoy 4 (37940) 1-S	30.69668	-81.46337
28	ATON (POF: Z-B_AR) 7070 Amelia River Lighted Buoy 6 (37950) 1-S	30.68838	-81.46051
29	ATON (POF: Z-B_AR) 7080 Amelia River Lighted Buoy 8 (37960) 1-S	30.68418	-81.46115
30	ATON (POF: Z-B_CS) 565 Amelia Island Light CAT 1	30.67319	-81.44239
31	ATON (POF: Z-B_CS) 6690 Cumberland Sound Upper Range A Front Light 1-S	30.72517	-81.49475
32	ATON (POF: Z-B_CS) 6695 Cumberland Sound Upper Range A Rear Light 1-S	30.72774	-81.50146
33	ATON (POF: Z-B_CS) 6745 Cumberland Sound Range Front Light A-1 1-S	30.72681	-81.49206
34	ATON (POF: Z-B_CS) 6750 Cumberland Sound Range Front Rear A-1 1-S	30.72814	-81.49465
35	ATON (POF: Z-B_CS) 6880 Cumberland Sound Lower Range C Range Front Light 1-S	30.72143	-81.4864
36	ATON (POF: Z-B_CS) 6885 Cumberland Sound Lower Range C Range Rear Light 1-S	30.71763	-81.48671
37	ATON (POF: Z-B_SME) 6525 St Marys Entrance Range Front Light 1-S	30.70767	-81.46487
38	ATON (POF: Z-B_SME) 6530 St Marys Entrance Range Rear Light 1-S	30.70705	-81.48331
39	ATON (POF: Z-C_CS) 6760 Cumberland Sound Range Front Light A-2 1-S	30.7373	-81.49092
40	ATON (POF: Z-C_CS) 6765 Cumberland Sound Range Rear Light A-2 1-S	30.73783	-81.49125
41	ATON (POF: Z-C_CS) 6780 Cumberland Sound Range B Front Light 1-S	30.74058	-81.4867
42	ATON (POF: Z-C_CS) 6785 Cumberland Sound Range B Rear Light 1-S	30.7436	-81.48733

ANNEX O

CRITICAL ATON LIST

	Fernandina/St. Marys ATON Zone / Number / Name	Latitude	Longitude
43	ATON (POF: Z-C_CS) 6850 Cumberland Sound Upper Range C Front Light 1-S	30.76012	-81.48318
44	ATON (POF: Z-C_CS) 6855 Cumberland Sound Upper Range C Rear Light 1-S	30.76776	-81.48258
45	ATON (POF: Z-C_CS) 6905 Cumberland Sound Range D Front Light 1-S	30.77913	-81.48826
46	ATON (POF: Z-C_CS) 6910 Cumberland Sound Range D Rear Light 1-S	30.78988	-81.49019
47	ATON (POF: Z-C_KB) 6935 Kings Bay Lower Range E Front Light 1-S	30.77318	-81.48584
48	ATON (POF: Z-C_KB) 6940 Kings Bay Lower Range E Rear Light 1-S	30.76778	-81.48257
49	ATON (POF: Z-C_KB) 6945 Kings Bay Upper Range E Front Light 1-S	30.79293	-81.49788
50	ATON (POF: Z-C_KB) 6950 Kings Bay Upper Range E Rear Light 1-S	30.79462	-81.4989
51	ATON (POF: Z-C_KB) 6960 Kings Bay Navigation Light (37730) CAT 1	30.77648	-81.49308
	Jacksonville ATON Zone / Number / Name	Latitude	Longitude
1	ATON (JAX: Z-A_SJR) 7540 Trout River Cut Lighted Buoy 63 1-S	30.39253	-81.62384
2	ATON (JAX: Z-A_SJR) 7545 Trout River Cut Lighted Buoy 64 1-S	30.39105	-81.62606
3	ATON (JAX: Z-A_SJR) 7560 Trout River Cut Lighted Buoy 66 1-S	30.38531	-81.62806
4	ATON (JAX: Z-A_SJR) 7565 Trout River Cut Lighted Buoy 67 1-S	30.38401	-81.62686
5	ATON (JAX: Z-A_SJR) 7570 Trout River Cut Lighted Buoy 68 1-S	30.38134	-81.62944
6	ATON (JAX: Z-A_SJR) 7575 Long Branch Lighted Buoy 69 1-S	30.37911	-81.62838
7	ATON (JAX: Z-A_SJR) 7590 Long Branch Lighted Buoy 71 1-S	30.37261	-81.62697
8	ATON (JAX: Z-B_SJR) 7500 Drummond Creek Cut Lighted Buoy 59 1-S	30.40667	-81.60231
9	ATON (JAX: Z-B_SJR) 7505 Drummond Creek Lighted Buoy 58 1-S	30.40707	-81.60469
10	ATON (JAX: Z-B_SJR) 7530 Trout River Range Front Light 1-S	30.40054	-81.62223
11	ATON (JAX: Z-B_SJR) 7535 Trout River Range Rear Light 1-S	30.40303	-81.62139
12	ATON (JAX: Z-C_SJR) 7235 Sherman Cut Range Front Light 1-S	30.37897	-81.44591
13	ATON (JAX: Z-C_SJR) 7240 Sherman Cut Range Rear Light 1-S	30.37636	-81.44861
14	ATON (JAX: Z-C_SJR) 7250 Sherman Cut Lighted Buoy 18 1-S	30.38761	-81.43859
15	ATON (JAX: Z-C_SJR) 7255 Sherman Cut Lighted Buoy 20 1-S	30.38432	-81.44197
16	ATON (JAX: Z-C_SJR) 7260 Mile Point Lower Range Front Light 1-S	30.37877	-81.45256
17	ATON (JAX: Z-C_SJR) 7265 Mile Point Lower Range Rear Light 1-S	30.37845	-81.45394
18	ATON (JAX: Z-C_SJR) 7270 Mile Point Lighted Buoy 22 1-S	30.38167	-81.44866
19	ATON (JAX: Z-C_SJR) 7280 Mile Point Lighted Buoy 24 1-S	30.3836697	-81.456048
20	ATON (JAX: Z-C_SJR) 7287 Mile Point Upper Range Front Light 1-S	30.37885	-81.45293
21	ATON (JAX: Z-C_SJR) 7290 Mile Point Upper Range Rear Light 1-S	30.37627	-81.44932
22	ATON (JAX: Z-D_SJR) 7140 St Johns River Lighted Bell Buoy 6 1-S	30.39996	-81.37365
23	ATON (JAX: Z-D_SJR) 7115 St Johns Bar Cut Range Front Light 1-S	30.40392	-81.42767
24	ATON (JAX: Z-D_SJR) 7120 St Johns Bar Cut Range Rear Light 1-S	30.40618	-81.44968
25	ATON (JAX: Z-D_SJR) 7125 St Johns River Entrance Lighted Buoy 3 1-S	30.3958	-81.36064
26	ATON (JAX: Z-D_SJR) 7130 St Johns River Entrance Lighted Buoy 4 1-S	30.39823	-81.36009
27	ATON (JAX: Z-D_SJR) 7135 St Johns River Lighted Buoy 5 1-S	30.39654	-81.37387
28	ATON 9999 7155 Mayport Basin Range Front Light CAT 1	30.39304	-81.41597
29	ATON 9999 7160 Mayport Basin Range Rear Light CAT 1	30.39285	-81.41685
30	ATON 9999 7200 Pilot Town Cut Range Front Light CAT 1	30.40576	-81.4138
31	ATON 9999 7205 Pilot Town Cut Range Rear Light CAT 1	30.40616	-81.41262
32	ATON 9999 7215 Mayport Cut Range Front Light CAT 1	30.40348	-81.42843

ANNEX O

CRITICAL ATON LIST

	Jacksonville ATON Zone / Number / Name	Latitude	Longitude
33	ATON 9999 7220 Mayport Cut Range Rear Light CAT 1	30.40477	-81.4278
34	ATON 9999 7295 Training Wall Range Front Light CAT 1	30.39624	-81.47743
35	ATON 9999 7300 Training Wall Range Rear Light CAT 1	30.39942	-81.48182
36	ATON 9999 7320 White Shells Cut Range Front Light CAT 1	30.39634	-81.47839
37	ATON 9999 7325 White Shells Cut Range Rear Light CAT 1	30.39777	-81.47531
38	ATON 9999 7345 Fulton Cutoff Lighted Buoy 35 CAT 1	30.390243	-81.506029
39	ATON 9999 7350 Fulton Cutoff Range Front Light CAT 1	30.39332	-81.5026
40	ATON 9999 7355 Fulton Cutoff Range Rear Light CAT 1	30.3949	-81.49329
41	ATON 9999 7360 Fulton Cutoff Light 36 CAT 1	30.3932	-81.509214
42	ATON 9999 7375 Dames Point Cutoff Range Front Light CAT 1	30.3832	-81.56243
43	ATON 9999 7380 Dames Point Cutoff Range Rear Light CAT 1	30.38169	-81.57133
44	ATON 9999 7400 Blount Island Channel Range Front Light CAT 1	30.3831	-81.55501
45	ATON 9999 7405 Blount Island Channel Range Rear Light CAT 1	30.38041	-81.55597
46	ATON 9999 7450 Quarantine Island Upper Range Front Light CAT 1	30.383	-81.56112
47	ATON 9999 7475 Brills Cut Range Front Light CAT 1	30.41243	-81.58892
48	ATON 9999 7480 Brills Cut Range Rear Light CAT 1	30.41392	-81.59056
49	ATON 9999 7490 Dunn Creek Lighted Buoy 55 CAT 1	30.40885	-81.594902
50	ATON 9999 7495 Dunn Creek Lighted Buoy 57 CAT 1	30.408229	-81.587054
51	ATON 9999 7515 Drummond Creek Range Front Light CAT 1	30.41216	-81.59392
52	ATON 9999 7520 Drummond Creek Range Rear Light CAT 1	30.41392	-81.59056
53	ATON 9999 7525 Drummond Creek Lighted Buoy 61 CAT1	30.397493	-81.619505
54	ATON 9999 7555 Quarantine Island Upper Range Rear Light CAT 1	30.38093	-81.55951
55	ATON 9999 7610 Long Branch Range Front Light CAT 1	30.36137	-81.6139
56	ATON 9999 7615 Long Branch Range Rear Light CAT 1	30.36088	-81.6132
57	ATON 9999 7640 Terminal Channel Lighted Buoy 79 CAT 1	30.322484	-81.624355
	Canaveral ATON Zone / Number / Name	Latitude	Longitude
1	ATON (POC: Z-A_CHA) 9595 Canaveral Harbor Approach Channel Lighted Buoy 5 1-S	28.38612	-80.54449
2	ATON (POC: Z-A_CHA) 9600 Canaveral Harbor Approach Channel Lighted Buoy 6 1-S	28.38738	-80.54307
3	ATON (POC: Z-A_CHA) 9605 Canaveral Harbor Approach Channel Lighted Buoy 7 1-S	28.39652	-80.5584
4	ATON (POC: Z-A_CHA) 9610 Canaveral Harbor Approach Channel Lighted Buoy 8 1-S	28.39769	-80.55713
5	ATON (POC: Z-A_CHA) 9615 Canaveral Harbor Approach Channel Lighted Buoy 9 1-S	28.40227	-80.56622
6	ATON (POC: Z-A_CHA) 9625 Canaveral Harbor Approach Channel Lighted Buoy 10 1-S	28.41034	-80.57461
7	ATON (POC: Z-A_CHA) 9640 Canaveral Harbor Approach Channel Lighted Buoy 11 1-S	28.4059	-80.57241
8	ATON (POC: Z-A_CHA) 9645 Canaveral Harbor Approach Channel Lighted Buoy 12 1-S	28.41051	-80.58376
9	ATON (POC: Z-A_CHA) 9650 Canaveral Harbor Approach Channel Lighted Buoy 13 1-S	28.40818	-80.57944
10	ATON (POC: Z-A_CHA) 9650.5 Canaveral Harbor Approach Channel Lighted Buoy 13A 1-S	28.40897	-80.58767
11	ATON (POC: Z-B_CEB) 9660 Canaveral East Basin Range Front Light 1-S	28.4194	-80.59824
12	ATON (POC: Z-B_CEB) 9665 Canaveral East Basin Range Rear Light 1-S	28.4217	-80.59999
13	ATON (POC: Z-B_CHA) 9575 Canaveral Harbor Approach Channel Range Front Light 1-S	28.41679	-80.58436
14	ATON (POC: Z-B_CHA) 9580 Canaveral Harbor Approach Channel Range Rear Light 1-S	28.42702	-80.59818
15	ATON (POC: Z-B_CHE) 9630 Canaveral Harbor Entrance Channel Range Front Light 1-S	28.40999	-80.62689
16	ATON (POC: Z-B_CHE) 9635 Canaveral Harbor Entrance Channel Range Rear Light 1-S	28.40998	-80.63405
17	ATON (POC: Z-B_CHE) 9655 Canaveral Harbor Entrance Channel Light "Beacon" 14 1-S	28.41079	-80.593663

ANNEX O
CRITICAL ATON LIST

18	ATON (POC: Z-B_CHE) 9685.5 Canaveral Harbor Entrance Channel Buoy 14A 1-S	28.41066	-80.60254
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ANNEX P

AUXILIARY SUPPORT PLAN

USCG AUXILIARY PRE/POST-STORM SUPPORT PLAN

Action:

The provisions of this support plan are to be enacted prior to setting Port Condition 4 (1 JUNE).

Purpose:

The purpose of this support plan is to ensure that all appropriate steps are taken by the marinas listed to minimize damage to property, environmental impact, and impact to neighboring channels through a positive response communication system.

The maritime community affected by this support plan includes all public and private marinas in Division 14, 4, and 17, and contained within Sector Jacksonville's AOR (Addendum 2, 3, & 4). It is possible that the predicted track of the storm could involve only a portion of the AOR.

Concept of Operation:

When directed by Sector Jacksonville's Response Department, this support plan will activate. The Response Department will notify the Auxiliary Area Sector Coordinator (ASC), who has AUX AOR responsibility, or the designated alternate ASC contact person. The ASC will then initiate action by a Chain of Communication noted in Addendum 1. The complete chain utilizes redundant members responsible for (a) Area of Responsibility, (b) Area Coordinators, (c) Team Leaders, and (4) Marina Contact Person to insure reliability.

Operation – Port Condition 4:

Prior to setting Port Condition 4 (effective 1 JUNE), all marina contact persons will contact their respective marinas and complete the Port Condition 4 Marina Checklist. The team member will make note of all findings and report findings to the Division Commander or his/her designee via the Chain of Communication. A summary will be provided by the Auxiliary Area Sector Coordinator to the Incident Management Division (IMD) Supervisor via SECJAXPOLLRESP@uscg.mil by **May 25th**. If a Marina does not have a Hurricane Plan, the Auxiliary team member will suggest that one should be developed and provide where examples may be found.

Operation – Post Storm Port Condition 4:

Upon notification that a storm has passed, post storm operations have commenced, and/or Sector Jacksonville intends to set Port Condition 4, Auxiliary team members will contact their assigned marinas via phone and complete the Post Storm Port Condition 4 Marina Checklist. The assessment will be summarized into a post storm information report and sent to the Pollution Assessment Group Supervisor via D07-DG-SECJAXIMT@uscg.mil. Regardless of the level of damage, a positive report will be made on conditions in the marina AOR by team members.

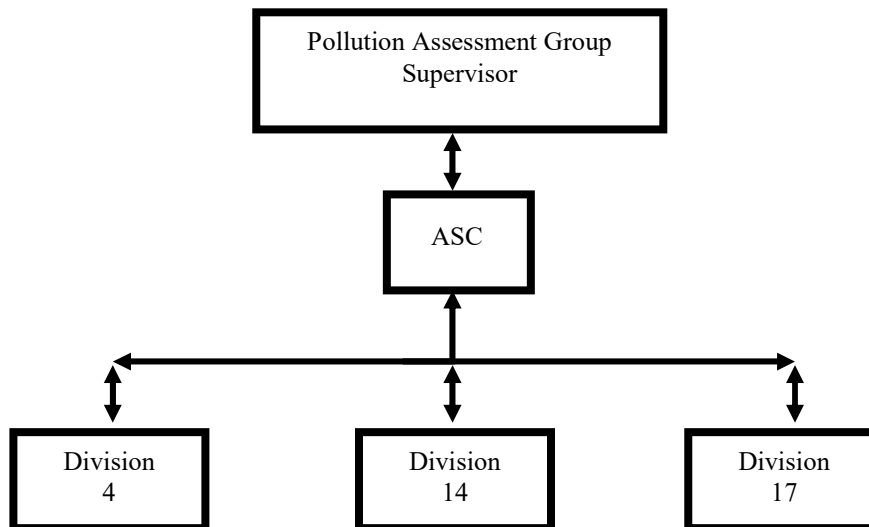
ANNEX P

AUXILIARY SUPPORT PLAN

ADDENDUM 1

Table of Organization & Contact Information Jacksonville Auxiliary

	Primary		Second		Third	
Position	Name	Telephone	Name	Telephone	Name	Telephone
ASC	Greg Hendricks	352-339-1148	James Parker	407-257-4896		
Division 4 Commander	Kaivan Rahbari	407-687-4746	George Wood	386-366-4540	Cliff Neve	540-809-8549
Division 14 Commander	Sean Flynn	904-571-7497	Peter Pelar	864-525-0801	Harry Tipper	508-287-7439
Division 17 Commander	Paul Thompson	239-963-7473	Nancy Fleming	863-588-5055	Jim Nickles	407-390-9611



ANNEX P
AUXILIARY SUPPORT PLAN
ADDENDUM 2

Port Condition 4 Marina Checklist (prior to 1 JUNE)

Marina Name **Auxiliary representative**

Marina Address **Marina Phone #**

1. Does the marina have a Hurricane Plan?
2. Verify the marina's emergency contact information.
3. Is there any other additional information provided by the marina for hurricane preparation?
4. Is there any substantial fuel storage on the facility grounds?
5. How many vessels are at the marina? Are there any with significant fuel capacity?

Inform Marinas of the following guidance should a Hurricane occur:

1. Immediately notify the National Response Center (NRC), 1-800-424-8802, of any potential/actual discharge/release of oil/HAZMAT.
2. Boats on Trailers and trailers stored in the open environment should be equipped with adequate tie-down.
3. Notify the Marina Operators that it is imperative for any vessel intended to evacuate the ICW or the St. Johns to evacuate early to avoid being blocked by bridges being locked down. Bridges are locked down eight hours prior to the predicted arrival of sustained gale force winds.
4. Decks of vessels, docks, and the surrounding land area should clear all potential hazards and missile material.
5. Vessels that can be trailered for removal should do so as soon as possible. Vessels evacuating port should be aware that the ICW and the St. Johns River are not safe havens for small craft.

Florida Statue 327.59 states that Marinas could not require vessels to be removed from marinas. This statute has been altered allowing marina operators to secure all vessels in order to protect the vessel and any damage that the vessel may cause to the marina. The marina can charge the owner a fee to perform this service.

ANNEX P
AUXILIARY SUPPORT PLAN
ADDENDUM 2

Post Storm Port Condition 4 Marina Checklist

Marina Name	Auxiliary Representative
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Marina Address	Marina Phone #
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1. Brief assessment of marina condition.

2. Any environmental concerns: fuel discharge?

3. Any sunken vessels or vessels that have broken their moorings? Any vessels in the main waterway channel?

4. Remind marinas to immediately notify the National Response Center (NRC), 1-800-424-8802, of any potential/actual discharge/release of oil/HAZMAT.

Notes:

ANNEX P

AUXILIARY SUPPORT PLAN

Master Marina Check List

Company Name	Zor	Dock Manager	Contact #	Address	Flotilla Number
Lang's Marina	1	David Lang	912-882-4452 912-322-9593	100 East St. Marys St St. Mary's, GA 31558	Flotilla 14-1
St. Mary's Boat Services	1	Rocky Smith	912-674-5804	1084 New Point Peter Rd St. Mary's, GA 31558	Flotilla 14-1
Amelia Island Marina	2	Jamie	904-777-4615 904-389-0090	251 Creek Side Dr Fernandina Beach, FL 32034	Flotilla 14-1
Fernandina Harbor Marina	2	Taylor Fitzsimmons	904-310-3300 443-962-7984	23 South Front St Fernandina Beach, FL 32034	Flotilla 14-1
Port Consolidated/Florida Petroleum Corp	2	Bob Coleman	904-753-4258 904-425-4730	231 N Front St Fernandina Beach, FL 32034	Flotilla 14-1
Oyster Bay Yacht Club	2	John May	904-261-4773 904-556-0283	96732 Bay View Dr Fernandina Beach, FL 32034	Flotilla 14-1
Egan's Creek Marina	2	Terry Sanders	904-261-3158 904-753-0868	1620 N 14th St. Fernandina Beach, FL 32034	Flotilla 14-1
Ocean Outboard Marine	2	Eric Oliver	904-321-1422	1619 N 14th St. Amelia Island, FL 32034	Flotilla 14-1
Tiger Point Marina	2	William H Kavanaugh	904-277-2720 904-251-1545	997 Egan's Creek Lane Fernandina Beach, FL 32034	Flotilla 14-1
BAE Systems	3	Terry Farringer	940-251-1567	8500 Heckscher Dr Jacksonville, FL 32226	Flotilla 14-2
Clapboard Creek Marina	3	Lanny Jarrell	904-752-1135	6220 Heckscher Dr Jacksonville, FL 32226	Flotilla 14-2
FT. George Island Marina	3	Bryan Dound	904-251-0050	9954 Heckscher Dr Jacksonville, FL 32226	
Fort George Island Marina	3	Peter Cursio	904-251-0050	9954 Heckscher Dr Jacksonville, FL 32226	Flotilla 14-2
Safe Harbor Academy	3	Ms. Robbie W. Smith	904-757-7918 904-251-3707	4772 Safe Harbor Wy Jacksonville, FL 32226	Flotilla 14-2
St. Johns Boat Company (M-F) (8-5)	3	Donny Martin	904-472-9848 904-694-2080	9852 Heckscher Dr Jacksonville, FL 32226	Flotilla 14-2
Beach Marine	4	Lisa Brousseau	904-694-2099	2315 Beach Blvd Jacksonville Beach, FL 32250	Active duty visit (North)
Harbortown Marina & HMY Yacht Sales	4	Megan Mumma	904-747-0181 904-276-8929	13846 Atlantic Blvd Jacksonville, FL 32225	Flotilla 14-4
Morningstar Marina	4	Brian West	704-564-3228	4852 Ocean St Atlantic Beach, FL 32233	Flotilla 14-4
Palm Cove Marina (M-F) (8-5)	4	Richard Thill	904-223-4757	14603 Beach Blvd Jacksonville, FL 32250	Flotilla 14-4
Queens Harbor Yacht & Country Club Marina	4	Paul Taylor	904-221-8859 904-662-2240	1131 Queens Harbor Blvd Jacksonville, FL 32225	Flotilla 14-4
Safe Harbor Seafood Market (Monty's Marina)	4	Paul Rellias	904-304-4218	4378 Ocean St Atlantic Beach, FL 32233	Flotilla 14-4
The Moorings (condo w/boat ramp)	4		904-223-1416 904-220-9411	14750 Beach Blvd Jacksonville Beach, FL 32250	Flotilla 14-4
The Views at Harbortown Apartments	4	Belinda Spence	904-220-9411 904-503-5977	14030 Atlantic Blvd Jacksonville, FL 32225	Flotilla 14-4
Bill Dye Marina	5	Thomas Grove	904-609-9209	491 Trout River Dr Jacksonville, FL 32208	Active duty visit (North)
Seafarers Marina	5	Nikki Bowman Henry Bowman	904-765-8152	455 Trout River Dr Jacksonville, FL 32208	Active duty visit (North)
Arlington Marina	6	Ron MacDonald	904-743-2628 904-630-0839	5137 Arlington Rd Jacksonville, FL 32211	Flotilla 14-2
Metropolitan Park Marina	6	Jim Suber	904-509-0588 904-398-7918	1410 Gator Bowl Blvd Jacksonville, FL 32202	Flotilla 14-2
River City Brewing Company	6	Michael Dampier	904-398-7299 904-739-7200	835 Museum Cir Jacksonville, FL 32207	Flotilla 14-2
Epping Forest Yacht Club	7	Keith Keller	904-739-7150 904-733-0541	1830 Epping Forest Dr Jacksonville, FL 32217	Flotilla 14-8
Florida Tackle & Gun Club	7	Bill Rice	904-613-0623	9010 San Jose Blvd Jacksonville, FL 32257	Flotilla 14-8
Julington Creek Marina	7	Melinda Oberdier	904-268-5117	12807 San Jose Blvd Jacksonville, FL 32210	

ANNEX P

AUXILIARY SUPPORT PLAN

Master Marina Check List

Goodby's Creek Marine Service	7	Greg Taylor	904-733-7502 904-730-2970	8940 San Jose Blvd Jacksonville, FL 32257	Flotilla 14-8
North Florida Yacht Sales	7	Greg Taylor	904-733- 7502904-382-	8940 San Jose Blvd Jacksonville, FL 32257	Flotilla 14-8
Freedom Boat Club	8	Kevin Seelig	904-268-1036 904-599-5789	12807 San Jose Blvd Jacksonville, FL 32223	Flotilla 14-8
Julington Creek Pier 3	8	Bae Andreu Gamble Mary	904-268-9724	12752 San Jose Blvd Jacksonville, FL 32223	Flotilla 14-8
Mandarin Holiday Marina (M-F) (8-6)	8	Paul Burns	904-887-5601 904-813-5174	12796 San Jose Blvd Jacksonville, FL 32223	Flotilla 14-8
Marina at Julington Creek	8	Tommy Salis	904-268-5117	12807 San Jose Blvd Jacksonville, FL 32223	Flotilla 14-8
Lighthouse Marina/Cedar Creek Marina	9	Larry Hickman	904-237-8642	2044 Lake Shore Blvd Jacksonville, FL 32210	Flotilla 14-8
Florida Yacht Club	9	Carter Meyers	904-387-1653 305-812-2911	5210 Yacht Club Rd Jacksonville, FL 32210	Flotilla 14-8
Huckins Yacht Corp.	9	Cindy Purcell Craig Thompson	904-389-1125 904-874-0660	3482 Lake Shore Blvd Jacksonville, FL 32210	Flotilla 14-8
Lakeshore Dry Storage	9	Leon Williams	904-384-6447	3326 Lake Shore Blvd Jacksonville, FL 32210	Flotilla 14-8
Lakeside Marina	9	Leon Williams	904-994-1883	4252 Lakeside Dr Jacksonville, FL 32210	Flotilla 14-8
Lambs Yacht Center/Cedar Point Marina (M-F) (8-5)	9	Matt Brennan	904-384-5577 904-327-2285	3376 Lake Shore Blvd Jacksonville, FL 32210	Flotilla 14-8
Marina at Ortega Landing (M-F) (8-5)	9	Bruce Fleming	904-387-5538 904-622-6829	4234 Lakeside Dr Jacksonville, FL 32210	Flotilla 14-8
NAS Jacksonville Mulberry Cove Marina	9	Philip Collins	904-542-3260 904-612-7336	Bldg 1072 Ranger Rd Jacksonville, FL 32212	Flotilla 14-8
Ortega Yacht Club Marina	9	Paul Howe	904-389-1199 912-661-3437	4585 Lakeside Dr Jacksonville, FL 32210	Flotilla 14-8
Rudder Club of Jacksonville	9	Stephanie Dudley	904-264-4094	8533 Malaga Ave Orange Park, FL 32244	Flotilla 14-8
Sadlers Point Marina	9	Brooks Busey	904-384-1383 904-591-9664	4669 Roosevelt Blvd Jacksonville, FL 32210	Flotilla 14-8
Doctors Lake Marina & Boatyard	10	Robert Jones	904-264-0505 904-477-3547	3106 U.S. Highway 17 Fleming Island, FL 32003	Flotilla 14-8
Whitey's Fish Camp & Restaurant	10	William Ham	904-269-4198	2032 County Road 220 Fleming Island, FL 32003	Flotilla 14-8
Trout Creek Marina & Boat Ramp/Trout Creek Fish Camp	11	Joc Boyer	904-342-2471	6550 State Road 13 N St. Augustine, FL 32092	Flotilla 14-7
Green Cove Springs Marina	11	Chris Harvey	904-284-1811 904-901-3963	851 Bulkhead Rd Green Cove Springs, FL 32043	Flotilla 14-8
Holland Marine	11	Tom Holland	904-284-3349 904-472-4496	1011 Bulkhead Rd Green Cove Springs, FL 32034	Flotilla 14-8
Knights/Black Creek Marina	11	Bailey Sullivan John Hamilton	904-531-9178 904-631-6658	1472 River Ln Green Cove Springs, FL 32043	Flotilla 14-8
MOBRO Marine Inc (M-F) (7-5)	11	Mike Rodriguez	904-284-9670 904-662-4646	606 FL-16 Green Cove Springs, FL 32043	Flotilla 14-8
Reynolds Park Yacht Center (M-F) (8-5)	11	Ted McGowen	904-284-4667	1063 Bulkhead Rd Green Cove Springs, FL 32043	Flotilla 14-8
Conch House Marina Resort	12	Chip Cullipher	904-824-4347	57 Comares Ave St. Augustine, FL 32080	Active duty visit (Central)
St. Augustine Municipal Marina	12	Sam Adukiewicz	904-825-1027	111 Avenida Menendez Suite E St. Augustine, FL 32084	Active duty visit (Central)
Camachee Cove Yacht Harbor, Inc.	12	Travis Staats	904-829-5676	3070 Harbor Dr St. Augustine, FL 32084	Flotilla 14-7
Camachee Yacht Yard (M-F) (7-4)	12	Bonnie Marshall	904-823-3641	3020 Harbor Dr St. Augustine, FL 32084	Flotilla 14-7
Fish Island Marina	12	Shad Hendry	904-540-2651	650 State Road 312 St. Augustine, FL 32080	Flotilla 14-7
Freedom Boat Club	12	Mark Vickers	904-351-6132	3036 Harbor Dr St. Augustine, FL 32084	Flotilla 14-7
Beaches at Vilano	12	Lou M.	904-829-0589 904-829-9198	250 Vilano Rd Vilano Beach, FL 32084	Flotilla 14-7

ANNEX P

AUXILIARY SUPPORT PLAN

Master Marina Check List

Marker 8 Hotel & Marina	12	Virginia Whetstone	904-829-9041 904-347-3170	1 Dolphin Dr St. Augustine, FL 32080	Flotilla 14-7
Cat's Paw Marina / Sea Love Charter	13	Mr. Lock	904-829-8040	220 Nix Boat Yard Rd St. Augustine, FL 32084	Flotilla 14-7
English Landing Marina	13	Rick Bresee	904-669-7363	509 S Ponce de Leon Blvd St. Augustine, FL 32084	Flotilla 14-7
Xynides Boatyard	13	Nick Xyniders	904-824-3446	258 Riberia St. St. Augustine FL 32084	
Intercoastal Marina	13	Tony Spellier	904-824-0138	200 Nix Boat Yard Rd St. Augustine, FL 32084	Flotilla 14-7
Oasis Boat Yard & Marina (M-F) (7-5)	13	Jourdan Speries	904-824-2520	256 Riberia St St. Augustine, FL 32084	Flotilla 14-7
Rivers Edge Marina	13	Paul Walsh	904-827-0520	65 Lewis Blvd St. Augustine, FL 32084	Flotilla 14-7
St. Augustine Marine Center	13	Steve Mask	904-824-4394	404 Riberia St St. Augustine, FL 32084	Flotilla 14-7
St. Augustine Shipyard	13	Lori Fry	904-342-5159	117 Dockside Dr St. Augustine, FL 32084	Flotilla 14-7
Genungs Fish Camp	14	Adam Moreley	904-970-5742	291 Cubbedge Rd St. Augustine, FL 32080	Flotilla 14-7
Hammock Beach Marina at Yacht Harbor Village	14	Neil & Susan Kaczmarek	386-597-5031	200 Ocean Crest Dr Palm Coast, FL 32137	Flotilla 14-7
Marineland Marina	14	Eric Ziecheck	904-814-9886	176 Tolstoy Ln St. Augustine, FL 32080	Flotilla 14-7
Palm Coast Marina	14	Rosie McCauly	386-446-6370	15 Palm Coast Resort Blvd Palm Coast, FL 32137	Flotilla 14-7
Boathouse Marina	15		386-328-2944 904-328-4000	329 River St Palatka, FL 32177	Flotilla 14-8
Crystal Cove Marine Services, LLC	15	Kelly Redford	270-366-3033	131 Crystal Cove Dr Palatka, FL 32177	Flotilla 14-8
Gibson Dry Docks	15	Tom Kight	386-325-5502	140 Cedar St San Mateo, FL 32187	Flotilla 14-8
Half Shell Resort Marina	15	David Fox	901-230-6224	132 Roberts Blvd Satsuma, FL 32189	Flotilla 14-8
Newcastle Shipyards	15	Nick Keith	386-312-0000 Ext 207	195 Comfort Rd Palatka, FL 32177	Flotilla 14-8
Bass World Lodge and Marina	16	Ray Corbin	386-467-2267	209 Browns Fish Camp Rd Georgetown, FL 32139	Flotilla 14-7
Bull Creek Fish Camp	16	Punk Wesley Pellicer	386-437-1991	3861 W County Rd 2006 Bunnell, FL 32110	Flotilla 14-7
Georgetown Marina RV Park and Lodge	16	Theresa Miller	386-467-2002	1533 Country Road 309 Georgetown, FL 32139	Flotilla 14-7
Leonard's Marina	16	Clint Leonard	386-698-2485	100 Grove Ave Crescent City, FL 32112	Flotilla 14-7
Renegades on the River	16	Stacy Tilton	386-524-4179	1171 Country Road 309 Crescent City FL 32112	Flotilla 14-7
Acosta Creek Marina	16	Jane Simons Bob Simons	386-467-2229	124 Acosta Creek Dr Satsuma, FL 32189	Flotilla 14-8
Trail Boss RV and Marina	16		386-559-1579	1007 Front St Welaka, FL 32193	Flotilla 14-8
Adventure Yacht Harbor	17	Alan Smith	386-756-2180 386-301-2396	3948 S Peninsula Dr Port Orange, FL 32127	Flotilla 4-4
Aunt Catfish's on the River	17	Brendan Galbreath Karen Spiker	386-767-4768 386-506-2045	4009 Halifax Dr Port Orange, FL 32127	Flotilla 4-4
Coquina Marina	17	Robin Brigg	386-317-0555 386-795-4567	841 Ballough Rd Daytona Beach, FL 32114	Flotilla 4-4
Critter Fleet	17	Polly Cullen	386-767-7676 386-451-6482	4950 S Peninsula Dr Ponce Inlet, FL 32127	Flotilla 4-4
Daytona Beach Parasail	17	Andrew Dado	386-547-6067 386-252-6421	4936 S Peninsula Dr Ponce Inlet, FL 32127	Flotilla 4-4
Daytona Marina & Boat Works	17	Bob Garrison	407-592-4345	645 S Beach St Daytona Beach, FL 32114	Flotilla 4-4
Deck Down Under & Kings Seafood	17	Jim Freeman Michael Freeman	386-767-1881 386-547-1470	78 Dunlawton Ave Port Orange, FL 32127	Flotilla 4-4
Down the Hatch	17		386-761-4831	4894 Front St Ponce Inlet, FL 32127	Flotilla 4-4
Halifax River Yacht Club	17	Scott Schamay	386-255-7459 386-290-9454	331 S Beach St Daytona Beach, FL 32114	Flotilla 4-4
Halifax Sailing Association	17	Peter Burg	386-238-7245 609-202-8281	15 Fremont Ct Daytona Beach, FL 32114	Flotilla 4-4

ANNEX P

AUXILIARY SUPPORT PLAN

Master Marina Check List

Inlet Harbor Marina	17	Kevin Mooney	386-767-3266	133 Inlet Harbor Rd Ponce Inlet, FL 32127	Flotilla 4-4
Sunset Harbor Yacht Club	17		386-947-9900	849 Ballough Rd Daytona Beach, FL 32114	Flotilla 4-4
Suntex Marina (Daytona Beach Marina)	17		386-523-3100	721 Ballough Rd Daytona Beach, FL 32114	Flotilla 4-4
Daytona Beach Marina	17	John MacCauly Cam Daniel	386-523-3100 386-281-9826	721 Ballough Road, Daytona Beach, FL 32114	Flotilla 4-4
Halifax Harbor Marina	17	David Cronin	386-671-3601	450 Basin St Daytona Beach, FL 32114	Flotilla 44-13
King's Seafood	17	Jim Freeman Michael Freeman	386-492-4123 386-882-6151	79 Dunlawton Ave Port Orange, FL 32127	Flotilla 44-17
Lighthouse Marina & Storage	17	Jean Freier Matt Dvorak	386-767-0683 386-405-3445	4958 S Peninsula Dr Ponce Inlet, FL 32127	Flotilla 44-18
Marina Grande on the Halifax	17	Raymond Landry	386-506-8533	245 Riverside Dr Daytona Beach, FL 32117	Flotilla 44-20
Sea Love Marina/ Down The Hatch	17	Allen Amfast	386-562-1778 254-617-0583	4877 Front St Ponce Inlet, FL 32127	Flotilla 44-21
Seven Seas Marina & Boatyard	17	Calvin Willard Michael Hutton	386-761-3221 386-767-4970	3300 S Peninsula Dr Port Orange, FL 32127	Flotilla 44-22
Black Hammock Fish Camp	MSD	Jayson Rivera	(407) 365-1244	2356 Black Hammock Fish Camp Rd	Flotilla 45
Boat Tree Marina	MSD	Tim Gross	(407) 322-1610	4370 Carraway Pl	Flotilla 45
Highbanks Marina & Camp Resort	MSD	Brenda Thiel & Jerry Garant	386-668-4491	488 W Highbanks Rd, DeBary, FL 32713	Flotilla 45
Holly Bluff Marina	MSD	Jennifer Armstrong	386-822-9992	2280 Hontoon Rd. Deland, FL 32720	Flotilla 45
Hontoon Island State Park	MSD		386-736-5309	2309 River Ridge Rd, Deland, FL 32720	Flotilla 45
Hontoon Landing Resort & Marina	MSD	April Stomberg	386-734-2474	2317 River Ridge Rd. Deland, FL 32720	Flotilla 45
Lake Beresford Yacht Club	MSD		386-734-3854	1961 Hontoon Rd. Deland, FL 32720	Flotilla 45
Lakeview Terrace Ltd	MSD	Cathy Alexander	386-873-2979	1250 Lakeview Dr. Deland, FL 32720	Flotilla 45
Meadowlea Marina	MSD		386-668-1804	699 Leisure World Dr., DeBary, FL 32713	Flotilla 45
Monroe Harbour Marina	MSD	Brian Volk (General Manager)	(407) 322-2910	531 North Palmetto Avenue	Flotilla 45
Riviera Resort & Marina	MSD	Gary Maddox	386-822-5662	2760 Botts Landing Rd. Deland, FL 32720	Flotilla 45
Sanford Boat Works and Marina	MSD	Debra Smith	407) 322-6613	3900 Peninsula Point, Sanford, FL 32771	Flotilla 45
St. John's KOA Resort and Marina	MSD	Tiffany Ferrero	386-736-6601	2999 FL-44, Deland, FL 32720	Flotilla 45
Traders Cove	MSD		386-668-1804	132 Sher Ln., DeBary, FL 32713	Flotilla 45
Tropical Resort & Marina	MSD	Rick Carr	386-734-3080	1485 Lakeview Dr. Deland, FL 32720	Flotilla 45
Gerry's Marina	MSD	Bill Armel	386-428-2341	179 N Causeway, New Smyrna Beach, FL 32169	Flotilla 48
Indian Mound Fish Camp	MSD	Kelly Bonds	386-345-9845	295 Indian Creek Rd, Oak Hill, FL 32759	Flotilla 48
Inlet Marina Vilas Condos	MSD	Jamie Owens	386-410-3175	2700 N Peninsula Ave, New Smyrna Beach, FL 32169	Flotilla 48

ANNEX P

AUXILIARY SUPPORT PLAN

Master Marina Check List

Jackson Hole RV Fish Camp	MSD	Doug & Susan Jackson	386-345-1652	457 River Rd, Oak Hill, FL 32759	Flotilla 48
Lopez RV Park & Marina	MSD		386-345-3211	375 River Drive, Oak Hill, FL 32759	Flotilla 48
Mosquito Lagoon RV Park	MSD	Del DeNise	321-213-4973	403 E Halifax Ave, Oak Hill, FL 32759	Flotilla 48
New Smyrna Beach City Marina	MSD	Pam Payton	386-409-2042 386-366-1918	201 N Riverside Dr. New Smyrna Beach, FL 32168	Flotilla 48
New Smyrna Marina	MSD	Jay Wilson Noah Pullian	386-427-4514 386-547-1615	200 Boatyard St, New Smyrna Beach, FL 32169	Flotilla 48
Noth Causeway Marine Corp	MSD	Mark Parnell	386-427-5267	4 N Causeway, New Smyrna Beach, FL 32169	Flotilla 48
Oak Hill Fish Camp	MSD	Michael Stull	386-426-7191	426 E Halifax Ave, Oak Hill, FL 32759	Flotilla 48
Ocean Inlet Yacht Club Condo	MSD	Tiffany Smith	386-423-7796	2100 N Peninsula Ave. New Smyrna Beach, FL 32169	Flotilla 48
River Deck Marina	MSD	Vern Kufic	386-4287827	111 N Riverside Dr, New Smyrna Beach, FL 32168	Flotilla 48
Smyrna Yacht Club	MSD	Justin Wright	386-427-4040	1201 S Riverside Dr. New Smyrna Beach, FL 32168	Flotilla 48
Constitutional Bicentennial Park	MSD	Laird McLean	321-868-3219	801 West Cocoa Beach Causeway, Cocoa Beach, FL	Flotilla 17-06
Banana River Park Kayak Launch	MSD	Gustava Vergara	321-868-1226	901 Puerto Rio Drive, Cape Canaveral, FL 32920	Flotilla 17-06
Brevard POW/MIA Park	MSD	Terry Lane	321-633-1874	5995 N. US HWY 1, Melbourne, FL 32940	Flotilla 17-06
Cape Crossing Resort & Marina	MSD	Capt. Mike Young	321-453-2464	201 Ivory Coral Lane, Merritt Island, FL 32953	Flotilla 17-06
Freddie Patrick Park & Boat Ramp	MSD	Richard Wright	321-783-7832	280 Jetty Park Road, Cape Canaveral, FL 3290	Flotilla 17-06
James G. Bourbeau Memorial Park	MSD	Terry Lane	321-633-1874	8195 King Street (Hwy. 520) Cocoa, FL 32926	Flotilla 17-06
Kars Park	MSD	Eddie Badore	321-867-7967	East end of Hall Road, East of SR 3, Merritt Island, FL 32953	Flotilla 17-06
Kelly Park	MSD	Terry Lane	321-633-1874	2550 N. Banana River Drive, Merritt Island, FL 32952	Flotilla 17-06
Kiwanis Island Park	MSD	Terry Lane	321-633-1874	951 Kiwanis Island Park Road, Merritt island, FL 32952	Flotilla 17-06
Lake Florence Primitive Boat Ramp	MSD	Terry Lane	321-633-1874	Tucker Ln. Cocoa, FL 32926	Flotilla 17-06
Lake Poinsett Lodge & Ramp	MSD	Michelle Miles	321-636-0045	5665 Lake Poinsett Road, Cocoa, FL 32926	Flotilla 17-06
Lee Weener Park	MSD	Terry Lane	321-633-1874	300 Riveredge Boulevard, Cocoa, FL 32922	Flotilla 17-06
Ocean Club at Port Canaveral	MSD	Mark Szypeck	321-783-9001	930 Mullet Road, Cape Canaveral, FL 32920	Flotilla 17-06
Oleander Pointe Yacht Club	MSD	Jeff Hecht	321-617-5510	100 Riverside Drive, Cocoa, FL 32922	Flotilla 17-06
Port St. John Public Boat Ramp	MSD	Tex Loadholtz	321-264-5105	6650 N. Boulevard-US HWY 1 Port St. John, FL 32927	Flotilla 17-06
Ramp Road Park	MSD	Laird McLean	321-868-3252	401 Ramp Road, Cocoa Beach, FL 32931	Flotilla 17-06
Rodney S. Ketcham Park	MSD	Richard Wright	321-783-7832	988 Mullet Drive, Cape Canaveral FL 32920	Flotilla 17-06
The Cove at Cape Crossing	MSD	Mike Young	321-514-1181	290 Marine Harbor Dr, Merritt Island, FL 32953	Flotilla 17-06
Big Toho Marnia	MSD	Mark Detweiler	407-846-2124	69 Lakeview Dr., Kissimmee, FL 34741	Flotilla 17-10
Kissimmee River Park & Marina (M,T,Th,F) (9-1)	MSD	Cheryl after hours	863-696-3182 863 696 8084	3800 Bruce Blvd #62, Lake Wales, FL 33898	Flotilla 17-10
Lakefront Park	MSD		407-957-7392	1104 Lakeshore Blvd, ST. Cloud, FL 34769	Flotilla 17-10

ANNEX P

AUXILIARY SUPPORT PLAN

Master Marina Check List

Lake Fairview Marina Inc	MSD	Cynthia Johnson	407-295-0117	4503 N Orange Blossom Trail, Orlando, FL 32804	Flotilla 17-11
Anchorage Yacht Basin	MSD	Ian Nelson	321-773-3620	96 E Eau Gallie Blvd Melbourne, FL 32937	Flotilla 17-2
BG's Rayside Marina	MSD	Andres Garcia	321-724-5424 772-453-4083	9502 S Hwy A1A, Melbourne Beach, FL 32951	Flotilla 17-2
Eau Gallie Yacht Basin	MSD		321-242-6577	587 Young St, Melbourne, FL 32935	Flotilla 17-2
Manatee Cove Marina	MSD		321-494-7455	Patrick AFB, FL 32925	Flotilla 17-2
Melbourne Harbor Marina	MSD	Phil Dayil	321-725-9054	2210 Front St # 101, Melbourne, FL 32901	Flotilla 17-2
Melbourne Yacht Club	MSD	Tom K.	321-768-9921	1202 E River Dr, Melbourne, FL 32901	Flotilla 17-2
Palm Bay Marina/ Boat Motor Superstore	MSD	Nick Furrow	321-723-0851	4350 Dixie Hwy NE, Palm Bay, FL 32905	Flotilla 17-2
Pineda Point Marina	MSD	Scott Larry	321-254-4199	6175 N US Hwy 1, Melbourne, FL 32940	Flotilla 17-2
Telemar Bay Marina	MSD	Nick Telemachos	321-773-2468	#4408, 1399 Banana River Dr, Indian Harbour Beach, FL	Flotilla 17-2
Waterline Marina	MSD	Steve Cordell	321-254-0452	905 FL-5, Melbourne, FL 32935	Flotilla 17-2
Bluepoints Marina	MSD	Keith Smith	321-799-2860	726 Scallop Dr, Cape Canaveral, FL 32920	Flotilla 17-6
Cape Marina	MSD	Karen Burke	321-783-8410	800 Scallop Dr, Cape Canaveral, FL 32920	Flotilla 17-6
Cocoa Village Marina	MSD	Ken Lunden	321-632-5445	90 Delannoy Ave, Cocoa, FL 32922	Flotilla 17-6
Harbor Square Marina (M-F) (8-9)	MSD	Duncon Mackenzie	321-453-2464	290 Marine Harbor Dr, Merritt Island, FL 32953	Flotilla 17-6
Harbortown Marina	MSD	Jason Kanoho	321-453-0160	270 Harbortown Dr, Merritt Island, FL 32952	Flotilla 17-6
Island Time Marina	MSD	Jim Stadler	321-613-4852	400 W Cocoa Beach Causeway, Cocoa Beach, FL 32941	Flotilla 17-6
Marker 24 Marina	MSD	Jordan Rogers	321-453-7888	1360 S Banana River Dr Merritt Island, FL 32952	Flotilla 17-6
Port Canaveral Yacht Club	MSD	Mike Wine	321-784-2292	910 Mullet Rd. Cape Canaveral, FL 32920	Flotilla 17-6
Scorpion Marina/Port Canaveral Marine	MSD	Eric Nelson	321-784-5788	960 Mullet Rd, Cape Canaveral, FL 32920	Flotilla 17-6
Sunrise Marina	MSD	Robin Roark	321-783-9535	505 Glencheek Dr Port Canaveral, FL 32920	Flotilla 17-6
Kennedy Point Yacht Club	MSD	Bruce Lori	321-383-0280	4749 S Washington Sve, Titusville FL 32780	Flotilla 17-9
Titusville Municipal Marina	MSD	Tom Lawson	321-383-5600	451 Marina Rd, Titusville, FL 32796	Flotilla 17-9
Westland Boatyard & Marina	MSD	Chase Falonk	321-267-1667	419 N Washington Ave, Titusville, FL 32796	Flotilla 17-9
Astor Bridge Marina	MSD	Julie Trunpton	386-749-4407	1575 FL-40, Astor FL 32102	Flotilla 43
Astor Landing Campground & Marina	MSD	Richard Heatley	352-759-2121	25934 Holmar Dr., Astor, FL 32102	Flotilla 43
Banana Cove Marina and RV Park	MSD	Holly Wilson	(352) 343-7951	28725 State Road 19	Flotilla 43
Fishermans Cove Marina	MSD	Rusty Hinkole	352-343-1233	3950 N Eichelberger Rd, Tavares, FL 32778	Flotilla 43
Gator Bay Marina	MSD	Kevin Goodson	(352) 365-2177	10320 County Road 44	Flotilla 43
Jones Cypress Cove Marina	MSD	No Answer	(352) 636-2643	10233 Cypress Cove Ln.	Flotilla 43
Lake Eustis Marina	MSD	Danny McManus	(352) 357-2411	350 Lakeshore Drive	Flotilla 43
Lake Griffen Harbor 55+ Community	MSD	Rosemary Gay	352-326-5106	7420 Harbor View Dr, Leesburg, FL 34788	Flotilla 43

ANNEX P

AUXILIARY SUPPORT PLAN

Master Marina Check List

Marina Del Ray - Mission Inn	MSD	Steve Arnold	352-324-3101 954-612-4289	26300 St Rd 19 Howey-in-the-Hills, FL 34737	Flotilla 43
Midway Marine	MSD	William Guy	352-759-3838	25127 E Pearl St., Astor, FL 32102	Flotilla 43
Mt Dora Boating Center and Marina	MSD	Julia Lewis	352-383-3150	148 Charles Ave, Mt Dora, FL 32757	Flotilla 43
Palm Gardens Restaurant, Marina and RV Park	MSD	Cameron (352-267-4391)	(352)343-2024	1661 Palm Gardens Street	Flotilla 43
Pine Island Fish Camp	MSD	Len Garner	352-753-2972	6808 Lake Griffin Rd., Lady Lake, FL 32159	Flotilla 43
Twin Palms Resort And Marina	MSD	Jerry Minieo	(352) 787-4514	35320 Cross Street, Fruitland Park, FL 34731	Flotilla 43
Venetian Cove Marina	MSD	Brian Anreichuk	(352)728-9870	250 Ball Park Road, Leesburg, FL 34748	Flotilla 43
Sebastian Inlet Marina	Not in AOR	Dori Carroll	772-664-8500	8685 US-1, Micco, FL 32976	Flotilla 17-2
Sebastian River Marina & Boatyard	Not in AOR	Doug Hillman	772-664-3029	8525 N US-1, Sebastian, FL 32976	Flotilla 17-2
Treasure Coast Marina	Not in AOR	Bonnie Roberts	321-733-3390	5185 US-1, Grant, FL 32949	Flotilla 17-2

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ANNEX Q

Appendix 1

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – ATL

ADVANCE TEAM		HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
INITIAL ACTIONS/ROOM SET UP		
<p>_____ Print several copies of Computer/Phone Assignment list from Public Folder to give to teams:</p> <p>\\D07MS-CSDH903\Public\Alta\PLANNING (sx)\Instructions & Plans\COOP\Advance Team</p> <p>_____ Pull out portable wall divider (one piece) from Large Conference Room (LCR) to use for Team Member check-in.</p> <p>_____ Retrieve large prints of room configurations located in the Emergency Management Closet (tubes) and place in applicable room.</p> <p>_____ Check in Advance Team personnel and assign tasks to members by locations using board (adjust as necessary).</p> <p>_____ Conduct in-brief for all Advance Team members and give each team lead large prints of room configurations. Confirm with Planning Section Chief location of main briefing room (Command Center Conference Room or Joint Conference Room).</p> <p style="text-align: center;"><u>Large Conference Room Team</u></p> <p>_____ Retrieve the Supply #1, Operations Section, Planning Section, Finance Section, Logistics Section, Intel, and T-card pelican cases from the EM/FR Trailer located in the parking lot (key located in cubicle 229.11) and place unlocked in designated spot (see room configuration below; call the Advance Team Lead or RFO Team Lead for lock code).</p> <p>_____ Configure tables in LCR, place all extra tables (folded) and chairs in the Admin office area and add index card with the number configuration (see room configuration below).</p> <p>_____ Collect all phones (with cable) and computers (only power supply cable) from personnel spaces as per the spreadsheet and place in proper locations (see room configuration below).</p> <p>_____ Plug in phone and make both external and internal call to test operational status.</p> <p>_____ Retrieve foam boards from EM/FR Closet and place against SITL display wall in LCR.</p> <p>_____ Retrieve room dividers from the LCR and set up to divide Operations Section (see room configuration below). (If any dividers are missing check in the Command Center).</p> <p>_____ Retrieve flip chart from EM/FR Closet and place against SITL display wall in LCR.</p> <p>_____ Set up half of RESL T-Rack (located in EM/FR Closet) in designated location (see room configuration below); See instruction card to set up T-Rack instruction in T-Card box.</p> <p>_____ Brief Duty IT (904-477-6182) that IMT will be setting up, including IMT Watch phone at X7667.</p>		

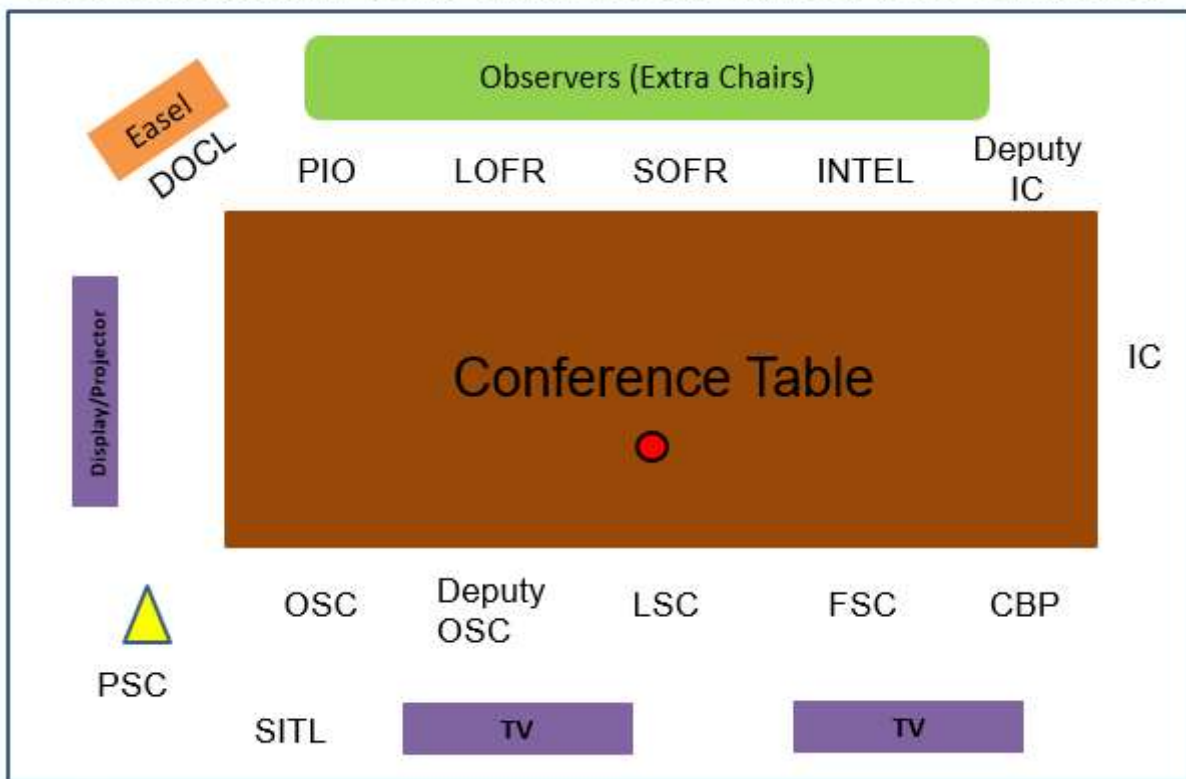
ANNEX Q

Appendix 1

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – ATL

- _____ Retrieve plastic easel in EM/FR Closet and place in SCC
- _____ Retrieve ICS Position Table Cards (located in Logistics Section pelican case, black accordion folder) and set up at each position (see room configurations below).
- _____ Log on to computer to check operational status.

INCIDENT MANAGEMENT TEAM BRIEFING ROOM CONFIGURATION



 Laptop/WSIII

 Conference Phone

COMMAND CENTER CONFERENCE ROOM

Brief Room – Option 2 - Joint Conference Room Team

- _____ Retrieve one table from LCR and set up in Joint Conference Room (JCR) (see room configuration below).
- _____ Configure tables in Joint Conference Room and place all extra chairs to the back of the room.

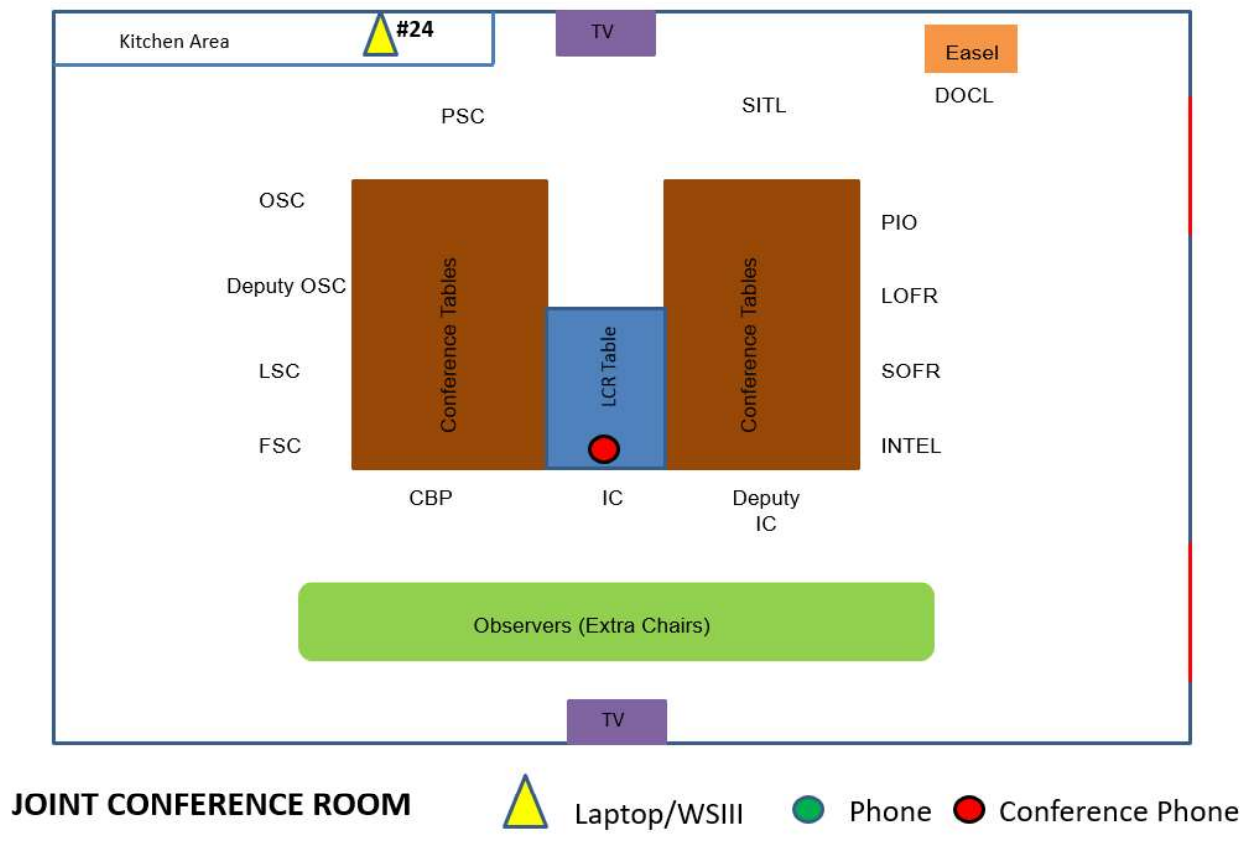
ANNEX Q

Appendix 1

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – ATL

- _____ Collect computer (only power supply cable) from personnel space as per the spreadsheet and place in proper location (see room configurations below).
- _____ Hook up conference phone (Located in JCR) and make internal and external call to test operational status.
- _____ Plug computer into TV using a HDMI cable (located in the EM/FR Closet, filing cabinet behind door, last drawer).
- _____ Ensure both TVs are operational and set to weather channel and news.
- _____ Retrieve plastic easel in EM/FR Closet and place in JCR
- _____ Retrieve ICS Position Table Cards (located in Logistics Section pelican case, black accordion folder) and set up at each position (see room configurations below).
- _____ Upon ESD hooking up the computers, log on to computer to check operational status.

INCIDENT MANAGEMENT TEAM BRIEFING ROOM CONFIGURATION



ANNEX Q

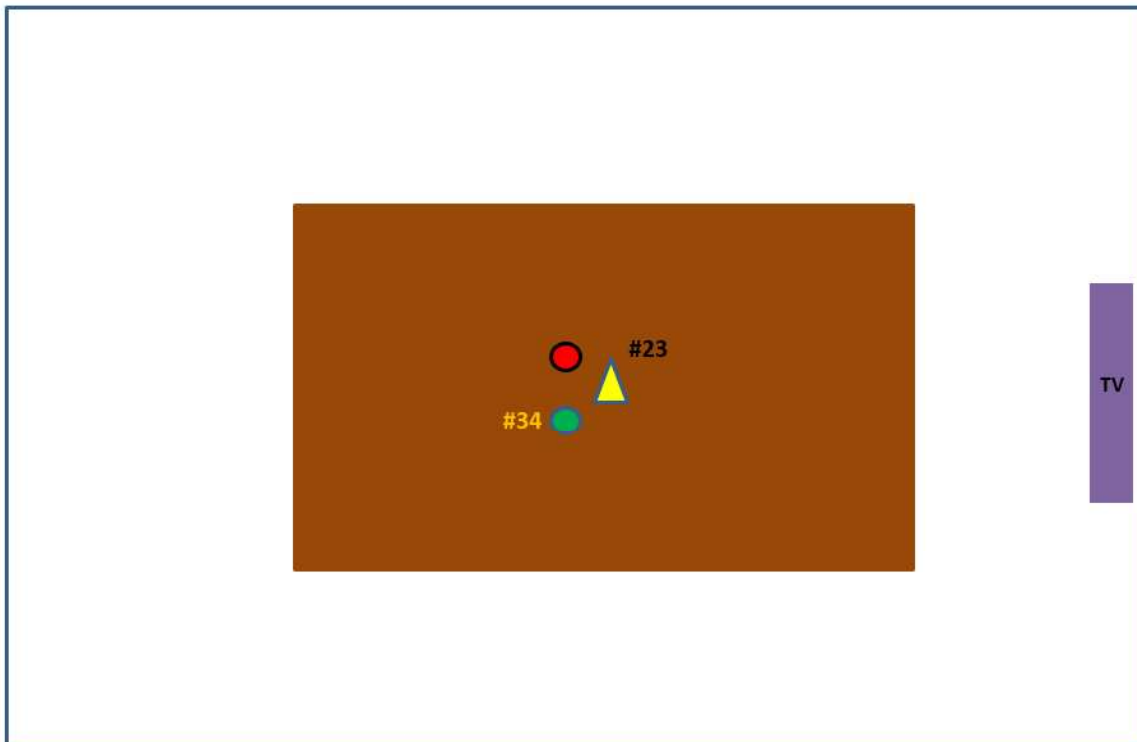
Appendix 1

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – ATL

Small Conference Room Team

- _____ Configure table in Command Conference Room (CCR) (see room configuration below).
- _____ Collect phone (with cable) and computer (only power supply cable) from personnel space as per the spreadsheet and place in proper locations (see room configuration below).
- _____ Hook up conference phone and make internal and external call to test operational status.
- _____ Retrieve ICS Position Table Cards (located in Logistics Section pelican case, black accordion folder) and set up at each position for CCR (see room configurations below).

INCIDENT MANAGEMENT TEAM MEETING ROOM



-  Laptop/WSIII  Phone
 Conference Phone

SMALL CONFERENCE ROOM

ANNEX Q

Appendix 1

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – ATL

UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY or UNIT HURRICANE CONDITION IV & PORT CONDITION YANKKE (ref a, Annex A)

_____ If order given to COOP, follow COOP QRG.

IMT CONCLUSION

- _____ Conduct in-brief for all Advance Team members and assign tasks to members.
- _____ Re-configure all tables back into original setup in LCR.
- _____ Collect all phones (along with cable) and computers (along with power cord) and return to personnel spaces as per the spreadsheet.
- _____ Plug in phones in personnel spaces and make both external and internal call to test operational status.
- _____ ESD will plug in computer in personnel spaces and make ensure login operational status.
- _____ Return one tables in the (JCR) to LCR.
- _____ Re-configure both conference tables and chairs in JCR back to original setup.
- _____ Return room dividers to back section of LCR close to the windows.
- _____ Break down RESL T-Rack and return to EM/FR closet.
- _____ Return all ICS Position Table Cards into Logistics Section pelican case, black accordion folder.
- _____ Close up, lock, and return all pelican cases to the EM/FR Trailer.
- _____ Return both EM/FR Closet and EM/FR Trailer keys to assigned cubicle 229.11.

Team Assignment List:

LCR	JCR	SCC

ANNEX Q
Appendix 1

**INCIDENT MANAGEMENT TEAM POSITION
QUICK RESPONSE GUIDE (QRG) – ATL**

ANNEX Q

Appendix 2

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SITL

SITUATION UNIT		HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)		
_____	Assist Planning Section Chief with set up of IMT room and Situation Unit Status Display Board.	
_____	Call into morning NWS Brief NOAA JAX.	
_____	Prepare and submit morning ICS-209H to D7 IMT (ref a, Annex M).	
_____	Call into afternoon NWS Brief NOAA JAX.	
_____	Prepare and submit afternoon ICS-209H to D7 IMT (ref a, Annex M).	
_____	Call into evening NWS Brief NOAA JAX.	
_____	Review IMT 203/207 and consider Situation Division size (ref b, page 32).	
_____	Send SECJAX IMT email and IMT Watch phone number to the following units MFPU, MSST Kings Bay, Recruiting Office Jacksonville, ATO Mayport, all SECJAX sub-units, and D7 IMT.	
Example Situation Unit Status Display Board		

ANNEX Q

Appendix 2

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SITL

INCIDENT BATTLE RHYTHM

- _____ Prepare and submit morning ICS-209H to D7 IMT (ref a, Annex M).
- _____ Maintain current position of storm and predict time for gale force winds to impact ports (Fernandina, Jacksonville, and Port Canaveral).
- _____ Prepare Situation Brief for Command and General Staff Meeting (ref b).
- _____ Assist with setup for Command and General Staff Meeting (ref b).
- _____ Call into morning NWS Brief NOAA JAX (request SLOSH models).
- _____ Prepare Situation Brief for Tactics Meeting (ref b); request PSC present proposed ICS-209H for D7 afternoon IMT watch submission.
- _____ Assist with setup for Tactics Meeting (ref b).
- _____ Prepare and submit afternoon ICS-209H to D7 IMT (ref a, Annex M).
- _____ Prepare Situation Brief for Planning Meeting (ref b).
- _____ Assist with setup for Planning Meeting (ref b).
- _____ Prepare Situation Brief for Operations Meeting (ref b).
- _____ Assist with setup for Operations Meeting (ref b); request PSC present proposed ICS-209H for D7 morning IMT watch submission.
- _____ Call into evening NWS Brief NOAA JAX.

FORMS

- _____ Prepare and submit morning/afternoon ICS-209H to D7; save in IAP public folder (ref a, Annex M).
- _____ Prepare ICS-230; post in IMT and conference room; save in IAP public folder (ref a, Annex M).

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Appendix 2

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SITL

UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)

- _____ Get update from Logistics on personnel accountability status.
- _____ Ensure Command Center pages conference-call information/meeting times or changes via AWS to participating IMT members.
- _____ Add CDO email distribution group (D07-DG-SECJAX-CDO) to any updates on storm.
- _____ Get status update from Operations Section and Command Center on status/intentions of Stations, all cutters, MFPU, and MSST Kings Bay (e.g., HURCON status, readiness status, evacuation, and anchor/lay-up plans).
- _____ Compare Fleet Weather Center and NOAA forecasts with Operations Section.

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Appendix 2

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SITL

UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)

- _____ Get update from Logistics on personnel accountability status.
- _____ Get update from Liaison Officer (Agency Reps established at EOCs, bridge status, and EVAC orders).
- _____ Ensure Command Center pages out conference-call information/meeting times changes via AWS to participating IMT members.
- _____ Ensure SITL and CDO are copying each other on respective distribution lists regarding any storm updates.
- _____ Get status update from Operations Section and Command Center on status/intentions of Stations, all cutters, MFPU, and MSST Kings Bay (e.g., HURCON status, readiness status, evacuation, and anchor/lay-up plans).
- _____ Get status update from Operations Section/RESL/LSC on personnel accountability, as well as recall and request status of DCMS Support Teams, Reserve, and Auxiliary members for post hurricane support.
- _____ Obtain bridge status from OSC & LOFR.
- _____ Get results of SARPAT (any vessel operating off-shore).
- _____ Compare Fleet Weather Center and NOAA forecasts with Operations Section.
- _____ Confirm with OSC that the SMIB, MSIB, and BNM messages are released.

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Appendix 2

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SITL

UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (ref a, Annex A)
_____ Ensure completion of all items in Condition II & Yankee; note any significant changes.
POST STORM RECOVERY
_____ Release Post-Storm ICS-209 (Annex M) within 12 hours of storm passage.
_____ Confirm with OSC that the SMIB, MSIB, and BNM messages are released.
_____ Provide Situation Updates at meeting regarding port clean-up and response operations, vessel traffic control, waterway and ATON recovery.
PHONE NUMBERS AND WEBSITES
Fleet Weather Center (METOC) techs in Norfolk, VA: (757) 444-7750
NWS Jacksonville FL: (800) 499-1594
HSIN: https://www.dhs.gov/homeland-security-information-network-hsin
NOAA National Hurricane Center: www.hurricanes.gov
ICS Forms and User Guides: https://www.uscg.mil/Emergency-Management/
POLICY/PROGRAM INFORMATION
References: <ul style="list-style-type: none">a. Sector Jacksonville Port Heavy Weather Planb. Situation Unit Leader Job Aid

ANNEX U
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**INCIDENT MANAGEMENT TEAM POSITION
QUICK RESPONSE GUIDE (QRG) – SITL**

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Appendix 3

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – RESL

RESOURCE UNIT	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)	
<p>_____ Assist Planning Section Chief with set up of ICP. (ref a)</p> <p>_____ Review pre-drafted ICS-204's and consult future Operations Section Chief on potential resource needs. (ref a)</p> <p>_____ Begin preparing IMT 203/207 from sample IAPs. (ref a)</p> <p>_____ Review IMT 203/207 and consider Resource Division size. (ref b, pg 32)</p> <p>_____ Create IMT Watch phone number cards to hand out at check-in.</p> <p>_____ Set up check in table: Ensure Check-In Recorder is prepared with Check-In Forms (ICS-211), Site Safety Plan (ICS-208), Resource Status Cards (T-Cards - 219), and IMT Basic Information sheet to pass out at check-in located in: \\D07MS-CSDH903\Public\Alta\PLANNING (sx)\Heavy Weather</p> <p>_____ Ensure the IMT Watch is staffed and ready to receive status updates. (will need a stack of ICS-213s - general message forms)</p> <p>_____ Ensure Critical Asset Resource Request spreadsheet is prepared to capture info. (ICS-213 RRs)</p> <p>_____ Set up T-Card rack.</p> <p>_____ Reach out to D7 to obtain ICS-213 RR Tracker Template.</p> <p>_____ Ensure radio distribution plan is prepared (check with COML) and have a copy at check-in table.</p> <p>_____ Go through "IMT Basics" sheet/poster with people as they check-in.</p>	
INCIDENT BATTLE RHYTHM	
<p>_____ Assist SITL with updating the morning ICS-209H (assets). (ref a)</p> <p>_____ Call D7 and get updates on all Critical Resource Requests (ICS-213 RRs). (ref a)</p> <p>_____ Assist w/ preparing the Situation Brief for the Command and General Staff Meeting. (ref b)</p> <p>_____ Assist with setup for the Command and General Staff Meeting. (ref b)</p> <p>_____ Assist w/ preparing the Situation Brief for the Tactics Meeting. (ref b)</p> <p>_____ Assist with setup for the Tactics Meeting. (ref b)</p>	

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – RESL

- _____ Submit new and cancel unnecessary Critical Resource Requests to D7 (ICS-213 RR).
- _____ Assist SITL with updating the afternoon ICS-209H (assets). (ref a)
- _____ Update ICS-203/207 for the next operational period. (ref a)
- _____ Assist w/ preparing the Situation Brief for the Planning Meeting. (ref b)
- _____ Assist with setup for the Planning Meeting. (ref b)
- _____ Assist w/ preparing the Situation Brief for the Operations Meeting. (ref b)
- _____ Assist with setup for the Operations Meeting. (ref b)

FORMS

- _____ Reconcile and submit morning/afternoon ICS-213 RR to D7; ensure unit tracker matches D7's. Save in IAP public folder. (ref a)
- _____ Prepare ICS-203/207; post in IMT and conference room; save in IAP public folder. (ref a)
- _____ Ensure all T-cards (ICS-219) are properly maintained. (ref b)

UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)

- _____ Get update from Logistics on personnel accountability status.
- _____ Begin tracking all Essential Personnel. Make sure they check-in and check-out on a daily basis. (either through chain or personally)
- _____ Begin tracking all Auxiliary and Reserve members that are activated to assist with the response.
- _____ Begin tracking ESD personnel.
- _____ Track any asset assigned to assist SARPAT.
- _____ Get status update from Operations Section and Command Center on status/intentions of Stations, all cutters, MSD Canaveral, MFPU, and MSST Kings Bay (e.g., HURCON status, readiness status, evacuation, and anchor/lay-up plans).
- _____ Pulse in with SUBD or GSUL to obtain a vehicle checkout plan and track all support vehicles (i.e., Government Vehicles and Ready Vehicles for ET/TT/RSM response).
- _____ Add CDO email distribution group (D07-DG-SECJAX-CDO) to any updates on resources.

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – RESL

UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)

- _____ Get update from Logistics on personnel accountability status.
- _____ Continue to track all Essential Personnel.
- _____ Continue to track Auxiliary and Reserve members that are activated to assist with the response.
- _____ Continue to track ESD personnel.
- _____ Continue to track all support vehicles.
- _____ Ensure RESL and CDO are still copying each other on respective distribution groups regarding any updates on assets.
- _____ Get status update from Operations Section and Command Center on status/intentions of Stations, all cutters, MSD Canaveral, MFPU, and MSST Kings Bay (e.g., HURCON status, readiness status, evacuation, and anchor/lay-up plans).
- _____ Get status update from Operations Section and Logistics Section Chief on personnel accountability, as well as recall and requests status of DCMS Support Teams, Reserve, and Auxiliary members for post hurricane support.
- _____ Get results of SARPAT (any vessel operating off-shore).

UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (ref a, Annex A)

- _____ Ensure completion of all items in Condition II/Yankee and note any significant changes (i.e., repeat Condition II/Yankee).
- _____ Obtain MREs and water from Logistics in preparation for issuing to response teams during Post Storm Recovery.

POST STORM RECOVERY

- _____ Follow Daily Battle Rhythm.
- _____ Continue to track assets and personnel until demobilized.
- _____ Notify Demobilization Unit of personnel that are no longer need.
- _____ Issue GV keys, Radio, MREs, and water to response teams.

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Appendix 3

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – RESL

PHONE NUMBERS AND WEBSITES

D7 IMT (Resource Unit)

Sector Jacksonville Command Center: 904-714-7557

ICS Forms and User Guides:

<https://www.uscg.mil/Emergency-Management/>

POLICY/PROGRAM INFORMATION

References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Resource Unit Leader Job Aid

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – COML

COMMUNICATIONS UNIT		HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)		
<p>_____ Check/Restock the COML Deployment Kit and personal mobilization kit.</p> <p>_____ Complete Pre-Deployment Incident Familiarization.</p> <p>_____ Prepare an ICS-205 template with available communication resources.</p> <p>_____ Check In with RESL to receive contact information for COMLs/Communications Specialists from other government agencies or state/county/local partners.</p>		
INCIDENT BATTLE RHYTHM		
<p>_____ Check In at designated location and fill out ICS-211.</p> <p>_____ Check In with Finance/Admin Section. (bring travel orders if applicable)</p> <p>_____ Review the ICS-201 and/or IAP and receive initial brief from Logistics Section Chief (LSC).</p> <p>_____ Setup/manage the Incident Communications Center (ICC):</p> <ul style="list-style-type: none">- Determine staffing requirements- Establish location and operating procedures- Setup property and supply tracking system (ICS-261)- Stock up on ICS 219-9 T-Cards for issuing equipment <p>_____ Develop initial ICS-205 for the first Operational Period.</p> <p>_____ Man the ICC and prepare to issue radios, chargers, and accessories.</p>		
FORMS		
<p>_____ Prepare and submit ICS-205; save in the IAP Public Folder.</p> <p>_____ Prepare ICS 219-9 T-Cards as equipment is issued out and returned.</p> <p>_____ Provide RESL with daily Radio Distribution List.</p>		

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UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (Ref a., Annex A)

- _____ Get update from LSC on upcoming communications needs.
- _____ Ensure all equipment is charged or charging.
- _____ Anticipate mobile communications equipment for stations, assets, and staging areas.
- _____ Begin gathering equipment information for needed items not currently in ICC inventory.
- _____ Assess previous ICS-205 and adjust as necessary with lessons learned from previous Operational Period.
- _____ Provide RESL with daily Radio Distribution List.

UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (Ref a., Annex A)

- _____ Get update from LSC on upcoming communication needs.
- _____ Order/Pre-stage mobile communications equipment for stations, assets, and staging areas.
- _____ Gather equipment information for needed items not currently in ICC inventory.
- _____ Anticipate system and network outages; plan accordingly by requesting the Mobile Command Center from CAMSLANT at least 12-24 hours before required.
- _____ Order surge operations communications equipment and auxiliary items. (generators, antennas, etc.)
- _____ Reach out to neighboring Districts & Sectors for spare batteries and radios/iridium phones if the incident begins to expand.
- _____ Assess the previous ICS-205 and adjust as necessary with lessons learned from the previous operational period.
- _____ Provide RESL with daily Radio Distribution Log.

UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (Ref a., Annex A)

- _____ Ensure completion of all items in Condition II & Yankee; note any significant changes.

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – COML

POST STORM RECOVERY

- _____ Stage surge operations equipment as needed throughout the AOR to aid in SAR and recovery efforts.
- _____ Confirm with LSC if any communications equipment will need to be issued for post-storm response crews.
- _____ Provide updates at Planning Meetings regarding post-storm power/communications status.
- _____ Provide RESL with daily Radio Distribution List.

PHONE NUMBERS AND WEBSITES

Fleet Weather Center (METOC) techs in Norfolk, VA: (757) 444-7750

NWS Jacksonville FL: (800) 499-1594

HSIN: <https://www.dhs.gov/homeland-security-information-network-hsin>

NOAA National Hurricane Center: www.hurricanes.gov

ICS Forms and User Guides:

<https://www.uscg.mil/Emergency-Management/>

POLICY/PROGRAM INFORMATION

References:

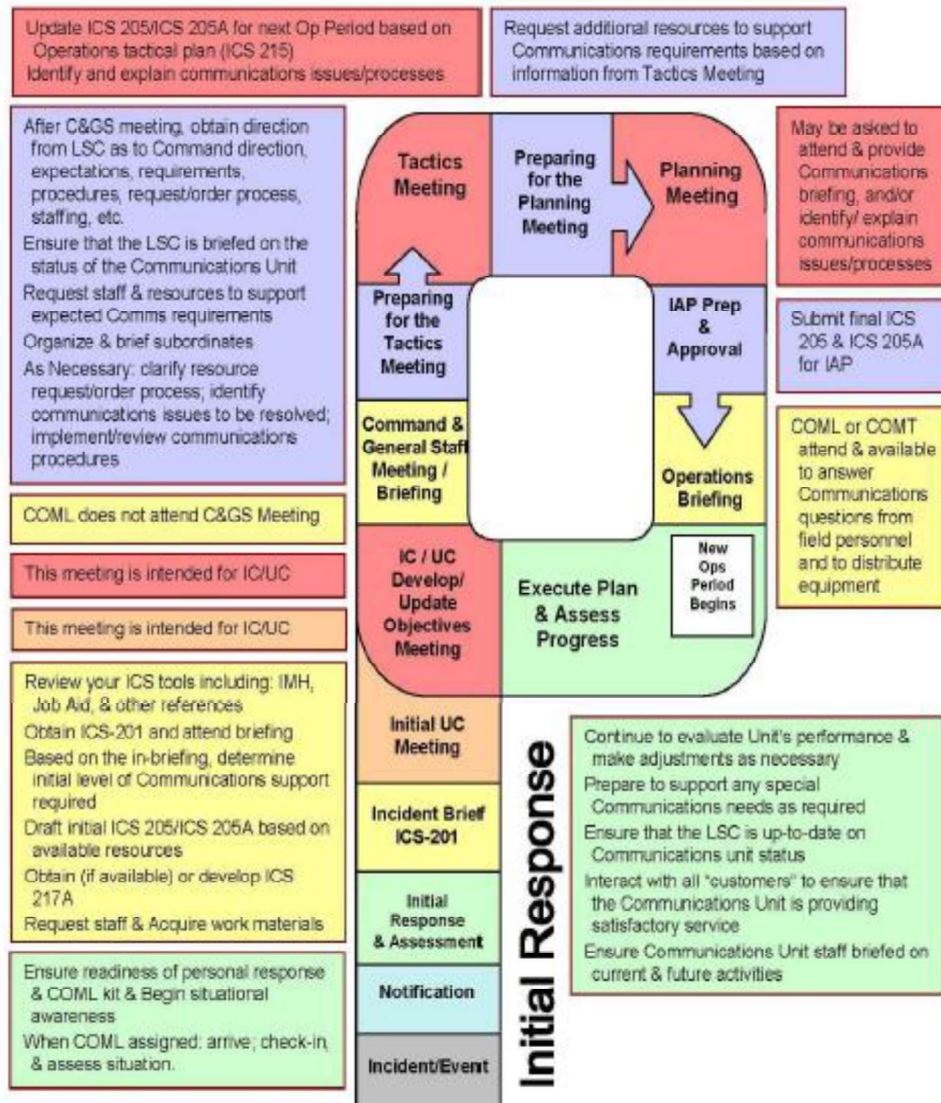
- a. Sector Jacksonville Port Heavy Weather Plan
- b. Communications Unit Leader Job Aid

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Appendix 4

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – COML

Communications Unit Leader Activities in the ICS Planning Process



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Appendix 5

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – DOCL

DOCUMENTATION UNIT	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)	
<p>_____ Assist Planning Section Chief with setup of ICP.</p> <p>_____ Setup documentation unit work area.</p> <p>_____ Setup/become familiar with organization of incident files on P: drive. To the greatest extent possible, the data archive should be readily recoverable and searchable.</p> <p>_____ Ensure Check-In Recorder is prepared to hand out ICS-214s. Ensure all IMT participants understand expectation to complete ICS-214s.</p> <p>_____ Set up Incident Open Action Tracker. (ICS-233)</p> <p>_____ Test large printer using encrypted hard drive.</p> <p>_____ Set up Sector's Unit Log (ICS-214) of major activities/meetings.</p> <p>_____ Be ready to save IAP. (202, 203, 204, 205, 206, 207, 208, 209H, 230)</p> <p>_____ Be ready to save other supporting documentation. (211, 213, 213RR, 214, 215, 215a, 219, 225, 233, 234)</p> <p>_____ Set up a documentation box and binder for filing system. Make sure both are properly labeled.</p> <p>_____ Ensure all IMT personnel know that documentation should be properly labeled: (1) Wall displays – Posted Date, Removed Date, initials by remover; (2) Other printed items – printed name of submitter, date they are submitting documentation.</p>	
INCIDENT BATTLE RHYTHM	
<p>_____ Prepare for the Command and General Staff Meeting (get update on ICS-230 from appropriate task owners). (ref b)</p> <p>_____ Assist with setup for Command and General Staff Meeting (print and post all completed documents). Ensure you date and sign documents when they are posted and removed. (ref b)</p> <p>_____ Prepare for the Tactics Meeting (get update on ICS-233 from appropriate task owners). (ref b)</p> <p>_____ Assist with setup for Tactics Meeting (print and post all completed documents). Ensure you date and sign documents when they are posted and removed. (ref b)</p> <p>_____ Prepare for the Planning Meeting (get update on ICS-233 from appropriate task owners). (ref b)</p>	

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Appendix 5

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – DOCL

- _____ Assist with setup for Planning Meeting (print and post all completed documents). Ensure you date and sign documents when they are posted and removed. (ref b)
- _____ Prepare for the Operations Meeting by printing out copies of the IAP for Command and General Staff (get update on ICS-233 from appropriate task owners). (ref b)
- _____ Assist with setup for the Operations Meeting (print and post all completed documents). Ensure you date and sign documents when they are posted and removed. (ref b)
- _____ Walk around office spaces. Collect ICS-214s and pass out new ones. Look in trash cans. Make sure no documentation gets thrown away.
- _____ Ensure all documentation being dropped into documentation box is being properly labeled:
Posted date, removed date, initialed by personnel who removed.

FORMS

- _____ Maintain the Incident Open Action Tracker (ICS-233)
- _____ Maintain Sector's Unit Log (ICS-214) of major activities/meetings.
- _____ Ensure completeness of the IAP. (202, 203, 204, 205, 206, 207, 208, 209H, 230)
- _____ Save other supporting documentation. (211, 213, 213RR, 214, 215, 215a, 219, 225, 233, 234)

PHONE NUMBERS AND WEBSITES

- _____ Internal sample located at:
[\\D07MS-CSDH903\Public\Alta\PLANNING \(sx\)\Heavy Weather](\\D07MS-CSDH903\Public\Alta\PLANNING (sx)\Heavy Weather)
- ICS Forms and User Guides:
<https://www.uscg.mil/Emergency-Management/>

POLICY/PROGRAM INFORMATION

References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Documentation Unit Leader Job Aid

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Appendix 6

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – MEDL

MEDICAL UNIT	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)	
<p>_____ Ensure ICS-206 is accurate.</p> <p>_____ Inventory emergency medical supplies (including over the counter medication).</p> <p>_____ Prepare/check two (02) EMT Kits and augment with the following:</p> <ul style="list-style-type: none">• Sterile Water• Assorted bandages• Basic antimicrobial creams• Defibrillator• Hypothermia blankets• Other standard First Aid items <p>_____ Verify status of personnel immunizations, particularly those on response details.</p> <p>_____ Ensure one (01) Mini Van is available to transport records from the ANNEX (coordinate with Logistics). Make arrangements to move all records to the Sector Command Center, if needed.</p> <p>_____ Report any exceptions to the completion of the above procedures to the Logistics Officer.</p>	
INCIDENT BATTLE RHYTHM	
<p>_____ Update the Logistics Section Chief (LSC) on QRG completion following every Unit Hurricane or Port Condition Change.</p> <p>_____ Submit an updated ICS-206 for each Operational Period.</p>	
FORMS	
<p>_____ Prepare the ICS-206; post in the ICP and Conference Room; save in the IAP Folder.</p>	

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Appendix 6

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – MEDL

UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (Ref a., Annex A)

- _____ Ensure Unit Hurricane Condition IV preparations are completed or have been addressed.
- _____ Pack out all Medical Records (STRs) into plastic transport containers.
- _____ IDHS will secure a Government Vehicle (GV) with adequate space to transport medical STRs or will move them into the Sector Command Center.
- _____ Review and prepare for Unit Hurricane Condition II.
- _____ Report any exceptions to the completion of the above procedures to the LSC and Safety Officer.

UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (Ref a., Annex A)

- _____ Ensure Unit Hurricane Condition III preparations are completed or have been addressed.
- _____ IDHS will prepare an area in the Medical Office for use as a potential Sick Bay.
- _____ Inventory emergency medical supplies.
- _____ Move medical STRs to designated GV. If evacuation orders are issued, move STRs to the Sector Command Center.
- _____ Review and prepare for Unit Hurricane Condition I.
- _____ Report any exceptions to the completion of the above procedures to the LSC and Safety Officer.

UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (Ref a., Annex A)

- _____ Ensure Unit Hurricane Condition II preparations are completed or have been addressed.
- _____ IDHS reports to assigned area and prepares to wait out the event or will evacuate.
- _____ Evaluate STRs in designated GV when evacuation orders are issued.
- _____ Review and prepare for post-storm operations.
- _____ Report any exceptions to the completion of the above procedures to the LSC and Safety Officer.

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Appendix 6

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – MEDL

POST STORM RECOVERY

_____ The IDHS will survey the medical offices, if possible, for damage and inform the Logistics Officer of any findings.

_____ Restore medical STRs to regular storage in the medical offices, if possible.

_____ Report any exceptions to the completion of the above procedures to the LSC and Safety Officer.

PHONE NUMBERS AND WEBSITES

NOAA National Hurricane Center: www.hurricanes.gov

Logistics Section Chief: (904) 714-7537

Sector Jacksonville Medical: (904) 714-7545

Sector Jacksonville Duty HS: (904) 219-6680

Sector Command Center: (904) 714-7557

POLICY/PROGRAM INFORMATION

References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. ICS-206
- c. Sector Jacksonville WQSB
- d. Incident Management Handbook (IMH)
- e. Medical Unit Leader Job Aid

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Appendix 7

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – WEPS

WEAPONS UNIT		HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)		
_____	Based on the projected path of the hurricane, hold Armory training to determine evacuation site.	
_____	Determine necessary requirements of small arms and standard ready service (R/S) munitions needed for the operation.	
_____	Contact ALTA (primary) and HITRON (secondary) to discuss storage availability.	
_____	Arrange for the possible issuance, retrieval, transportation, and storage of small arms and necessary R/S munitions.	
_____	Prepare a hurricane folder with DD-1149's for all necessary ordnance. (include blank DD-1149s)	
_____	Reach out to subordinate units to ensure they have a plan.	
_____	Inspect the condition of the Armory Government Vehicle (GV) and trailer. At a minimum, verify the proper working conditions of windshield wipers, tires, jacks and lug wrenches, lights, and spare tires. Ensure the Armory GV is fueled to capacity and fluids are topped off. Also, ensure all trailer lighting is in working condition.	
_____	Develop and implement traffic routes to relocate necessary ordnance before bridges shut down or 24 hours prior to setting Port Hurricane Condition Yankee.	
_____	Ensure adequate amount of personnel are qualified to carry and transport weapons and R/S munitions to ALTA or HITRON. (Request additional support if needed)	
INCIDENT BATTLE RHYTHM		
_____	Sector Armory notifies ALTA or HITRON (or alternate location depending on storm path) of pending small arms and R/S munition transfers. (Send quantities for planning purposes.)	
_____	Ensure that DD-1149s reflect small arms and standard R/S amounts for transfer to ALTA or HITRON. (put updated OIS printouts and AAVR in folder)	
FORMS		
_____	Requisition and Invoice/Shipping Documents (DD-1149)	
_____	U.S. Government Motor Vehicle Operator's Identification Card (OF-346)	
_____	Maintain Unit Log (ICS 214-CG)	
_____	Maps of alternate traffic routes (in case of road/bridge shut down)	

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – WEPS

UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (Ref a., Annex A)

- _____ Ensure fuel in the Armory GV is maintained at 70 percent capacity or greater.
- _____ Move supplies to higher storage inside Armory in the event of flooding.
- _____ Sector GM's relocate all small arms and necessary R/S munitions in GV with attached trailer to designated storage location. Evacuate small arms and necessary R/S munitions no less than 24 hours prior to setting Condition 2.
- _____ Ensure adequate amount of personnel are qualified to carry and transport weapons and ammunition to HITRON. (Request additional support if needed)

UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (Ref a., Annex A)

- _____ Move Armory GV and trailer to safe location IAW GSUL's plan.

UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (Ref a., Annex A)

- _____ Ensure the Armory and magazines are locked and secure.
- _____ Ensure the Armory GV and trailer are removed from the ANNEX.

POST STORM RECOVERY

- _____ Inspect the condition of the Armory GV and trailer. At a minimum, verify the proper working conditions of windshield wipers, tires, jacks and lug wrenches, lights, and spare tires. Ensure the Armory GV is fueled to capacity and fluids are topped off. Also, ensure all trailer lighting is in working condition.
- _____ Check Armory IDS system. (test alarm)
- _____ Verify that ANNEX conditions are suitable for return of all small arms and R/S munitions.
- _____ Develop and implement traffic routes to return all relocated ordnance back to Sector Jacksonville.
- _____ If evacuated and the magazines are intact, move small arms and R/S munitions back to the ANNEX as soon as conditions permit. (may be delayed due to closed roads)

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – WEPS

PHONE NUMBERS AND WEBSITES

Sector Jacksonville Duty GM: contact through the ANNEX Duty Officer (904) 237-3607

HITRON Jacksonville: (904) 594-6901

FORCECOM Armory Cape Canaveral Duty GM: (321) 403-2642

ICS Forms and User Guides:

<https://www.uscg.mil/Emergency-Management/>

POLICY/PROGRAM INFORMATION

References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Sector Jacksonville ANNEX Tie Down Plan
- c. Weapons Unit Leader Job Aid

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SPUL

SUPPLY UNIT		HEAVY WEATHER QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)		
_____	Ensure an adequate supply of paper towels, trash bags, and hand sanitizer are on hand.	
_____	Ensure 30 cases of MREs, 24 cots, and 30 cases of bottled water are on hand.	
_____	Ensure an adequate supply of flashlights, batteries, line, and chem lights are on hand.	
_____	Coordinate with ESD to ensure adequate supplies for emergency repairs are on hand.	
INCIDENT BATTLE RHYTHM		
_____	Assist Logistics and Support with planning.	
_____	Review IAP for info on Supply Unit.	
_____	Secure all items for issue and establish tracking system for issuing items.	
_____	Track all inbound shipments.	
_____	Submit ICS-213 RR for resources and supplies needed.	
FORMS		
_____	Maintain Unit Log (ICS 214-CG).	
_____	Maintain Folder/Log with ICS-213 RR.	
_____	Custody Receipt For Personal Property Pass.	
UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)		
_____	Coordinate and schedule loading high-value items for evacuation.	
_____	Ensure adequate water has been containerized.	
_____	Issue government cell phones.	

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SPUL

UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)
_____ Retrieve any items stored at HITRON.
_____ Distribute MREs and water to those that remain on board after evacuation order issuance.
UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (ref a, Annex A)
_____ Standby for tasking
POST STORM RECOVERY
_____ Standby for tasking
PHONE NUMBERS AND WEBSITES
ESD Mayport: 904-564-7525 (office) and 904-254-4570 (cell)
ICS Forms and User Guides:
https://www.uscg.mil/Emergency-Management/
POLICY/PROGRAM INFORMATION
References:
a. Sector Jacksonville Port Heavy Weather Plan
b. Supply Unit Leader Job Aid

ANNEX Q

Appendix 9

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – PROC

PROCUREMENT UNIT	HEAVY WEATHER QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)	
<p>_____ Contact contracted trash company to empty dumpsters at ANNEX location.</p> <p>_____ Purchase any last minute items.</p> <p>_____ Create vendor lists.</p> <p>_____ View message traffic for accounting line info to use.</p>	
INCIDENT BATTLE RHYTHM	
<p>_____ Contact D7 about getting more cell phones activated.</p> <p>_____ Create a property tracking system for issued cell phones or any other property.</p>	
FORMS	
<p>_____ Maintain Unit Log (ICS 214-CG).</p> <p>_____ Maintain Folder/Log with ICS-213 RR.</p> <p>_____ Local vendor list.</p>	
UNIT READINESS CONDITION 3 & PORT HURRICANE CONDITION X-RAY (ref a, Annex A)	
<p>_____ Purchase any last minute supplies.</p> <p>_____ Activate additional cell phones.</p>	
UNIT READINESS CONDITION 2 & PORT HURRICANE CONDITION YANKEE (ref a, Annex A)	
<p>_____ Assist Supply Unit Leader with MRE and water issue.</p> <p>_____ Assist Supply Unit Leader with retrieving items stored at HITRON.</p> <p>_____ Obligate any evacuation orders in FPD</p> <p>_____ Issue TONO numbers or evacuation orders</p>	
UNIT READINESS CONDITION 1 & PORT HURRICANE CONDITION ZULU	
<p>_____ Standby for tasking.</p>	

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Appendix 9

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – PROC

POST STORM RECOVERY

_____ Purchase any needed supplies or services.

_____ Standby for tasking.

PHONE NUMBERS AND WEBSITES

D7 Portal: <https://cg.portal.uscg.mil/communities/cgcc/SitePages/D7%20CGCC.aspx>

D7 Budget Officer: 305-415-6710

Jerry Lopez: 305-415-7085 (office)

Felicia Anderson (SFCO): 305-415-7080 (office)

ICS Forms and User Guides:

<https://www.uscg.mil/Emergency-Management/>

POLICY/PROGRAM INFORMATION

References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Procurement Unit Leader Job Aid

ANNEX Q

Appendix 10

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – COST

COST UNIT	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)	
<div style="margin-bottom: 10px;">_____ Download CG-5136 Forms.</div> <div>_____ Create Excel Spreadsheet for tracking or use the assigned document by D7.</div>	
INCIDENT BATTLE RHYTHM	
<div style="margin-bottom: 10px;">_____ Collect copies of ICS-213 RR purchases that have been made.</div> <div>_____ Add all purchases to the CG 5136.</div>	
FORMS	
<div style="margin-bottom: 10px;">_____ Maintain Unit Log (ICS 214-CG).</div> <div style="margin-bottom: 10px;">_____ Maintain Folder/Log with ICS-213 RR.</div> <div>_____ CG-5136 Form.</div>	
UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)	
<div style="margin-bottom: 10px;">_____ Add all purchases to the CG-5136.</div> <div>_____ Provide daily updates on spending.</div>	
UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)	
<div style="margin-bottom: 10px;">_____ Add all purchases to the CG-5136.</div> <div style="margin-bottom: 10px;">_____ Provide daily updates on spending.</div> <div>_____ Add all TONO orders to the CG-5136.</div>	
UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (ref a, Annex A)	
<div style="margin-bottom: 10px;">_____ Add all purchases to the CG-5136.</div> <div>_____ Provide daily updates on spending.</div>	

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Appendix 10

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – COST

POST STORM RECOVERY

_____ Add all purchases to the CG-5136.

_____ Update TONO costs with actual cost after travel claims have been submitted.

PHONE NUMBERS AND WEBSITES

ICS Forms and User Guides:

<https://www.uscg.mil/Emergency-Management/>

POLICY/PROGRAM INFORMATION

References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Cost Unit Leader Job Aid

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Appendix 11

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

SUPPORT BRANCH DIRECTOR

HEAVY WEATHER -
QUICK RESPONSE
GUIDE V 2.0

PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)

- _____ Determine Support Branch Personnel staffing needs.
- _____ Evaluate personnel to staff three Secure Annex Teams (SATs) and ensure they are prepared to cover the following responsibilities:
 - TEAM 1:** Main Storage Yard, Parking Lots, and Sandbags
 - TEAM 2:** Buildings, Doors, Windows, and Waterfront
 - TEAM 3:** Buoy Yard, ATON Gear, and rolling stock
- _____ Discuss Plan and Team composition with Logistics Section Chief (LSC)
- _____ Ensure convoy routes for WEPs relocation and remotely stored equipment (cots, trailers) is still accurate.
- _____ Identify GOVs and equipment staging areas.
- _____ Test portable and fixed generators, top off fuel.
- _____ Inspect and GOVs and trailers, note and correct any discrepancies
- _____ Review and adjust ANNEX offsite parking area and shuttle plan for afloat units.
- _____ Check condition of emergency generator weekly and maintain fuel at 95% capacity.
- _____ Verify inventory of material necessary for emergency repairs/emergency response.
- _____ Inspect the condition of all government vehicles and trailers. Ensure all vehicles are fueled to capacity after being used and fluids are topped off. Ensure the proper working condition of windshield wipers, tires, jacks, lug wrenches, and that spare tires are installed. Ensure trailers have spare tires, jacks, and lug wrenches installed and all tires and lights are in good working condition.
- _____ Notify LSC when preparations are complete for GSUL, WEPS, and FACL and report any discrepancies.

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

INCIDENT BATTLE RHYTHM

- _____ Assist LSC with planning.
- _____ Review IAP for info on Support Branch.
- _____ Establish procedures for refueling vehicles/ equipment and effecting repairs.
- _____ Prepare convoy team for WEPS and remote stored gear (cots, trailers, HVG).
- _____ Submit ICS 213 RR for resources and supplies needed.

FORMS

- _____ ICS 204
- _____ ICS 219
- _____ Maintain Unit Log (ICS 214-CG) and forward to DOCL.
- _____ Maintain Folder/Log with ICS 213 RR.
- _____ Custody Receipt For Personal Property Pass.

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)

_____ Coordinate and schedule loading high-value items for evacuation.

_____ Prepare WEPS convoy relocation.

_____ Commence ANNEX offsite parking and shuttle service.

_____ Direct SATs to complete the following:

TEAM 1:

_____ Fill sand bags, palletize and position at each building.

_____ Secure Parking Lots and pavilion area of loose gear.

_____ Secure HAZMAT areas of loose gear.

TEAM 2:

_____ Secure trailers and rolling stock in bay or by griping to cement anchors.

_____ Secure all heavy machinery in bays.

_____ Secure floating docks with lines and clear waterfront areas of loose gear.

TEAM 3:

_____ Secure Buoy Yard of loose gear and gripe Buoys to anchors.

_____ Secure ATON gear to anchors.

*** Note: When each team completes their assigned areas they will assist other teams until the ANNEX is secured.

_____ Notify LSC when GSUL, WEPS, and FACL complete each section of the QRG and report any discrepancies.

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)

- _____ Centralize GOV and equipment to designated area.
- _____ Secure ANNEX buildings, computers, and fuel farm.
- _____ Convoy WEPS to designated offsite location.
- _____ Distribute MREs and water to those that remain on board after evac order has been issued.
- _____ Convoy all remotely stored gear and equipment to ICP.

_____ Direct SATs to complete the following:

TEAM 1:

- _____ Install sand bags around all entrance doors.

TEAM 2:

- _____ Install hurricane shutters.

TEAM 3:

- _____ Secure all doors.

***Note: When each team completes their assigned areas they will assist other teams until the ANNEX is secured.

- _____ Notify LSC when GSUL, WEPS, and FACL complete each section of the QRG and report any discrepancies.

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (ref a, Annex A)

_____ Secure ANNEX power and hotel services.

_____ Ensure ANNEX is vacated of personnel and vehicles and lock all access gates.

_____ Direct SATs to complete the following:

TEAM 1:

_____ Secure power to Buoy Yard.

TEAM 2:

_____ Secure power and hotel services to the ANNEX.

TEAM 3:

_____ Secure all ANNEX entrance gates.

***Note: When each team completes their assigned areas they will assist other teams until the ANNEX is secured.

_____ Notify LSC when GSUL, WEPS, and FACL complete each section of the QRG and report any discrepancies.

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

POST STORM RECOVERY

_____ Perform post storm damage assessments.

_____ Direct SATs to complete the following:

TEAM 1:

_____ Restore power to Buoy Yard.

_____ Remove and stow all sand bags from entrance doors.

_____ Restore parking lots and pavilion area to original configuration.

_____ Restore HAZMAT areas to original configuration.

TEAM 2:

_____ Restore power and hotel services to the ANNEX.

_____ Remove and store hurricane shutters.

_____ Restore trailers and rolling stock to original locations.

_____ Restore all heavy machinery to original locations.

_____ Restore floating docks and waterfront areas to original configuration.

TEAM 3:

_____ Remove all ANNEX entrance gate security chains.

_____ Unlock doors and entrances to original configuration.

_____ Restore Buoy Yard and buoys to original configuration.

_____ Restore ATON gear to original configuration

***Note: When each team completes their assigned areas they will assist other teams until the ANNEX is unsecured.

_____ Notify LSC when GSUL, WEPS, and FACL complete each section of the QRG and report any discrepancies.

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

PHONE NUMBERS AND WEBSITES

ESD Mayport: 904-564-7525 (office) and 904-254-4570 (cell)

D7 Portal: <https://cg.portal.uscg.mil/communities/cgcc/SitePages/D7%20CGCC.aspx>

ICS Forms and User Guides:

<https://www.uscg.mil/Emergency-Management/>

POLICY/PROGRAM INFORMATION

References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Support Branch Director Job Aid
- c. Incident Management Handbook

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Appendix 12

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

GROUND SUPPORT UNIT	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)	
<p>_____ Ready the Vehicle Checkout Plan and confirm convoy routes.</p> <p>_____ Create a plan to activate fueling, maintenance, and repair of ground services.</p>	
INCIDENT BATTLE RHYTHM	
<p>_____ Notify the Logistics Section Chief (LSC) and Support Branch Director (SUBD) of all status changes on support and transportation vehicles.</p> <p>_____ Provide vehicle dispatch services for incident.</p>	
FORMS	
<p>_____ Maintain the Ground Support Unit Driver/ Convoy Plan.</p> <p>_____ Maintain the Unit Log (ICS-214-CG) and forward to the Documentation Unit Leader (DOCL).</p> <p>_____ Provide RESL with the Vehicle Checkout List daily.</p>	
UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (Ref a., Annex A)	
<p>_____ Coordinate Ground Support Drivers and Convoys for GOVs and trailers.</p> <p>_____ Provide vehicles to locally evacuated cutters as directed by the LSC and SUBD.</p> <p>_____ Review ICS-205 and Radio Distribution Plan (created by the COML) to be used for convoys.</p> <p>_____ Provide a copy of the Vehicle Checkout Plan to RESL daily to track vehicles/response teams.</p>	

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Appendix 12

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (Ref a., Annex A)

- _____ When ordered to evacuate, ferry all Government Vehicles (GVs) and rental trucks to assigned location as a convoy.
- _____ Ensure all vehicles have portable radios and have established communication with the Sector Command Center prior to departing (update SITL and RESL with ICS-204 and T-Cards).
- _____ Retrieve items stored at HITRON and relocate to ALTA.
- _____ Ready vehicles for ET/TT/RSM response (update SITL and RESL with T-Cards).
- _____ Provide a copy of the Vehicle Checkout Plan to RESL daily to track vehicles/response teams.

UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (Ref a., Annex A)

- _____ Ensure all vehicles are removed from the ANNEX.
- _____ Establish a convoy for evacuation of the Sector Command Center, if ordered.
- _____ Provide a copy of the Vehicle Checkout Plan to RESL daily to track vehicles/response teams.

POST STORM RECOVERY

- _____ If evacuated, inform the Sector Command Center immediately when they may move back into the ANNEX. Consider road closures and other hazards that may prevent them from moving back in.
- _____ Ensure all vehicles are returned to the ANNEX.
- _____ Conduct Post-storm restoration and all Ground Support Services.
- _____ Return items to HITRON.
- _____ Ensure vehicles are decontaminated prior to demobilization.
- _____ Provide a copy of the Vehicle Checkout Plan to RESL daily to track vehicles/response teams.

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Appendix 12

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

PHONE NUMBERS AND WEBSITES

Logistics Section Chief: (904) 714-7537

Sector Command Center: (904) 714-7557

ICS Forms and User Guides:

<https://www.uscg.mil/Emergency-Management/>

POLICY/PROGRAM INFORMATION

References:

- a.** Sector Jacksonville Port Heavy Weather Plan
- b.** Ground Support Team Driver/Convoy Plan
- c.** Sector Jacksonville ANNEX Tie Down QRG
- d.** Sector Jacksonville Government Vehicle Operators List
- e.** Sector Jacksonville WQSB
- f.** Incident Management Handbook (IMH)
- g.** Ground Support Unit Leader Job Aid

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INCIDENT MANAGEMENT TEAM POSITION
QUICK RESPONSE GUIDE (QRG) – GSUL

Ground Support Unit Driver/Convoy Plan

Sector Jacksonville

ALTA Address:

10426 Alta Drive
Jacksonville, FL 32226

Sector Jacksonville

ANNEX Address:

4200 Ocean St.
Atlantic Beach, FL 32233

HITRON Address:

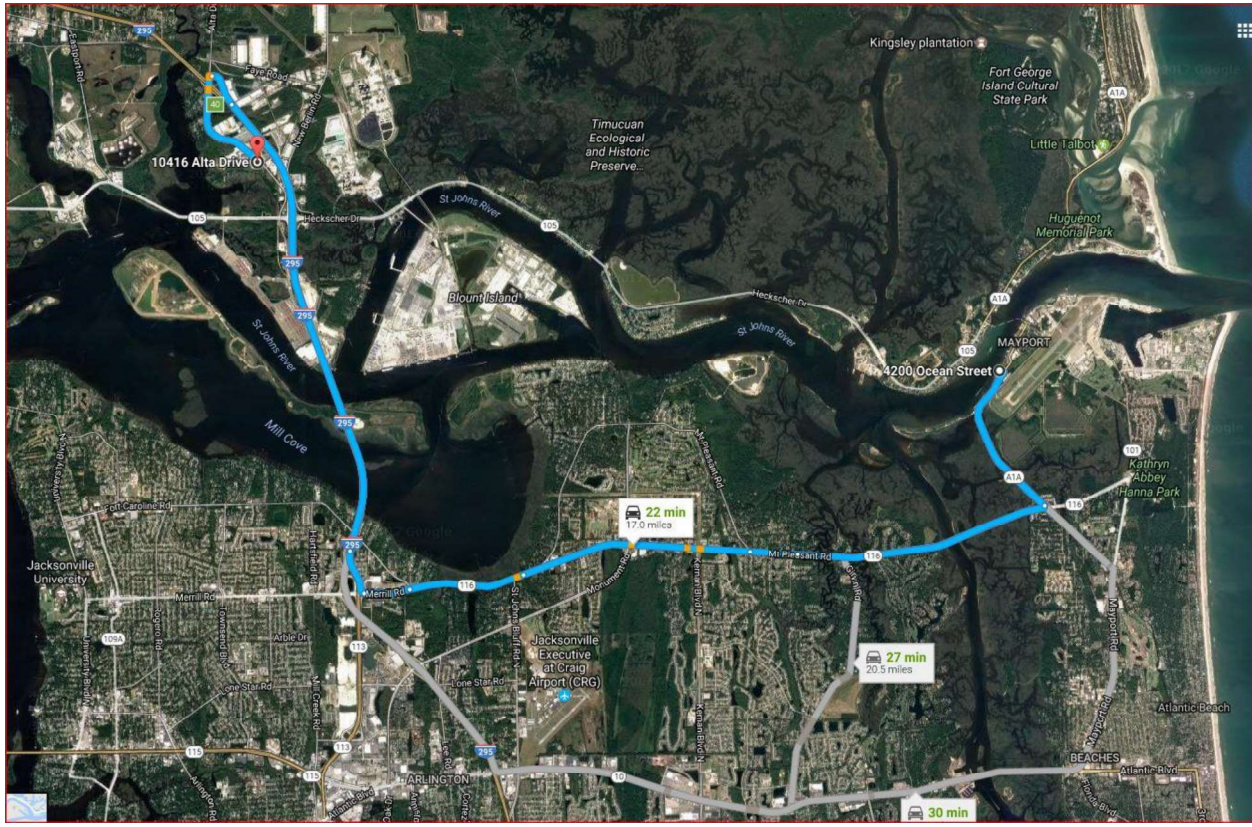
13520 Aerospace Way
Cecil Field Hangar 13
Jacksonville, FL 32221

Sector ANNEX to ALTA (Primary Route)

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

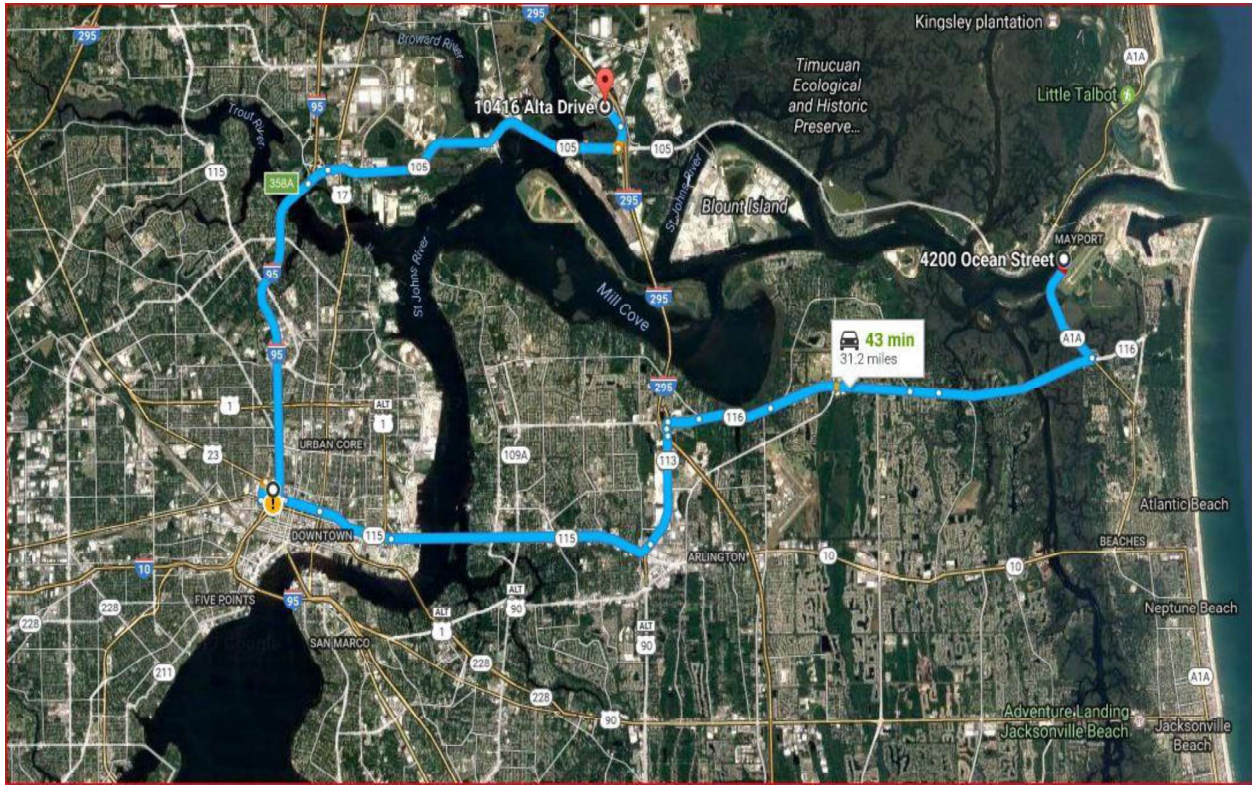


- Head Southwest on FL A1A
- Turn right on Wonderwood Drive, follow onto McCormick Road
- Get on I-295 N and take Exit 40 for Alta Drive
- Take left on Alta Drive and destination is on your right

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

Sector ANNEX to ALTA (Secondary Route)

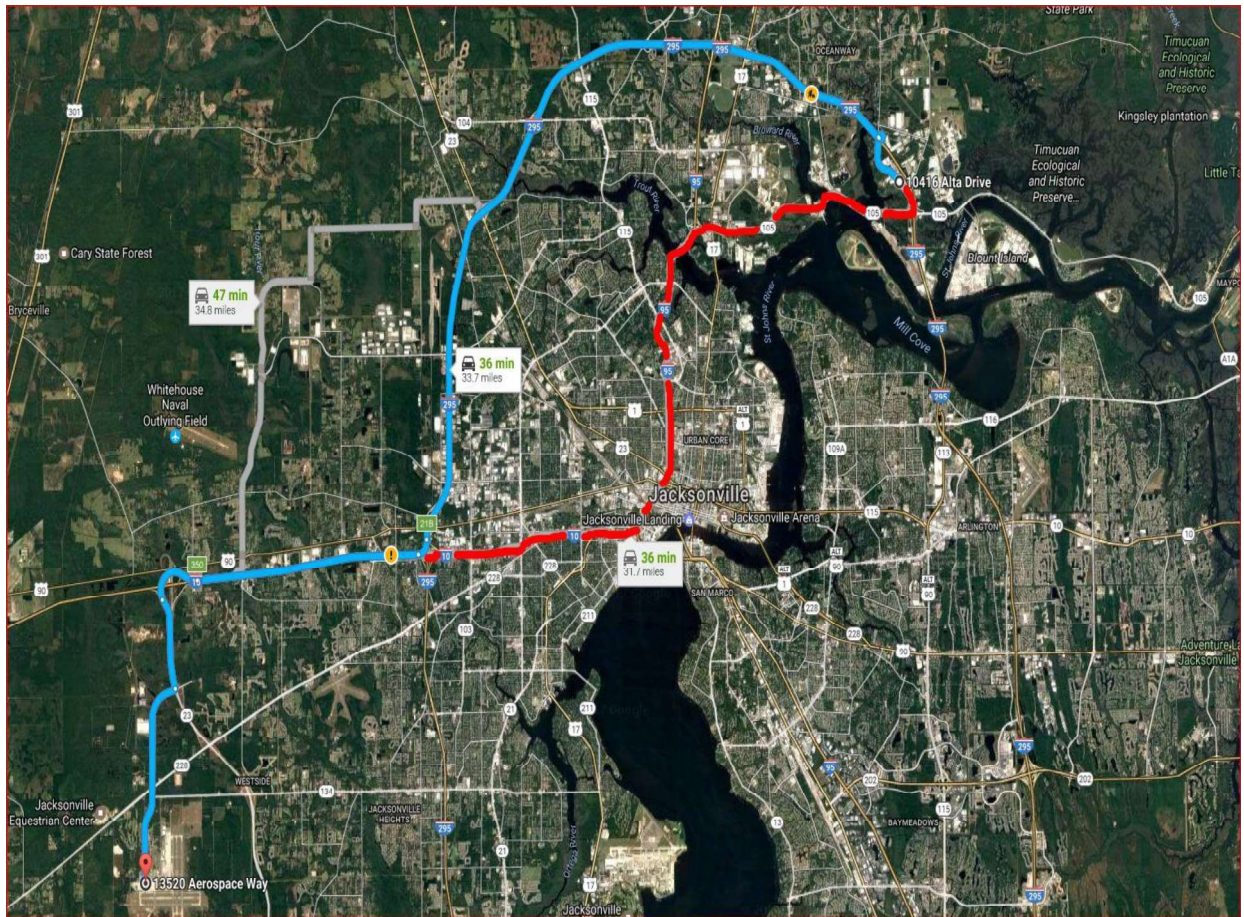


- Head Southwest on FL A1A
- Turn right on Wonderwood Drive, follow onto McCormick Road
- Get on FL 113 S from McCormick Road
- Take FL-115 N and I-95 N to FL-105/Zoo Pkwy
- Take Exit 358A towards FL-105/Heckscher Drive toward US 17/Zoo Parkway
- Merge onto FL-105/Heckscher Drive then turn left onto New Berlin Road
- Continue straight onto Alta Drive, destination is on the left.

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

ALTA to HITRON



PRIMARY ROUTE (BLUE)

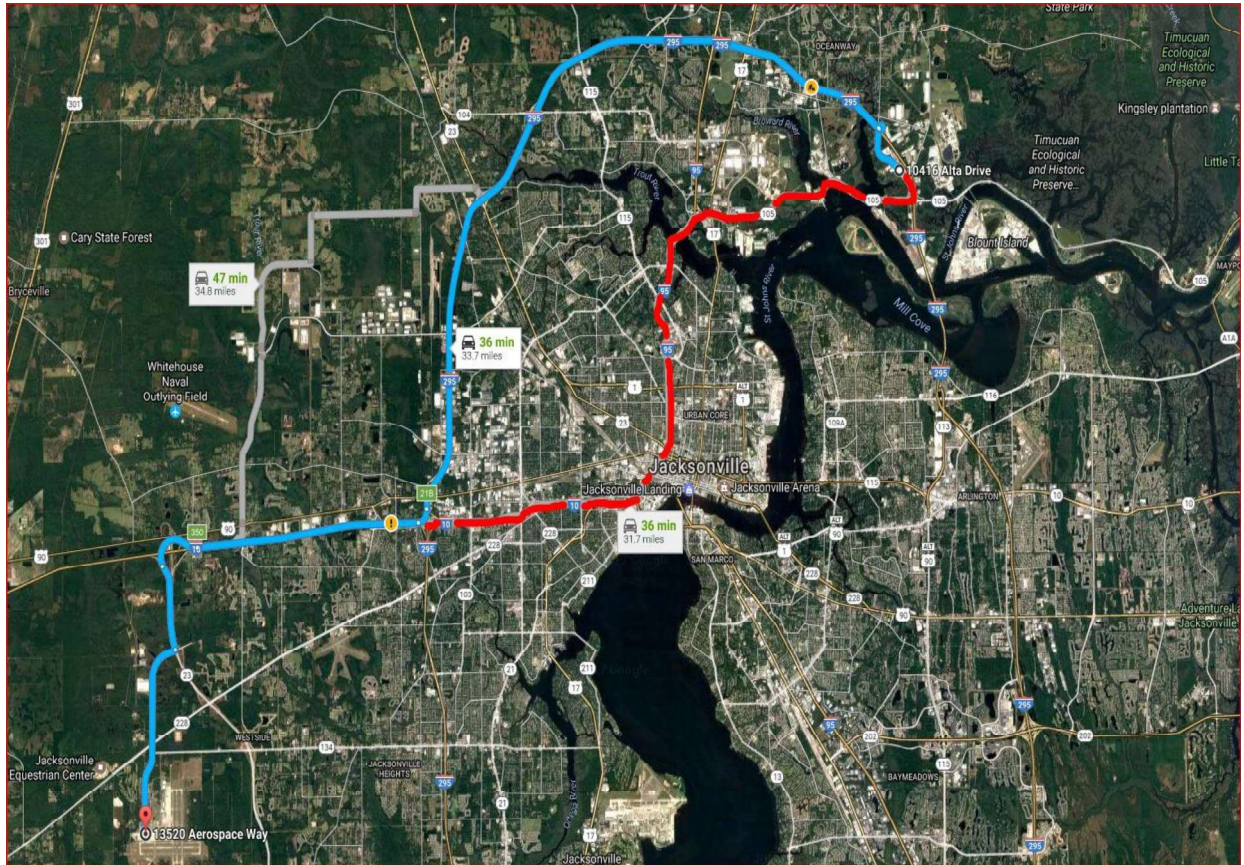
- Head northwest on Alta Drive towards Masters Road
- Turn right to merge onto I-295 N
- Continue on I-295 N then take Exit 21B for Interstate 10 W toward Lake City
- Merge onto I-10 W
- Take Exit 350 for FL-23 S toward Cecil Commerce Center Parkway
- Continue onto FL-23/ Cecil Commerce Center Parkway
- Turn right onto New World Avenue

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

ALTA to HITRON



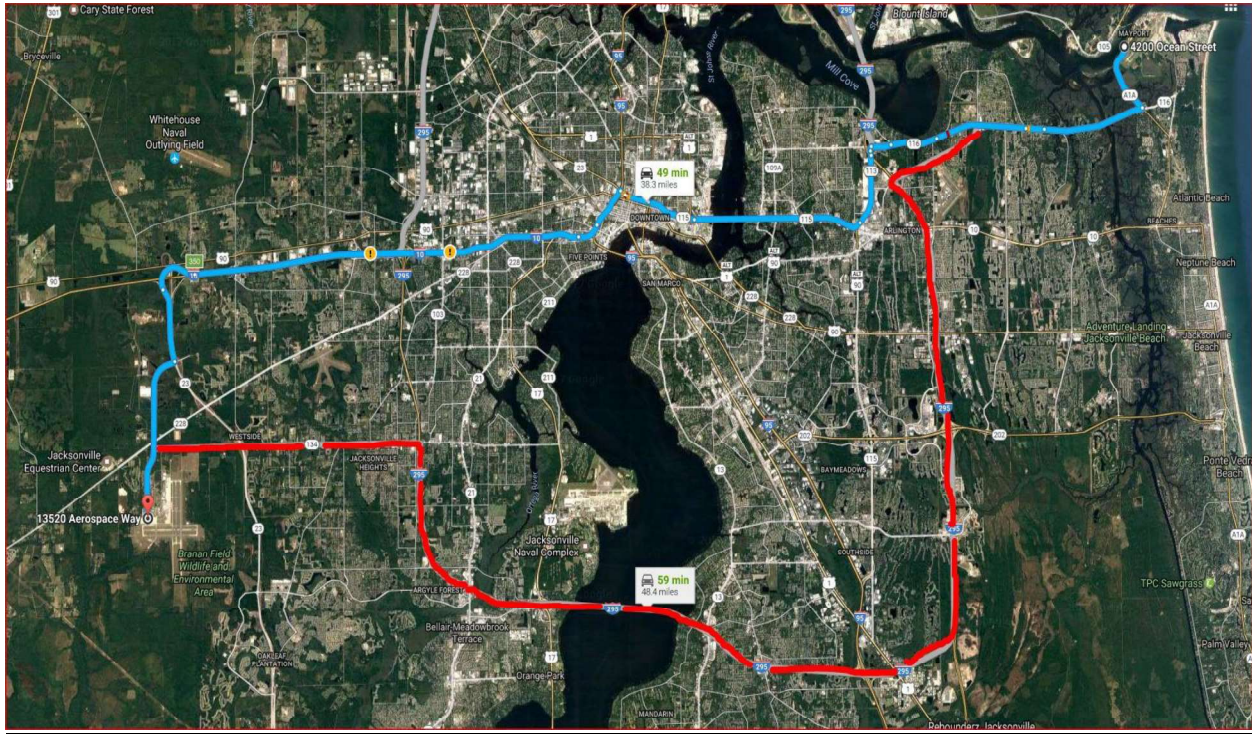
SECONDARY ROUTE (RED)

- Head Southeast on Alta Drive toward New Berlin Road
- Continue on New Berlin Road
- Turn right onto Heckscher Drive/Zoo Parkway, continue on Zoo Parkway
- Merge onto I-95 S to Jacksonville
- Merge onto I-10 W
- Take Exit 350 for FL-23 S toward Cecil Commerce Center Parkway
- Continue onto FL-23/ Cecil Commerce Center Parkway
- Turn right onto New World Avenue
- Turn left onto Aerospace Way, destination is on your right

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

Sector ANNEX to HITRON



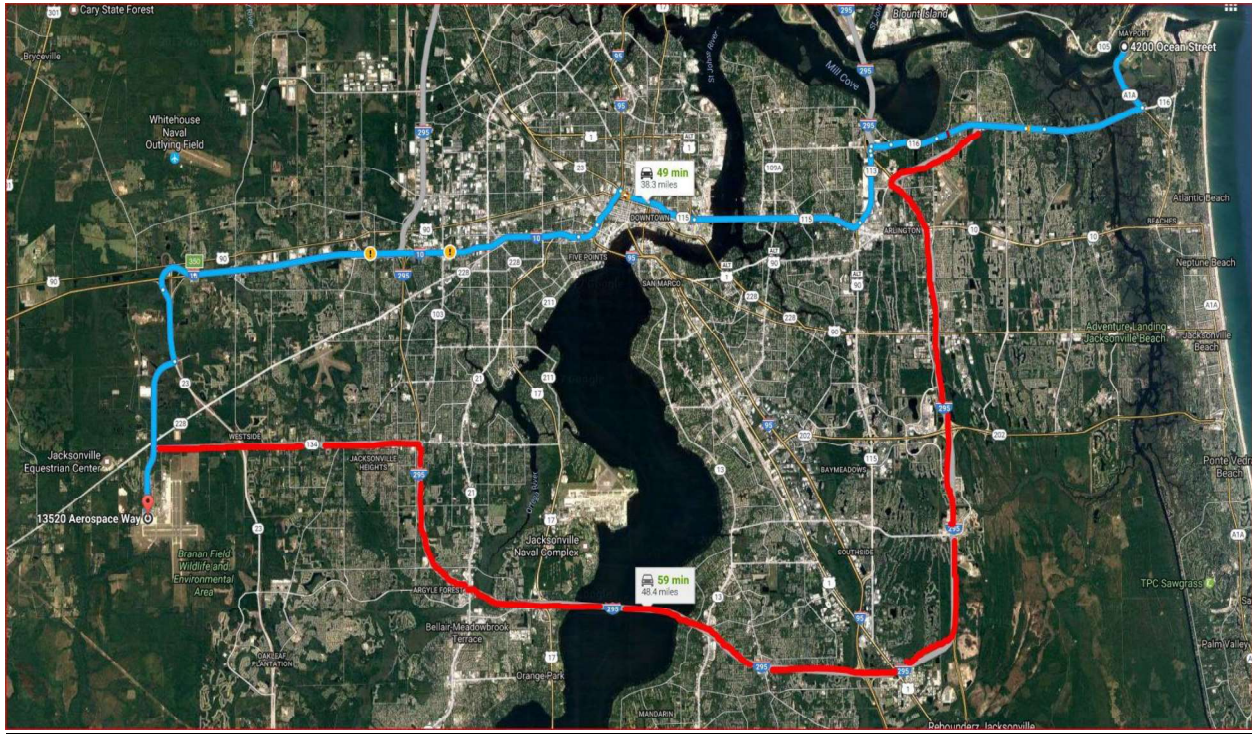
PRIMARY ROUTE (BLUE)

- Head Southwest on FL A1A
- Turn right on Wonderwood Drive, follow onto McCormick Road
- Continue onto McCormick Road to Merrill Road
- Keep left to turn onto ramp for FL-113 S
- Turn left and follow signs for Arlington Expressway/Southside Boulevard
- Merge onto FL-113 S
- Take Exit onto FL-115 N toward Arlington Expressway/Downtown
- Continue onto W State St
- Continue onto Kings Rd
- Slight left to merge onto FL-228 W/ I-95 S/ US-17 toward I-10 W
- Take Exit 350 for FL-23 S toward Cecil Commerce Center Parkway
- Continue onto FL-23/ Cecil Commerce Center Parkway
- Turn right onto New World Avenue
- Turn left onto Aerospace Way, destination is on your right

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

Sector ANNEX to HITRON



SECONDARY ROUTE (RED)

- Head Southwest on FL A1A
- Turn right on Wonderwood Drive, follow onto McCormick Road
- Continue onto McCormick Road
- Turn left onto Monument Road
- Turn left to take ramp for I-295 S
- Merge onto I-295 S
- Take Exit 16 for FL-134 W
- Turn left onto FL-134 W/103rd St
- Turn left onto New World Avenue
- Turn left onto Aerospace Way, destination is on your right

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Appendix 13

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SOFR

SAFETY OFFICER	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)	
<ul style="list-style-type: none">_____ Ensure personal readiness for assignment. (ref b, page 17)_____ Check-in at designated location on the ICS 211. (ref b, page 21)_____ Complete pre-deployment incident familiarization. (ref b, page 19)_____ Assemble at Staging Area SOFR Deployment Kit. (ref b, page 55)_____ Develop a draft of the ICS-208 (locate new cell number), Site Safety & Health Plan. (ref b, page 81)_____ Assess incident applicable to the SOFR by reviewing ICS 201 and/ or IAP. (ref b, page 24)_____ Gather guidance and expectations from Incident Commander (IC)/ Unified Command (UC); based on the information, determine if an Assistance SOFR would be required. (ref b, page 27)_____ Complete the ICS 208 Site Safety and Health Plan. (ref b, page 36)_____ Conduct Site Safety Brief or Disseminate ICS 208 to all asset/ units CO/OIC to brief their respective crew's. (ref b, page 38)_____ If applicable Develop a ICS 215a Incident Action Plan Safety Analysis. (ref b, page 38)_____ Attend Planning Process Meeting and Provide Safety Status Brief. (ref b, page 42)_____ Attend Command and General Staff Meeting. (ref b, page 65)_____ Attend Tactics Meeting. (ref b, page 43)_____ Attend Planning Meeting. (ref b, page 43)_____ Attend Operations Briefing. (ref b, page 43)	
INCIDENT BATTLE RHYTHM	
<ul style="list-style-type: none">_____ Prepare and submit daily ICS-208. (ref b, page 36)_____ If applicable Prepare and submit 215a. (ref b, page 38)_____ Attend Planning Process Meeting and Provide Safety Status Brief. (ref b, page 42)_____ Attend Command and General Staff Meeting. (ref b, page 65)	

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SOFR

<p>_____ Attend Tactics Meeting. (ref b, page 43)</p> <p>_____ Attend Planning Meeting. (ref b, page 43)</p> <p>_____ Attend Operations Briefing. (ref b, page 43)</p>
FORMS
<p>_____ Prepare and submit daily ICS-208. (ref b, page 36)</p> <p>_____ If applicable Prepare and submit 215a. (ref b, page 38)</p>
UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)
<p>_____ Reassess any changes in the situation .</p> <p>_____ Update ICS-208 as necessary.</p>
UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)
<p>_____ Reassess any changes in the situation</p> <p>_____ Update ICS-208 as necessary</p>
UNIT HURRICANE CONDITION 1 & PORT CONDITION ZULU (ref a, Annex A)
<p>_____ Reassess any changes in the situation</p> <p>_____ Update ICS-208 as necessary</p>
POST STORM RECOVERY
<p>_____ Continue to provide Safety and Health Hazard utilizing resources listed in the 208.</p> <p>_____ Attend Planning Process Meeting and Provide Safety Status Brief. (ref b, page 42)</p> <p>_____ Attend Command and General Staff Meeting. (ref b, page 65)</p> <p>_____ Attend Tactics Meeting. (ref b, page 43)</p> <p>_____ Attend Planning Meeting. (ref b, page 43)</p> <p>_____ Attend Operations Briefing. (ref b, page 43)</p>

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SOFR

PHONE NUMBERS AND WEBSITES

- Centers for Disease Control and Prevention: (800)-232-4636 <http://www.cdc.gov/>
- National Institute for Occupational Safety and Health: (770)-488-7100
<http://www.cdc.gov/niosh/homepage.html>
- Federal Emergency Management Agency: (800)-621-FEMA (3362)
<http://www.fema.gov/>
- Occupational Safety and Health Administration: (800)-321-OSHA (6742)
<http://www.osha.gov/>
- AccuWeather.com: <http://accuweather.com>
- US Army Corps of Engineers: (202)-761-0011 <http://www.usace.army.mil/>
- National Hurricane Center: <http://www.nhc.noaa.gov/>
- American Red Cross: (800)-733-2767 Red Cross National Headquarters (202)-303-5214
<http://www.redcross.org/>
- JEA (Electric Company) (800)-683-5542 <http://www.jea.com/>
- NOAA Jacksonville, FL office : <http://www.nhc.noaa.gov/jax/hurricanes.shtml>
- FEMA Region IV: (770)-220-5200 <http://www.fema.gov/region-iv-al-fl-ga-ky-ms-nc-sc-tn>

POLICY/PROGRAM INFORMATION

References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Incident Command System Safety Officer Job Aid (Jul 2015)

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Appendix 14

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – ISC

INTEL SECTION	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)	
<ul style="list-style-type: none">_____ Ensure personal readiness for assignment. (ref b)_____ Check-in at designated location on the ICS 211. (ref b)_____ Complete pre-deployment incident familiarization. (ref b)_____ Assemble at ICP w/ Deployment Kit. (ref b)_____ Review Sector Intelligence Preparation of the Maritime Domain. (IPMD)_____ Develop a draft of the ICS-204, outlining specific tasks and assignments. (ref b)_____ Assess tools and option for law enforcement and national level intel asset support for operations. (ref b)_____ Gather guidance and expectations from Incident Commander (IC)/ Unified Command (UC) Base on the information. (ref b)_____ Complete the ICS 204 based on IC/UC direction. (ref b)_____ Provide brief to all asset/ units CO/OIC to brief their respective crew's based on perceived threats or hazards. (ref b)_____ Attend Planning Process Meeting and Provide Intel Brief. (ref b)_____ Attend Command and General Staff Meeting. (ref b)_____ Attend Tactics Meeting. (ref b)_____ Attend Planning Meeting. (ref b)_____ Attend Operations Briefing. (ref b)	

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INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – ISC

INCIDENT BATTLE RHYTHM
_____ Prepare and submit daily ICS-204. (ref b)
_____ If applicable Prepare and submit Request for Information/ 213RR. (ref b)
_____ Attend Planning Process Meeting and Provide Intel Brief. (ref b)
_____ Attend Command and General Staff Meeting. (ref b)
_____ Attend Tactics Meeting. (ref b)
_____ Attend Planning Meeting. (ref b)
_____ Attend Operations Briefing. (ref b)

FORMS
_____ Prepare and submit daily ICS-204. (ref b)
_____ Prepare and submit ICS-214. (ref b)

UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)
_____ Reassess any changes in the situation
_____ Update ICS-204 as necessary

UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)
_____ Reassess any changes in the situation
_____ Update ICS-204 as necessary

UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (ref a, Annex A)
_____ Reassess any changes in the situation
_____ Update ICS-204 as necessary

ANNEX Q

Appendix 14

INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – ISC

POST STORM RECOVERY

- _____ Continue to provide Intel updates.
- _____ Attend Planning Process Meeting and Provide Intel Brief. (ref b)
- _____ Attend Command and General Staff Meeting. (ref b)
- _____ Attend Tactics Meeting. (ref b)
- _____ Attend Planning Meeting. (ref b)
- _____ Attend Operations Briefing. (ref b)

PHONE NUMBERS AND WEBSITES

- MIFC LANT: <https://cg.portal.uscg.mil/units/mifclant/SitePages/Collections.aspx>
- Intelink: https://intelshare.intelink.gov/sites/mifclant/collections/_layouts/15/start.aspx#/
- AccuWeather.com: <http://accuweather.com>
- US Army Corps of Engineers: (202)-761-0011 <http://www.usace.army.mil/>
- National Hurricane Center: <http://www.nhc.noaa.gov/>
- American Red Cross: (800)-733-2767 Red Cross National Headquarters (202)-303-5214 <http://www.redcross.org/>
- JEA (Electric Company) (800)-683-5542 <http://www.jea.com/>
- NOAA Jacksonville, FL office : <http://www.nhc.noaa.gov/jax/hurricanes.shtml>

POLICY/PROGRAM INFORMATION

References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Incident Command System Operations Section Chief Job Aid (Jul 2015) (NO Intel Section Chief Aid at this time.)

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